



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 6/25/2024 **VisitType:** Licensing Study

Arrival: 9:15 AM **Departure:** 12:30 PM

CCLC-299

Minnie Howell Child Development Center
399 Macedonia Road SE Atlanta, GA 30354 Fulton County
(404) 366-3700 jupshaw@premier-academy.org

Regional Consultant
Ashlee Perry
Phone: ()
Fax:
ashlee.perry@decal.ga.gov

Mailing Address
Same

Quality Rated: ★ ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
06/25/2024	Licensing Study	Good Standing	
04/24/2024	Incident Investigation Closure	Good Standing	
02/20/2024	Incident Investigation & Follow Up	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	Room A-1L	One Year Olds	2	6	C	8	C	NA	NA	Floor Play
Main	Room B-2R	Three Year Olds	2	5	C	8	C	NA	NA	Outside
Main	Room C-3R	Two Year Olds	1	5	C	17	C	NA	NA	Outside
Main	Room D-1L	Two Year Olds and Three Year Olds	2	3	C	19	C	NA	NA	Free Play
Main	Room D-2L	Three Year Olds	2	5	C	19	C	NA	NA	Outside
Main	Room E-2L	Four Year Olds and Five Year Olds and Six Year Olds and Over	4	15	C	19	C	NA	NA	Art
Main	Room E-3L	Three Year Olds and Four Year Olds	2	7	C	19	C	NA	NA	Art
Main	Room F-1R		0	0	C	19	C	NA	NA	Not In Use
Main	Room F-3R		0	0	C	19	C	NA	NA	Not In Use
Main	Room G-4L		0	0	C	19	C	NA	NA	Not In Use
Main	Room G-4R		0	0	C	19	C	NA	NA	Not In Use
Main	Room H-3L		0	0	C	19	C	NA	NA	Not In Use
Main	Room H-3R		0	0	C	17	C	NA	NA	Not In Use
Main	Room I-2R		0	0	C	21	C	NA	NA	Not In Use
Main	Room I-5R		0	0	C	18	C	NA	NA	Not In Use
Main	Room J-1R		0	0	C	18	C	NA	NA	Not In Use
Main	Room K-5R	Six Year Olds and Over	2	8	C	18	C	NA	NA	Centers
Main	Room L-7R	Four Year Olds and Five Year Olds	2	10	C	17	C	NA	NA	Centers
Main	Room M-8R		0	0	C	17	C	NA	NA	Not In Use

Main	Room N (Afterschool)		0	0	C	20	C	NA	NA	Not In Use
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Total Capacity @35 sq. ft.: 350

Total Capacity @25 sq. ft.: 0

Total # Children this Date: 64

Total Capacity @35 sq. ft.: 350

Total Capacity @25 sq. ft.: 0

Building	Playground	Playground Occupancy	Playground Compliance
Main	Infant Playground	12	C
Main	Infant Playground	40	C
Main	PreK Playground	51	C
Main	Toddler I Playground	51	C
Main	Toddler II Playground	40	C

Comments

The purpose of this visit was to conduct a licensing study and to follow up on previous inspections.

Plan of Improvement: Developed This Date 06/25/2024

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.al.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA www.decalkoala.com with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important Quality Rated/CAPS Update:

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

Contact the Quality Rated help desk at 855-800-7747 or qualityrated@dec.al.ga.gov for more information. Free technical assistance is available!



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(Findings Report)

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.03 Activities

Not Met

Finding

591-1-1-.03(2) requires the Center to keep current lesson plans on site that reflect appropriate instruction practices and activities to support children's development. The Center shall have sufficient and varied play and learning equipment and materials to support the above program of activities in all developmental areas. It was determined based on observation that the infant classroom as well as Toddler 3, and Toddler 4 did not have current lesson plans posted, on this date. The lesson plans available were dated for the month of April.

POI (Plan of Improvement)

The Center will keep current lesson plans on site that include appropriate instruction practices and activities and will have sufficient and varied play and learning equipment and materials to support the activities.

Correction Deadline: 6/25/2024

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

A variety of equipment and toys were observed throughout the center.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

N/A

Comment

Center does not provide swimming activities.

Children's Records

591-1-1-.08 Children's Records

Met

Comment

Consultant discussed with the Director to ensure that children's records are completed in entirety.

Correction Deadline: 6/25/2024

Facility

Finding

591-1-1-.06(4) requires a Center first licensed after March 1, 1991, and Centers that remodel or add to existing plumbing facilities, to have the bathroom area fully enclosed and ventilated to the outside of the building with either an open screened window or functioning exhaust fan and duct system and requires Centers without fully enclosed bathrooms to ensure there is adequate ventilation to control odors and adequate sanitation measures to prevent the spread of contagious diseases. It was determined based on observation that the exhaust fans were not functional in the bathrooms in the Toddler 1, 2, 3, and 4 classrooms, on this date.

POI (Plan of Improvement)

The Center will fully enclose and ventilate bathroom areas, as required, and will provide adequate ventilation and sanitation in bathrooms that are not fully enclosed.

Correction Deadline: 7/25/2024

591-1-1-.19 License Capacity(CR)**Met****Comment**

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)**Technical Assistance****Technical Assistance**

Consultant discussed with the Director to ensure that hazardous materials are kept out of reach of children in care.

Correction Deadline: 6/25/2024

591-1-1-.26 Playgrounds(CR)**Met****Technical Assistance**

Consultant discussed pending gate repairs with the Director. Director provided work order to show repairs should be completed by July 8, 2024.

Correction Deadline: 6/25/2024

Correction Deadline: 5/8/2023

Corrected on 6/25/2024

Previous citation corrected. Consultant did not observe any active ant beds on this date.

Health and Hygiene**591-1-1-.10 Diapering Areas & Practices(CR)****Met****Comment**

Staff state proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR)**Met****Comment**

Staff were observed to remind children to wash hands.

591-1-1-.20 Medications(CR)**Met****Comment**

Documentation for medication dispensing observed complete.

Safety**591-1-1-.11 Discipline(CR)****Met****Comment**

Staff were observed to maintain a positive learning environment on this date.

591-1-1-.36 Transportation(CR)**N/A****Comment**

Center does not provide routine transportation.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)

Met

Comment

Discussed SIDS and infant sleeping position.

Staff Records

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)

Not Met

Finding

591-1-1-.09(1.) (b) requires the Center to ensure that every Director has a valid and current satisfactory Comprehensive Records Check Determination on file prior to being present at the Center while any child is present for care or before an individual age 17 or older resides in the Center. The Comprehensive Records Check Determination must have a Records Check Clearance Date that is no older than the preceding 12 months of the hire date; provided, however, if the Director has had a lapse of employment from the child care industry that lasted for 180 days (6 months) or longer, a new satisfactory Comprehensive Records Check Determination is required. It was determined based on a review of records that staff member #9 did not have a valid and current CRC determination on file and was present in the Toddler 2 classroom, on this date. The CRC on file expired on June 21, 2024.

POI (Plan of Improvement)

IMMEDIATE CORRECTION - The Center will review staff records monthly to ensure that the Director has a valid and current satisfactory Comprehensive Records Check Determination on file prior to being present at the Center while any child is present for care or before an individual age 17 or older resides in the Center. The Comprehensive Records Check Determination must have a Records Check Clearance Date that is no older than the preceding 12 months of the hire date; provided, however, if the Director has had a lapse of employment from the child care industry that lasted for 180 days (6 months) or longer, a new satisfactory Comprehensive Records Check Determination is required. The program's owner or an officer/member of the corporation must view the A to Z Background Check video units pertaining to this records check rule and return the signed affidavit within one week from this visit date. The center will review staff records monthly to ensure the CRC rules are maintained.

Correction Deadline: 6/25/2024

Finding

591-1-1-.09(1)(l)3. requires the Center to immediately require a new Comprehensive Records Check Determination for a Director, Employee or Provisional Employee at least once every five years. It was determined based on a review of records that staff member #9 did not have a new CRC determination on file, on this date. The CRC on file expired June 21, 2024.

POI (Plan of Improvement)

IMMEDIATE CORRECTION - The Center will review staff records monthly to ensure that each Director, Employee and Provisional Employee has a Comprehensive Records Check Determination on file that has been issued within the past five years. The program's owner or an officer/member of the corporation must view the A to Z Background Check video units pertaining to this records check rule and return the signed affidavit within one week from this visit date. The Center will review staff records monthly to ensure CRC rules are maintained.

Correction Deadline: 6/25/2024

591-1-1-.14 First Aid & CPR

Met

Comment

Please replace/add missing/expired item(s) in first aid kit(s).

591-1-1-.31 Staff(CR)

Met

Comment

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Comment

Center observed to maintain appropriate staff:child ratios.

Comment

Adequate supervision observed on this date.