



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Cover Sheet

Date: 11/17/2022 **VisitType:** Complaint Investigation & Monitoring Visit **Arrival:** 11:00 AM **Departure:** 2:00 PM

CCLC-1462

Childcare Network #134

2374 Beaver Ruin Road Norcross, GA 30071 Gwinnett County
 (770) 662-3009 cni134@childcarenetwork.com

Regional Consultant

Leena Mitchell

Phone: (706) 433-7111

Fax: (706) 310-6944

leena.mitchell@decal.ga.gov

Mailing Address
 Same

Quality Rated: ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
11/17/2022	Complaint Investigation & Monitoring Visit	Good Standing	
09/12/2022	Complaint Closure	Good Standing	
08/31/2022	Complaint Investigation Follow Up	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
2nd BLDG	1L		0	0	C	21	C	29	C	Not In Use
2nd BLDG	1R	PreK	2	16	C	21	C	29	C	Nap
2nd BLDG	2L		0	0	C	26	C	36	C	Not In Use
2nd BLDG	2R		0	0	C	12	C	16	C	Not In Use
Total Capacity @35 sq. ft.: 80			Total Capacity @25 sq. ft.: 223							
Main	1L	One Year Olds	2	8	C	18	C	NA	NA	Nap
Main	1R	Infants	4	6	C	19	C	NA	NA	Floor Play
Main	2L	Two Year Olds	1	5	C	18	C	NA	NA	Nap
Main	2R	Three Year Olds	2	14	C	18	C	NA	NA	Nap
Main	Left End	PreK	2	17	C	23	C	NA	NA	Nap
Main	Middle Back		0	0	C	25	C	NA	NA	Not In Use
Main	Right End	PreK	2	16	C	22	C	NA	NA	Nap
Total Capacity @35 sq. ft.: 143			Total Capacity @25 sq. ft.: 223							
Total # Children this Date: 82			Total Capacity @35 sq. ft.: 223				Total Capacity @25 sq. ft.: 223			

Building	Playground	Playground Occupancy	Playground Compliance
2nd BLDG	1L Staff room	270	C

Main	Back	107	C
Main	Front Left Back	18	C
Main	Front Left Front	10	C
Main	Front Right	44	C

Comments

The purpose of this visit was to conduct a monitoring visit on this date.

Plan of Improvement: No Plan Developed 01/01/0001

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee



Important Quality Rated/CAPS Update:

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

Contact the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us for more information. Free technical assistance is available!

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA www.decalkoala.com with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Stephanie Pratt, Program Official

Date

Leena Mitchell, Consultant

Date



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Findings Report

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The following information is associated with a Monitoring Visit:

Activities and Equipment**591-1-1-.12 Equipment & Toys(CR)****Met****Comment**

A variety of equipment and toys were observed throughout the center.

Comment

Equipment and furniture observed to be properly secured, as applicable.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)**N/A****Comment**

Center does not provide swimming activities.

Facility**591-1-1-.19 License Capacity(CR)****Met****Comment**

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)**Met****Comment**

Please be mindful to keep items that pose a hazard inaccessible to children.

Comment

Please secure cleaning tools (i.e., broom, plunger) out of reach of children.

Correction Deadline: 12/1/2021

Corrected on 11/17/2022

.25(13) - The consultant observed the previous citation to be corrected in that the consultant observed no hazards accessible to children on this date.

591-1-1-.26 Playgrounds(CR)**Met****Comment**

Playground observed to be clean and in good repair.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)**Met****Comment**

Hand washing requirements for diapering were discussed with the director on this date.

Comment

Staff state proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR)**Met****Comment**

Please ensure lids remain on trash containing organic waste.

Comment

Staff were observed to remind children to wash hands.

591-1-1-.20 Medications(CR)**Met****Comment**

Discussed proper medication documentation and procedures.

Safety

591-1-1-.11 Discipline(CR)**Met****Comment**

Staff were observed to maintain a positive learning environment on this date.

591-1-1-.36 Transportation(CR)**Not Met****Comment**

Paperwork, checklist, permission forms, annual inspection form and proper check of the vehicle after transportation were discussed with the director.

Comment

The consultant observed the following vehicles to have a current vehicle inspection report on file:

- Vehicle Tag # - PB4675 - Expires May 4, 2023.
- Vehicle Tag # - PNY 7012 - Expires June 28, 2023.

Comment

The vehicle had an approved fire extinguisher and first aid kit on this date. Please add protective eye wear to the first aid kit on bus.

Finding

591-1-1-.36(7)(d)2. requires that the second designated Staff person conduct a check of the vehicle immediately upon the completion of the first check of the vehicle. The responsible person shall physically walk through the entire vehicle; visually inspect all seat surfaces, under all seats and in all compartments or recesses in the vehicle's interior; and sign the passenger transportation checklist(s), indicating all of the children have exited the vehicle. There shall be continuous watchful oversight of the vehicle between the first check and second check. It was determined based on review of records that there was no signature on the transportation form indicating that the second check of the of the vehicle was conducted for school transportation services from Stripling Elementary, Baldwin Elementary, North Metro Academy and Beaver Ridge Elementary on November 17, 2022.

POI (Plan of Improvement)

The Center will train Staff who are or may be involved in transporting children in how to thoroughly inspect a vehicle and properly complete transportation documentation. The Center will review and monitor.

Correction Deadline: 11/17/2022

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)

Met

Comment

Children shall be placed on cots and mats so that one child's head is toward another child's feet in the same row. And each child has a bottom and top sheet during nap.

Comment

Discussed SIDS and infant sleeping position.

Comment

Pleasant naptime environment observed.

Comment

The correct number of mats, sheets and blankets were observed on this date. Cleaning and disinfecting of mats was discussed with the director on this date.

Staff Records

Records Reviewed: 24

Records with Missing/Incomplete Components: 6

Staff # 1 Met

Date of Hire: 05/16/2022

Staff # 2 Met

Date of Hire: 08/11/2022

Staff # 3 Met

Date of Hire: 06/08/2022

Staff # 4 Met

Date of Hire: 07/29/2019

Staff # 5 Met

Date of Hire: 06/06/2019

Staff # 6 Met

Date of Hire: 08/17/2021

Staff # 7 Met

Date of Hire: 11/28/2016

Staff # 8 Met

Date of Hire: 09/20/2022

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 9 Met

Records Reviewed: 24**Records with Missing/Incomplete Components: 6**

Date of Hire: 11/04/2021

Staff # 10 Met

Date of Hire: 02/16/2019

Staff # 11 Not Met

Date of Hire: 08/01/2022

"Missing/Incomplete Components"

.14(2)-CPR missing,.14(2)-First Aid Missing

Staff # 12 Not Met

Date of Hire: 11/14/2022

Reminder - Health & Safety training is required within 90 calendar days of hired"Missing/Incomplete Components"

.24(1)-Evidence of Orientation Missing

Staff # 13 Met

Date of Hire: 09/08/2014

Staff # 14 Not Met

Date of Hire: 10/31/2022

Reminder - Health & Safety training is required within 90 calendar days of hired"Missing/Incomplete Components"

.24(1)-Evidence of Orientation Missing

Staff # 15 Met

Date of Hire: 06/07/2022

Staff # 16 Met

Date of Hire: 07/29/2005

Staff # 17 Not Met

"Missing/Incomplete Components"

.24(1)-Evidence of Orientation Missing,.33(3)-Health & Safety Certificate,.24(1)-10 Yr. Work History Missing

Staff # 18 Not Met

Date of Hire: 11/07/2022

Reminder - Health & Safety training is required within 90 calendar days of hired"Missing/Incomplete Components"

.24(1)-Evidence of Orientation Missing

Staff # 19 Met

Date of Hire: 04/18/2022

Staff # 20 Met

Date of Hire: 09/11/2019

Records Reviewed: 24**Records with Missing/Incomplete Components: 6**

Staff # 21

Not Met

Date of Hire: 11/07/2022

Reminder - Health & Safety training is required within 90 calendar days of hired"Missing/Incomplete Components"

.24(1)-Evidence of Orientation Missing

Staff # 22

Met

Staff # 23

Met

Date of Hire: 04/19/2022

Staff # 24

Met

Date of Hire: 05/21/2021

Staff Credentials Reviewed: 8

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)**Met****Comment**

Criminal record checks were observed to be complete.

Comment

The director provided eight files for staff members hired since the previous visit conducted on June 7, 2022. The consultant observed eight of eight newly hired staff members to have evidence of a satisfactory criminal record check letter on file.

591-1-1-.14 First Aid & CPR**Not Met****Finding**

591-1-1-.14(1) requires the Center Director and, at any given time, at least fifty percent (50%) of the caregiver Staff to successfully complete a biennial training program in cardiopulmonary resuscitation (CPR) and a triennial training program in first aid. The first aid training must be done by certified or licensed health care professionals or trainers and must deal with the provision of emergency care to infants and children. The Center shall maintain current evidence of the successful completion of such training which shall be available to the Department for inspection. It was determined based on review of records that staff member #11 with a documented date of hire of August 1, 2022 did not obtain first aid and CPR training within the first 90-days of their date of hire.

POI (Plan of Improvement)

The Center Director and at least 50% of the caregiver Staff will complete the needed training. The Director will send written verification to the consultant upon completion and will develop a plan to ensure that at least 50% of the caregiver Staff have completed this training at any given time and that evidence of successful completion of the training is on file available for inspection.

Correction Deadline: 12/17/2022

591-1-1-.33 Staff Training**Not Met**

Finding

591-1-1-.33(2) requires the initial Center orientation to include the following subjects: the Center's policies and procedures; the portions of these rules dealing with the care, health and safety of children; the Staff person's assigned duties and responsibilities; reporting requirements for suspected cases of child abuse, neglect or deprivation; communicable diseases and serious injuries; emergency weather plans; the program's emergency preparedness plan; childhood injury control; the administration of medicine; reducing the risk of Sudden Infant Death Syndrome (SIDS); hand washing; fire safety; water safety; and prevention of HIV/AIDS and blood borne pathogens. It was determined based on review of records that five newly hired staff members did not have evidence of initial center orientation.

POI (Plan of Improvement)

The Center will provide orientation in all missing subjects to the employee(s) and will take steps to provide a complete orientation to new Employees in the future.

Correction Deadline: 11/18/2022

591-1-1-.31 Staff(CR)

Met

Comment

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Correction Deadline: 1/4/2022

Corrected on 11/17/2022

.32(2) - The consultant observed the previous citation to be corrected in that the consultant observed center to maintain proper staff:child ratios on this date.

591-1-1-.32 Supervision(CR)

Met

Comment

Adequate supervision observed on this date.

The following information is associated with a Complaint Investigation Visit:

Policies and Procedures

591-1-1-.22 Parental Access

Met

Correction Deadline: 9/12/2022

Corrected on 11/17/2022

.22 - The consultant observed the previous citation to be corrected in that the consultant observed center to permit the custodial parent(s) of the child access to all child care areas of the center on this date.