



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Cover Sheet

Date: 3/15/2022 **VisitType:** Complaint Investigation & Licensing Study **Arrival:** 10:00 AM **Departure:** 12:25 PM

CCLC-51375

Oxford Academy Preschool

2051 Lost Mountain Road Powder Springs, GA 30127 Cobb County
 (678) 522-6136 odiri.akiri@oxfordacademypreschool.com

Mailing Address
 Same

Regional Consultant

Brionne Higgins

Phone:

Fax:

brionne.higgins@decal.ga.gov

Joint with: Jennifer Bailey

Quality Rated: ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
03/15/2022	Complaint Investigation & Licensing Study	Good Standing	
10/04/2021	Monitoring Visit	Good Standing	
01/19/2021	Licensing Study	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	Room A	Three Year Olds	2	18	C	19	C	NA	NA	Transitioning
Main	Room B	Infants and One Year Olds	2	10	C	14	C	NA	NA	Transitioning
Main	Room C	Two Year Olds	2	11	C	12	C	NA	NA	Outside
Main	Room D - School Age	GA PreK	2	20	C	22	C	NA	NA	Centers
Main	Room E	GA PreK	2	22	C	31	C	NA	NA	Outside
Main	Room F	GA PreK	2	20	C	25	C	NA	NA	Centers

Total Capacity @35 sq. ft.: 123

Total Capacity @25 sq. ft.: 0

Total # Children this Date: 101

Total Capacity @35 sq. ft.: 123

Total Capacity @25 sq. ft.: 0

Building	Playground	Playground Occupancy	Playground Compliance
Main	Area A	57	C
Main	Area B	29	C

Comments

The purpose of this visit is to follow-up to the visit conducted on October 4, 2021. The administrative review is due on March 22, 2022.

Plan of Improvement: Developed This Date 03/15/2022

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/RuleAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee



Important Quality Rated/CAPS Update:

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

Contact the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us for more information. Free technical assistance is available!

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA www.decalkoala.com with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Odori Akiri, Program Official

Date

Brionne Higgins, Consultant

Date

Jennifer Bailey, Consultant

Date



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Findings Report

Date: 3/15/2022 **VisitType:** Complaint Investigation & Licensing Study **Arrival:** 10:00 AM **Departure:** 12:25 PM

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The following information is associated with a Licensing Study Visit:

Activities and Equipment

591-1-1-.03 Activities

Not Met

Finding

591-1-1-.03(2) requires the Center to keep current lesson plans on site that reflect appropriate instruction practices and activities to support children's development. The Center shall have sufficient and varied play and learning equipment and materials to support the above program of activities in all developmental areas. It was determined based on lesson plan in the infant, toddler, and preschool classroom were outdated.

POI (Plan of Improvement)

The Center will keep current lesson plans on site that include appropriate instruction practices and activities and will have sufficient and varied play and learning equipment and materials to support the activities.

Correction Deadline: 3/15/2022

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

A variety of equipment and toys were observed throughout the center.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

N/A

Comment

Center does not provide swimming activities.

Children's Records

Records Reviewed: 5

Records with Missing/Incomplete Components: 0

Child # 1 Met

Child # 2 Met

Child # 3 Met

Child # 4

Met

Child # 5

Met

591-1-1-.08 Children's Records**Met****Comment**

Records were observed to be complete and well organized.

Facility**591-1-1-.06 Bathrooms****Not Met****Technical Assistance**

591-1-1-.06 - Consultant discussed repairing tissue dispenser in the bathroom with the director. Additionally, consultant discussed replacing ceiling tiles in the bathroom.

Finding

591-1-1-.06(4) requires a Center first licensed after March 1, 1991, and Centers that remodel or add to existing plumbing facilities, to have the bathroom area fully enclosed and ventilated to the outside of the building with either an open screened window or functioning exhaust fan and duct system and requires Centers without fully enclosed bathrooms to ensure there is adequate ventilation to control odors and adequate sanitation measures to prevent the spread of contagious diseases. It was determined based on observation that the bathrooms in classrooms D and E did not have adequate ventilation as required.

POI (Plan of Improvement)

The Center will fully enclose and ventilate bathroom areas, as required, and will provide adequate ventilation and sanitation in bathrooms that are not fully enclosed.

Correction Deadline: 4/14/2022**591-1-1-.19 License Capacity(CR)****Met****Comment**

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)**Not Met****Finding**

591-1-1-.25(13) requires that potentially hazardous equipment, materials and supplies be stored in a locked area inaccessible to children. It was determined based on observation that hazardous materials such as disinfectant wipes and diaper cream were accessible to children in classroom B and diaper cream was on a low shelf in classroom C. Additionally, staff purses and shaving cream was observed to be accessible to children in classroom E.

POI (Plan of Improvement)

The Center will identify all hazardous items and keep them in a locked area inaccessible to children. The Center will inform all Staff about hazardous items and the safe storage of those items.

Correction Deadline: 3/15/2022**Technical Assistance**

591-1-1-.25(8) - Consultant discussed ensuring that all outlet in reach of children are covered with the Director.

Correction Deadline: 3/15/2022**591-1-1-.26 Playgrounds(CR)****Met****Comment**

Consultant discussed ensuring the monitor playground equipment for chipping paint and ensure that it is clean and in good repair with the Director.

Food Service

591-1-1-.15 Food Service & Nutrition

Met

Comment

Center menu meets USDA guidelines.

591-1-1-.18 Kitchen Operations

Met

Comment

Kitchen appears clean and well organized.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)

Met

Comment

Staff state proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR)

Technical Assistance

Technical Assistance

591-1-1-.17 - Consultant discussed ensuring that all trash cans containing organic waste to have lids with the Director.

Comment

Proper hand washing observed throughout the center.

591-1-1-.20 Medications(CR)

Met

Comment

The Provider currently does not dispense/administer medication.

Safety

591-1-1-.05 Animals

Met

Comment

Center does not keep animals on premises.

591-1-1-.11 Discipline(CR)

Met

Comment

Staff stated proper knowledge of age-appropriate discipline methods used in the classroom environment.

591-1-1-.13 Field Trips(CR)

Met

Comment

Center does not participate in field trips at this time.

591-1-1-.36 Transportation(CR)

Met

Comment

Center does not provide routine transportation.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)

Not Met

Comment

Discussed SIDS and infant sleeping position.

Finding

591-1-1-.30(1)(b)1 requires that cots and mats are of sound construction and of sufficient size to accommodate comfortably the size and weight of the child; and that mats are in good repair, washable, covered with a waterproof material and at least two inches (2") thick. It was determined based on observation that a large quantity of mats in the classroom D contained rips and tears and was not in good repair.

POI (Plan of Improvement)

The Center will ensure that cots and mats are of sound construction and of sufficient size to accommodate the size and weight of the child and mats are in good repair, washable, covered with a waterproof material and is at least two inches thick.

Correction Deadline: 3/15/2022

Staff Records	
Records Reviewed: 19	Records with Missing/Incomplete Components: 0
Staff # 1 Date of Hire: 09/20/2019	Met
Staff # 2 Date of Hire: 05/17/2019	Met
Staff # 3	Met
Staff # 4 Date of Hire: 05/27/2015	Met
Staff # 5 Date of Hire: 10/01/2021	Met
Staff # 6 Date of Hire: 10/28/2019	Met
Staff # 7	Met
Staff # 8 Date of Hire: 03/07/2022	Met <u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 9 Date of Hire: 12/13/2021	Met
Staff # 10 Date of Hire: 03/21/2022	Met <u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 11 Date of Hire: 01/24/2022	Met <u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 12	Met

Records Reviewed: 19**Records with Missing/Incomplete Components: 0**

Date of Hire: 07/12/2021

Staff # 13 Met

Date of Hire: 12/30/2019

Staff # 14 Met

Date of Hire: 08/02/2021

Staff # 15 Met

Date of Hire: 03/17/2022

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 16 Met

Date of Hire: 01/18/2022

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 17 Met

Date of Hire: 08/16/2021

Staff # 18 Met

Date of Hire: 01/25/2022

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 19 Met

Date of Hire: 12/13/2021

Staff Credentials Reviewed: 7**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)** Met**Comment**

Criminal record checks were observed to be complete.

591-1-1-.14 First Aid & CPR Met**Comment**

Evidence observed of 100% of center staff certified in First Aid and CPR.

591-1-1-.33 Staff Training Not Met**Comment**

Documentation observed of required staff training.

Finding

591-1-1-.33(4) requires within the first year of employment, the Director and person with primary responsibility for food preparation shall have four clock hours of training in food nutrition planning, preparation, serving, proper dish washing and food storage. It was determined based on a review of records that food nutrition and preparation training was not obtained within the first year of employment as required. Food preparation training was observed to be obtained on March 19, 2022 for the director who was hired on May 29, 2019.

POI (Plan of Improvement)

The Center will schedule food preparation training, as required, and follow up to ensure the training is completed.

Correction Deadline: 4/14/2022

591-1-1-.31 Staff(CR)

Met

Comment

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Correction Deadline: 10/4/2021

Corrected on 3/15/2022

.32(2) - Previous citation observed to be corrected on this date. Consultant observed appropriate Staff:Child ratios.

591-1-1-.32 Supervision(CR)

Met

Comment

Adequate supervision observed on this date.