Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Cover Sheet

Date: 10/7/2021 **VisitType:** Initial Licensing Study **Arrival:** 10:15 AM **Departure:** 1:00 PM

CCLC-54914
Kids Galaxy of Marietta
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P.O. Box 1955
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Quality Rated: ★ ★

Compliance Zone Designation		
10/07/2021	Initial Licensing Study	Good Standing

Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.
Support - Program performance is demonstrating a need for improvement in meeting rules.
Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	1L-A-PreK	GA PreK	2	15	C	23	C	NA	NA	Centers
Main	B-2L- Primary	Three Year Olds	1	8	C	16	C	NA	NA	Free Play
Main	C- Rear Middle-3's		0	0	C	16	C	NA	NA	Not In Use
Main	D-3R Primary		0	0	C	17	C	NA	NA	
Main	E-1R - Toddlers	One Year Olds and Two Year Olds	1	8	C	13	C	NA	NA	Floor Play,Centers
Main	F-1R	Infants	1	5	C	12	C	NA	NA	Floor Play
		Total Capacity @35 sq. ft.: 97			Total Capacity @25 sq. ft.: 0					
Total # Children this Date: 36		Total Capacity @35 sq. ft.: 97			Total Capacity @25 sq. ft.: 0					

Building	Playground	Playground Occupancy	Playground Compliance
Main	Playground (3-12YEARS)	124	C
Main	PLAYGROUND A	35	C
Main	Playground B	46	C

Comments
An Administrative Review was conducted on (August 25, 2021. Staff files, children's files, training, and background checks were all reviewed. An in person Initial Licensing Study was conducted on October 7, 2021. The exit conference was conducted on November 1, 2021 with the Director. A Temporary license was issued . The final license will be issued upon receipt of utility verification and correction of citations. This owner carries liability insurance.

Plan of Improvement: Developed This Date 10/07/2021

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).

Please refer to the website, http://www.decal.ga.gov/CCS/RulesAndRegulations.aspx , for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

Important New Deadlines:

Due to the ongoing COVID restrictions, the deadline to become Quality Rated for programs who want to continue to receive Childcare and Parent Services (CAPS), has been extended to at least December 31, 2021.

Get started today! Sign up by completing a short online application: https://qualityrated.decal.ga.gov/
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@decal.ga.gov

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at http://gbi.georgia.gov to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decal.ga.gov.

1) Facility name, license number and visit date
2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: http://decal.ga.gov/ChildCareServices/RefutationInformation.aspx

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Shefali Pattharwala, Program Official Date	Margaret Pringle, Consultant Date

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Findings Report

Date: 10/7/2021 **VisitType:** Initial Licensing Study **Arrival:** 10:15 AM **Departure:** 1:00 PM

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The following information is associated with a Initial Licensing Study:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR) **Not Met**

Comment
Equipment and furniture observed to be properly secured, as applicable.

Finding
591-1-1-.12(5) requires Center Staff to provide table space for each child who is able to sit at a table unassisted and an appropriately sized chair or bench for each child who is not an infant and who is able to use a chair or bench. It was determined based on observation room F lacked (1) one additional table and (4) four chairs for age being served.

POI (Plan of Improvement)
The Center will provide required equipment as noted.

Correction Deadline: 11/6/2021

Finding
591-1-1-.12(6) requires that a variety of age-appropriate toys and play materials be available, stored on low, open shelves accessible to children in each room or assigned area. It was determined based on observation room F lacked a variety of books, science, dramatic play and art materials.

POI (Plan of Improvement)
The Center director will ensure there is a variety of age-appropriate toys and play materials in each room for each age group that are stored on low, open shelves accessible to children.

Correction Deadline: 11/6/2021

591-1-1-.35 Swimming Pools & Water-related Activities(CR) **Met**

Comment
Center does not provide swimming activities.

Children's Records

Records Reviewed: 5	Records with Missing/Incomplete Components: 4

Child # 1 — Not Met

"Missing/Incomplete Components"

.08(1)-Doctor, Clinic, Phone Numbers

Child # 2 — Met

Child # 3 — Not Met

"Missing/Incomplete Components"

.08(1)(a)-Work Address Missing,.08(1)(a)-Work Number Missing

Child # 4 — Not Met

"Missing/Incomplete Components"

.08(1)(a)-Work Number Missing

Child # 5 — Not Met

"Missing/Incomplete Components"

.08(1)(a)-Work Number Missing

591-1-1-.08 Children's Records **Not Met**

Finding

591-1-1-.08(1) requires the Center Staff to maintain a file for each child while such child is in care and for one year after that child is no longer enrolled. In order for the file to be complete, the file shall contain the following: child's name, birth date, sex, address, living arrangement, name of school if applicable; names of both Parents, home and work addresses, and home and work telephone numbers; name(s) and addresses of the person(s) to whom the child may be released including address, telephone numbers, relationship to child and to Parent(s), and other identifying information; name(s) and telephone number(s) of person(s) to contact in emergencies when the Parent cannot be reached; name and telephone number of the child's primary source of health care; and a statement regarding known allergies, physical problems, mental health disorders, mental retardation or developmental disabilities which limit the child's participation in the program. It was determined based on a review of records that five children files did not have emergency contact information as required by the Department.

POI (Plan of Improvement)

Center staff will develop a plan that includes how to obtain all required information for currently enrolled children and how to ensure this is done for future enrollees as well. The plan will also include how and where to maintain files for the required amount of time. The plan will be implemented and followed.

Correction Deadline: 10/29/2021

Recited on 10/31/2021

Evening Care

591-1-1-.32 Staffing/Supervision(CR) **Met**

Comment

No evening care hours provided

Facility

591-1-1-.19 License Capacity(CR) **Met**

Comment
Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR) **Not Met**

Finding
591-1-1-.25(3) requires the Center and surrounding premises to be kept clean, free of debris and in good repair. Hygienic measures such as, but not limited to, screened windows and proper waste disposal procedures shall be utilized to minimize the presence of rodents, flies, roaches and other vermin at the Center. It was determined based on observation the following items need to be repaired/replaced:

Rm. A
-Toilet isn't flushing.
- Ceiling light lack a light cover.
- Both exhaust fans in restrooms filled with lint and dirt debris.

Rm. E
- One toilet wasn't flushing properly.
- Stained ceiling tiles.
- Broom/dust pan, bouncy and small vacuum cleaner in the restroom.

POI (Plan of Improvement)
The Center will have the Center and surrounding areas cleaned, make repairs where needed, and remove all debris is removed. The Center will implement a plan to keep areas clean and in good repair that includes regular monitoring.

Correction Deadline: 10/7/2021

Finding
591-1-1-.25(6) requires each child's personal items to be kept in individually labeled cubbies, lockers or racks separated from articles used by other children. The spaces shall be accessible to the children to whom they are assigned. It was determined based on observation infant/toddler room F lacked cubbies/hooks for personal items.

POI (Plan of Improvement)
The Center will provide each child with individually labeled and accessible storage.

Correction Deadline: 11/6/2021

591-1-1-.26 Playgrounds(CR) **Not Met**

Finding
591-1-1-.26(4) requires that playgrounds be protected from traffic or other hazards by a (4) four foot high fence or other barrier approved by this Department. Fencing material shall not present a hazard to children and shall be maintained so as to prevent children from leaving the playground area by any means other than through an approved access route. Fence gates shall be kept closed except when persons are entering or exiting the area. It was determined based on observation on playground A, (3) three to (6) six inch gap at the bottom of front fencing.

POI (Plan of Improvement)
The Center will routinely check the fence to determine if it is in good repair and remains at least 4 feet high, and will repair any hazards. The Center will train Staff to identify and report any fence hazards and to keep the fence gates closed when not in use.

Correction Deadline: 10/7/2021

Finding
591-1-1-.26(6) requires that playground equipment provide an opportunity for the children to engage in a variety of experiences and shall be age-appropriate. For example, toddlers shall not be permitted to swing in swings designed for School-age Children. The outdoor equipment shall be free of lead-based paint, sharp corners and shall be regularly maintained in such a way as to be free of rust and splinters that could pose significant safety hazard to the children. All equipment shall be arranged so as not to obstruct supervision of children. It was determined based on observation the following hazards on the equipment:

Playground A
- Chipped paint on yellow and green piece of equipment.
-Glider too close to the swing structure.
-Yellow and purple car stained with dirt debris and anchors exposed creating a tripping hazard.
- Burgundygreen/blue slide structure, red/blue iron car and gray horse stained with dirt debris.

Playground C
- Chipped paint on blue see saw.
- Yellow/green play structures stained with dirt debris.

POI (Plan of Improvement)
The Center will provide a variety of age-appropriate equipment that is arranged so as not to obstruct supervision of children. Staff will check the equipment daily to ensure that the equipment is free of hazards, rust and splinters.

Correction Deadline: 10/17/2021

Finding
591-1-1-.26(9) requires the playground to be kept clean, free from litter and free of hazards, such as but not limited to rocks, exposed tree roots and exposed sharp edges of concrete. It was determined based on observation the following hazards:

Playground A
- Uneven surface between the concrete and soft surface creating a tripping hazard.
- Several exposed tree roots.
- High grass.
- Large rocks.

Playground C
- Uneven surfacing and concrete paving between the concrete and soft surface creating a tripping hazard.
- Several exposed tree roots throughout the play area.
- High grass.
- Large wooden blocks in the play area.
-
-

POI (Plan of Improvement)
The Center will remove any litter and fix or remove hazards from the playground and will routinely monitor the playground and remove litter and hazards.

Correction Deadline: 10/18/2021

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR) **Not Met**

Comment
Hand washing requirements for diapering were discussed with the director on this date.

Finding
591-1-1-.10(1) requires Centers first licensed after March 1, 1991, and Centers that are renovated after March 1, 1991, to provide ventilation in the diapering areas with functioning exhaust fans and a duct system or by the required amount of window space provided by operable windows when open. It was determined based on observation upon entrance to room E, it had an odor after diapering due to a lack of ventilation and or operable screened windows. Also room F lacked an exhaust fan.

POI (Plan of Improvement)
The responsible person(s) at the center will ensure that the exhaust fans and duct systems are functioning or that the required amount of operable window space is provided in each diapering area.

Correction Deadline: 10/7/2021

Finding
591-1-1-.10(7) requires Center Staff to provide liquid soap, individually dispensed single-use hand towels, single-use wash cloths, and covered storage container for soiled items. It was determined based on observation room F (infants) lacked a non-disposable containers and storage container for soiled items lacked a label.

POI (Plan of Improvement)
The Center will secure missing items listed and ensure the ongoing availability of all supplies.

Correction Deadline: 10/7/2021

591-1-1-.17 Hygiene(CR) **Met**

Comment
There were no children present on this date. Proper hand washing of children and staff was discussed with the director on this date.

591-1-1-.20 Medications(CR) **Met**

Comment
The Provider currently does not dispense/administer medication.

Safety

591-1-1-.05 Animals **Met**

Comment
Center does not keep animals on premises.

591-1-1-.11 Discipline(CR) **Met**

Comment
Staff were observed to maintain a positive learning environment on this date.

591-1-1-.13 Field Trips(CR) **Met**

Comment
Center does not participate in field trips at this time.

591-1-1-.36 Transportation(CR) **Met**

Comment
Center does not provide routine transportation.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR) **Not Met**

Comment
591-1-1-.30(1)(a) - Four (4) of four (4) cribs observed were present meeting safety compliance with Consumer Product Safety Commission (CPSC) and American Society of Testing and Materials International (ASTM) safety standards as they were manufactured in 2012.

Correction Deadline: 10/17/2021

Finding
591-1-1-.30(4). requires that if cots and mats are stored in the children's activity room or area, they shall be stored to prevent children's access to them and to allow maximum use of play space. When storage is available and used for the storage of cots and mats that allows the cots, mats and any bedding to be stored without touching any other cots, mats or bedding, the bedding may be left on the cot or mat. When such storage is not available for the cots and mats, each child's bedding shall be kept separate from other children's bedding and stored in containers marked for individual use, such as, but not limited to, bins, cubbies, or bags. It was determined based on observation the mats were accessible to the children in room A.

POI (Plan of Improvement)
The Center will store cots and mats so children do not have access to them and they don't take up play space and will store them so each child's bedding is separate from the others.

Correction Deadline: 10/7/2021

Staff Records

Records Reviewed: 8 **Records with Missing/Incomplete Components: 0**

Staff # 1 Date of Hire: 07/28/2021	Met
Staff # 2 Date of Hire: 07/28/2021	Met
Staff # 3 Date of Hire: 09/13/2021	Met
Staff # 4 Date of Hire: 09/20/2021	Met
Staff # 5 Date of Hire: 07/28/2021	Met
Staff # 6 Date of Hire: 07/28/2021	Met
Staff # 7 Date of Hire: 10/06/2021	Met
Staff # 8 Date of Hire: 07/28/2021	Met

Staff Credentials Reviewed: 7

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) **Met**

Comment
Criminal record checks were observed to be complete.

591-1-1-.14 First Aid & CPR **Technical Assistance**

Technical Assistance
591-1-1-.14(1) - Please ensure 50% of staff has completed CPR/First aid training prior to enrollment of children.

Correction Deadline: 11/30/2021

591-1-1-.31 Staff(CR) **Met**

Comment
Discussed that all lead staff must enroll in an approved education program within 6 months of hire and complete degree within 18 months.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR) **Met**

Comment
Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR) **Met**

Comment
Staff observed to provide direct supervision and be attentive to children's needs.