



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 5/28/2024 **VisitType:** Licensing Study

Arrival: 8:30 AM **Departure:** 1:50 PM

CCLC-38702

Suwanee Prep Academy

2150 Lawrenceville Suwanee Road Suwanee, GA 30024 Gwinnett County

County

(678) 878-2956 suwaneeacademy@gmail.com

Regional Consultant

Amanda Schofield

Phone: (404) 463-3585

Fax:

amanda.schofield@decal.ga.gov

Mailing Address

Same

Quality Rated: ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
05/28/2024	Licensing Study	Good Standing	
04/21/2024	Complaint Closure	Good Standing	
01/11/2024	Incident Investigation Closure	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A - 1R	Infants and One Year Olds	2	6	C	7	C	NA	NA	Floor Play, Feeding
Main	B - 2R		0	0	C	13	C	NA	NA	
Main	C - 3R	One Year Olds	1	7	C	19	C	NA	NA	Transitioning, Centers, Diapering
Main	D - Middle	Five Year Olds and Six Year Olds and Over	1	13	C	25	C	NA	NA	Centers
Main	E - 3L	Four Year Olds	1	7	C	25	C	35	C	Centers
Main	F - 2L	Three Year Olds and Four Year Olds	1	9	C	20	C	28	C	Free Play
Main	G - 1L	Two Year Olds and Three Year Olds	2	13	C	20	C	28	C	Diapering, Circle Time
Total Capacity @35 sq. ft.: 105			Total Capacity @25 sq. ft.: 105			Building @35 capacity limited by Heath Department Limitations				
Total # Children this Date: 55			Total Capacity @35 sq. ft.: 105			Total Capacity @25 sq. ft.: 105 Building @25 capacity limited by Heath Department Limitations				

Building	Playground	Playground Occupancy	Playground Compliance
Main	A - Right	22	C
Main	B - Back	139	C

Comments

The purpose of this visit was to conduct a Licensing Study. Staff files, children files, and criminal records checks were reviewed.

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA www.decalkoala.com with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important Quality Rated/CAPS Update:

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

Contact the Quality Rated help desk at 855-800-7747 or qualityrated@dec.ga.gov for more information. Free technical assistance is available!



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(Findings Report)

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1.12 Equipment & Toys(CR)

Met

Comment

Equipment and furniture observed to be properly secured, as applicable.

591-1-1.35 Swimming Pools & Water-related Activities(CR)

N/A

Comment

Per director the center does not provide swimming activities.

Children's Records

591-1-1.08 Children's Records

Met

Comment

Records were observed to be complete and well organized.

Evening Care

591-1-1.32 Staffing/Supervision(CR)

N/A

Comment

No evening care hours provided

Facility

591-1-1.06 Bathrooms

Technical Assistance

Technical Assistance

591-1-1.06 - Consultant discussed with Director to ensure that the vents are cleaned regularly throughout the building.

Comment

Bathrooms observed to be clean and well maintained.

591-1-1-.19 License Capacity(CR)**Met****Comment**

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)**Met****Technical Assistance**

591-1-1-.25 - Please ensure that all hazardous items and/or equipment (i.e., aerosol spars, plastic grocery bags , diaper wipes, etc.) are stored in a locked cabinet and/or container inaccessible to children at all times. Also, please ensure to secure or store cleaning tools (i.e., brooms, dust pans) out of reach of children at all times.

Comment

Consultant observed center cleaned and well maintained on this date..

591-1-1-.26 Playgrounds(CR)**Not Met****Technical Assistance**

591-1-1-.26 - Consultant discussed to ensure that all play equipment and furniture is secured to prevent injury from tipping, falling, or being pulled or pushed over.

Technical Assistance

591-1-1-.26 - Please monitor the playground area for the following hazardous items:

- Exposed tree roots.
- Normal wear and tear of the fence surrounding the playground areas.
- Refluff/ add resilient surface as needed.

Finding

591-1-1-.26(8) requires climbing and swinging equipment to have a resilient surface beneath the equipment and the fall zone from such equipment must be adequately maintained by the Center to assure continuing resiliency. It was determined based on observation that there was approximately four inches of resilient surfacing in the fall zone surrounding the back climber on playground B-Back. Six inches of resilient surfacing was required. The director ordered resilient surface on this date.

POI (Plan of Improvement)

The Center will add additional resilient surfacing to the fall zones where needed and check daily, adding resilient surfacing as needed to maintain adequate resiliency.

Correction Deadline: 6/14/2024**Recited on 5/28/2024****Finding**

591-1-1-.26(9) requires the playground to be kept clean, free from litter and free of hazards, such as but not limited to rocks, exposed tree roots and exposed sharp edges of concrete. It was determined based on observation that the playground Playground A and B Back had exposed tree roots along the left, right and middle sides of the playground that posed a potential tripping hazard. The consultant discussed with the Director to spray roots with bright color spray paint or add mulch, pea gravel, or mats to prevent tripping hazards

POI (Plan of Improvement)

The provider will remove hazards from the playground and will routinely monitor before children are allowed outdoor play time.

Correction Deadline: 6/7/2024**Recited on 5/28/2024**

Food Service

591-1-1-.15 Food Service & Nutrition**Technical Assistance****Technical Assistance**

591-1-1-.15 - Consultant discussed to please ensure that bottles are fully labeled with child's full name and date.

Comment

Center menu meets USDA guidelines.

591-1-1-.18 Kitchen Operations**Met****Comment**

Consultant observed kitchen clean and well organized on this date.

Health and Hygiene**591-1-1-.10 Diapering Areas & Practices(CR)****Met****Comment**

Consultant observed proper diapering procedures on this date.

591-1-1-.17 Hygiene(CR)**Met****Comment**

Consultant observed proper hand washing throughout the center on this date.

591-1-1-.20 Medications(CR)**Met****Comment**

Documentation for medication dispensing observed complete.

Safety**591-1-1-.05 Animals****Met****Comment**

Consultant observed gerbil in Classroom D- Middle. Gerbil was observed maintained clean and appropriately caged on this date.

591-1-1-.11 Discipline(CR)**Met****Correction Deadline: 1/11/2024****Corrected on 5/28/2024****.11(1) - The previous citation was observe corrected on this date. Consultant observed positive staff/child interaction during visit.****591-1-1-.13 Field Trips(CR)****Met****Comment**

Per Director center does not participate in field trips at this time.

591-1-1-.36 Transportation(CR)**Met****Comment**

A current/completed inspection was conducted for vehicle tag # CLG9132 on November 1, 2024

Comment

Complete documentation of transportation observed.

Sleeping & Resting Equipment**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)****Met****Comment**

Consultant observed cribs/cots labeled for individual use.

Staff Records**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)****Met****Comment**

Criminal record checks were observed to be complete.

Comment

Director provided three files for employees hired since last visit conducted January 11, 2024.

Technical Assistance

591-1-1-.33(3) - Consultant discussed with Director to ensure all staff primary responsible for food preparation shall have four clock hours of training in food nutrition planning, preparation, serving, proper dish washing and food storage

Finding

91-1-1-.33(5) requires that every calendar year after the first year of employment, all supervisory and caregiver Personnel, except independent contractors, Students-in-Training and volunteers shall attend ten (10) clock hours of diverse training which is task-focused in on-going health, safety and early childhood or child development related topics and which is offered by an accredited college, university or vocational program or other Department-approved source. The annual ten (10) clock hours of training shall be chosen from the following fields: child development, including discipline, guidance, nutrition, injury control and safety; health, including sanitation, disease control, cleanliness, detection and disposition of illness; child abuse and neglect, including identification and reporting, and meeting the needs of abused and/or neglected children; and business related topics, including parental communication, recordkeeping, etc.; provided however that such business related training shall be limited to no more than two (2) of the required ten (10) clock hours of training. Records of completion of such training shall be maintained, as required by these rules. It was determined based on a review of records that staff # 6, date of hire September 19, 2022, staff # 8, date of hire September 22, 2022, and staff #12, date of hire November 8, 2022 did not have evidence of ten hours of annual training for 2023. Staff # 12 obtained five out of ten annual training hours for 2023.

POI (Plan of Improvement)

The Center will plan and schedule the required 10 hours of annual training each year and follow up to ensure the training is completed.

Correction Deadline: 6/27/2024

591-1-1-.31 Staff(CR)**Met****Comment**

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision**591-1-1-.32 Staff:Child Ratios and Group Size(CR)****Met****Comment**

Consultant observed center to maintain appropriate staff:child ratios on this date.

591-1-1-.32 Supervision(CR)**Met****Comment**

Consultant observed staff to provide direct supervision and be attentive to children's needs on this date.