



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Cover Sheet

Date: 10/18/2021 **VisitType:** Initial Licensing Study

Arrival: 9:15 AM

Departure: 3:30 PM

CCLC-54916

Ellenwood Academy 7

483 Walker Drive McDonough, GA 30253 Henry County
 (404) 375-7193 ellenwoodacademy7@gmail.com

Regional Consultant

Margaret Pringle

Phone: (404) 985-6259

Fax: (678) 913-0625

margaret.pringle@decal.ga.gov

Mailing Address

Same

Quality Rated: No

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.
10/18/2021	Initial Licensing Study	NA	
			Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Building A	A- 3mth -2yrs		0	0	C	13	C	NA	NA	
Total Capacity @35 sq. ft.: 13			Total Capacity @25 sq. ft.: 0							
Building B	B (3-12 Years)		0	0	C	25	C	NA	NA	
Building B	C (3-12 Years)		0	0	C	25	C	NA	NA	
Total Capacity @35 sq. ft.: 50			Total Capacity @25 sq. ft.: 0							
Total # Children this Date: 0			Total Capacity @35 sq. ft.: 63			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Building A	A (3mth-2 Years)	30	C
Building B	B (3-12 Years)	213	C

Comments

An Administrative Review was conducted on August 20, 2021. Staff files, children's files, training, and background checks were all reviewed. An onsite inspection was conducted on October 18, 2021 with the Director. Temporary license was issued on the above date. This owner does not carry liability insurance. The final license will be issued after a Virtual and or onsite follow-up visit is conducted. Exit interview conducted on November 4, 2021 with the owner.

Plan of Improvement: Developed This Date 10/18/2021

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/RuleAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee



Important New Deadlines:

Due to the ongoing COVID restrictions, the deadline to become Quality Rated for programs who want to continue to receive Childcare and Parent Services (CAPS), has been extended to at least December 31, 2021.

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>

Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.state.ga.us.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Dannette Harvey Miller, Program Official

Date

Margaret Pringle, Consultant

Date



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Findings Report

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The following information is associated with a Initial Licensing Study:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Technical Assistance

Technical Assistance

591-1-1-.12(6) - Please ensure a variety of age-appropriate toys and play materials be available, stored on low, open shelves accessible to children in each room in the area of books, art , dramatic play, science and musical instruments in Building A and B.

Correction Deadline: 11/17/2021

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities.

Facility

591-1-1-.06 Bathrooms

Met

Technical Assistance

591-1-1-.06(6) - Please ensure toilet tissue, tissue holder and single-use paper towels or cloth towels are available in restroom in Building A.

Correction Deadline: 10/18/2021

591-1-1-.19 License Capacity(CR)

Met

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)

Technical Assistance

Technical Assistance

591-1-1-.25(3) - Please ensure ceiling and vanity light bulbs are covered in the restroom in room A in Building A. Also ceiling fan lights are covered. Chipped paint will be removed from the ramp leading to playground B and panel with hole is repaired.

Correction Deadline: 10/18/2021

591-1-1-.26 Playgrounds(CR)

Technical Assistance

Technical Assistance

591-1-1-.26(4) - Please ensure the following hazards are removed/repared on the fencing on playground A:

- Fence panels unattached from fence gate top pole creating a (3) three to (5) five inch gap.
- Left side of fencing measuring at three feet seven inches due to soil erosion instead of the required four feet in height.
- White fencing in the back left corner measured at three feet in height.

Playground B

- Rust and dirt on fence poles.
- Back right corner fencing measuring at three feet eight inches.
- Screw protrusion on fence gate at the entrance to the playground.
- AC unit lacked required four feet barrier.

Correction Deadline: 10/18/2021

Technical Assistance

591-1-1-.26(6) - Please ensure sharp edges on purple/green border is repaired.

Correction Deadline: 10/28/2021

Technical Assistance

591-1-1-.26(8) - Please ensure the swinging equipment has the required resilient surface beneath the equipment and the fall zone. It is currently measuring at four inches instead of the required six inches for equipment measuring over five feet in height.

Correction Deadline: 10/28/2021

Technical Assistance

591-1-1-.26(9) - Please ensure the following hazards are removed/repared on Building A and B playground:

- Vegetation growing through the fencing.
- Exposed tree roots and exposed sharp edges of concrete.
- Large tree stumps.

Correction Deadline: 10/18/2021

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)

Technical Assistance

Comment

Hand washing requirements for diapering were discussed with the director on this date. No children enrolled at this time.

Technical Assistance

591-1-1-.10(1) - Please ensure a functioning exhaust fan is added in the diapering room in Building A.

Correction Deadline: 10/18/2021

591-1-1-.17 Hygiene(CR)

Met

Comment

There were no children enrolled on this date. Proper hand washing of children and staff was discussed with the director on this date.

591-1-1-.20 Medications(CR)

Met

Comment

Discussed proper medication documentation and procedures.

Safety

591-1-1-.05 Animals

Met

Comment

Center does not keep animals on premises.

591-1-1-.11 Discipline(CR)

Met

Comment

There were no children enrolled on this date. The center's discipline policy was reviewed on this date. Regulations regarding proper discipline were discussed with the director on this date.

591-1-1-.13 Field Trips(CR)

Met

Comment

Center does not participate in field trips at this time.

591-1-1-.36 Transportation(CR)

Met

Comment

Center does not provide routine transportation.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)

Technical Assistance

Technical Assistance

591-1-1-.30(1)(b) - Please ensure cots or mats are provided for each child who is two (2) years of age or older who is required to take a nap in Building B and for children under the age of two (2) who can climb out of a crib.

Correction Deadline: 10/18/2021

Technical Assistance

591-1-1-.30(1)(b)3 -Please ensure sheets and covers are provided for cots or mats in Building A and B.

Correction Deadline: 10/18/2021

Technical Assistance

591-1-1-.30(4) - Please ensure cots and mats are stored in the children's activity room or area, they shall be stored to prevent children's access to them.

Correction Deadline: 10/18/2021

Staff Records

Records Reviewed: 4

Records with Missing/Incomplete Components: 0

Staff # 1

Met

Date of Hire: 10/18/2021

Staff # 2

Met

Date of Hire: 10/26/2021

Staff # 3

Met

Date of Hire: 10/18/2021

Staff # 4

Met

Date of Hire: 10/18/2021

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)	Met
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Comment

Criminal record checks were observed to be complete.

591-1-1-.14 First Aid & CPR	Met
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Comment

Evidence observed of 100% of center staff certified in First Aid and CPR.

591-1-1-.24 Personnel Records	Technical Assistance
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Technical Assistance

591-1-1-.24(1) -Please ensure evidence of required orientation including date and signature of person providing the orientation is in all employees file.

Correction Deadline: 10/23/2021

591-1-1-.31 Staff(CR)	Met
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Comment

Discussed that all lead staff must enroll in an approved education program within 6 months of hire and complete degree within 18 months.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)	Met
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Comment

There were no children enrolled on this date. Proper ratios and classroom capacities were discussed with the director on this date.

591-1-1-.32 Supervision(CR)	Met
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Comment

There were no children enrolled on this date. Proper supervision of children, including being prompt to children's needs, was discussed with the director on this date.