



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 6/13/2024 **VisitType:** Licensing Study

Arrival: 8:50 AM **Departure:** 4:15 PM

CCLC-103
Sheltering Arms - International Village Center
3375 Chamblee Dunwoody Road Atlanta, GA 30341 DeKalb
County
(770) 454-6220 jaedwards@shelteringarmsforkids.com

Regional Consultant
Jessica Johnson
Phone: (770) 357-5090
Fax:
jessica.johnson@decal.ga.gov

Mailing Address
Same

Quality Rated: ★ ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
06/13/2024	Licensing Study	Good Standing	
03/29/2023	Licensing Study	Good Standing	
12/21/2022	Monitoring Visit	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	10th Rt- 4 y/o	Four Year Olds	2	13	C	30	C	NA	NA	Centers
Main	1st Rt- 0-12 mos		0	0	C	17	C	NA	NA	Not In Use
Main	2nd Rt- 0-12 mos	One Year Olds	4	10	C	17	C	NA	NA	Outside
Main	3rd Rt- 3 y/o	Three Year Olds	1	3	C	17	C	NA	NA	Story
Main	4th Rt- 2 y/o		0	0	C	20	C	NA	NA	Not In Use
Main	5th Rt- 2-3 y/o	Three Year Olds	1	4	C	21	C	NA	NA	Circle Time
Main	6th Rt-1-2 y/o	One Year Olds and Two Year Olds	3	9	C	24	C	NA	NA	Outside
Main	7th Rt- 3-4 y/o		0	0	C	30	C	NA	NA	
Main	8th Rt- 3 8 y/o	Four Year Olds	2	10	C	30	C	NA	NA	Music
Main	9th Rt- 4-5 y/o	Three Year Olds and Four Year Olds	2	9	C	30	C	NA	NA	Story
Main	A-1st Right		0	0	C	0	C	NA	NA	Not In Use
Main	B-2nd Right		0	0	C	0	C	NA	NA	Not In Use
Main	C-3rd Right		0	0	C	0	C	NA	NA	Not In Use
Main	D-4th Right		0	0	C	0	C	NA	NA	Not In Use
Main	E-5th Right		0	0	C	0	C	NA	NA	Not In Use
Total Capacity @35 sq. ft.: 236			Total Capacity @25 sq. ft.: 0							
Total # Children this Date: 58			Total Capacity @35 sq. ft.: 236							
			Total Capacity @25 sq. ft.: 0							

Building	Playground	Playground Occupancy	Playground Compliance
Main	0-1 y/o	21	C
Main	1-2 y/o	38	C

Comments

An on-site inspection was conducted on June 13, 2024 with the Director Janice Edwards. Staff files, children's files, training, and background checks were all reviewed.

Plan of Improvement: Developed This Date 06/13/2024

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.al.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA www.decalkoala.com with the user id for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important Quality Rated/CAPS Update:

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

Contact the Quality Rated help desk at 855-800-7747 or qualityrated@dec.al.ga.gov for more information. Free technical assistance is available!



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(Findings Report)

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1.12 Equipment & Toys(CR)

Met

Comment

A variety of equipment and toys were observed throughout the center.

591-1-1.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities.

Children's Records

Records Reviewed: 5

Records with Missing/Incomplete Components: 4

Child # 1

Not Met

"Missing/Incomplete Components"

.08(1)-Doctor, Clinic, Phone Numbers,.08(1)-Emergency Contact information Missing

Child # 3

Not Met

"Missing/Incomplete Components"

.08(1)-Doctor, Clinic, Phone Numbers

Child # 4

Not Met

"Missing/Incomplete Components"

.08(1)-Doctor, Clinic, Phone Numbers,.08(1)-Allergies and Disabilities

Child # 5

Not Met

"Missing/Incomplete Components"

.08(1)-Doctor, Clinic, Phone Numbers

Technical Assistance

591-1-1-.08(1) - The Consultant discussed with the Director that the Center Staff to maintain a file for each child while such child is in care and for one year after that child is no longer enrolled. The Consultant discussed with the Director updating the name(s) and telephone number(s) of person(s) to contact in emergencies when the Parent cannot be reached and the name and telephone number of the child's primary source of health care.

Correction Deadline: 6/13/2024

Facility**591-1-1-.06 Bathrooms****Technical Assistance****Technical Assistance**

591-1-1-.06(4) - The Consultant discussed with the Director that a Center first licensed after March 1, 1991, and Centers that remodel or add to existing plumbing facilities, to have the bathroom area fully enclosed and ventilated to the outside of the building with either an open screened window or functioning exhaust fan and duct system and requires Centers without fully enclosed bathrooms to ensure there is adequate ventilation to control odors and adequate sanitation measures to prevent the spread of contagious diseases. The Consultant discussed with the Director monitoring the ventilation in the restroom in classroom 3rd RT.

Correction Deadline: 7/13/2024

591-1-1-.19 License Capacity(CR)**Met****Comment**

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)**Not Met****Finding**

591-1-1-.25(11) requires that floor coverings be tight, smooth, free of odors and washable or cleanable. It was determined based on observation that the following hazards were observed:

5th Rt

- Unraveling carpet in the block area.

9th Rt

- Unraveling carpet near the vegetable rug in the dramatic area.

POI (Plan of Improvement)

Floors will be maintained to be safe and sanitary.

Correction Deadline: 7/13/2024

Technical Assistance

591-1-1-.25(12) - The Consultant discussed with the Director that the purifier in classroom 5th Rt must be stored to be inaccessible to the children.

Correction Deadline: 6/13/2024

Finding

591-1-1-.25(13) requires that potentially hazardous equipment, materials and supplies be stored in a locked area inaccessible to children. It was determined based on observation that the following hazards were observed:

5th Rt

- Diaper wipes on the floor in a container accessible to children in care.
- A plastic bag in the cubby accessible to children in care.

6th Rt

- A plastic grocery in a clear bookbag hanging from the cubby accessible to children in care.
- A plastic bag in the yellow cubby.

9th Rt

- Unlocked drawer with staplers accessible to children in care.
- Cleaning solution spray bottles in the sink accessible to children in care.

POI (Plan of Improvement)

The Center will identify all hazardous items and keep them in a locked area inaccessible to children. The Center will inform all Staff about hazardous items and the safe storage of those items.

Correction Deadline: 6/14/2024

Finding

591-1-1-.25(3) requires the Center and surrounding premises to be kept clean, free of debris and in good repair. Hygienic measures such as, but not limited to, screened windows and proper waste disposal procedures shall be utilized to minimize the presence of rodents, flies, roaches and other vermin at the Center. It was determined based on observation that the following hazards were observed:

8th Rt

- Disconnected vent in both restrooms.

9th Rt

- Loose toilet seat in the 1st restroom.

10th Rt

- Missing light cover.

POI (Plan of Improvement)

The Center will have the Center and surrounding areas cleaned, make repairs where needed, and remove all debris is removed. The Center will implement a plan to keep areas clean and in good repair that includes regular monitoring.

Correction Deadline: 6/27/2024

Technical Assistance

591-1-1-.25(8) - The Consultant discussed with the Director that protective caps must be unused on all electrical outlets within children's reach and requires that electrical outlets in use be made inaccessible to children.

Correction Deadline: 6/13/2024

591-1-1-.26 Playgrounds(CR)**Not Met****Finding**

591-1-1-.26(4) requires that playgrounds be protected from traffic or other hazards by a (4) four foot high fence or other barrier approved by this Department. Fencing material shall not present a hazard to children and shall be maintained so as to prevent children from leaving the playground area by any means other than through an approved access route. Fence gates shall be kept closed except when persons are entering or exiting the area. It was determined based on observation that there was a gap that measured approximately four inches at the fence gate on the left side of the 0-1 y/o playground.

POI (Plan of Improvement)

The Center will routinely check the fence to determine if it is in good repair and remains at least 4 feet high, and will repair any hazards. The Center will train Staff to identify and report any fence hazards and to keep the fence gates closed when not in use.

Correction Deadline: 6/13/2024

Finding

591-1-1-.26(6) requires that playground equipment provide an opportunity for the children to engage in a variety of experiences and shall be age-appropriate. For example, toddlers shall not be permitted to swing in swings designed for School-age Children. The outdoor equipment shall be free of lead-based paint, sharp corners and shall be regularly maintained in such a way as to be free of rust and splinters that could pose significant safety hazard to the children. All equipment shall be arranged so as not to obstruct supervision of children. It was determined based on observation that there was rust on the tire swing chains and rust on the swing chains on the Pre-K playground.

POI (Plan of Improvement)

The Center will provide a variety of age-appropriate equipment that is arranged so as not to obstruct supervision of children. Staff will check the equipment daily to ensure that the equipment is free of hazards, rust and splinters.

Correction Deadline: 6/27/2024

Technical Assistance

591-1-1-.26(9) - The Consultant discussed cutting back the vegetation growing through the back fence on the 0-1 y/o and 1-2 y/o playground. The Consultant discussed removing the discarded weed barrier from the back fence on the Pre-K playground.

Correction Deadline: 6/13/2024

Food Service

591-1-1-.15 Food Service & Nutrition

Technical Assistance

Comment

Center menu meets USDA guidelines.

Technical Assistance

591-1-1-.15(3) - requires baby bottles and formula to be refrigerated at a temperature of forty (40) degrees Fahrenheit or less. The Consultant discussed with the Director adding a thermometer to the refrigerator in classrooms 2nd RT and monitoring the thermometers in classrooms 3rd RT and 6th RT.

Correction Deadline: 6/13/2024

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)

Met

Comment

Staff state proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR)

Met

Comment

Please ensure lids remain on trash containing organic waste.

Comment

Proper hand washing observed throughout the center.

591-1-1-.20 Medications(CR)

Met

Comment

The Provider currently does not dispense/administer medication.

Policies and Procedures

591-1-1-.21 Operational Policies & Procedures

Met

Comment

Program observed complete emergency drills

Safety

591-1-1-.05 Animals	Met
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Comment

Animals maintained clean and appropriately caged.

591-1-1-.11 Discipline(CR)	Met
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Comment

Age-appropriate discussion and/or redirection observed.

591-1-1-.13 Field Trips(CR)	Met
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Comment

Center does not participate in field trips at this time.

591-1-1-.36 Transportation(CR)	Met
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Comment

Center does not provide routine transportation.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)	Met
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Comment

Discussed SIDS and infant sleeping position.

Comment

The correct number of mats, sheets and blankets were observed on this date. Cleaning and disinfecting of mats was discussed with the director on this date.

Staff Records

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)	Technical Assistance
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Technical Assistance

591-1-1-.09(1)(c) - Please ensure that all independent contractors and or volunteers who work less than once every 90 days or other individuals who do not require a CBC must be supervised at all times by center staff.

Correction Deadline: 6/13/2024

591-1-1-.14 First Aid & CPR	Met
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Comment

Evidence observed of 50% of center staff certified in First Aid and CPR.

591-1-1-.33 Staff Training	Not Met
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Finding

591-1-1-.33(3) requires each Staff member with direct care responsibilities to complete health and safety orientation training within the first 90 days of employment. The state-approved training hours obtained will count toward required first year training hours. The training must address the following health and safety topics: prevention and control of infectious diseases (including immunizations); prevention of sudden infant death syndrome and use of safe sleeping practices; administration of medication, consistent with standards for parental consent; prevention of and response to emergencies due to food and allergic reactions; building and physical premises safety, including identification of and protection from hazards that can cause bodily injury such as electrical hazards, bodies of water, and vehicular traffic; prevention of shaken baby syndrome, abusive head trauma and child maltreatment; emergency preparedness and response planning for emergencies resulting from a natural disaster or a human-caused event (such as violence at a child care facility); handling and storage of hazardous materials and the appropriate disposal of bio contaminants; precautions in transporting children; recognition and reporting of child abuse and neglect; and child development. It was determined based on a review of records that staff # 8 did not complete health and safety orientation training within the first 90 days of employment.

POI (Plan of Improvement)

The Center will develop and implement a plan to schedule and track this training for all employees based on their hire dates and will ensure that the training includes all required components as required.

Correction Deadline: 6/27/2024

Comment

591-1-1-.33(4) - The Consultant discussed with the Director that within the first year of employment, the Director and person with primary responsibility for food preparation shall have four clock hours of training in food nutrition planning, preparation, serving, proper dish washing and food storage

Correction Deadline: 7/13/2024

591-1-1-.31 Staff(CR)

Met

Comment

Discussed that all lead staff must enroll in an approved education program within 6 months of hire and complete degree within 18 months.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)

Met

Comment

Adequate supervision observed on this date.