



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 4/28/2023 **VisitType:** Monitoring Visit **Arrival:** 12:15 PM **Departure:** 5:40 PM

CCLC-2121

Oak Meadow Montessori School

2145 Collins Hill Road Lawrenceville, GA 30043 Gwinnett County
 (770) 963-8303 mail@oakmeadowmontessori.com

Region Consultant

Lynn Schnitzer

Phone: (678) 717-5720

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lynn.schnitzer@dec.al.ga.gov

Mailing Address

2145 Collins Hill Rd.
 Lawrenceville, GA 30043

Quality Rated: No

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
04/28/2023	Monitoring Visit	Good Standing	
09/20/2022	Licensing Study	Good Standing	
07/18/2022	Incident Investigation Closure	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	1R	One Year Olds and Two Year Olds	2	8	C	12	C	NA	NA	Nap
Main	2R	One Year Olds and Two Year Olds	2	7	C	12	C	17	C	Nap
Main	Lower Elementary 1 (LE1)	Six Year Olds and Over	1	18	C	26	C	NA	NA	Centers
Main	Lower Elementary 2 (LE2)	Six Year Olds and Over	2	18	C	24	C	NA	NA	Transitioning, Outside
Main	P 1	Three Year Olds and Four Year Olds and Five Year Olds and Six Year Olds and Over	2	19	C	25	C	NA	NA	Nap, Transitioning, Lunch
Main	P 2	Three Year Olds and Four Year Olds and Five Year Olds and Six Year Olds and Over	2	18	C	25	C	NA	NA	Centers, Nap
Main	P3	Three Year Olds and Four Year Olds and Five Year Olds and Six Year Olds and Over	2	19	C	25	C	NA	NA	Transitioning, Nap, Lunch
Total Capacity @35 sq. ft.: 149					Total Capacity @25 sq. ft.: 154					
Total # Children this Date: 107					Total Capacity @25 sq. ft.: 154					

Building	Playground	Playground Occupancy	Playground Compliance
Main	Front	105	C
Main	PG B- Behind the Building	170	C

Comments

The purpose of this visit was to conduct a monitoring visit and to follow up to the previous visit conducted on September 20, 2022.

Plan of Improvement: Developed This Date 04/28/2023

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.al.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA www.decalkoala.com with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important Quality Rated/CAPS Update:

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

Contact the Quality Rated help desk at 855-800-7747 or qualityrated@dec.al.ga.gov for more information. Free technical assistance is available!

Lynn Nehez, Program Official

Date

Lynn Schnitzer, Consultant

Date



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(Findings Report)

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The following information is associated with a Monitoring Visit:

Activities and Equipment

591-1-1.12 Equipment & Toys(CR)

Met

Comment

A variety of equipment and toys were observed throughout the center.

Comment

Equipment and furniture observed to be properly secured, as applicable.

591-1-1.35 Swimming Pools & Water-related Activities(CR)

Not Evaluated

Comment

Center does not provide swimming activities.

Facility

591-1-1.19 License Capacity(CR)

Met

Comment

Licensed capacity observed to be routinely met by center.

591-1-1.25 Physical Plant - Safe Environment(CR)

Technical Assistance

Correction Deadline: 9/20/2022

Corrected on 4/28/2023

.25(13) - The previous citation was observed to be corrected. Consultant observed hazards to be stored inaccessible to children.

Technical Assistance

591-1-1.25(8) -Consultant discussed with the director to ensure electrical outlets are covered.

Correction Deadline: 4/28/2023

591-1-1-.26 Playgrounds(CR)**Met****Comment**

Per the director the back playground is currently not in use. Consultant observed the back playground to be inaccessible to children.

Correction Deadline: 9/27/2022**Corrected on 4/28/2023**

.26(4) - The previous citation was observed to be corrected. Consultant observed the fence to be in good repair.

Correction Deadline: 9/30/2022**Corrected on 4/28/2023**

.26(8) - The previous citation was observed to be corrected. Consultant observed sufficient resilient surfacing beneath the playground equipment and in the fall zone around it. Consultant discussed with the director to fluff and redistribute mulch periodically.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)**Met****Comment**

Staff stated proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR)**Met****Comment**

Proper hand washing observed throughout the center.

591-1-1-.20 Medications(CR)**Not Met****Correction Deadline: 9/20/2022****Corrected on 4/28/2023**

.20(1) - The previous citation was observed to be corrected. Consultant observed center to have specific written authorization from the child's parent dispense medications.

Finding

591-1-1-.20(3) requires the Center to maintain a record of medication dispensed that includes the date, time and amount of medication, any noticeable adverse reaction, and the signature or initials of the person administering the medication. It was determined based on review of records that "albuteral" was not dispensed on November 18, 2022 at 3:00 p.m. and on March 2, 2023 at 12:00 p.m. and staff did not indicate why.

POI (Plan of Improvement)

The Center will train Staff responsible for dispensing medication in the accurate completion and storage of the records and will implement a plan to monitor this.

Correction Deadline: 4/28/2023

Safety

591-1-1-.11 Discipline(CR)**Met****Comment**

Age-appropriate discussion and/or redirection observed.

Comment

Staff were observed to maintain a positive learning environment on this date.

Finding

591-1-1-.13(6) requires Center Staff to have emergency medical information on each child who goes on a field trip that includes allergies, special medical needs and conditions, current prescribed medications required to be taken on a daily basis for a chronic condition, the name and phone number of the child's doctor, the local medical facility the Center uses in the area where the Center is located, and the telephone numbers where the parent can be reached. The emergency medical information shall be left at the Center as well as taken on the trip in the possession of the adult in charge of the trip. It was determined based on review of records that three of 40 emergency medical records did not have documentation of allergies, special medical needs and conditions, current prescribed medications required to be taken on a daily basis for a chronic conditions, and eleven of 40 emergency medical records did not have the name and phone number of the child's doctor.

POI (Plan of Improvement)

Center has revised form so that allergies, special medical needs and conditions, current prescribed medications required to be taken on a daily basis for a chronic condition, and the name and phone number of the child's doctor require a response when forms are completed.

Correction Deadline: 6/9/2023

Recited on 4/28/2023

Finding

591-1-1-.36(3)(a-b) requires any Center that provides any type of transportation to obtain two (2) hours of state-approved or state-accepted transportation training, biannually, for the Director and for each person responsible for or who participates in the transportation of children. The training shall include, but is not limited to, a review of the transportation rules, a review of approved transportation forms and procedures, and instruction on the usage and completion of the forms and procedures. This training may be counted as part of the annual training requirements for Staff. It was determined based on review of records that staff #3, date of hire September 7, 2021, staff #6, date of hire August 1, 2022, staff #9, date of hire, May 31, 2022, and staff #7, date of hire July 29, 2022 did not have evidence of of state-approved transportation training on file.

POI (Plan of Improvement)

The Center will ensure that the Director, Center Staff, and any person responsible for the transportation of children has completed the required transportation training.

Correction Deadline: 5/12/2023

Recited on 4/28/2023

Finding

591-1-1-.36(7)(c)2. requires that the driver or other designated person shall immediately document in writing, with a check or other mark/symbol to account for each child listed on the passenger transportation checklist each time a child enters and exits the vehicle. The driver or other designated staff person shall document in writing with a different mark/symbol to account for each child listed on the passenger transportation checklist who was not present on the vehicle for any reason. An explanation shall be documented in writing whenever a child is transported to a field trip site but is not present on the return trip to the Center. It was determined based on review of records that center staff did not document in writing the loading and unloading of seven of nineteen children on a field trip to Art Barn on March 30, 2023.

POI (Plan of Improvement)

The driver/other designated person will immediately document in writing with a check/mark/symbol each time a child gets on and off the vehicle.

Correction Deadline: 4/29/2023

Finding

591-1-1-.36(7)(c)3. requires that the driver or other designated person document in writing the time of arrival and departure each time the vehicle departs from the Center, is loaded or unloaded at each school and when the vehicle returns to the Center; each time the vehicle departs from the Center, arrives at the location where any child is picked up or dropped off and when the vehicle returns to the Center; each time the vehicle leaves the Center, arrives at a field trip destination, leaves a field trip destination, and returns to the Center. It was determined based on review of records that center staff did not document the time the vehicle left the center, arrived at the field trip destination, left the field trip destination, and returned to the center on one of nine checklists on a field trip to the Aurora Theater on November 10, 2022.

POI (Plan of Improvement)

The Center will ensure that each time of arrival and departure is documented by the driver or designated person with training, review and monitoring.

Correction Deadline: 4/29/2023

Sleeping & Resting Equipment**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)****Met****Comment**

Center does not have infants enrolled.

Comment

Pleasant naptime environment observed.

Staff Records**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)****Met****Comment**

Criminal record checks were observed to be complete.

Comment

Director provided five files for employees hired since last visit September 20, 2022.

591-1-1-.14 First Aid & CPR**Not Met****Finding**

591-1-1-.14(2) requires a Staff member who is trained in CPR and first aid to be on the premises and on any field trip whenever any child is present. In addition, Staff who provide direct care to children must satisfactorily obtain certification in first aid and CPR by December 29, 2016 if employed prior to September 30, 2016 and within 90 days of their hire date if employed after September 30, 2016. It was determined based on review of records that staff # 18, date of hire January 17, 2023, did not have evidence of current certification in First Aid/CPR.

POI (Plan of Improvement)

The Center will develop a schedule to ensure there is always a staff person with current first aid and CPR training present and will develop and implement a plan to ensure all staff members have satisfactorily completed first aid and CPR training by the specified date.

Correction Deadline: 5/12/2023

Recited on 4/28/2023

Finding

591-1-1-.33(3) requires each Staff member with direct care responsibilities to complete health and safety orientation training within the first 90 days of employment. The state-approved training hours obtained will count toward required first year training hours. The training must address the following health and safety topics: prevention and control of infectious diseases (including immunizations); prevention of sudden infant death syndrome and use of safe sleeping practices; administration of medication, consistent with standards for parental consent; prevention of and response to emergencies due to food and allergic reactions; building and physical premises safety, including identification of and protection from hazards that can cause bodily injury such as electrical hazards, bodies of water, and vehicular traffic; prevention of shaken baby syndrome, abusive head trauma and child maltreatment; emergency preparedness and response planning for emergencies resulting from a natural disaster or a human-caused event (such as violence at a child care facility); handling and storage of hazardous materials and the appropriate disposal of bio contaminants; precautions in transporting children; recognition and reporting of child abuse and neglect; and child development. It was determined based on review of records that staff # 18, date of hire January 17, 2023 did not complete health and safety orientation training within the first 90 days of employment.

POI (Plan of Improvement)

The Center will develop and implement a plan to schedule and track this training for all employees based on their hire dates and will ensure that the training includes all required components as required.

Correction Deadline: 5/12/2023

Recited on 4/28/2023

591-1-1-.31 Staff(CR)

Met

Comment

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)

Met

Comment

Staff observed to provide direct supervision and be attentive to children's needs.