



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 1/25/2024 VisitType: Licensing Study

Arrival: 9:40 AM

Departure: 2:30 PM

CCLC-730

Jan's Family Day Care Center

8455 Hwy. #53 East Dawsonville, GA 30534 Dawson County
(706) 216-6372 whetstone@windstream.net

CCS Coordinator

Margarita Collier

Phone: (770) 342-7934

Fax: (678) 891-5989

margarita.collier@dec.al.ga.gov

Mailing Address
Same

Quality Rated: ★ ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
01/25/2024	Licensing Study	Good Standing	
09/25/2023	Complaint Closure	Support	
08/09/2023	Complaint Investigation Follow Up	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	1L	Five Year Olds and GA PreK	2	16	C	22	C	30	C	Centers
Main	1R	Infants and One Year Olds	1	6	C	7	C	NA	NA	Snack,Free Play,Floor Play
Main	2L	Three Year Olds and Four Year Olds	1	6	C	20	C	28	C	Centers
Main	2R	One Year Olds and Two Year Olds	1	8	C	10	C	NA	NA	Free Play
Main	3R	Two Year Olds	1	10	C	20	C	NA	NA	Circle Time
Main	Upstairs	Three Year Olds and Four Year Olds	1	8	C	11	C	NA	NA	Art
Total Capacity @35 sq. ft.: 90					Total Capacity @25 sq. ft.: 90					
Total # Children this Date: 54			Total Capacity @35 sq. ft.: 90			Total Capacity @25 sq. ft.: 90				

Building	Playground	Playground Occupancy	Playground Compliance
Main	Playground Large	122	C
Main	Playground Middle	24	C
Main	Playground/ RT Side	11	C

Comments

The purpose of this visit was to conduct a licensing study visit and to follow up on the previous visit conducted on August 9, 2023.

Plan of Improvement: Developed This Date 01/25/2024

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA www.decalkoala.com with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important Quality Rated/CAPS Update:

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

Contact the Quality Rated help desk at 855-800-7747 or qualityrated@dec.ga.gov for more information. Free technical assistance is available!

Jan Whetstone, Program Official

Date

Margarita Collier, CCS Coordinator

Date



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(Findings Report)

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Not Met

Technical Assistance

Please ensure to monitor the toys and equipment for normal wear and tear (i.e., cracked storage containers, soft blocks with torn and exposed foam, etc.).

Finding

591-1-1-.12(2) requires that all equipment and furniture be free from hazardous conditions such as, but not limited to, sharp rough edges or toxic paint; and be kept clean. It was determined based on observation that two children's inside cubby shelf was not secured to the cubby base located on the front-left entrance and front-right of classroom Upstairs.

POI (Plan of Improvement)

The Center will ensure that equipment and furniture are used by the age-appropriate group of children.

Correction Deadline: 1/25/2024

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

N/A

Comment

Center does not provide swimming activities.

Children's Records

591-1-1-.08 Children's Records

Met

Comment

Parent agreements observed obtained/completed.

Comment

Records were observed to be complete and well organized.

Facility

591-1-1-.06 Bathrooms**Technical Assistance****Technical Assistance**

Please monitor bathrooms for necessary supplies. Please ensure to monitor toilets for normal wear and tear.

591-1-1-.19 License Capacity(CR)**Met****Comment**

The program has the following capacity limitations:

591-1-1-.25 Physical Plant - Safe Environment(CR)**Not Met****Technical Assistance**

Please be mindful to keep items that pose a hazard inaccessible to children (i.e., diapering wipes, grocery bags, cleaning products, etc.).

Finding

591-1-1-.25(17) requires that the Center premises be free of plants and shrubs which are poisonous or hazardous. It was determined based on observation the low hanging tree branches and vines were observed to be growing over and through the fence and were accessible to the children on playground Large.

POI (Plan of Improvement)

The harmful item will be removed.

Correction Deadline: 1/25/2024

Finding

591-1-1-.25(3) requires the Center and surrounding premises to be kept clean, free of debris and in good repair. Hygienic measures such as, but not limited to, screened windows and proper waste disposal procedures shall be utilized to minimize the presence of rodents, flies, roaches and other vermin at the Center. It was determined based on observation that the following areas were in need of repair:

- Classroom 2R- The second front-left cabinet was not secured to the sink cabinet.
- Classroom 2L - Chipped paint was observed on the back-right side of the classroom next to the block area and on the wall underneath the window next to the home living area.
- Classroom 3R - Green peeling paint was observed on the base board underneath the window located on the back-left side in the home living area.

POI (Plan of Improvement)

The Center will have the Center and surrounding areas cleaned, make repairs where needed, and remove all debris is removed. The Center will implement a plan to keep areas clean and in good repair that includes regular monitoring.

Correction Deadline: 1/25/2024

591-1-1-.26 Playgrounds(CR)**Not Met****Technical Assistance**

The playground was inspected during inclement weather. No children were present on the playground area during the visit. Please monitor the playground area for the following hazardous items:

- Exposed tree roots.
- Biting and/or stinging insects (i.e., bees, ants, etc.).
- Normal wear and tear of the fence surrounding the playground areas.
- Normal wear and tear of playground equipment (i.e., chipped paint, etc.).
- Excessive leaves, sweet gum tree balls, etc.
- Refluff resilient surface as needed.
- Standing water in and/or around playground equipment and/or toys.

Finding

591-1-1-.26(6) requires that playground equipment provide an opportunity for the children to engage in a variety of experiences and shall be age-appropriate. For example, toddlers shall not be permitted to swing in swings designed for School-age Children. The outdoor equipment shall be free of lead-based paint, sharp corners and shall be regularly maintained in such a way as to be free of rust and splinters that could pose significant safety hazard to the children. All equipment shall be arranged so as not to obstruct supervision of children. It was determined the following playground equipment was in need of repair:

- Playground Middle - The purple airplane contained a loose second handle.
- Playground Middle - A table was observed to be sitting on its side with a missing leg outside of classroom 2L's playground exit. The yellow, black, and white school bus contained a protruding bolt on the back-left side, and the red and blue slide contained chipped paint.
- Playground Right - The red, blue, and yellow playhouse contained chipped paint and the yellow covering contained small tears on the front and back side of the covering.

POI (Plan of Improvement)

The Center will provide a variety of age-appropriate equipment that is arranged so as not to obstruct supervision of children. Staff will check the equipment daily to ensure that the equipment is free of hazards, rust and splinters.

Correction Deadline: 2/4/2024

Food Service**591-1-1-.15 Food Service & Nutrition****Technical Assistance****Comment**

Center menu meets USDA guidelines.

Technical Assistance

Please ensure that bottles are covered and fully labeled with child's full name.

591-1-1-.18 Kitchen Operations**Technical Assistance****Technical Assistance**

Please ensure food items are covered when prepared.

Health and Hygiene**591-1-1-.10 Diapering Areas & Practices(CR)****Technical Assistance****Technical Assistance**

Please ensure to monitor the diapering area for normal wear and tear (i.e., torn with exposed foam, etc.).

Comment

Staff state proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR)**Not Met****Technical Assistance**

Please ensure staff members monitor children's face for runny noses and clean as needed.

Comment

Staff stated the proper handwashing procedures for children and staff members.

Finding

591-1-1-17(7) requires that children wash their hands with liquid soap and warm running water upon arrival for care, when moving from one child care group to another, upon re-entering the child care area after outside play, before and after eating meals and snacks, handling or touching food, playing in water; after toileting and diapering, playing in sand, touching animals or pets, and contact with bodily fluids and after contamination by any other means. It was determined based on observation the children's sink located on the first front-right side did not have warm running water available in classroom 1L.

POI (Plan of Improvement)

The Center will train Staff on required handwashing for children and Staff will ensure children's hands are washed when required. The Director will monitor for compliance.

Correction Deadline: 1/25/2024

591-1-1-.20 Medications(CR)

Not Evaluated

Comment

The Provider currently does not dispense/administer medication.

Policies and Procedures

591-1-1-.21 Operational Policies & Procedures

Not Met

Finding

591-1-1-.21(3) requires that the Center conduct drills for fire, tornado and other emergency situations. The fire drills will be conducted monthly and tornado and other emergency situation drills will be conducted every six months. The Center shall maintain documentation of the dates and times of these drills for two years. It was determined based on review of records that the center did not conduct two lockdown drills for the year 2023.

POI (Plan of Improvement)

The Center will hold the drills as required and keep the documentation of the drills on file for two years. The consultant emailed an updated copy of the emergency drill form to the provider during the visit.

Correction Deadline: 1/30/2024

591-1-1-.29 Required Reporting

Met

Comment

Thank you for reporting as required.

Safety

591-1-1-.05 Animals

Not Evaluated

Comment

Center does not keep animals on premises.

591-1-1-.11 Discipline(CR)

Met

Correction Deadline: 9/25/2023

Corrected on 1/25/2024

The previous citation was observed to be corrected. The consultant observed the staff members to provide a positive learning environment and redirect the children's behavior as needed.

591-1-1-.13 Field Trips(CR)

Not Evaluated

Comment

Center does not participate in field trips at this time.

591-1-1-.36 Transportation(CR)

Technical Assistance

Comment

Complete documentation of transportation observed.

Technical Assistance

Please ensure that parents notate the child's doctor's name and contact information and the medical facility on the vehicle emergency medical form.

Technical Assistance

Please ensure to replace the following items in the vehicle's first aid kit:

- Vehicle tag #PAZ3914 - Thermometer and antibacterial ointment.
- Vehicle tag #PAZ3913 - Antibacterial ointment.

The consultant further discussed monitoring the vehicle's interior for normal wear and tear (i.e., torn seats with exposed foam, etc.). Per the director, seat coverings were ordered for each vehicle used for school transportation, but it was determined that the seat covers did not fit the interior seats. The center is pending a replacement order to be delivered to the center and will be installed by a mechanic to ensure the seat coverings are installed appropriately according to the manufacturer's instructions.

Comment

The consultant observed the following vehicles to have evidence of a current vehicle inspection report:

- Vehicle tag #PAZ3913 - Expired July 14, 2024.
- Vehicle tag #PAZ3914 - Expires July 14, 2024.

Comment

The vehicle had an approved fire extinguisher and first aid kit on this date.

Sleeping & Resting Equipment**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)****Technical Assistance****Technical Assistance**

Please ensure to monitor the cribs in the infant classroom for normal wear and tear (i.e., torn sheets, protruding screws throughout the cribs, curled and/or torn mattresses, etc.).

Comment

The correct number of mats, sheets and blankets were observed on this date. Cleaning and disinfecting of mats was discussed with the director on this date.

Staff Records**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)****Met****Comment**

Criminal record checks were observed to be complete.

Comment

The director provided four files for staff members hired since the previous visit conducted on August 9, 2023. The consultant observed four of four newly hired staff members to have evidence of a current comprehensive determination letter on file.

591-1-1-.14 First Aid & CPR**Not Met****Comment**

Complete first aid kits observed in center and on vehicles.

Finding

591-1-1-.14(2) requires a Staff member who is trained in CPR and first aid to be on the premises and on any field trip whenever any child is present. In addition, Staff who provide direct care to children must satisfactorily obtain certification in first aid and CPR by December 29, 2016 if employed prior to September 30, 2016 and within 90 days of their hire date if employed after September 30, 2016. It was determined based on review of files staff member #7, date of hire May 11, 2016, had an expired first aid and CPR training card on file. Staff members #4, staff member #8, staff member #11, staff member #13, staff member #14, and staff member #17 completed CPR training online. Staff member #7's first aid and CPR training certificate expired June 8, 2023.

POI (Plan of Improvement)

The Center will develop a schedule to ensure there is always a staff person with current first aid and CPR training present and will develop and implement a plan to ensure all staff members have satisfactorily completed first aid and CPR training by the specified date.

Correction Deadline: 2/24/2024

591-1-1-.33 Staff Training	Met
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Comment

Documentation observed of required staff training.

591-1-1-.31 Staff(CR)	Met
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Correction Deadline: 9/25/2023

Corrected on 1/25/2024

The previous citation was observed to be corrected. The consultant observed all staff members present to comply with all childcare learning center rules and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)	Met
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Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)	Met
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Comment

Adequate supervision observed on this date.