

**Bright from the Start - Georgia Department of Early Care and Learning**

2 Martin Luther King Jr. Drive SE, 670 East Tower

Atlanta, GA 30334

Phone: (404)657-5562 www.dec.al.ga.gov

(Cover Sheet)**Date:** 5/1/2024**VisitType:** EX-Monitoring**Arrival:** 2:00PM**Departure:** 4:15PM**EX-44802 EXMT-8504 EX-1 - Government
Bulloch County Board of Commissioners – Mill
Creek Afterschool**239 Beasley Road, Statesboro GA 30461 Bulloch
County
(912) 764-5637 mjudy@bullochrec.com**Mailing Address**

Same

Regional Consultant

Sarah Benton

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sarah.benton@dec.al.ga.gov

Joint with:

Compliance Zone Designation			Prevention Action Category	IntermediateAction Category	Dismissal Action Category
5/1/2024	EX-Monitoring	Prevention	Prevention Level 1 (P1)	Intermediate Level 1 (I1)	Dismissal (D)
			Technical Assistance	Corrective Action Plan	Dismissal
				Office Conference	Disqualification
			Prevention Level 2 (P2)	Intermediate Level 2 (I2)	
			Citation	Fine (Level1 or 2)	
			Plan of Improvement		
			Prevention Level 3 (P3)	Intermediate Level 3 (I3)	

Staff: Child Ratios

Room Description	Age Groups	Staff Count	Children Count	State Ratio Met	Notes
214		0	0	Y	
Cafeteria		0	0	Y	
Gym	, Fours, Fives, Six and older	9	56	Y	

Group Sizes Met? Y

Total # Non-Care Staff Present: 0

#Staff Count: 9

#Children Count: 56

Comments:

The purpose of the visit was to complete a CAPS monitoring visit with the program.

Corrective Action Plan:Developed This Date

Please refer the website, <http://www.dec.al.ga.gov/CCS/RulesAndRegulations.aspx> , for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

By signing this report I acknowledge that the report was discussed with me and if there are any missing requirements I am responsible for submitting them as outlined to the GACAPS program.

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.al.ga.gov.

1. Facility name, program number and visit date
2. Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
3. Specific standard(s) that you are refuting, along with your concerns or questions regarding the citation
4. Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date of the visit to the facility.
5. Your refutation will be forwarded to the CCS Exemptions Unit manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 770-293-5977.

Any violation which subjects a child to injury or life threatening situation or continued non-compliance may jeopardize participation in the CAPS program for eligible license-exempt program (government-owned facilities and day camps).

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(Findings Report)**Date:** 5/1/2024**VisitType:** EX-Monitoring**Arrival:** 2:00PM**Departure:** 4:15PM**EX-44802 EXMT-8504 EX-1 - Government
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The following information is associated with a Exemption Monitoring:**Activities and Equipment****EX-HS-.F Equipment & Toys (CS)****Met****Comment**

Equipment and furniture observed to be properly secured, as applicable.

EX-HS-.Q Swimming Pools & Water-related Activities (CS)**N/A****Comment**

Program does not provide swimming activities.

Children's Records**EX-HS-.C****Met****Comment**

EX-HS-.C(2) - Staff stated that they have access to immunizations through the school.

Exemptions**EX-HS-.X Exemption Requirements (NCP)****Not Met****Finding**

EX-HS-.X(4) requires the program to comply with local, regional, and state health department, fire marshal, fire prevention, and building/zoning guidelines. It was determined based on observation that the program did not have a copy of a recent fire marshal inspection.

POI (Plan of Improvement)

The Program will obtain and maintain on file a recent fire marshal inspection to be reviewed during the next visit.

Correction Deadline: 5/1/2024**Facility****EX-HS-.L Physical Plant (NCP)****Met****Comment**

No hazards observed accessible to children on this date.

EX-HS-.M Playgrounds (CS)**Technical Assistance****Comment**

Discussed maintenance of resilient surface. Please fluff and redistribute.

Technical Assistance

EX-HS-.M(3) - Discussed monitoring felt beginning to become exposed under the merry go round on the right side of the playground. Additionally, monitor two of 14 swing chains that were becoming rusty.

Health and Hygiene**EX-HS-.U Diapering Areas & Practices (CS)****N/A****Comment**

No diapered children are enrolled.

EX-HS-.H Hygiene (NCP)**Met****Comment**

Staff stated that children washed hands prior to snack.

EX-HS-.I Medications (CS)**N/A****Comment**

Medication is not dispensed

Policies and Procedures**EX-HS-.J Operational Policies & Procedures (NCP)****Technical Assistance****Technical Assistance**

Observed a sample documentation form for emergency drills but the completed form was at the main office. Staff on site will maintain a copy for review.

EX-HS-.T Required Reporting (NCP)**Met****Comment**

There were no incidents or injuries that required reporting.

Safety**EX-HS-.S****Met****Comment**

Observed permission slips for upcoming field trips.

EX-HS-.E Discipline (CS)**Met****Comment**

Age-appropriate discussion and/or redirection observed.

EX-HS-.R Transportation (CS)**Technical Assistance****Technical Assistance**

Checklist, permission forms, annual inspection form and proper check of the vehicle after transportation were discussed with the director. Copies of a recent field trip paperwork had been turned into the central office and the program did not have copies on file. Ensure that checklists and yearly inspection reports are maintained on site for review. The vehicles are not kept on site and could not be evaluated.

Sleeping & Resting Equipment**EX-HS-.V Safe Sleeping and Resting Requirements (CS)****N/A****Comment**

No safe sleep policies are necessary.

Staff Records

Technical Assistance

EX-HS-.K(1) - Discussed ensuring that staff on site have access to staff records.

EX-HS-.D Criminal Records and Comprehensive Background Checks (CS)**Met****Comment**

Criminal record checks were observed to be complete for the staff currently employed at this site.

EX-HS-.W First Aid & CPR (NCP)**Not Met****Finding**

EX-HS-.W(1) requires Program Staff to successfully complete a biennial training program in cardiopulmonary resuscitation (CPR) and a triennial training program in first aid. The first aid training must be done by certified or licensed health care professionals or trainers and must deal with the provision of emergency care to infants and children. The Program shall maintain current evidence of the successful completion of such training which shall be available to the Department for inspection. It was determined based on a review of staff files that five (5) who were required to have CPR and First Aid did not have evidence of training on file.

POI (Plan of Improvement)

The Program will ensure staff complete and maintain training information on file for review. This standard will be evaluated during the next visit.

Correction Deadline: 5/31/2024**EX-HS-.P Staff Training (NCP)****Not Met****Finding**

EX-HS-.P(1) requires all Employees and Provisional Employees to receive Initial Program orientation prior to assignment to children or task. It was determined based on a review of records that there was no evidence that any staff had completed program orientation prior to assignment with children.

POI (Plan of Improvement)

The Program will ensure that all staff complete orientation prior to employment and maintain a record on file for review. This standard will be reviewed during the next visit.

Correction Deadline: 5/1/2024**Finding**

EX-HS-.P(3) requires each staff member with direct care responsibilities to complete health and safety training at the time of employment that will count toward required annual training: Staff employed prior to September 30, 2016 will complete the training by December 29, 2016 and Staff employed after September 30, 2016 will complete the health and safety training within the first 90 days of employment. It was determined based on observation that six (6) staff eligible for health and safety training within the first 90 days did not have evidence of training on file.

POI (Plan of Improvement)

The Program will ensure that all staff complete training of as required and maintain on file for review. This standard will be evaluated during the next visit.

Correction Deadline: 5/31/2024**Technical Assistance**

EX-HS-.P(4) - Ensure that annual staff training is maintained on file for all staff.

Staffing and Supervision**EX-HS-.O Staff:Child Ratios and Supervision (CS)****Met****Comment**

Observed staff redirect children on the playground to use equipment as intended and in a safe manner.