

**Bright from the Start - Georgia Department of Early Care and Learning**

2 Martin Luther King Jr. Drive SE, 670 East Tower

Atlanta, GA 30334

Phone: (404)657-5562 www.dec.state.ga.us

(Cover Sheet)**Date:** 7/29/2024**VisitType:** EX-Monitoring**Arrival:** 1:30PM**Departure:** 3:50PM**EX-41918 EXMT-14943 EX-7 - Day camp**
The Beulah Community Family Life Center2340 Clifton Springs Road, Decatur GA 30034
DeKalb County
(470) 826-3871 Smurray@beulahbaptist.org**Mailing Address**

Same

Regional Consultant

Melissa Malone

Phone: (770) 359-5224

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melissa.mcfarlin@dec.state.ga.us

Joint with:

Compliance Zone Designation			Prevention Action Category	Intermediate Action Category	Dismissal Action Category
7/29/2024	EX-Monitoring	Prevention	Prevention Level 1 (P1)	Intermediate Level 1 (I1)	Dismissal (D)
			Technical Assistance	Corrective Action Plan	Dismissal
				Office Conference	Disqualification
			Prevention Level 2 (P2)	Intermediate Level 2 (I2)	
			Citation	Fine (Level 1 or 2)	
			Plan of Improvement		
			Prevention Level 3 (P3)	Intermediate Level 3 (I3)	

Staff: Child Ratios

Room Description	Age Groups	Staff Count	Children Count	State Ratio Met	Notes
Cafeteria		0	0	Y	
Classroom		0	0	Y	
Classroom 1		0	0	Y	
Classroom 2		0	0	Y	
Classroom 3		0	0	Y	
Classroom 4		0	0	Y	
Classroom 5		0	0	Y	
Gym	, Six and older	2	16	Y	
Playroom	, Fives	1	11	Y	
Swimming Pool Area		0	0	Y	

Group Sizes Met? Y

Total # Non-Care Staff Present: 0

#Staff Count: 3

#Children Count: 27

Comments:

On July 29, 2024, an in-person visit was conducted for the purpose of a CAPS Monitoring Visit. In addition, an administrative review was conducted on this date to review required documents.

Corrective Action Plan: No Plan Developed



Please refer the website, <http://www.dec.state.ga.us/CCS/RulesAndRegulations.aspx> , for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

By signing this report I acknowledge that the report was discussed with me and if there are any missing requirements I am responsible for submitting them as outlined to the GACAPS program.

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.al.ga.gov.

1. Facility name, program number and visit date
2. Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
3. Specific standard(s) that you are refuting, along with your concerns or questions regarding the citation
4. Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date of the visit to the facility.
5. Your refutation will be forwarded to the CCS Exemptions Unit manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 770-293-5977.

Any violation which subjects a child to injury or life threatening situation or continued non-compliance may jeopardize participation in the CAPS program for eligible license-exempt program (government-owned facilities and day camps).

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(Findings Report)**Date:** 7/29/2024**VisitType:** EX-Monitoring**Arrival:** 1:30PM**Departure:** 3:50PM**EX-41918 EXMT-14943 EX-7 - Day camp
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The following information is associated with a Exemption Monitoring:**Activities and Equipment****EX-HS-.F Equipment & Toys (CS)****Met****Comment**

Equipment and furniture observed to be properly secured, as applicable.

EX-HS-.Q Swimming Pools & Water-related Activities (CS)**Met****Comment**

Per the director a Lifeguard is certified and present when children are in the swimming pool. No children were observed in the pool on this date. The swimming pool on the premises in an indoor swimming pool.

Comment

Swimming rules discussed. The program will ensure that the documentation of swimming tests are on file for review and verification.

Exemptions**EX-HS-.X Exemption Requirements (NCP)****Met****Comment**

Please see finding under physical plant.

Facility**EX-HS-.L Physical Plant (NCP)****Not Met****Finding**

It was determined based on administrative review that the program was not in compliance with the local zoning authorities, fire safety agencies and local building authorities on this date. The program did not have evidence of a fire inspection on file for review on this date.

POI (Plan of Improvement)

The program will ensure compliance with all local authorities including fire safety agencies. Local approvals including the fire inspection will be reviewed on the follow up visit.

Correction Deadline: 7/29/2024**Comment**

No hazards observed accessible to children on this date.

EX-HS-.M Playgrounds (CS)**N/A****Comment**

No playground provided

Health and Hygiene

EX-HS-.U Diapering Areas & Practices (CS)	N/A
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Comment

No diapered children are enrolled.

EX-HS-.H Hygiene (NCP)	Met
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Comment

Hand washing was not observed during the visit but proper hand washing rules were discussed.

EX-HS-.I Medications (CS)	N/A
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Comment

Medication is not dispensed

Policies and Procedures

EX-HS-.J Operational Policies & Procedures (NCP)	Technical Assistance
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Technical Assistance

The program will ensure that evidence of emergency drills are on file for review.

Comment

Observed evidence of written policies and procedures that describe the Program's operations on this date.

EX-HS-.T Required Reporting (NCP)	Met
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Comment

There were no incidents or injuries that required reporting.

Safety

EX-HS-.S	Met
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Comment

No field trips taken the last week of day camp per the director. The children were at the facility on this date.

EX-HS-.E Discipline (CS)	Met
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Comment

Observed age-appropriate discipline policies on this date.

EX-HS-.R Transportation (CS)	Met
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Comment

A current/completed inspection was observed for all vehicles used in transporting children this date.

Sleeping & Resting Equipment

EX-HS-.V Safe Sleeping and Resting Requirements (CS)	N/A
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Comment

No infants are enrolled.

Staff Records

EX-HS-.D Criminal Records and Comprehensive Background Checks (CS)	Met
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Comment

15 of 15 Criminal record checks were observed to be complete.

Technical Assistance

Two staff members were clerical and did not require CPR and First Aid. The program has files for CPR and First Aid for 8 staff members. The program will ensure evidence of all training for all lead teachers, including CPR and First Aid training is on file as required.

EX-HS-.P Staff Training (NCP)**Not Met****Finding**

EX-HS-.P(3) requires each staff member with direct care responsibilities to complete health and safety training at the time of employment that will count toward required annual training: Staff employed prior to September 30, 2016 will complete the training by December 29, 2016 and Staff employed after September 30, 2016 will complete the health and safety training within the first 90 days of employment. It was determined based on administrative review that the program did not complete Health and Safety training within the first 90 days of hire as required for 13 of 13 lead teachers.

POI (Plan of Improvement)

The Program will ensure Health and Safety training is completed by all staff members within the first 90 days of hire as required. Staff files and all training, including Health and Safety will be reviewed on the follow up visit.

Correction Deadline: 8/28/2024

Staffing and Supervision**EX-HS-.O Staff:Child Ratios and Supervision (CS)****Met****Comment**

Adequate supervision observed on this date.