Bright from the Start - Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
Phone: (404)657-5562 www.decal.ga.gov

(Cover Sheet)

Date: 9/13/2022 **VisitType:** EX-Monitoring **Arrival:** 2:30PM **Departure:** 5:00PM

EX-43890 EXMT-6397 EX-1 - Government
DeKalb County Schools ASEDP - Flat Rock

4603 Evans Mill Road, Lithonia GA 30038 DeKalb County
(678) 875-3202 corella_floyd@dekalbschoolsga.org

Mailing Address

Same

Regional Consultant

Melissa Malone

Phone: (770) 359-5224
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melissa.mcfarlin@decal.ga.gov

Joint with: Sarah Benton

Compliance Zone Designation		
9/13/2022	EX-Monitoring	Intermediate

Prevention Action Category	IntermediateAction Category	Dismissal Action Category
Prevention Level 1 (P1)	**Intermediate Level 1 (I1)**	**Dismissal (D)**
Technical Assistance	Corrective Action Plan	Dismissal
	Office Conference	Disqualification
Prevention Level 2 (P2)	**Intermediate Level 2 (I2)**	
Citation	Fine (Level1 or 2)	
Plan of Improvement		
Prevention Level 3 (P3)	**Intermediate Level 3 (I3)**	

Staff: Child Ratios

Room Description	Age Groups	Staff Count	Children Count	State Ratio Met	Notes
Cafe	PreK, Fives, Six and older	2	50	Y	
Gym		0	0	Y	
Media Center		0	0	Y	
PG		0	0	Y	
Room 312		0	0	Y	
Room 317		0	0	Y	

Group Sizes Met? Y Total # Non-Care Staff Present: 0 #Staff Count: 2 #Children Count: 50

Comments:
On September 13, 2022, an onsite visit was conducted at the facility for the purpose of a CAPS monitoring visit. September 13, 2022, an administrative review was completed to review required documents.

Corrective Action Plan:Developed This Date

Please refer the website, http://www.decal.ga.gov/CCS/RulesAndRegulations.aspx , for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

By signing this report I acknowledge that the report was discussed with me and if there are any missing requirements I am responsible for submitting them as outlined to the GACAPS program.

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decal.ga.gov.

1. Facility name, program number and visit date
2. Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
3. Specific standard(s) that you are refuting, along with your concerns or questions regarding the citation
4. Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date of the visit to the facility.
5. Your refutation will be forwarded to the CCS Exemptions Unit manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 770-293-5977.

Any violation which subjects a child to injury or life threatening situation or continued non-compliance may jeopardize participation in the CAPS program for eligible license-exempt program (government-owned facilities and day camps).

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(Findings Report)

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The following information is associated with a Exemption Monitoring:

Activities and Equipment

EX-HS-.F Equipment & Toys (CS) **Met**

Comment
Equipment and furniture observed to be properly secured, as applicable.

EX-HS-.Q Swimming Pools & Water-related Activities (CS) **N/A**

Comment
Program does not provide swimming activities.

Exemptions

EX-HS-.X Exemption Requirements (NCP) **Met**

Comment
The specialist observed evidence of compliance with fire safety agencies and fire inspections.

Facility

EX-HS-.L Physical Plant (NCP) **Technical Assistance**

Technical Assistance
EX-HS-.L(3) Staff will ensure that items that pose a hazard are inaccessible to children, including but not limited to all cleaning agents. Cleaning agents should be immediately locked and stored in a secure area made inaccessible to children after cleaning. The children in the program were not present in the areas hazards were present on this date.

EX-HS-.M Playgrounds (CS) **Not Met**

Finding
EX-HS-.M(3) requires the playground to be kept clean, free from litter and free of hazards, such as but not limited to rocks, exposed tree roots and exposed sharp edges of concrete. It was determined based on the consultant's observation that active ant beds were present throughout the playground. The orange playground climbing equipment had chipping paint. The playground had litter spread throughout the play area. The black PVC barrier around the playground was cracked and had a big opening in the front area. There was less than three inches of resilient material in and around the fall zones of the climbing equipment.

POI (Plan of Improvement)
The Program will ensure the program is free of hazards and routinely checked and maintained.

Correction Deadline: 9/13/2022

Health and Hygiene

EX-HS-.U Diapering Areas & Practices (CS) **N/A**

Comment
No diapered children are enrolled.

EX-HS-.H Hygiene (NCP) **Not Met**

Finding
EX-HS-.H(1) requires that children wash their hands with liquid soap and warm running water upon arrival for care, when moving from one child care group to another, upon re-entering the child care area after outside play, before and after eating meals and snacks, handling or touching food, playing in water; after toileting and diapering, playing in sand, touching animals or pets, and contact with bodily fluids, and after contamination by any other means. It was determined based on the consultant's observation, that the children enrolled in the program did not was their hands prior to eating snack.

POI (Plan of Improvement)
The Program will ensure that children wash their hands with liquid soap and warm running water upon arrival for care, when moving from one child care group to another, upon re-entering the child care area after outside play, before and after eating meals and snacks, handling or touching food, playing in water; after toileting and diapering, playing in sand, touching animals or pets, and contact with bodily fluids, and after contamination by any other means

Correction Deadline: 9/13/2022

EX-HS-.I Medications (CS) **N/A**

Comment
Medication is not dispensed.

Policies and Procedures

EX-HS-.J Operational Policies & Procedures (NCP) **Technical Assistance**

Technical Assistance
EX-HS-.J(1)(a-i) - The program will ensure evidence of written policies and procedures that describe the Program's operations is provided to parents and the department for review.

EX-HS-.T Required Reporting (NCP) **Met**

Comment
There were no incidents or injuries that required reporting.

Safety

EX-HS-.S **N/A**

Comment
No field trips are offered.

EX-HS-.E Discipline (CS) **Met**

Comment
Staff were observed to maintain an age appropriate learning environment on this date.

EX-HS-.R Transportation (CS) **N/A**

Comment
Program does not provide routine transportation.

Sleeping & Resting Equipment

EX-HS-.V Safe Sleeping and Resting Requirements (CS) **N/A**

Comment
No safe sleep policies are necessary.

Staff Records

EX-HS-.K **Met**

Comment
EX-HS-.K(1) The program will ensure that staff has access to personnel files in case of an emergency.

EX-HS-.D Criminal Records and Comprehensive Background Checks (CS) **Not Met**

Finding
EX-HS-.D(1) requires every staff member with direct care responsibilities must have a Satisfactory Criminal Records Check Determination before the individual is present at the program while any child is present for care. It was determined based on a review of staff records, that two (2) of five (5) staff members did not have a satisfactory criminal records check determination associated with this program prior to being present with children.

POI (Plan of Improvement)
The Program will ensure that prior to employment with children, staff will complete and obtain a satisfactory criminal record check through the Department and ensure that it is associated with this program.

Correction Deadline: 9/13/2022

EX-HS-.W First Aid & CPR (NCP) **Not Met**

Finding
EX-HS-.W(1) requires Program Staff to successfully complete a biennial training program in cardiopulmonary resuscitation (CPR) and a triennial training program in first aid. The first aid training must be done by certified or licensed health care professionals or trainers and must deal with the provision of emergency care to infants and children. The Program shall maintain current evidence of the successful completion of such training which shall be available to the Department for inspection. It was determined based on the consultant's review of documentation that the program did not provide any evidence of CPR and first aid for four (4) of five (5) staff members. The program was unable to produce the records and make them available for review to the department.

POI (Plan of Improvement)
The Program will will maintain complete and updated staff records including CPR and first aid while staff are employees at the program and one year after the staff members have exited the program. This information will be made available to our department for review when requested.

Correction Deadline: 10/13/2022

EX-HS-.P Staff Training (NCP) **Not Met**

Finding
EX-HS-.P(3) requires each staff member with direct care responsibilities to complete health and safety training at the time of employment that will count toward required annual training: Staff employed prior to September 30, 2016 will complete the training by December 29, 2016 and Staff employed after September 30, 2016 will complete the health and safety training within the first 90 days of employment. It was determined based on the consultant's review of submitted documentation that the program did not provide evidence of health and safety training for five (5) of five (5) staff on file. The program was unable to produce the records and make them available for review to our department.

POI (Plan of Improvement)
The Program will complete the health and safety training within the first 90 days of employment. The Program will maintain complete health and safety training while staff are employees at the program and one year after the staff members have exited the program. This information will be made available to our department for review when requested.

Correction Deadline: 10/13/2022

Staffing and Supervision

EX-HS-.O Staff:Child Ratios and Supervision (CS) **Met**

Comment
Program observed to maintain appropriate staff: child ratios.