



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 6/27/2023 **VisitType:** Licensing Study **Arrival:** 10:20 AM **Departure:** 7:05 PM

CCLC-158

The Sunshine House #80

3238 Brushy Drive Loganville, GA 30052 Gwinnett County
 (770) 466-2433 center80@sshhouse.com

Lead Consultant

Dianne Clarke

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Mailing Address
 Same

Quality Rated: ★ ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
06/27/2023	Licensing Study	Good Standing	
10/03/2022	Monitoring Visit	Good Standing	
03/28/2022	Licensing Study	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	Left Wing- 1L		0	0	C	41	C	NA	NA	
Main	Left Wing- Back		0	0	C	51	C	NA	NA	
Main	Right Wing- 1L	Three Year Olds	1	15	C	42	C	58	C	Outside
Main	Right Wing- 1R	Infants and One Year Olds	1	6	C	14	C	NA	NA	Outside
Main	Right Wing- 2 L	Four Year Olds and Five Year Olds and Six Year Olds and Over	1	13	C	35	C	NA	NA	Art
Main	Right Wing- 2 R	One Year Olds	1	7	C	18	C	NA	NA	Outside
Main	Right Wing- Back Middle	Two Year Olds and Three Year Olds	2	16	C	22	C	NA	NA	Transitioning
Total Capacity @35 sq. ft.: 223					Total Capacity @25 sq. ft.: 223					
Total # Children this Date: 57					Total Capacity @25 sq. ft.: 223					

Building	Playground	Playground Occupancy	Playground Compliance
Main	PG- A Left Side	85	C
Main	PG- B Center	124	C
Main	PG- C Right	30	C

Comments

This was a licensing study and follow up visit from the previous visit on October 3, 2022.

Reminders: Refer to the published communicable disease chart for guidance regarding communicable diseases. In most scenarios, only outbreaks/clusters should be reported to the local health districts.

Please be sure to contact the Gwinnett County Department of Health, if there are outbreaks/clusters of positive COVID-19 cases immediately, and get their guidance. Please be sure to also complete a Required Report in DECAL KOALA for all individual cases of communicable diseases within 24 hours. Be sure to select "Notifiable Communicable Diseases" to report closures for COVID cases.

You must be sure to enter all temporary closures (vacation, emergencies, holidays etc...) in DECAL KOALA at all times under the Required Report tab whenever your facility is closed temporarily because you are not caring for children for one day or more.

Incident Reports are to be submitted via DECAL KOALA with all signed staff statements for staff and the director.

All amendments are required to be electronically entered in DECAL KOALA effective August 2, 2021.

Please be sure to hide staff who are no longer employed in your DECAL KOALA account. Please reach out for help with this, if needed.

Please ensure that director and staff responsible for food preparation completes the four (4) hours of nutrition training as soon as possible but within the first year of employment.

For centers conducting transportation, please remember that the transportation training certificates must be renewed every two years for everyone participating in transportation including the director. Please ensure that directors ensure that they also complete the transportation training upon being hired at the center.

Provided updated orientation checklist.

One Day Letter left.

Plan of Improvement: Developed This Date 06/27/2023

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.decga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA www.decalkoala.com with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important Quality Rated/CAPS Update:

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

Contact the Quality Rated help desk at 855-800-7747 or qualityrated@dec.al.ga.gov for more information. Free technical assistance is available!

Linda Russell, Program Official

Date

Dianne Clarke, Lead Consultant

Date



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(Findings Report)

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Not Met

Finding

591-1-1-.12(2) requires that all equipment and furniture be free from hazardous conditions such as, but not limited to, sharp rough edges or toxic paint; and be kept clean. It was determined based on a review of records that a red vinyl chair was observed to be torn and the foam and wood exposed in the Left Wing Back classroom. Also, the door hinge on the pretend play sink area was observed to be loose in the Right wing 2L classroom.

POI (Plan of Improvement)

The Center will ensure that equipment and furniture are used by the age-appropriate group of children. The chair was removed during the visit.

Correction Deadline: 6/27/2023

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities.

Facility

591-1-1-.19 License Capacity(CR)

Met

Comment

Licensed capacity observed to be routinely met by center.

Finding

591-1-1-.25(13) requires that potentially hazardous equipment, materials and supplies be stored in a locked area inaccessible to children. It was determined based on observation that the following hazards were observed:

-Left Wing 1L: A plastic bag was observed on a table near the closet straight ahead upon entering the classroom. The first cabinet from left to right was observed to be unlocked and contained hand sanitizer, Alka Seltzer, wipes packaging above the sink and were accessible. The second unlocked cabinet was observed to contain hand sanitizer, disinfectant wipes, hand soap, scrubbing bubbles and were accessible. Also, the third unlocked cabinet contained Lysol cans, and multi-purpose adhesive. Lysol spray was observed above the paper towel hold and glass surface cleaning wipes were observed at the sinks.

-Right Wing 1L: Flushable wipes packaging and a plastic bag were observed in a children's cubby and was accessible.

-Right Wing 2L: Plastic bag was observed to be accessible in a child's bag in the cubby area.

POI (Plan of Improvement)

The Center will identify all hazardous items and keep them in a locked area inaccessible to children. The Center will inform all Staff about hazardous items and the safe storage of those items. The items were removed from the area and the closet was locked.

Correction Deadline: 6/27/2023

Finding

591-1-1-.25(3) requires the Center and surrounding premises to be kept clean, free of debris and in good repair. Hygienic measures such as, but not limited to, screened windows and proper waste disposal procedures shall be utilized to minimize the presence of rodents, flies, roaches and other vermin at the Center. It was determined based on observation that the following classrooms were in need of cleaning:

-Left Wing Back: The vents in the boys and girls bathroom were observed to be dusty. The first sink was observed to be filling up.

-Left Wing- 1L: The vents in the boys bathroom was dusty and in need of cleaning.

-Right Wing- 1L and Right Wing 2L: The vent in the boys bathroom was dusty and in need of cleaning.

-Right Wing 2R: The sink near the diaper area was observed to be filling up and in need of repair.

POI (Plan of Improvement)

The Center will have the Center and surrounding areas cleaned, make repairs where needed, and remove all debris is removed. The Center will implement a plan to keep areas clean and in good repair that includes regular monitoring.

Correction Deadline: 6/30/2023

Recited on 6/27/2023

Technical Assistance

591-1-1-.25(8) - Please ensure that all outlets are covered at all times.

Correction Deadline: 6/27/2023

591-1-1-.26 Playgrounds(CR)**Not Met****Finding**

591-1-1-.26(4) requires that playgrounds be protected from traffic or other hazards by a (4) four foot high fence or other barrier approved by this Department. Fencing material shall not present a hazard to children and shall be maintained so as to prevent children from leaving the playground area by any means other than through an approved access route. Fence gates shall be kept closed except when persons are entering or exiting the area. It was determined based on observation that there was a six and a half inch gap at the bottom of the fence on the PG-B Center in the second section and a spike was observed to be sticking out at the bottom in the third section.

POI (Plan of Improvement)

The Center will routinely check the fence to determine if it is in good repair and remains at least 4 feet high, and will repair any hazards. The Center will train Staff to identify and report any fence hazards and to keep the fence gates closed when not in use. The provider will bend the wire to repair and place a board to cover the gap.

Correction Deadline: 7/7/2023

Finding

591-1-1-.26(6) requires that playground equipment provide an opportunity for the children to engage in a variety of experiences and shall be age-appropriate. For example, toddlers shall not be permitted to swing in swings designed for School-age Children. The outdoor equipment shall be free of lead-based paint, sharp corners and shall be regularly maintained in such a way as to be free of rust and splinters that could pose significant safety hazard to the children. All equipment shall be arranged so as not to obstruct supervision of children. It was determined based on observation that there were two tricycles observed to have a hole and cracked seats.

POI (Plan of Improvement)

The Center will provide a variety of age-appropriate equipment that is arranged so as not to obstruct supervision of children. Staff will check the equipment daily to ensure that the equipment is free of hazards, rust and splinters. The director removed the tricycles during the visit.

Correction Deadline: 7/7/2023

Correction Deadline: 10/3/2022

Corrected on 6/27/2023

.26(9) - The previous citation was observed to be repaired in that the swing chain links were observed to be replaced. Please ensure to keep an eye on the swing chain links to ensure that they are in good repair.

Finding

591-1-1-.26(9) requires the playground to be kept clean, free from litter and free of hazards, such as but not limited to rocks, exposed tree roots and exposed sharp edges of concrete. It was determined based on observation that the following hazards were observed on the playgrounds:

-PG-A Left Side: The coating was observed to be separating at the entrance to the tunnel on the large stairs on the small blue and yellow climbing structure. Also, on the small stairs, the coating was observed to be splitting at the top and right side of the blue and yellow climbing structure. There were root that were in need of being sprayed.

-PG-B Center: The walkway and bike path were observed to not be flushed. The coating was observed to be separating on the top of the stairs on the right side of the yellow and blue climbing structure.

-PG-C Right : An area along the walkway was observed to not be flushed.

POI (Plan of Improvement)

The Center will remove any litter and fix or remove hazards from the playground and will routinely monitor the playground and remove litter and hazards. The director will submit a maintenance request to get the repairs completed.

Correction Deadline: 7/7/2023

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)

Met

Comment

Staff state proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR)

Technical Assistance

Technical Assistance

591-1-1-.17(7) - Please ensure that children wash hands immediately upon returning to the classroom from outside.

Correction Deadline: 6/27/2023

591-1-1-.20 Medications(CR)

Met

Comment

The Provider currently does not dispense/administer medication.

Safety

591-1-1.11 Discipline(CR)	Met
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Comment

Age-appropriate discussion and/or redirection observed.

591-1-1.13 Field Trips(CR)	Met
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Comment

Field trip documentation observed to be complete.

591-1-1.36 Transportation(CR)	Not Met
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Finding

591-1-1.36(4)(a) requires an annual safety check for each vehicle. The annual safety check, completed by a trained individual, should include a check of the: tires, headlights, horn, taillights, turn signals, brake lights, brakes, suspension, exhaust system, steering, windows, windshields and windshield wipers. A copy of the annual safety check will be kept in the Center or on the vehicle and should include evidence of any repairs and/or replacements that were identified as needed on the inspection report. It was determined based on a review of records that the vehicle inspections were not observed for the vehicles used for vehicle tag number SBF 0118 and SBF 0117.

POI (Plan of Improvement)

The Center will obtain the annual vehicle inspection.

Correction Deadline: 7/2/2023

Correction Deadline: 10/4/2022

Corrected on 6/27/2023

.36(6) - The previous citation was observed to be corrected in that the agreements were observed to be completed. Please ensure that all children being transported has their transportation documentation at all times prior to being transported.

Correction Deadline: 10/4/2022

Corrected on 6/27/2023

.36(7)(b) - The previous citation was observed to be corrected in that the transportation forms were observed. Please ensure that children being transported for school transportation and field trip have their completed information on file at all times.

Sleeping & Resting Equipment

591-1-1.30 Safe Sleeping and Resting Requirements(CR)	Technical Assistance
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Technical Assistance

591-1-1.30(1)(b)1 - Please ensure that mats are replaced when not in good repair as tape cannot be used to repair mats.

Correction Deadline: 6/27/2023

Staff Records

591-1-1.09 Criminal Records and Comprehensive Background Checks(CR)	Not Met
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Finding

591-1-1.09(1)(a) requires that a Center ensure that every actual and potential Director, Employee and Provisional Employee of a Child Care Learning Center submit both a Records Check Application to the Department and Fingerprints to an authorized fingerprinting site. It was determined based on observation that on June 27, 2023, staff from another center was observed to b transport children to and from a field trip and there was no evidence of an application for fingerprint on file.

POI (Plan of Improvement)

IMMEDIATE CORRECTION - The Center will ensure to complete a fingerprint application for staff prior to them being present at the center to ensure that every actual and potential Director, Employee and Provisional Employee of a Child Care Learning Center submit both a Records Check Application to the Department and Fingerprints to an authorized fingerprinting site as required. The program's owner or an officer/member of the corporation must view the A to Z Background Check video units pertaining to this records check rule and return the signed affidavit within one week from this visit date. The Center will review the CRC modules regarding criminal records to ensure the CRC rules are maintained.

Correction Deadline: 6/27/2023

Finding

591-1-1-.09(1)(c) requires the Center to ensure that every Employee has a valid and current satisfactory Comprehensive Records Check Determination on file prior to being present at the Center while any child is present for care or before an individual age 17 or older resides in the Center. The Comprehensive Records Check Determination must have a Records Check Clearance Date that is no older than the preceding 12 months of the hire date; provided, however, if the Employee has had a lapse of employment from the child care industry that lasted for 180 days (6 months) or longer, a new satisfactory Comprehensive Records Check Determination is required. It was determined based on observation that staff from another facility was observed on June 27, 2023, to transport children to and from a field trip and did not have evidence of a comprehensive records check determination on file.

POI (Plan of Improvement)

IMMEDIATE CORRECTION - The Center will ensure to receive a completed a records check determination for staff prior to them being present at the center to ensure that every Employee has a valid and current satisfactory Comprehensive Records Check Determination on file prior to being present at the Center while any child is present for care or before an individual age 17 or older resides in the Center. The Comprehensive Records Check Determination must have a Records Check Clearance Date that is no older than the preceding 12 months of the hire date; provided, however, if the Employee has had a lapse of employment from the childcare industry that lasted for 180 days (6 months) or longer, a new satisfactory Comprehensive Records Check Determination is required. The program's owner or an officer/member of the corporation must view the A to Z Background Check video units pertaining to this records check rule and return the signed affidavit within one week from this visit date. The center will review the CRC modules regarding criminal records to ensure the CRC rules are maintained.

Correction Deadline: 6/27/2023

591-1-1-.14 First Aid & CPR**Not Met****Finding**

591-1-1-.14(2) requires a Staff member who is trained in CPR and first aid to be on the premises and on any field trip whenever any child is present. In addition, Staff who provide direct care to children must satisfactorily obtain certification in first aid and CPR by December 29, 2016 if employed prior to September 30, 2016 and within 90 days of their hire date if employed after September 30, 2016. It was determined based on a review of records that staff #2 hired on November 26, 2021, #3 hired on June 19, 2023 and drives the bus, #8, hired on July 29, 2014, #10 hired on May 2, 2022, #16 hired on February 20, 2023, #17 hired on February 18, 2019, and staff #20 hired on August 8, 2022 did not have current evidence of CPR and First Aid.

POI (Plan of Improvement)

The Center will develop a schedule to ensure there is always a staff person with current first aid and CPR training present and will develop and implement a plan to ensure all staff members have satisfactorily completed first aid and CPR training by the specified date. The director stated that there is a class scheduled for October 20, 2022.

Correction Deadline: 7/27/2023

Recited on 6/27/2023

Finding

591-1-1-.33(3) requires each Staff member with direct care responsibilities to complete health and safety orientation training within the first 90 days of employment. The state-approved training hours obtained will count toward required first year training hours. The training must address the following health and safety topics: prevention and control of infectious diseases (including immunizations); prevention of sudden infant death syndrome and use of safe sleeping practices; administration of medication, consistent with standards for parental consent; prevention of and response to emergencies due to food and allergic reactions; building and physical premises safety, including identification of and protection from hazards that can cause bodily injury such as electrical hazards, bodies of water, and vehicular traffic; prevention of shaken baby syndrome, abusive head trauma and child maltreatment; emergency preparedness and response planning for emergencies resulting from a natural disaster or a human-caused event (such as violence at a child care facility); handling and storage of hazardous materials and the appropriate disposal of bio contaminants; precautions in transporting children; recognition and reporting of child abuse and neglect; and child development. It was determined based on a review of records that staff #15 hired on July 26, 2022, did not have current evidence of their Health and Safety Orientation training.

POI (Plan of Improvement)

The Center will develop and implement a plan to schedule and track this training for all employees based on their hire dates and will ensure that the training includes all required components as required.

Correction Deadline: 7/27/2023

Recited on 6/27/2023

Finding

91-1-1-.33(5) requires that every calendar year after the first year of employment, all supervisory and caregiver Personnel, except independent contractors, Students-in-Training and volunteers shall attend ten (10) clock hours of diverse training which is task-focused in on-going health, safety and early childhood or child development related topics and which is offered by an accredited college, university or vocational program or other Department-approved source. The annual ten (10) clock hours of training shall be chosen from the following fields: child development, including discipline, guidance, nutrition, injury control and safety; health, including sanitation, disease control, cleanliness, detection and disposition of illness; child abuse and neglect, including identification and reporting, and meeting the needs of abused and/or neglected children; and business related topics, including parental communication, recordkeeping, etc.; provided however that such business related training shall be limited to no more than two (2) of the required ten (10) clock hours of training. Records of completion of such training shall be maintained, as required by these rules. It was determined based on a review of records that staff #2 hired on November 16, 2021, #10, hired on May 2, 2022 and #17 hired on February 18, 2019 did not have current evidence of ten hours of annual training on file.

POI (Plan of Improvement)

The Center will plan and schedule the required 10 hours of annual training each year and follow up to ensure the training is completed.

Correction Deadline: 7/27/2023

591-1-1-.31 Staff(CR)**Met****Comment**

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision**591-1-1-.32 Staff:Child Ratios and Group Size(CR)****Met****Comment**

Center observed to maintain appropriate staff:child ratios.

Comment

Adequate supervision observed on this date. Discussed revision to the supervision rule which states: Staff shall be attentive and participating with all children during mealtimes and shall be seated within an arm's length away from children thirty-six (36) months of age and younger.