



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 4/28/2025 **VisitType:** Complaint Investigation Closure from CI FollowUp on 04/16/2025

CCLC-34994
Rollins Child Development Center
676 Henderson Dr. Cartersville, GA 30120 Bartow County
(678) 535-5200 mhenry@rollinscdc.com

Regional Consultant
Sharnette Glenn
Phone: (404) 651-8365
Fax: (404) 334-4612
sharnette.glenn@dec.al.ga.gov

Mailing Address
Same

Quality Rated: ★ ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
04/28/2025	Complaint Closure	Good Standing	
04/16/2025	Complaint Investigation Follow Up	Good Standing	
10/24/2024	Licensing Study	Good Standing	

Comments

The complaint investigation closed on April 28, 2025.

Advisement of Potential for Repeated Rule Violations during Pending Investigations

This report shall serve as official notice of potential rule violations. These potential rule violations have been detailed in this report and discussed with you by the consultant. The department shall conduct a thorough investigation to determine if in fact the alleged rule violation(s) should or should not be substantiated. Please be aware that the investigation may take some time to be finalized to ensure fairness and accuracy. During this investigation period, any violations of an identical rule or rules will require the department to treat any and all substantiated rule violations identified in the investigation as repeated rule violation(s).

Further, from time to time the department discovers additional rule violations during the course of an investigation. If there are new rule violation(s), your consultant shall inform you of the violation(s) as soon as possible. However, as stated above, any violations of identical rule(s) will require the department to treat any and all additional rule violations identified in the investigation as repeated rule violations.

All rule violations found in relation to a complaint or incident investigation will be associated with the date the investigation was closed.



Please refer to the website, <http://www.dec.al.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA www.decalkoala.com with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

I have read and understand the Rules and Regulations for Child Care Learning Centers, 591-1-1. I acknowledge that the items noted in this report have been discussed with me and I have agreed to a Plan of Improvement (POI) as indicated in this report. I understand that correction of these deficiencies, while required, will not necessarily prevent DECAL from taking adverse action against this facility. I understand that if I disagree with any of the deficiencies cited, I have the right to refute them on this report or any other form that I choose to send to Child Care Services.



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Summary Report

Date: 4/28/2025 **VisitType:** Complaint Investigation Closure from CI FollowUp on 04/16/2025 **Arrival:** 8:35 AM **Departure:** 12:00 PM

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The following information is associated with a Complaint Closure:

Food Service

591-1-1-.15 Food Service & Nutrition

Not Met

Finding Associated with Complaint

591-1-1-.15(2) requires that a signed written feeding plan for children less than one (1) year of age shall be obtained from Parent(s) and that instructions from the Parent(s) shall be updated regularly as new foods are added or other dietary changes are made. The feeding plan shall be posted in the child's assigned room and must include the child's feeding schedule, the amount of formula or breast milk to be given, instructions for the introduction of solid foods, the amount of food to be given and notation of any type(s) of commercially premixed formula which may not be used in an emergency because of food allergies. It was determined, based on staff statements, interviews, a review of time sheets, staff handbook, and Infant Feeding plans, that the allegation on April 3, 2025, that staff failed to feed a five-month-old child according to their feeding plan is substantiated. There was a preponderance of evidence to prove the allegation to be true. During staff interviews, an understanding and proper knowledge of the center's policy related to feeding infants was discussed. The center policy states that staff must follow the Individual Infant Feeding plans completed and updated by parents/guardians. Upon a review of the staff handbook, it was revealed that once a feeding is completed, a note on the daily information sheet with the time and amount consumed must be documented. During the investigation, there was a discrepancy in staff statements regarding time, amount, and who gave a bottle to the infant at 12:15 p.m. After a review of the log used to document feedings, there was no feeding documented at the end of the day, displaying that the last feeding was at 12:15 p.m. The Infant Feeding plan states that the infant should be fed every two to three hours. Time sheets revealed the child was picked up from school at 5:09 p.m. This allegation is substantiated.

POI (Plan of Improvement)

The Center Director will develop and implement a plan to obtain and post the completed feeding plan as part of the enrollment process and to have parents update the plans on a regular basis that will include center staff involved with enrollment and those working in the infant classrooms.

Correction Deadline: 4/23/2025

Health and Hygiene

Finding Associated with Complaint

591-1-1-.17(2) requires that Personnel, to the extent possible, keep children clean, dry and comfortable. It was determined based on staff statements, interviews, sign in/out sheets, and a review of the diapering log that the allegation on January 24, 2025, staff failed to keep a three-month-old child clean, dry and comfortable when the child was observed to be wearing a soiled diaper for three hours is substantiated. There was a preponderance of evidence to prove the allegation to be true. Staff statements indicated knowledge of the center policy relating to diapering procedures. Staff interviewed revealed when diapers are changed it is logged in the app that is also shared with parents and other staff members. During the investigation, the diapering log was reviewed which notated the three-month-old child's last diaper was at 1:55 p.m. The sign out sheet indicates that the child left the center at 5:11 p.m. resulting in the child's diaper not being changed for four hours. Staff failed to follow the diapering policy according to center policy. This allegation is substantiated.

POI (Plan of Improvement)

The Center will train staff, review regularly, and monitor.

Correction Deadline: 4/25/2025