



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Cover Sheet

Date: 9/28/2021 **VisitType:** Licensing Study **Arrival:** 3:00 PM **Departure:** 4:00 PM

CCLC-35616

Childcare Network #232

3615 Wheeler Rd. Augusta, GA 30909 Richmond County
 (706) 868-8285 cni232@childcarenetwork.com

Regional Consultant

Melyn Smith

Phone: (706) 855-3455

Fax: (706) 434-7640

melyn.smith@decal.ga.gov

Mailing Address

Same

Quality Rated: ★ ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
09/28/2021	Licensing Study	Good Standing	
06/30/2021	POI Follow Up	Good Standing	
06/08/2021	Complaint Closure	Deficient	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A-1L	Infants	3	8	C	16	C	NA	NA	Floor Play,Nap
Main	B-2L	One Year Olds	2	13	C	20	C	NA	NA	Music
Main	C-3L		0	0	C	30	C	NA	NA	
Main	D-2R	Three Year Olds	3	20	C	30	C	NA	NA	Centers
Main	E-1R	Two Year Olds	2	11	C	22	C	NA	NA	Music
Total Capacity @35 sq. ft.: 118			Total Capacity @25 sq. ft.: 0							
Second Level	F-Pre-K A	GA PreK	2	12	C	22	C	NA	NA	Lunch
Second Level	H-Pre-K B	GA PreK	2	6	C	22	C	NA	NA	Story
Second Level	I-Afterschool		0	0	C	25	C	NA	NA	
Second Level	J-Middle Right		0	0	C	12	C	NA	NA	
Second Level	K-Pre-K C	GA PreK	2	6	C	20	C	NA	NA	Centers
Total Capacity @35 sq. ft.: 101			Total Capacity @25 sq. ft.: 0							
Total # Children this Date: 76			Total Capacity @35 sq. ft.: 219			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main	Back Playground	98	C
Main	Left Playground	28	C

Comments

An Administrative Review was conducted on September 28, 2021. Staff files, children's files, training, and background checks were all reviewed. A virtual inspection was conducted on October 7, 2021 with the Director. An in-person visit was not conducted due to the COVID-19 pandemic.

Plan of Improvement: Developed This Date 09/28/2021

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee



Important New Deadlines:

Due to the ongoing COVID restrictions, the deadline to become Quality Rated for programs who want to continue to receive Childcare and Parent Services (CAPS), has been extended to at least December 31, 2021.

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.state.ga.us.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Brittney Parmley, Program Official

Date

Melyn Smith, Consultant

Date



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Findings Report

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

A variety of equipment and toys were observed throughout the center.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

N/A

Comment

Center does not provide swimming activities.

Comment

Pool not in use at this time, gates observed locked.

Children's Records

Records Reviewed: 10

Records with Missing/Incomplete Components: 0

Child # 1	Met
Child # 2	Met
Child # 3	Met
Child # 4	Met
Child # 5	Met
Child # 6	Met
Child # 7	Met
Child # 8	Met

Records Reviewed: 10

Records with Missing/Incomplete Components: 0

Child # 9

Met

Child # 10

Met

591-1-1-.08 Children's Records

Met

Comment

Records were observed to be complete and well organized.

Facility

591-1-1-.19 License Capacity(CR)

Met

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)

Met

Comment

No hazards observed accessible to children on this date.

591-1-1-.26 Playgrounds(CR)

Met

Comment

Playground observed to be clean and in good repair.

Food Service

591-1-1-.15 Food Service & Nutrition

Met

Comment

Center menu meets USDA guidelines.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)

Met

Comment

Staff state proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR)

Met

Comment

Proper hand washing observed throughout the center.

591-1-1-.20 Medications(CR)

N/A

Comment

The Provider currently does not dispense/administer medication.

Policies and Procedures

591-1-1-.21 Operational Policies & Procedures

Met

Comment

Program observed complete emergency drills

Safety

591-1-1-.05 Animals	Met
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Comment

Animals maintained clean and appropriately caged.

591-1-1-.11 Discipline(CR)	Met
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Comment

Staff were observed to maintain a positive learning environment on this date.

591-1-1-.13 Field Trips(CR)	Met
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Comment

Center does not participate in field trips at this time.

591-1-1-.36 Transportation(CR)	Met
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Comment

A current/completed inspection was observed for all vehicles used in transporting children this date.

Comment

Complete documentation of transportation observed.

Comment

The vehicle had an approved fire extinguisher and first aid kit on this date.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)	Met
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Comment

Pleasant naptime environment observed.

Staff Records

Records Reviewed: 26

Records with Missing/Incomplete Components: 1
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Staff # 1	Met
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Date of Hire: 08/04/2021	<u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
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Staff # 2	Met
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Date of Hire: 10/04/2021	<u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
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Staff # 3	Met
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Date of Hire: 08/21/2018	
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Staff # 4	Met
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Staff # 5	Met
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Date of Hire: 07/12/2021	<u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
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Staff # 6	Met
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Date of Hire: 05/03/2021	
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Staff # 7	Met
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Records Reviewed: 26**Records with Missing/Incomplete Components: 1**

Date of Hire: 07/27/2021

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 8

Met

Date of Hire: 08/16/2021

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 9

Met

Date of Hire: 10/16/2017

Staff # 10

Met

Date of Hire: 07/26/2021

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 11

Not Met

Date of Hire: 03/16/2021

"Missing/Incomplete Components"

.31(2)(b)2.-Staff Qualifications-Education Missing

Staff # 12

Met

Date of Hire: 10/04/2021

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 13

Met

Date of Hire: 09/30/2019

Staff # 14

Met

Date of Hire: 05/15/2021

Staff # 15

Met

Date of Hire: 08/09/2021

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 16

Met

Date of Hire: 01/24/2019

Staff # 17

Met

Date of Hire: 08/19/2020

Staff # 18

Met

Date of Hire: 07/19/2021

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 19

Met

Date of Hire: 08/03/2020

Staff # 20

Met

Date of Hire: 06/02/2021

Records Reviewed: 26**Records with Missing/Incomplete Components: 1**

Staff # 21	Met
Date of Hire: 07/26/2021	<u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 22	Met
Date of Hire: 10/30/2000	
Staff # 23	Met
Date of Hire: 06/11/2021	
Staff # 24	Met
Date of Hire: 04/13/2021	
Staff # 25	Met
Date of Hire: 05/29/2018	
Staff # 26	Met
Date of Hire: 09/30/2021	<u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>

Staff Credentials Reviewed: 11**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) Met****Comment**

Criminal record checks were observed to be complete.

Comment

Director provided nine files for employees hired since last visit.

591-1-1-.14 First Aid & CPR Not Met**Finding**

591-1-1-.14(3) requires the Center to have a first aid kit in each building of the Center and in any vehicle used by the Center for transportation of children, that contains scissors, tweezers, gauze pads, adhesive tape, thermometer, band-aids, assorted sizes, antibacterial ointment, insect-sting preparation, an antiseptic cleansing solution, triangular bandages, rubber gloves, protective eye wear, a protective face mask, and a cold pack. The first aid kit, together with a first aid instruction manual which must be kept with the kit at all times, shall be stored so that it is not accessible to children but is easily accessible to Staff. It was determined, based on observation, that the first aid kit for the center was lacking protective eye wear, antiseptic, and a first aid instruction manual. It was further determined that the first aid kit in the vehicle used for routine transportation with tag number PHC2550 contained expired antibacterial ointment was lacking scissors, tweezers, gauze pads, and a triangular bandage.

POI (Plan of Improvement)

Center Staff will provide any missing first aid kits, add any missing items to each first aid kit and will develop and use a plan for checking the kits and replacing missing items in each kit in the future. First aid kits and instruction manuals will be stored so that they kits are not accessible to children but are easily accessible to Center Staff.

Correction Deadline: 10/8/2021**591-1-1-.33 Staff Training Met****Comment**

Documentation observed of required staff training.

591-1-1-.31 Staff(CR)**Not Met****Comment**

Discussed that all lead staff must enroll in an approved education program within 6 months of hire and complete degree within 18 months.

Comment

Staff observed to be compliant with applicable laws and regulations.

Finding

591-1-1-.31(2)(b)2. requires teachers and lead caregivers to meet minimum academic requirements and qualifying experience at the time of employment. It was determined, based on review of records, that Staff #11, hired March 16, 2021, and identified as a lead teacher, was lacking evidence of meeting the minimum academic requirements and qualifying experience required by the Department for lead teachers.

POI (Plan of Improvement)

A teacher/lead caregiver will be hired that meets the minimum academic requirements and qualifying work experience or the employee will enroll in a program of study to meet the minimum academic requirements.

Correction Deadline: 4/27/2022

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)**Met****Comment**

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)**Met****Comment**

Adequate supervision observed on this date during the virtual walk through.