



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 3/19/2024 VisitType: Licensing Study

Arrival: 8:40 AM

Departure: 12:45 PM

CCLC-57498

Woods Academy

293 Knight Trail Thomaston, GA 30286 Upson County
(706) 648-6353 woodsacademy1@gmail.com

Regional Consultant

Brandi Mangino

Phone: (478) 314-9726

Fax: (478) 599-0169

brandi.mangino@dec.al.ga.gov

Mailing Address
Same

Quality Rated: ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
03/19/2024	Licensing Study	Deficient	
11/20/2023	Complaint Investigation by Phone	Good Standing	
08/29/2023	Monitoring Visit	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A-School Age		0	0	C	15	C	NA	NA	
Main	B-2 year	Two Year Olds	1	10	C	20	C	NA	NA	Transitioning, Breakfast
Main	C-1 year	One Year Olds	2	10	C	18	C	NA	NA	Centers, Transitioning
Main	D-Infants	Infants and One Year Olds	1	8	NC	20	C	NA	NA	Nap, Diapering, Feeding
Main	E-Infants		0	0	C	13	C	NA	NA	
Main	F-4 Years	Three Year Olds and Four Year Olds	1	11	C	18	C	NA	NA	Centers
Main	G-3 Years	One Year Olds	2	11	C	18	C	NA	NA	Centers, Transitioning
Main	H-School Age		0	0	C	19	C	NA	NA	
Total Capacity @35 sq. ft.: 125					Total Capacity @25 sq. ft.: 0			Building @35 capacity limited by Insufficient Toilets/Sinks		
Total # Children this Date: 50		Total Capacity @35 sq. ft.: 125			Total Capacity @25 sq. ft.: 0					

Building	Playground	Playground Occupancy	Playground Compliance
Main	A	35	C

Main	B	17	C
Main	C	115	C

Comments

Plan of Improvement to be submitted by April 3, 2024.

Plan of Improvement: To Be Submitted 04/03/2024

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.al.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA www.decalkoala.com with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important Quality Rated/CAPS Update:

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

Contact the Quality Rated help desk at 855-800-7747 or qualityrated@dec.al.ga.gov for more information. Free technical assistance is available!

Casharia Walker, Program Official

Date

Brandi Mangino, Regional Consultant

Date



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

(Findings Report)

Date: 3/19/2024 VisitType: Licensing Study Arrival: 8:40 AM Departure: 12:45 PM

CCLC-57498

Woods Academy

293 Knight Trail Thomaston, GA 30286 Upson County
(706) 648-6353 woodsacademy1@gmail.com

Regional Consultant

Brandi Mangino

Phone: (478) 314-9726

Fax: (478) 599-0169

brandi.mangino@decal.ga.gov

Mailing Address
Same

The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.03 Activities

Met

Correction Deadline: 8/29/2023

Corrected on 3/19/2024

.03(7) - Citation corrected. Based on the weather chart at the outside times the temperatures were too cold to go outside.

Correction Deadline: 8/29/2023

Corrected on 3/19/2024

.03(9) - Citation corrected.

591-1-1-.12 Equipment & Toys(CR)

Met

Correction Deadline: 9/5/2023

Corrected on 3/19/2024

.12(4) - Citation corrected. Please monitor to ensure they remain in compliance.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities.

Children's Records

Records Reviewed: 5

Records with Missing/Incomplete Components: 5

Child # 1

Not Met

"Missing/Incomplete Components"

.08(1)-Doctor, Clinic, Phone Numbers

Child # 2	Not Met
<u>"Missing/Incomplete Components"</u>	
.08(1)-Doctor, Clinic, Phone Numbers	
Child # 3	Not Met
<u>"Missing/Incomplete Components"</u>	
.08(1)-Doctor, Clinic, Phone Numbers	
Child # 4	Not Met
<u>"Missing/Incomplete Components"</u>	
.08(1)-Doctor, Clinic, Phone Numbers	
Child # 5	Not Met
<u>"Missing/Incomplete Components"</u>	
.08(1)-Doctor, Clinic, Phone Numbers	

591-1-1-.08 Children's Records

Not Met

Finding

591-1-1-.08(1) requires the Center Staff to maintain a file for each child while such child is in care and for one year after that child is no longer enrolled. In order for the file to be complete, the file shall contain the following: child's name, birth date, sex, address, living arrangement, name of school if applicable; names of both Parents, home and work addresses, and home and work telephone numbers; name(s) and addresses of the person(s) to whom the child may be released including address, telephone numbers, relationship to child and to Parent(s), and other identifying information; name(s) and telephone number(s) of person(s) to contact in emergencies when the Parent cannot be reached; name and telephone number of the child's primary source of health care; and a statement regarding known allergies, physical problems, mental health disorders, intellectual disabilities or developmental disabilities which limit the child's participation in the program. It was determined based on a review of records that five of five enrollment applications did not have the physicians phone number listed.

Correction Deadline: 3/19/2024

Correction Deadline: 11/30/2023

Corrected on 3/19/2024
.08(2) - Citation corrected.

	Facility
--	----------

591-1-1-.19 License Capacity(CR) Met

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR) Not Met

Finding

591-1-1-.25(13) requires that potentially hazardous equipment, materials and supplies be stored in a locked area inaccessible to children. It was determined based on observation that the following hazards were accessible and within reach of school age children.

Room H:

-bathroom cleaner, rubber gloves, and disinfectant cleaner placed on a shelf

Correction Deadline: 3/19/2024

Recited on 3/19/2024

Correction Deadline: 8/29/2023

Corrected on 3/19/2024
.25(3) - Citation corrected.

Finding

591-1-1-.25(8) requires protective caps on all unused electrical outlets within children's reach and requires that electrical outlets in use be made inaccessible to children. It was determined based on observation that plug covers were missing in the following rooms:

Room A: two were observed to be missing

Room C: one was observed to be missing

Room G: two were observed to be missing

Room H: one was observed to be missing

Correction Deadline: 3/19/2024

591-1-1-.26 Playgrounds(CR)

Not Met

Correction Deadline: 9/5/2023

Corrected on 3/19/2024

.26(4) - Citation corrected.

Correction Deadline: 8/29/2023

Corrected on 3/19/2024

.26(6) - citation corrected.

Finding

591-1-1-.26(9) requires the playground to be kept clean, free from litter and free of hazards, such as but not limited to rocks, exposed tree roots and exposed sharp edges of concrete. It was determined based on observation that following items were in need of being repaired or replaced:

- pinecones, limbs and trash in that cups, post it's and chip bags were on the ground throughout
- wooden platfoems throughout were not flush posing a tripping hazard
- sidewalk on the front left playground was not flush posing a tripping hazard

Correction Deadline: 3/19/2024

Food Service

591-1-1-.15 Food Service & Nutrition**Met****Comment**

Please ensure that infant feeding forms are updated regularly.

Comment

Please ensure the detailed doctors notes are on file for any milk alternates.

Correction Deadline: 3/19/2024

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)**Met****Comment**

Proper diapering procedures observed.

591-1-1-.17 Hygiene(CR)**Met**

Correction Deadline: 8/29/2023

Corrected on 3/19/2024

.17(7) - Citation observed to be corrected. Proper handshaking observed throughout.

591-1-1-.20 Medications(CR)**Not Met****Finding**

591-1-1-.20(1) requires Personnel to obtain specific written authorization from the child's physician or parent in order to dispense prescription or non-prescription medications, except for first aid. Such authorization will include when applicable, date; full name of the child; name of the medication; prescription number, if any; dosage; the dates to be given; the time of day to be dispensed; and signature of parent. It was determined based on a review of records that medication was due to be given to a child from October 12, 2023 until October 20, 2023. The medication was given on October 12, 2023 and October 13, 2023 with no other information listed for the other required dates.

Correction Deadline: 3/19/2024

Policies and Procedures

591-1-1-.29 Required Reporting**Met**

Correction Deadline: 8/29/2023

Corrected on 3/19/2024

.29(3) - Citation corrected.

Safety

591-1-1-.05 Animals**Not Evaluated****Comment**

Center does not keep animals on premises.

591-1-1-.11 Discipline(CR)**Met****Comment**

Age-appropriate discussion and/or redirection observed.

591-1-1-.13 Field Trips(CR)**Not Evaluated****Comment**

Center does not participate in field trips at this time.

591-1-1-.36 Transportation(CR)**Not Evaluated****Comment**

Center does not provide routine transportation.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)**Not Met****Technical Assistance**

Please ensure that all items are removed from cribs of sleeping babies. A bib was observed to be attached to a crib of an awake infant.

Correction Deadline: 3/29/2024

Finding

591-1-1-.30(1)(a)3 requires that each crib shall have only an individual, tight-fitting sheet which is changed daily or more often as needed and prior to a change of occupant. It was determined based on observation that an infant was sleeping on a mattress with no sheet in Room D.,

Correction Deadline: 3/19/2024

Finding

591-1-1-.30(1)(d) requires that all sleeping and resting equipment shall be arranged to avoid obstructing access to exit doors, to provide the caregivers access to each child, and to prevent children's access to cords hanging from window treatments and other hazardous objects. To reduce the transfer of airborne diseases, sleeping and resting equipment shall be arranged as follows. There shall be a minimum of twenty-four inch (24") corridor between each row of sleeping or resting equipment. There shall be a minimum of twelve inches (12") between each piece of sleeping or resting equipment in each row of equipment. Children shall be placed on cots and mats so that one child's head is toward another child's feet in the same row. It was determined based on observation that cribs in Room D were not spaced accordingly as there were no spaces between them.

Correction Deadline: 3/19/2024

Finding

591-1-1-.30(2)(c) requires that infants shall not sleep in equipment other than safety-approved cribs, such as, but not limited to, a car safety seat, bouncy seat, highchair, or swing. Infants who arrive at the Center asleep or fall asleep in such equipment, on the floor or elsewhere, shall be transferred to a safety-approved crib. It was determined based on observation in Room D a one-year-old child was observed to be sleeping in a high chair.

Correction Deadline: 3/19/2024

Staff Records

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)

Met

Comment

Criminal record checks were observed to be complete.

591-1-1-.14 First Aid & CPR

Not Met

Finding

591-1-1-.14(1) requires the Center Director and, at any given time, at least fifty percent (50%) of the caregiver Staff to successfully complete a biennial training program in cardiopulmonary resuscitation (CPR) and a triennial training program in first aid. The first aid training must be done by certified or licensed health care professionals or trainers and must deal with the provision of emergency care to infants and children. The Center shall maintain current evidence of the successful completion of such training which shall be available to the Department for inspection. It was determined based on a review of records that the center did not have 50 percent of staff training in first aid and CPR in that the training was taken through an online course for the majority of the center staff.

Correction Deadline: 4/9/2024

Recited on 3/19/2024

Finding

591-1-1-.14(2) requires a Staff member who is trained in CPR and first aid to be on the premises and on any field trip whenever any child is present. In addition, Staff who provide direct care to children must satisfactorily obtain certification in first aid and CPR by December 29, 2016 if employed prior to September 30, 2016 and within 90 days of their hire date if employed after September 30, 2016. It was determined based on a review of records that four staff members did not complete State-approved first aid and CPR training within 90 days of hire. Their training was taken online and did not include a hands-on component.

Correction Deadline: 4/2/2024

Recited on 3/19/2024

591-1-1-.31 Staff(CR)	Not Met
-----------------------	---------

Correction Deadline: 8/29/2023

Corrected on 3/19/2024

.31(1)(c) - Citation corrected.

Correction Deadline: 3/26/2024

Corrected on 3/19/2024

.31(2)(b)3.(ii)(I) - (VIII) - Citation corrected. All staff are currently enrolled in CDA classes.

Finding

591-1-1-.31(2)(c) requires the Center to maintain a copy and/or written verification of the credential or degree awarded to the lead teacher that is required by these rules in the lead teacher's file, to make the document available for inspection and to provide the document to Department staff upon request. It was determined based on a review of records that the lead staff member for Room D (infants) did not meet the education requirement.

Correction Deadline: 4/2/2024

Recited on 3/19/2024

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Not Met

Finding

591-1-1-.32(2) requires the Center maintain Staff:child ratios in mixed-age groups based on the age of the youngest group of children that includes more than twenty percent of the total number of children in the mixed-age group. It was determined based on observation that there was a staff:child ratio of 1:8 among two one-year-old children and six infants in Room E. A ratio of 2:8 was required.

Correction Deadline: 3/19/2024

Recited on 3/19/2024

591-1-1-.32 Supervision(CR)

Not Met

Finding

591-1-1-.32(7) requires that children be supervised at all times appropriate to the individual age, needs and capabilities of each child. Such supervision must include, but not be limited to, indoor and outdoor activities, mealtimes, naptime, transportation, field trips, and transitions between activities. "Supervision" means that the appropriate number of Staff members are physically present in the area where children are being cared for and are providing watchful oversight to the children, volunteers and Students-in-Training. The persons supervising in the child care area must be alert, positioned to maximize their ability to hear and see the children at all times, and able to respond promptly to the needs and actions of the children being supervised, as well as the actions of the volunteers and Students-in-Training, and provide timely attention to the children's actions and needs. Staff shall be attentive and participating with all children during mealtimes and shall be seated within an arm's length away from children thirty-six (36) months of age and younger. It was determined based on observation that in Room B children under the age of 36 months were being served breakfast and the staff members in the room were not seated within arms length of the children and were observed to be walking the classroom doing other job duties.

Correction Deadline: 3/19/2024

Recited on 3/19/2024

