



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**  
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 11/27/2023 **VisitType:** Initial Licensing Study **Arrival:** 9:20 AM **Departure:** 2:10 PM

**CCLC-58604**

**Application Services Unit  
Coordinator**

**Acton Academy at Serenbe**

255 Prom Field Road Chattahoochee Hills, GA 30268 Fulton County  
 (770) 463-0081 admin@actonacademyatserenbe.com

Shantreze Anderson

Phone: (770) 405-7930

Fax: (404) 591-4950

shantreze.anderson@decal.ga.gov

**Temporary License**

**Mailing Address**

Same

Joint with: Derian Williams

**Quality Rated:** No

| <b>Compliance Zone Designation</b> |                         |               | <b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.                                                                                         |
|------------------------------------|-------------------------|---------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 11/27/2023                         | Initial Licensing Study | Good Standing |                                                                                                                                                                                                                                                                                                                        |
|                                    |                         |               | <b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules.<br><b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules.<br><b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules. |

**Ratios/License Capacity**

| Building                        | Room | Age Group              | Staff                           | Children | NC/C                          | Max 35 SF.                    | 35 SF. Comp. | Max 25 SF. | 25 SF. Comp. | Notes          |
|---------------------------------|------|------------------------|---------------------------------|----------|-------------------------------|-------------------------------|--------------|------------|--------------|----------------|
| Primary                         | A    | Three Year Olds        | 2                               | 22       | C                             | 40                            | C            | NA         | NA           | Centers        |
| Primary                         | B    | Six Year Olds and Over | 2                               | 22       | C                             | 40                            | C            | NA         | NA           | Centers        |
| Primary                         | C    | Four Year Olds         | 2                               | 15       | C                             | 30                            | C            | NA         | NA           | Centers        |
| Primary                         | D    | Four Year Olds         | 2                               | 20       | C                             | 30                            | C            | NA         | NA           | Centers        |
| Total Capacity @35 sq. ft.: 140 |      |                        |                                 |          | Total Capacity @25 sq. ft.: 0 |                               |              |            |              |                |
| Toddler                         | A    | Infants                | 3                               | 7        | C                             | 12                            | C            | NA         | NA           | Nap,Floor Play |
| Toddler                         | B    | One Year Olds          | 2                               | 10       | C                             | 17                            | C            | NA         | NA           | Snack          |
| Toddler                         | C    | Two Year Olds          | 2                               | 10       | C                             | 18                            | C            | NA         | NA           | Story          |
| Toddler                         | D    | One Year Olds          | 2                               | 11       | C                             | 17                            | C            | NA         | NA           | Snack          |
| Total Capacity @35 sq. ft.: 64  |      |                        |                                 |          | Total Capacity @25 sq. ft.: 0 |                               |              |            |              |                |
| Total # Children this Date: 117 |      |                        | Total Capacity @35 sq. ft.: 204 |          |                               | Total Capacity @25 sq. ft.: 0 |              |            |              |                |

| Building | Playground         | Playground Occupancy | Playground Compliance |
|----------|--------------------|----------------------|-----------------------|
| Primary  | Primary Playground | 126                  | C                     |
| Toddler  | Toddler Playground | 23                   | C                     |

### Comments

An Administrative Review was conducted on November 27, 2023. Staff files, children's files, training, and background checks were all reviewed. An in person Initial Licensing Study was conducted on November 27, 2023. The exit conference was conducted in person on November 27, 2023 at 1:45 PM with the Director and Head of Schools. Temporary License issued on this date. Facility does carry Liability Insurance. The program did not receive Permission to Operate on (insert date).

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

### Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA [www.decalkoala.com](http://www.decalkoala.com) with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



### Important Quality Rated/CAPS Update:

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

**Contact the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.ga.gov](mailto:qualityrated@dec.ga.gov) for more information. Free technical assistance is available!**

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|---------------------------------|------|
| Nicole Bettis, Program Official | Date |
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|--------------------------------------------------------------|------|
| Shantreze Anderson, Application Services Unit<br>Coordinator | Date |
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|                                                       |      |
|-------------------------------------------------------|------|
| Derian Williams, Application Services Unit Consultant | Date |
|-------------------------------------------------------|------|



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(Findings Report)

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The following information is associated with a Initial Licensing Study:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR) Met

Comment

Equipment and furniture observed to be properly secured.

591-1-1-.35 Swimming Pools & Water-related Activities(CR) N/A

Comment

Center does not provide swimming activities. No pool observed on site.

Facility

591-1-1-.19 License Capacity(CR) Met

Comment

Licensed capacity observed to be routinely met by center. The overall licensed capacity is 249 children. PTO was not granted due to the program having fencing that contained farm wire.

591-1-1-.25 Physical Plant - Safe Environment(CR) Met

Comment

No hazards observed accessible to children on this date.

591-1-1-.26 Playgrounds(CR) Not Met

Finding

591-1-1-.26(4) requires that playgrounds be protected from traffic or other hazards by a (4) four foot high fence or other barrier approved by this Department. Fencing material shall not present a hazard to children and shall be maintained so as to prevent children from leaving the playground area by any means other than through an approved access route. Fence gates shall be kept closed except when persons are entering or exiting the area. It was determined based on observation that the primary playground displayed plastic lattice fencing.

**POI (Plan of Improvement)**

The Center will routinely check the fence to determine if it is in good repair and remains at least 4 feet high, and will repair any hazards. The Center will train Staff to identify and report any fence hazards and to keep the fence gates closed when not in use.

**Correction Deadline: 11/27/2023**

**Health and Hygiene****591-1-1-10 Diapering Areas & Practices(CR)****Met****Comment**

Staff stated proper procedures. Sinks with warm running water observed adjacent to proper diapering surfaces in all classrooms approved for diapering.

**591-1-1-17 Hygiene(CR)****Met****Comment**

Proper hand washing observed throughout the center.

**591-1-1-20 Medications(CR)****N/A****Comment**

Discussed medication documentation, administration, and storage.

**Organization****591-1-1-16 Governing Body & License****Not Met****Finding**

591-1-1-16(c) prohibits the operation of a Child Care Learning Center without a License or Permit. A separate License or Permit is required for each address or location at which a Center is proposed to be operated even when all of the proposed Centers are owned by the same person or entity. A separate License or Permit is also required for each Center operated at a single location by the same governing body. It was determined based on observation that the center is currently operating with 117 children present. It was also determined based on an interview with the Center Director, the center has been operating without a license or permit since August 28, 2023.

**POI (Plan of Improvement)**

The center will cease operation until a valid License or Permit is issued.

**Correction Deadline: 11/27/2023**

**Safety****591-1-1-11 Discipline(CR)****Met****Comment**

Staff were observed to maintain a positive learning environment on this date.

**591-1-1-36 Transportation(CR)****N/A****Comment**

Center does not provide routine transportation or field trips. Consultant discussed transportation requirements if/when the facility decides to incorporate transportation. The center will contact their regional consultant and complete the required two (2) hours transportation training prior to transporting children.

**Sleeping & Resting Equipment**

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**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)****Met****Comment**

Consultant observed six (6) cribs meeting safety compliance with Consumer Product Safety Commission (CPSC) and American Society of Testing and Materials International (ASTM) safety standards manufactured in 2021 and 2022 and six (6) mats. Consultant discussed safe sleeping requirements with the director during the inspection visit.

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| <b>Staff Records</b> |
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**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)****Met****Comment**

15 staff records were observed to have comprehensive satisfactory Criminal Background Check determination letters on file.

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**591-1-1-.31 Staff(CR)****Met****Comment**

Staff observed to be compliant with applicable laws and regulations.

|                                 |
|---------------------------------|
| <b>Staffing and Supervision</b> |
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**591-1-1-.32 Staff:Child Ratios and Group Size(CR)****Met****Comment**

Adequate supervision observed on this date.

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**591-1-1-.32 Supervision(CR)****Met****Comment**

Center observed to maintain appropriate staff:child ratios.