



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Cover Sheet

Date: 11/23/2021 **VisitType:** Licensing Study

Arrival: 4:00 PM

Departure: 5:30 PM

CCLC-27866

Ivy League Academy

5990 Bethelview Rd. Cumming, GA 30040 Forsyth County
 (770) 887-7455 hemalsu@yahoo.com

Regional Consultant

Mandi Sloan

Phone: (770) 357-5097

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mandi.sloan@decal.ga.gov

Mailing Address

Same

Quality Rated: No

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
11/23/2021	Licensing Study	Good Standing	
06/09/2021	Licensing Study	Good Standing	
04/14/2021	Complaint Closure	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	1L	Infants and One Year Olds	2	5	C	17	C	NA	NA	Floor Play,Nap
Main	1R	GA PreK	2	22	C	24	C	NA	NA	Outside
Main	2L	Two Year Olds	1	8	C	17	C	NA	NA	Nap
Main	2R	GA PreK	2	21	C	36	C	NA	NA	Outside
Main	3L	Three Year Olds	1	8	C	24	C	NA	NA	Outside
Main	3R	GA PreK	2	21	C	26	C	NA	NA	Transitioning,Lunch
Main	4L	Four Year Olds	1	14	C	40	C	NA	NA	Outside
Main	4R	GA PreK	2	17	C	26	C	NA	NA	Story,Circle Time
Total Capacity @35 sq. ft.: 210					Total Capacity @25 sq. ft.: 0					
Total # Children this Date: 116					Total Capacity @25 sq. ft.: 0					

Building	Playground	Playground Occupancy	Playground Compliance
Main	PGR- A left side	30	C
Main	PGR B- Large Rear Area	95	C
Main	PGR C Right Side	38	C

Comments

Administrative Review was conducted on November 23, 2021. Staff files, children's files, training, and background checks were all reviewed. A virtual visit was conducted due to COVID 19.

Plan of Improvement: Developed This Date

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee



Important New Deadlines:

Due to the ongoing COVID restrictions, the deadline to become Quality Rated for programs who want to continue to receive Childcare and Parent Services (CAPS), has been extended to at least December 31, 2021.

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.state.ga.us.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Venkatraman Subbarao, Program Official

Date

Mandi Sloan, Consultant

Date



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Findings Report

Date: 11/23/2021 **VisitType:** Licensing Study

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Departure: 5:30 PM

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

Discussed rotating toys to support the procedures of daily disinfecting.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities.

Facility

591-1-1-.19 License Capacity(CR)

Met

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)

Met

Comment

Center appears clean and well maintained.

591-1-1-.26 Playgrounds(CR)

Met

Comment

Playground observed to be clean and in good repair.

Food Service

591-1-1-.15 Food Service & Nutrition

Not Met

Comment

Please ensure that infant feeding forms are updated regularly.

Finding

591-1-1-.15(7) requires that food be served according to manufacturer's instructions and recommendations. Foods that are associated with young children's choking incidents, such as, but not limited to, peanuts, hot dogs, raw carrots, popcorn, fish with bones, cheese cubes, grapes and any other food that is of similar shape and size of the trachea/windpipe shall not be served to the children less than four (4) years of age. Children older than four (4) years of age may be served these foods provided that the foods are cut in such a way as to minimize choking. Food shall not be accessible or served to children until it has been chopped, diced, cut or mashed and is appropriate for each child's age and individual eating, chewing and swallowing ability. It was determined based on observation that upon the program's virtual visit, corn dogs were being served to children less than four years of age.

POI (Plan of Improvement)

The Center will train Staff and monitor food served and accessible to children to ensure that the food does not present a choking hazard.

Correction Deadline: 11/23/2021

Health and Hygiene**591-1-1-.10 Diapering Areas & Practices(CR)****Met****Comment**

Staff state proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR)**Met****Comment**

Staff were observed to remind children to wash hands.

591-1-1-.20 Medications(CR)**Met****Comment**

Documentation for medication dispensing observed complete.

Policies and Procedures**591-1-1-.21 Operational Policies & Procedures****Not Met****Finding**

591-1-1-.21(3) requires that the Center conduct drills for fire, tornado and other emergency situations. The fire drills will be conducted monthly and tornado and other emergency situation drills will be conducted every six months. The Center shall maintain documentation of the dates and times of these drills for two years. It was determined based on a review of records that fire drills were not conducted monthly and tornado and other emergency situation drills were not conducted every six months for the year 2021.

POI (Plan of Improvement)

The Center will hold the drills as required and keep the documentation of the drills on file for two years.

Correction Deadline: 11/28/2021

Safety**591-1-1-.05 Animals****Met****Comment**

Center does not keep animals on premises.

591-1-1-.11 Discipline(CR)**Met****Comment**

Staff were observed to maintain a positive learning environment on this date.

591-1-1-.13 Field Trips(CR)**Met****Comment**

Center does not participate in field trips at this time.

591-1-1-.36 Transportation(CR)**Met****Comment**

Complete documentation of transportation observed.

Sleeping & Resting Equipment**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)****Met****Comment**

Pleasant naptime environment observed.

Staff Records**Records Reviewed: 24****Records with Missing/Incomplete Components: 0**

Staff # 1

Met

Date of Hire: 10/15/2021

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 2

Met

Date of Hire: 06/01/2020

Staff # 3

Met

Date of Hire: 06/03/2014

Staff # 4

Met

Date of Hire: 09/12/2009

Staff # 5

Met

Date of Hire: 10/01/2020

Staff # 6

Met

Date of Hire: 02/04/2013

Staff # 7

Met

Date of Hire: 02/11/2013

Staff # 8

Met

Date of Hire: 08/01/2021

Staff # 9

Met

Date of Hire: 08/12/2014

Staff # 10

Met

Date of Hire: 08/16/2018

Records Reviewed: 24**Records with Missing/Incomplete Components: 0**

Staff # 11	Met
Date of Hire: 10/01/2021	<u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 12	Met
Date of Hire: 07/26/2018	
Staff # 13	Met
Staff # 14	Met
Date of Hire: 09/20/2012	
Staff # 15	Met
Date of Hire: 06/08/2020	
Staff # 16	Met
Date of Hire: 06/01/2021	
Staff # 17	Met
Date of Hire: 06/01/2020	
Staff # 18	Met
Date of Hire: 06/01/2021	
Staff # 19	Met
Date of Hire: 07/31/2013	
Staff # 20	Met
Date of Hire: 08/12/2015	
Staff # 21	Met
Date of Hire: 08/13/2007	
Staff # 22	Met
Date of Hire: 08/13/2007	
Staff # 23	Met
Date of Hire: 10/01/2021	<u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 24	Met
Date of Hire: 01/25/2019	

Staff Credentials Reviewed: 6

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)**Met**

Comment

Criminal record checks were observed to be complete.

Comment

Director provided four file(s) for employees hired since last visit.

591-1-1-.14 First Aid & CPR**Met**

Correction Deadline: 7/9/2021

Corrected on 11/23/2021

.14(2) - The previous citation was corrected on this date as CPR and First Aid records were observed to be complete.

591-1-1-.33 Staff Training**Technical Assistance****Technical Assistance**

591-1-1-.33 - The consultant discussed with the provider to ensure that staff who is currently on leave for COVID-19 or other medical reasons obtain the required training to include the ten hours of annual training and CPR and First Aid before returning to work at the center.

591-1-1-.31 Staff(CR)**Met****Comment**

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)**Met****Comment**

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)**Met****Comment**

Adequate supervision observed on this date.