



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 7/10/2024 **VisitType:** Complaint Investigation Follow Up **Arrival:** 12:50 PM **Departure:** 4:15 PM

CCLC-53357

Bright Minds Learning Academy LLC

3382 Highway 5 Ste B Douglasville, GA 30135 Douglas County
(770) 693-1864 brightmindsllc20@yahoo.com

Special Investigations Unit Sr. Specialist

Chilon Martin

Phone: (404) 591-5648

Fax: (404) 591-5650

chilon.martin@dec.al.ga.gov

Joint with: Kelena King

Mailing Address

Same

Quality Rated: ★ ★

<u>Compliance Zone Designation</u>			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
07/10/2024	Complaint Investigation Follow Up	Good Standing	
05/16/2024	Licensing Study	Good Standing	
11/29/2023	Monitoring Visit	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	Room A	One Year Olds and Two Year Olds	1	11	NC	5	NC	NA	NA	Nap
Main	Room B	Three Year Olds and Four Year Olds and Six Year Olds and Over	1	11	C	21	C	NA	NA	Nap
Main	Room C		0	0	C	7	C	NA	NA	
Main	Room D		0	0	C	5	C	NA	NA	
Main	Room E		0	0	C	6	C	NA	NA	Nap
			Total Capacity @35 sq. ft.: 44			Total Capacity @25 sq. ft.: 0				
Total # Children this Date: 22			Total Capacity @35 sq. ft.: 44			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main	Playground A	24	C

Comments

7/10/2024- The purpose of this visit was to conduct a complaint investigation and to follow- up from the previous visit from May 16, 2004.

The follow up report was discussed with the provider and a copy was left at the center.

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/RuleAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA www.decalkoala.com with the user id for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important Quality Rated/CAPS Update:

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

Contact the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us for more information. Free technical assistance is available!



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(Findings Report)

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The following information is associated with a Complaint Investigation Follow Up:

Facility	
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591-1-1-.19 License Capacity(CR) **Not Met**

Finding

591-1-1-.19(1) requires a Center to provide 35 square feet of usable space per child, which will determine the Center's License capacity. It was determined based on observation that Classroom A had 11 children in it at nap time. The licensing capacity for Classroom A is five children.

POI (Plan of Improvement)

The Center will limit the number of children in this space to the licensed capacity.

Correction Deadline: 7/10/2024

591-1-1-.25 Physical Plant - Safe Environment(CR) **Technical Assistance**

Technical Assistance

591-1-1-.25(3) - Center will ensure that the front doors remain locked during their operating hours to ensure the safety of the children in care.

Correction Deadline: 7/10/2024

Policies and Procedures	
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591-1-1-.21 Operational Policies & Procedures **Met**

Correction Deadline: 5/21/2024

Corrected on 7/10/2024

.21(3) - The previous citation was corrected in that the consultant reviewed the records and the fire and disaster drill were up to date..

Safety	
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591-1-1-.36 Transportation(CR) **Defer**

Defer

591-1-1-.36(4)(a)- The center does not currently provide transportation during the summer.. This citation will be deferred until August 2024.

POI (Plan of Improvement)

The Center will obtain the annual vehicle inspection.

Correction Deadline: 5/21/2024

Staff Records**591-1-1-.14 First Aid & CPR****Met**

Correction Deadline: 5/17/2024

Corrected on 7/10/2024

.14(1)(a) The previous citation was corrected in that the consultant observed the proper documentation for staff #3 and staff #5 showing evidence of a successful completion of CPR and first aid training.

591-1-1-.33 Staff Training**Not Met****Finding**

591-1-1-.33(4) requires within the first year of employment, the Director and person with primary responsibility for food preparation shall have four clock hours of training in food nutrition planning, preparation, serving, proper dish washing and food storage. It was determined based on a review of records that staff #3, who prepares the food, did not complete four the hours of training in food nutrition planning, preparation, serving, proper dish washing and food storage.

POI (Plan of Improvement)

The Center will schedule food preparation training, as required, and follow up to ensure the training is completed.

Correction Deadline: 7/17/2024

Recited on 7/10/2024

Defer

591-1-1-.33(5)- This citation will be deferred until the next licensing study.

POI (Plan of Improvement)

The Center will plan and schedule the required 10 hours of annual training each year and follow up to ensure the training is completed.

Correction Deadline: 6/15/2024

Staffing and Supervision**591-1-1-.32 Staff:Child Ratios and Group Size(CR)****Not Met****Finding**

591-1-1-.32(1) requires the Center to maintain the required Staff:child ratios as follows: under 1 year or under 18 months if not walking = 1:6; 1 year and walking = 1:8; 2 years = 1:10; 3 years = 1:15; 4 years = 1:18; 5 years = 1:20; and 6 years and older = 1:25. A Center must establish groupings of children for care with maximum group sizes as follows: under 1 year = 12; under 18 months/not walking = 12; 1 year and walking = 16; 2 years = 20; 3 years = 30; 4 years = 36; 5 years = 40; and 6 years and older = 50. It was determined based on observation that classroom A had 11 children and one staff member. There were two, one- year-old children and nine, two-year-old children.

POI (Plan of Improvement)

The Center will hire additional Staff or reschedule current Staff to meet required Staff:child ratios and will organize children into groups that meet requirements.

Correction Deadline: 7/10/2024