

**Bright from the Start - Georgia Department of Early Care and Learning**

2 Martin Luther King Jr. Drive SE, 670 East Tower

Atlanta, GA 30334

Phone: (404)657-5562 www.dec.al.ga.gov

(Cover Sheet)**Date:** 6/10/2025**VisitType:** EX-Monitoring**Arrival:** 10:15AM**Departure:** 12:30PM**EX-43686 EXMT-11041 EX-7 - Day camp**
Jimmie Lee Smith Community Center, Inc.5883 Highway 155 North, Stockbridge GA 30281
Henry County
(678) 565-7099 jlscc@comeintothelight.org**Mailing Address**

Same

Exemption Unit Consultant

Rosalyn Elder

Phone: (404) 780-0868

Fax: (770) 232-1931

rosalyn.elder@dec.al.ga.gov

Joint with:

Compliance Zone Designation			Prevention Action Category	IntermediateAction Category	Dismissal Action Category
6/10/2025	EX-Monitoring	Prevention	Prevention Level 1 (P1)	Intermediate Level 1 (I1)	Dismissal (D)
			Technical Assistance	Corrective Action Plan	Dismissal
				Office Conference	Disqualification
			Prevention Level 2 (P2)	Intermediate Level 2 (I2)	
			Citation	Fine (Level1 or 2)	
			Plan of Improvement		
			Prevention Level 3 (P3)	Intermediate Level 3 (I3)	

Staff: Child Ratios

Room Description	Age Groups	Staff Count	Children Count	State Ratio Met	Notes
Gym	, Fives, Six and older	2	21	Y	7 of the children were preparing to go on a field trip to the library. The other14 were returning from a field trip.
Room A		0	0	Y	
Room B		0	0	Y	

Group Sizes Met? Y

Total # Non-Care Staff Present: 0

#Staff Count: 2

#Children Count: 21

Comments:

The child care program is in compliance with the approved exemption category

Corrective Action Plan:No Plan Developed



Please refer the website, <http://www.decal.ga.gov/CCS/RulesAndRegulations.aspx> , for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

By signing this report I acknowledge that the report was discussed with me and if there are any missing requirements I am responsible for submitting them as outlined to the GACAPS Program.

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decal.ga.gov.

1. Facility name, program number and visit date
2. Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
3. Specific standard(s) that you are refuting, along with your concerns or questions regarding the citation
4. Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date of the visit to the facility.
5. Your refutation will be forwarded to the CCS Exemptions Unit manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 770-293-5977.

Any violation which subjects a child to injury or life threatening situation or continued non-compliance may jeopardize participation in the CAPS program for eligible license-exempt program (government-owned facilities and day camps).

Director/Person-in-charge Signature _____

Printed Name _____ Date _____

Specialist Signature _____ Date _____

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(Findings Report)**Date:** 6/10/2025**VisitType:** EX-Monitoring**Arrival:** 10:15AM**Departure:** 12:30PM**EX-43686 EXMT-11041 EX-7 - Day camp**
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The following information is associated with a Exemption Monitoring:**Activities and Equipment****EX-HS-.A Activities****Met****Comment**

The Provider does provide a daily prescribed program of varied and developmentally appropriate activities such as Summer Bridge, field trips, arts & crafts, movie time, outdoor play including soccer and football as well as board games that promote the social, emotional, creative, physical, cognitive, language and literacy development of each child.

EX-HS-.F Equipment & Toys(CS)**Met****Comment**

Equipment and furniture observed to be properly secured, as applicable.

EX-HS-.Q Swimming Pools & Water-related Activities(CS)**N/A****Comment**

Program does not provide swimming activities.

Children's Records**EX-HS-.C Children's Records****Met****Comment**

Observed children's files as required. The files are well organized and includes the Parental Agreement for each child,

Exemptions**EX-HS-.X Exemption Requirements****Met****Comment**

Observed compliance with the local fire safety agencies and local building authorities on this date.

Comment

The Program is in compliance with the posting of the exemption approval letter and certificate. Both are adjacent to each other and placed in a prominent area in the main lobby.

Facility**EX-HS-.B Bathrooms****Met****Comment**

The Bathrooms are located adjacent to child care areas and gym.

EX-HS-.L Physical Plant(CS)**Met****Comment**

The facility appears clean and well maintained.

EX-HS-.M Playgrounds(CS)**Technical Assistance****Technical Assistance**

EX-HS-.M(3) - Technical assistance was provided regarding adding additional mulch around the fall zones.

Health and Hygiene**EX-HS-.U Diapering Areas & Practices(CS)****N/A****Comment**

No diapered children are enrolled

EX-HS-.H Hygiene**Met****Comment**

Discussed handwashing procedures

EX-HS-.I Medications(CS)**N/A****Comment**

Medication is not dispensed.

Policies and Procedures**EX-HS-.J Operational Policies & Procedures****Technical Assistance****Comment**

It was determined that the program provides parents a copy of it's written policies and procedures.

Comment

Observed evidence of written policies and procedures that describe the Program's operations on this date.

Technical Assistance

EEX-HS-.J(1)(a-i) requires the Program to establish and implement written policies and procedures that describe the Program's operations as follows: (a) the exclusion of children with contagious illness; (b) notification of parents in the event their child becomes ill while at the facility; (c) the notification of all parents of enrolled children when a reportable contagious illness is present in the facility; (d) the prevention of and response to food and allergic reactions; (e) emergency preparedness and response. A written plan for handling emergencies, including but not limited to severe weather, loss of electrical power or water and death, serious injury or loss of a child, a threatening event, or natural disaster which may occur at the program. The program will have in place procedures for evacuation, relocation, shelter-in-place, lock-down, communication and reunification with families, and continuity of operations. The plan must apply to all children in care and will include specific accommodations for infants and toddlers, children with disabilities, and children with chronic medical conditions. Such plan shall include assurance that no Personnel will impede in any way the delivery of emergency care or services to a child by licensed or certified emergency health care professionals; (f) the handling and appropriate disposal of bodily fluids and storage of hazardous materials (soiled clothing and bedding); (g) recognition and reporting of child abuse and neglect; (h) fire drills will be conducted monthly and tornado and other emergency situation drills will be conducted every six months. The Program shall maintain documentation of the dates and times of these drills for two years; (i) provide to Parents a copy of the Program's written policies and procedures. Technical assistance was provided regarding ensuring the policies and procedures for letters a, b, c, d, f, and g are included in handbook for parents.

EX-HS-.T Required Reporting**Met****Comment**

There were no incidents or injuries that required reporting.

Safety

EX-HS-.E Discipline(CS)	Met
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Comment

Discussed age-appropriate discipline policies on this date.

EX-HS-.S Field Trips	Met
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Comment

The Program does provides field trips. The parental authorization forms are on file for each child.

EX-HS-.R Transportation(CS)	Technical Assistance
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Comment

Complete documentation of transportation observed.

Technical Assistance

Technical assistance was provided regarding ensuring each vehicle has an approved fire extinguisher and first aid kit on this date.

Comment

Transportation procedures were discussed inclusive of ensuring emergency contact information available..

Sleeping & Resting Equipment

EX-HS-.V Safe Sleeping and Resting Requirements(CS)	N/A
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Comment

No safe sleep policies are necessary.

Staff Records

EX-HS-.D Criminal Records and Comprehensive Background Checks(CS)	Met
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Comment

Criminal record checks were observed to be complete.

EX-HS-.W First Aid & CPR	Met
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Comment

Observed evidence of staff training in CPR and first aid on this date.

EX-HS-.K Personnel Records	Met
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Comment

EX-HS-.K(1) - It was determined by the observation of records the program does maintain a personnel file on all staff.

EX-HS-.N Staff Requirements	Met
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Comment

EX-HS-.N(1) - The Director is responsible for the supervision, operation, and maintenance of the program. The Director is generally on the premises and if absent at any time during the hours of operation, there is an officially designated person on-site to assume responsibility for the operation of the program.

EX-HS-.P Staff Training	Not Met
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Comment

Observed health and safety training for all staff on this date.

Finding

EX-HS-.P(4) requires, in the first year of employment and then by calendar year thereafter, all supervisory and caregiver personnel, except independent contractors, students-in-training, and volunteers, to attend ten (10) clock hours of training that is task-focused in early childhood education or child development or subjects relating to job assignment and is offered by an accredited college, university, vocational program, or other department-approved source. It was determined was by a review of records, one staff member did not complete the ten (10) clock hours of annual training.

POI (Plan of Improvement)

The program will plan and schedule the required 10 hours of annual training each year and follow up to ensure the training is completed.

Correction Deadline: 12/31/2025

Staffing and Supervision	
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EX-HS-.O Staff:Child Ratios and Supervision(CS)

Met

Comment

Adequate supervision observed on this date.