



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 9/18/2024 **VisitType:** Complaint Investigation & Licensing Study **Arrival:** 9:25 AM **Departure:** 3:45 PM

CCLC-57709
Cherished Memories Childcare Center
92C Woolsey Road Hampton, GA 30228 Henry County
(404) 913-5142 francoisecherishedmemoriesllc@gmail.com

Regional Consultant
April Brown
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Joint with: Brandi Mangino

Mailing Address
Same

Quality Rated: ★ ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
09/18/2024	Complaint Closure	Good Standing	
09/18/2024	Complaint Investigation & Licensing Study	Support	
06/24/2024	Complaint Closure	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	1st Right	One Year Olds and Two Year Olds	1	8	C	20	C	NA	NA	Free Play
Main	2nd Right	Infants	1	3	C	4	C	NA	NA	Nap,Floor Play
Main	C	Two Year Olds and Three Year Olds	1	7	C	16	C	NA	NA	Free Play
Main	Middle Room	Four Year Olds	1	8	C	21	C	NA	NA	Outside
Total Capacity @35 sq. ft.: 61					Total Capacity @25 sq. ft.: 0					
Total # Children this Date: 26					Total Capacity @25 sq. ft.: 0					

Building	Playground	Playground Occupancy	Playground Compliance
Main	A	38	C

Enrolled Children						
Under 1 years	1 years	2 years	3 years	4 years	5 years (Prekonly)	5 years and older
4	4	13	7	11	0	12

Comments

A CI/LS was completed on this date. A one day letter was left for a CBC citation.

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).

Please refer to the website, <http://www.dec.al.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA www.decalkoala.com with the user id for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Important Quality Rated/CAPS Update:

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

Contact the Quality Rated help desk at 855-800-7747 or qualityrated@dec.al.ga.gov for more information. Free technical assistance is available!



Summary Report

Date: 9/18/2024 **VisitType:** Complaint Investigation & Licensing **Arrival:** 9:25 AM **Departure:** 3:45 PM
Study

CCLC-57709

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The following information is associated with a CI/LS:

Activities and Equipment

591-1-1-.03 Activities

Technical Assistance

Technical Assistance

Please ensure the center that operates five hours or more per day to provide at least one and one-half hours of outdoor activity per day, weather permitting, for each child who is not an infant and at least one hour daily for infants.

Correction Deadline: 9/18/2024

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

Equipment and furniture observed to be properly secured, as applicable on this date.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

N/A

Comment

Center does not provide swimming activities on this date.

Children's Records

Records Reviewed: 6

Records with Missing/Incomplete Components: 5

Child # 1

Not Met

"Missing/Incomplete Components"

.08(3)-Address of Release Person Missing,.08(1)-Parent Names, Work Numbers

Child # 3

Not Met

"Missing/Incomplete Components"

.08(1)-Emergency Contact information Missing,.08(1)-Allergies and Disabilities

Child # 4

Not Met

"Missing/Incomplete Components"

.08(1)-Parent Names, Work Numbers,.08(1)-Allergies and Disabilities

Child # 5

Not Met

"Missing/Incomplete Components"

.08(1)-Parent Names, Work Numbers

Child # 6

Not Met

"Missing/Incomplete Components"

.08(1)-Parent Names, Work Numbers,.08(1)-Allergies and Disabilities

591-1-1-.08 Children's Records**Not Met****Finding**

591-1-1-.08(2) requires Center Staff to maintain a file for each child that includes evidence of age-appropriate immunizations or a signed affidavit against such immunizations for each child enrolled in the center on a form approved by the Department, and to allow no child to continue enrollment in the Center for more than thirty (30) days without such evidence. It was determined based on a review of records that the following information was observed to be missing from enrollment applications:

*one of five did not have the address of the release person(s)

*four of five did not have the parent's work information

*one of five did not have the emergency contact relationship

*three of five did not have listed allergies and/or special needs and disabilities listed

Correction Deadline: 9/28/2024

Facility**591-1-1-.19 License Capacity(CR)****Met****Comment**

Licensed capacity observed to be met by the center on this date.

591-1-1-.25 Physical Plant - Safe Environment(CR)**Technical Assistance****Technical Assistance**

Please ensure that potentially hazardous equipment, materials and supplies be stored in a locked area inaccessible to children.

Correction Deadline: 9/18/2024

Prior Visits: 04/05/2023

591-1-1-.26 Playgrounds(CR)**Not Met****Finding**

591-1-1-.26(9) requires the playground to be kept clean, free from litter and free of hazards, such as but not limited to rocks, exposed tree roots and exposed sharp edges of concrete. It was determined based on observation that the ramp leading to the sidewalk was not flush with the ground posing a tripping hazard.

Correction Deadline: 9/23/2024

Prior Visits: 04/05/2023

Recited on 9/18/2024

	Food Service
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Technical Assistance

Please ensure that meals and snacks are served, with serving sizes dependent upon the age of the child, that meet nutritional guidelines as established by the United States Department of Agriculture Child and Adult Care Food Program. Meals and snacks shall be varied daily, and additional servings of nutritious food shall be offered to children over and above the required daily minimum, if not contraindicated by special diets. Consultant discussed restricted food items with the director on this date.

591-1-1-.18 Kitchen Operations

Met

Kitchen appears clean and well organized on this date.

	Health and Hygiene
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Met

Staff stated proper knowledge of diapering procedures on this date.

Met

Proper hand washing observed throughout the center on this date.

N/A

The center currently does not dispense and administer medication on this date.

Policies and Procedures

Not Met

591-1-1-.21(3) requires that the Center conduct drills for fire, tornado and other emergency situations. The fire drills will be conducted monthly and tornado and other emergency situation drills will be conducted every six months. The Center shall maintain documentation of the dates and times of these drills for two years. It was determined based on a review of records that the center did not complete a fire drill during the month of August of 2024 as required.

Prior Visits: 01/29/2024

591-1-1-.29 Required Reporting

Met

Discussed reporting requirements with the director on this date.

	Safety
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N/A

Center does not keep animals on premises.

591-1-1-.11 Discipline(CR)**Met****Comment**

Age-appropriate discussion and redirection observed on this date.

591-1-1-.13 Field Trips(CR)**N/A****Comment**

Center does not participate in field trips at this time.

591-1-1-.36 Transportation(CR)**Not Met****Comment**

A current and completed inspection was observed for the vehicle used in transporting children on this date. The vehicle inspection was completed on August 7, 2024 for van ending in tag number 7282.

Comment

The vehicle had an approved fire extinguisher and first aid kit on this date.

Technical Assistance

Consultant discussed that the date needs to be listed daily on the transportation logs, along with who is on the van and the tag number. The updated transportation form can be pulled from the decal website and needs be used as of September 18, 2024 and going forward.

Correction Deadline: 9/23/2024**Finding**

591-1-1-.36(3)(a-b) requires any Center that provides any type of transportation to obtain two (2) hours of state-approved or state-accepted transportation training, biannually, for the Director and for each person responsible for or who participates in the transportation of children. The training shall include, but is not limited to, a review of the transportation rules, a review of approved transportation forms and procedures, and instruction on the usage and completion of the forms and procedures. This training may be counted as part of the annual training requirements for Staff. It was determined based on a review of records that center director who also conducted the second check of the vehicles did not complete the two hour transportation training as required.

Correction Deadline: 9/20/2024

Finding

591-1-1-.36(4)(f)1. requires that all transported children be secured in a child passenger restraining system or seat safety belt in accordance with current state and federal laws and regulations and according to manufacturer's directions. It was determined based on a review of records that the center transported children under the age of eight-years-old that were not provided a proper car restraint.

Correction Deadline: 9/19/2024

Finding

591-1-1-.36(7)(a) requires that each vehicle contains current information including: the full names of all children to be transported, each child's pick-up location, pick-up time, delivery location, alternate delivery location if a Parent is not at home and name of person authorized to receive each child. In addition, the vehicle shall contain current information identifying the Center's name, telephone number and the name of the driver of the vehicle. It was determined based on a review of records that full names were not listed on transportation logs for three children being provided transportation to and from Michelle Obama Stem Academy.

Correction Deadline: 9/19/2024

Finding

591-1-1-.36(7)(b) requires that an emergency medical information record be maintained in the vehicle for each child being transported. The emergency medical information record for each child shall include a listing of the child's full name, date of birth, allergies, special medical needs and conditions, current prescribed medications that the child is required to take on a daily basis for a chronic condition, the name and telephone number of the child's doctor, the local medical facility that the Center uses in the area where the Center is located and the telephone numbers where the Parents can be reached. It was determined based on a review of records that 17 of 17 children being transported did not have emergency medical forms on the vehicle.

Correction Deadline: 9/19/2024

Finding

591-1-1-.36(7)(c)2. requires that the driver or other designated person shall immediately document in writing, with a check or other mark/symbol to account for each child listed on the passenger transportation checklist each time a child enters and exits the vehicle. The driver or other designated staff person shall document in writing with a different mark/symbol to account for each child listed on the passenger transportation checklist who was not present on the vehicle for any reason. An explanation shall be documented in writing whenever a child is transported to a field trip site but is not present on the return trip to the Center. It was determined based on a review of records the loading and unloading of children was not accounted for during the week of August 5, 2024 through August 9, 2024 in that on August 5, 2024 three children were not marked as loaded/unloaded during afternoon transportation from Michelle Obama Stem Academy. It was further determined that on August 7, 2024 and August 8, 2024 three children were not marked as loaded/unloaded during morning transportation to Michelle Obama Stem Academy, and one child was not marked as loaded/unloaded from Rocky Creek Elementary. In addition, on August 9, 2024 the center marked that transportation was completed during the morning and afternoon transportation to and from Michelle Obama Stem Academy and Rocky Creek Elementary, however; no children were marked as loaded/unloaded. On September 3, 2024 six children were not marked as loaded/unloaded during morning transportation to Michelle Obama Stem Academy and three children were not marked as loaded/unloaded during afternoon transportation from Michelle Obama Stem Academy.

Correction Deadline: 9/18/2024

Finding

591-1-1-.36(7)(c)3. requires that the driver or other designated person document in writing the date and time of arrival and departure each time the vehicle departs from the Center, is loaded or unloaded at each school and when the vehicle returns to the Center; each time the vehicle departs from the Center, arrives at the location where any child is picked up or dropped off and when the vehicle returns to the Center; each time the vehicle leaves the Center, arrives at a field trip destination, leaves a field trip destination, and returns to the Center. It was determined based on a review of records that the week of August 5, 2024 through August 9, 2024 load/unload times were not documented during transportation to Michelle Obama Stem Academy and Rocky Creek Elementary. It was further determined departure and arrival times and load/unloaded times were not documented on September 3, 2024 from Michelle Obama Stem Academy.

Correction Deadline: 9/19/2024

Finding

591-1-1-.36(7)(d)1. requires that the first check be conducted immediately upon unloading the last child at any location including, but not limited to, a field trip destination, arrival at the Center, and the last stop during transportation to home or school. The responsible person on the vehicle shall physically walk through the entire vehicle; visually inspect all seat surfaces, under all seats and in all compartments or recesses in the vehicle's interior; sign the passenger transportation checklist(s), indicating all of the children have exited the vehicle; and give the passenger transportation checklist(s) to the second designated Staff person. It was determined based on a review of records that on August 7, 2024 a first check was not completed of the van during afternoon transportation from Rocky Creek Elementary.

Correction Deadline: 9/18/2024

Finding

591-1-1-.36(7)(d)2. requires that the second designated Staff person conduct a check of the vehicle immediately upon the completion of the first check of the vehicle. The responsible person shall physically walk through the entire vehicle; visually inspect all seat surfaces, under all seats and in all compartments or recesses in the vehicle's interior; and sign the passenger transportation checklist(s), indicating all of the children have exited the vehicle. There shall be continuous watchful oversight of the vehicle between the first check and second check. It was determined based on a review of records that on August 5, August 6, August 7 and August 9, 2024 a second check was not completed during morning transportation to Michelle Obama Stem Academy. It was further determined that on August 6, August 8, and August 9, 2024 the second check was not conducted during afternoon transportation from Rocky Creek Elementary. Additionally, during the week of September 2, 2024 the second check was not conducted during morning and afternoon transportation to and from Michelle Obama Stem Academy from September 3, 2024 through September 6, 2024.

Correction Deadline: 9/18/2024

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)

Met

Comment

Discussed SIDS and infant sleeping position with the director and infant staff on this date.

Staff Records

Records Reviewed: 9

Records with Missing/Incomplete Components: 4

Staff # 1

Not Met

Date of Hire: 04/17/2024

"Missing/Incomplete Components"

.14(2)-CPR missing,.14(2)-First Aid Missing

Staff # 2

Not Met

Date of Hire: 10/18/2022

"Missing/Incomplete Components"

.36(3)(a-b)-2 hrs. Transportation Training missing

Staff # 6

Not Met

Date of Hire: 10/31/2023

"Missing/Incomplete Components"

.14(2)-First Aid Missing,.14(2)-CPR missing

Staff # 7

Not Met

Date of Hire: 06/01/2024

"Missing/Incomplete Components"

.14(2)-CPR missing,.14(2)-First Aid Missing,.09-Criminal Records Check Missing

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)

Not Met

Finding

591-1-1-.09(1)(a) requires that a Center ensure that every actual and potential Director, Employee and Provisional Employee of a Child Care Learning Center submit both a Records Check Application to the Department and Fingerprints to an authorized fingerprinting site. It was determined based on a review of records that the center contracted a third party to provide transportation and an application was not submitted for a comprehensive background check was not submitted prior to transportation beginning in August 2024.

Correction Deadline: 9/18/2024

Finding

591-1-1-.09(1)(c) requires the Center to ensure that every Employee has a valid and current satisfactory Comprehensive Records Check Determination on file prior to being present at the Center while any child is present for care or before an individual age 17 or older resides in the Center. The Comprehensive Records Check Determination must have a Records Check Clearance Date that is no older than the preceding 12 months of the hire date; provided, however, if the Employee has had a lapse of employment from the child care industry that lasted for 180 days (6 months) or longer, a new satisfactory Comprehensive Records Check Determination is required. It was determined based on a review of records that the center contracted a third party to conduct transportation and the driver was providing the transportation without a comprehensive background check on file.

Correction Deadline: 9/18/2024

591-1-1-.14 First Aid & CPR(CR)

Not Met

Finding

591-1-1-.14(1) requires the Center Director and, at any given time, at least fifty percent (50%) of the caregiver Staff to successfully complete a biennial training program in cardiopulmonary resuscitation (CPR) and a triennial training program in first aid. The first aid training must be done by certified or licensed health care professionals or trainers and must deal with the provision of emergency care to infants and children. The Center shall maintain current evidence of the successful completion of such training which shall be available to the Department for inspection. It was determined based on a review of records that two of nine staff members instead of five had first aid and CPR.

Correction Deadline: 9/25/2024

Prior Visits: 01/29/2024

Recited on 9/18/2024

Finding

591-1-1-.14(2) requires a Staff member who is trained in CPR and first aid to be on the premises and on any field trip whenever any child is present. In addition, Staff who provide direct care to children must satisfactorily obtain certification in first aid and CPR by December 29, 2016 if employed prior to September 30, 2016 and within 90 days of their hire date if employed after September 30, 2016. It was determined based on a review of records that staff member #1, #6, and #7 did not have first aid and CPR within 90 days of hire.

Correction Deadline: 9/25/2024

Recited on 9/18/2024

591-1-1-.33 Staff Training

Not Met

Finding

591-1-1-.33(4) requires within the first year of employment, the Director and person with primary responsibility for food preparation shall have four clock hours of training in food nutrition planning, preparation, serving, proper dish washing and food storage. It was determined based on a review of records that the director did not have the required food service training.

Correction Deadline: 9/25/2024

Prior Visits: 01/29/2024

Recited on 9/18/2024

591-1-1-.31 Staff(CR)

Met

Comment

Staff observed to be compliant with applicable laws and regulations on this date.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Comment

Center observed to maintain appropriate staff:child ratios on this date.

591-1-1-.32 Supervision(CR)

Met

Correction Deadline: 6/24/2024

Prior Visits: 06/10/2024

Corrected on 9/18/2024

Correction of citation in that staff members provided adequate supervision and signed the supervision acknowledgment form on this date.