



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 4/20/2023 **VisitType:** Complaint Investigation & Initial Licensing Study **Arrival:** 10:15 AM **Departure:** 4:00 PM

CCLC-58385
Carrollton Prep Academy
65 Gray Road Carrollton, GA 30116 Carroll County
(678) 664-1234

Application Services Unit Consultant
Toni Williams
Phone: (770) 302-7628
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Mailing Address
Same

Quality Rated: ★

<u>Compliance Zone Designation</u>			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
04/20/2023	Complaint Investigation & Initial Licensing Study	Good Standing	
04/20/2023	Complaint Closure	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	Room A	Infants and One Year Olds	2	7	C	6	NC	NA	NA	Floor Play, Nap, Lunch
Main	Room B	Three Year Olds and Four Year Olds	1	17	C	16	NC	NA	NA	Nap
Main	Room C	One Year Olds and Two Year Olds and Three Year Olds	1	13	C	17	C	NA	NA	Transitioning, Nap
			Total Capacity @35 sq. ft.: 39			Total Capacity @25 sq. ft.: 0				
Total # Children this Date: 37			Total Capacity @35 sq. ft.: 39			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main	Playground B (3+)	34	C

Comments

A visit was conducted for a complaint investigation and ILS as this was a change of ownership. An Administrative Review was conducted on March 31, 2023. Staff files, children's files, training, and background checks were all reviewed. An in person Initial Licensing Study was conducted on April 20, 2023. The exit conference was conducted on April 28, 2023 at 4:00 p.m. with the Director. Permission to Operate will be issued upon completion of the Exit Conference and signature pages are returned to the consultant. Facility does carry Liability Insurance.

Plan of Improvement: Developed This Date 04/20/2023

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).

Please refer to the website, <http://www.decal.ga.gov/CCS/RulesAndRegulations.aspx> , for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA www.decalkoala.com with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Important Quality Rated/CAPS Update:

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

Contact the Quality Rated help desk at 855-800-7747 or qualityrated@decal.ga.gov for more information. Free technical assistance is available!



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Summary Report

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The following information is associated with a Complaint Investigation & Initial Licensing Study:

Activities and Equipment

591-1-1-.03 Activities

Not Met

Finding

591-1-1-.03(7)(a) requires a center that operates five hours or more per day to provide at least one and one-half hours of outdoor activity per day, weather permitting, for each child who is not an infant and at least one hour daily for infants. It was determined based on Consultant's observation that only one of seven children in the infant classroom were permitted to participate in daily outside play time as required

POI (Plan of Improvement)

The center will develop and follow a schedule that provides the required amount of outdoor activity for all children, including infants.

Correction Deadline: 4/20/2023

591-1-1-.12 Equipment & Toys(CR)

Not Met

Finding

591-1-1-.12(3) requires that equipment and furniture be placed so as to permit the children's freedom of movement and to minimize danger of accident and collision. It was determined based on the Consultant's observation that the shelves in the two and three- year- old classrooms were placed so that the children had very little freedom to move.

POI (Plan of Improvement)

Center staff will re-position the identified equipment and/or furniture and the director will view each classroom to verify appropriate make changes, as needed, and have a system to monitor these items.

Correction Deadline: 4/20/2023

Technical Assistance

The Consultant discussed with the Owner that in each classroom there should be a variety of age-appropriate toys and play materials available, stored on low, open shelves accessible to children in each room or assigned area.

Correction Deadline: 5/20/2023

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities. No pool observed on site.

Facility

Technical Assistance

The consultant discussed with the Provider the importance of ensuring that bathrooms are equipped with soap, toilet tissue and single-use towels or cloth towels.

Correction Deadline: 4/20/2023

Comment

The Consultant discussed with the Provider that each bathroom should be monitored daily and after use to ensure it is cleaned.

Correction Deadline: 4/20/2023

591-1-1-.19 License Capacity(CR)**Met****Comment**

Licensed capacity observed to be routinely met by center. The overall licensed capacity is 39 children.

591-1-1-.25 Physical Plant - Safe Environment(CR)**Not Met****Comment**

The consultant spoke with the Provider about the requirement of the center to be cleaned and uncluttered.

Finding

591-1-1-.25(11) requires that floor coverings be tight, smooth, free of odors and washable or cleanable. It was determined based on the Consultant's observation that the floor area in the three-year-old room next to the bathroom is torn and need repairing..

POI (Plan of Improvement)

Floors will be maintained to be safe and sanitary.

Correction Deadline: 5/20/2023

Technical Assistance

The Consultant discussed with the Provider that all hazardous items like plungers and toilet brushes are not allowed in bathrooms, Also no mops, brooms or dust pans should be placed or posted in classrooms but stored safely away and inaccessible to children.

Correction Deadline: 4/20/2023

Comment

The Consultant discussed with the Provider to ensure all screws on base of toilets are on in each restroom in the facility.

Correction Deadline: 4/20/2023

591-1-1-.26 Playgrounds(CR)**Not Met****Finding**

591-1-1-.26(3) requires that the playground be adjacent to the Center or in an area which can be reached by a safe route or method approved by the Department. Except in School-age Centers, the playground shall have shaded areas. It was determined based on the Consultant's observation that the route to the playground is through the front door of the school and into the traffic area of the Center and an unsafe route. Also the center did not have a shaded area on the playground.

POI (Plan of Improvement)

The Center will identify a safe route or method to reach any non-adjacent playground and submit it for approval. The Center will install structures to provide shade if there is not sufficient natural shade on the playground.

Correction Deadline: 5/20/2023

Finding

591-1-1-.26(9) requires the playground to be kept clean, free from litter and free of hazards, such as but not limited to rocks, exposed tree roots and exposed sharp edges of concrete. It was determined based on the Consultant's observation that there were exposed tree roots, rocks and concrete on playground B.

POI (Plan of Improvement)

The Center will remove any litter and fix or remove hazards from the playground and will routinely monitor the playground and remove litter and hazards.

Correction Deadline: 5/4/2023

Food Service

Finding

591-1-1-.15(3) requires baby bottles and formula to be labeled with the individual child's name; supplied by the Parent daily in bottles; and refrigerated at a temperature of forty (40) degrees Fahrenheit or less. Only the current day's formula or breast milk shall be served. If formula must be provided by the Center, only commercially prepared, ready-to-feed formula shall be used. Refrigerated or frozen breast milk shall only be heated or thawed under warm running water or in a container of warm water. It was determined based on the Consultant's observation that the Center was making bottles when baby bottles should be supplied by the parent daily in bottles.

POI (Plan of Improvement)

The Center will train Staff to follow the required procedures, ensure that parents are fully informed, and will review and monitor regularly.

Correction Deadline: 4/20/2023

591-1-1-.18 Kitchen Operations**Not Met****Finding**

591-1-1-.18(3) requires ventilation to be provided either by mechanical or natural means so as to provide fresh air and control of unpleasant odors in the food preparation area. It was determined based on the Consultant's observation that the ventilation above the stove was not working as required.

POI (Plan of Improvement)

The Center will ensure there is an adequate working ventilation system in the food preparation area.

Correction Deadline: 4/30/2023

Health and Hygiene**591-1-1-.10 Diapering Areas & Practices(CR)****Met****Comment**

The Consultant discussed with the Provider the importance of checking all ventilation fans in the diapering area as well as all restrooms.

Correction Deadline: 4/20/2023

Technical Assistance

The Consultant advised the Provider that all diapering classrooms must have a hand washing sink with running heated water located adjacent to the diapering area. Flush sinks shall not be used for hand washing.

Correction Deadline: 4/20/2023

591-1-1-.17 Hygiene(CR)**Not Met****Technical Assistance**

The Consultant discussed with the Provider that Single-service drinking cups shall be provided when appropriate drinking fountains are not available, and cups shall be discarded after each use unless the cups are sanitized in a dishwasher between each use.

Correction Deadline: 4/20/2023

Finding

591-1-1-17(7) requires that children wash their hands with liquid soap and warm running water upon arrival for care, when moving from one child care group to another, upon re-entering the child care area after outside play, before and after eating meals and snacks, handling or touching food, playing in water; after toileting and diapering, playing in sand, touching animals or pets, and contact with bodily fluids and after contamination by any other means. It was determined based on the Consultant's observation that a child in the infant room did not wash her hands after outside play.

POI (Plan of Improvement)

The Center will train Staff on required handwashing for children and Staff will ensure children's hands are washed when required. The Director will monitor for compliance.

Correction Deadline: 4/20/2023

Finding

591-1-1-.17(8) requires staff to wash their hands with liquid soap and warm running water upon arrival for the day, when moving from one child care group to another, upon re-entering the child care area after outside play, before and after diapering each child, dispensing medication, applying topical medications, handling and preparing food, eating, drinking, preparing bottles, feeding each child, assisting children with eating and drinking, after toileting or assisting children with toileting, using tobacco products, handling garbage and organic waste, touching animals or pets, handling bodily fluids and after contamination by any means. It was determined based on the Consultant's observation that the Infant teacher didn't wash her hands when returning from outside play and there were three teachers coming in and out of the facility from the playground who didn't wash their hands..

POI (Plan of Improvement)

The Center will ensure liquid soap and warm running water are available for handwashing, train Staff on the handwashing requirements, review the requirements with Staff periodically, and monitor handwashing.

Correction Deadline: 4/20/2023

591-1-1-.20 Medications(CR)**Met****Comment**

Discussed medication documentation, administration and storage.

Safety**591-1-1-.11 Discipline(CR)****Met****Comment**

Appropriate discipline was observed.

591-1-1-.36 Transportation(CR)**Met****Comment**

Center does not provide routine transportation or field trips. Consultant discussed transportation requirements if/when the facility decides to incorporate transportation. The center will contact their regional consultant and complete the required two (2) hours transportation training prior to transporting children.

Sleeping & Resting Equipment**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)****Not Met****Comment**

Twelve (12) of twelve (12) cribs were present meeting safety compliance with Consumer Product Safety Commission (CPSC) and American Society of Testing and Materials International (ASTM) safety standards as they were manufactured in 2019. The Consultant discussed safe sleeping requirements with the Owner during the inspection visit.

Technical Assistance

The consultant discussed with the Provider that each crib shall have an individual, tight-fitting sheet.

Correction Deadline: 4/20/2023

Technical Assistance

The Consultant discussed with the Director that sheets or similar coverings are required for cots or mats.

Correction Deadline: 4/20/2023

Finding

591-1-1-.30(1)(c) requires that pillows shall not be used by children under two (2) years of age. When used for children two (2) years of age or older, pillows shall be assigned for individual use and covered with pillow cases that are marked for individual use or covered with cases that are laundered daily. Pillow cases that are marked for individual use shall be laundered weekly or more frequently as needed. It was determined based on the consultant's observation that a boppy pillow was observed in an infant's crib.

POI (Plan of Improvement)

The Center will: remove pillows from any children under two (2) years of age; assign pillows for individual and use pillow cases; mark each pillow case or launder them daily; and launder individually marked pillow cases at least weekly.

Correction Deadline: 4/20/2023

Finding

591-1-1-.30(1)(d) requires that all sleeping and resting equipment shall be arranged to avoid obstructing access to exit doors, to provide the caregivers access to each child, and to prevent children's access to cords hanging from window treatments and other hazardous objects. To reduce the transfer of airborne diseases, sleeping and resting equipment shall be arranged as follows. There shall be a minimum of twenty-four inch (24") corridor between each row of sleeping or resting equipment. There shall be a minimum of twelve inches (12") between each piece of sleeping or resting equipment in each row of equipment. Children shall be placed on cots and mats so that one child's head is toward another child's feet in the same row. It was determined based on the Consultant's observation that the cots in classroom B and C during nap time were arranged too close and did not have 12' between each cot that was required.

POI (Plan of Improvement)

The Center will arrange and place sleeping and resting equipment according to the requirements in the rule; will train Staff; and will monitor for continued compliance.

Correction Deadline: 4/20/2023

Finding

591-1-1-.30(4). requires that if cots and mats are stored in the children's activity room or area, they shall be stored to prevent children's access to them and to allow maximum use of play space. When storage is available and used for the storage of cots and mats that allows the cots, mats and any bedding to be stored without touching any other cots, mats or bedding, the bedding may be left on the cot or mat. When such storage is not available for the cots and mats, each child's bedding shall be kept separate from other children's bedding and stored in containers marked for individual use, such as, but not limited to, bins, cubbies, or bags. It was determined based on the Consultant's observation that the cots were not covered and was accessible to the children in Room B..

POI (Plan of Improvement)

The Center will store cots and mats so children do not have access to them and they don't take up play space and will store them so each child's bedding is separate from the others.

Correction Deadline: 4/20/2023

Staff Records**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)****Met****Comment**

Twelve (12) of twelve (12) staff records were observed to have comprehensive satisfactory Criminal Background Check determination letters on file.

591-1-1-.33 Staff Training**Technical Assistance****Technical Assistance**

The Consultant discussed with the Provider the importance of staff maintaining yearly training and documentation of that in staff files.

Correction Deadline: 5/20/2023

591-1-1-.31 Staff(CR)**Met****Comment**

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision**591-1-1-.32 Staff:Child Ratios and Group Size(CR)****Not Met****Finding**

591-1-1-.32(2) requires the Center maintain Staff:child ratios in mixed-age groups based on the age of the youngest group of children that includes more than twenty percent of the total number of children in the mixed-age group. It was determined based on the consultant's observation that classroom B had a mixed group of 9 four year olds and 8 three year olds with a ratio of 1:17 when a 1:15 ratio was required. Furthermore classroom C had a mixed group of 4 one year olds, 7 two year olds and 2 three year olds with a ratio of 1:15 when a ratio of 1:8 was required.

POI (Plan of Improvement)

The Center will provide adequate staff when there is a mixed-age group.

Correction Deadline: 4/20/2023

Finding

591-1-1-.32(4) requires that children under three years old be housed in separate physical areas from older children and cannot be mixed with older children except at specified times and circumstances. It was determined .based on the Consultant's observation that class room C which housed two year olds had two three-year-olds on the day of the visit.

POI (Plan of Improvement)

The Center will maintain separation of these children under three years old.

Correction Deadline: 4/20/2023

591-1-1-.32 Supervision(CR)

Not Met

Finding

591-1-1-.32(7) requires that children be supervised at all times appropriate to the individual age, needs and capabilities of each child. Such supervision must include, but not be limited to, indoor and outdoor activities, mealtimes, naptime, transportation, field trips, and transitions between activities. "Supervision" means that the appropriate number of Staff members are physically present in the area where children are being cared for and are providing watchful oversight to the children, volunteers and Students-in-Training. The persons supervising in the child care area must be alert, positioned to maximize their ability to hear and see the children at all times, and able to respond promptly to the needs and actions of the children being supervised, as well as the actions of the volunteers and Students-in-Training, and provide timely attention to the children's actions and needs. Staff shall be attentive and participating with all children during mealtimes and shall be seated within an arm's length away from children thirty-six (36) months of age and younger. It was determined based on the Consultant's observation that children leaving the playground were not supervised as they were running from the playground into the parking lot where another teacher was located but didn't have watchful oversight.

POI (Plan of Improvement)

The Center will train Staff and monitor to ensure they are providing supervision and watchful oversight to the children at all times.

Correction Deadline: 4/20/2023