Date: 5/11/2026 **VisitType:** Monitoring Visit **Arrival:** 1:35 PM **Departure:** 6:30 PM

CCLC-1537
Childtime Childcare #1110
20 Patterson Rd Lawrenceville, GA 30044 Gwinnett County
(770) 995-7445

Lead Consultant
Dianne Clarke
Phone: (770) 357-4923
Fax: (770) 357-4922
dianne.clarke@decal.ga.gov

Mailing Address
Same

Quality Rated: ★

Compliance Zone Designation		
05/11/2026	Monitoring Visit	Good Standing
01/05/2026	Incident Investigation Closure	Good Standing
12/16/2025	Incident Investigation & Follow Up	Good Standing

Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.
Support - Program performance is demonstrating a need for improvement in meeting rules.
Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	1L PRE-K		0	0	C	23	C	NA	NA	Not In Use
Main	1R	Infants and One Year Olds	1	4	C	13	C	NA	NA	Nap,Free Play
Main	2L	Two Year Olds and Three Year Olds	1	7	C	25	C	NA	NA	Nap
Main	2R	One Year Olds and Two Year Olds	2	7	C	24	C	NA	NA	Nap,Transitioning
Main	3L	GA PreK	2	19	C	31	C	NA	NA	Nap,Snack
Main	3R	Three Year Olds and Four Year Olds	2	17	C	31	C	NA	NA	Nap
		Total Capacity @35 sq. ft.: 147			Total Capacity @25 sq. ft.: 0					
Total # Children this Date: 54		Total Capacity @35 sq. ft.: 147			Total Capacity @25 sq. ft.: 0					

Building	Playground	Playground Occupancy	Playground Compliance
Main	Back Right Playground	34	C
Main	LFT Playground	68	C
Main	Middle	103	C

Enrolled Children

Under 1 years	1 years	2 years	3 years	4 years	5 years (Prekonly)	5 years and older
3	15	12	23	13	14	23

Comments

Be sure to enter all temporary closures by 7 a.m. (vacation, emergencies, school closures, inclement weather, holidays etc…) in DECAL KOALA under the Required Report tab whenever your facility is temporarily closed when you are not caring for children for one or more days. Be sure to SAVE the report before exiting.

All amendments are required to be electronically submitted in DECAL KOALA.

Please be sure to hide staff who are no longer employed in your DECAL KOALA account. Please reach out for help with this, if needed.

Please ensure that the director and staff responsible for food preparation completes the four (4) hours of nutrition training as soon as possible but within the first year of employment. (if applicable)

Please remember that the transportation training certificates must be completed prior to participating in transportation and renewed every two years for anyone checking the vehicle, chaperoning on a trip, and signing the checklist, including the director. Please ensure that directors complete the transportation training upon being hired at the center. Please ensure to contact your consultant for guidance if you have not been conducting transportation before you plan to conduct transportation in the future. (if applicable)

**There is a free Transportation Training available on OLLI in Georgia PDS (GaPDS). Health and Safety Orientation Training 15-hour course is available free online in OLLI (staff must successfully complete all three trainings to meet licensing requirements). PLEASE NOTE: If the Health & Safety Orientation Training date is outside of the previous 12 months, the training was not approved for 10 credit hours, or the training certificate is not documented in the employee's GaPDS account, the Staff person will be required to take this training again, within their first 90 days of employment at a new facility. Reminder: Health and Safety Orientation Training can only be taken once every five years.

Talk about updated orientation checklist.

Discussed indicator manual and utilizing it.

Discuss updated Transportation forms including sample as of October 1, 2023, use immediately (if applicable).

Discussed regarding ensuring to complete rechecks for Criminal Records checks at least 90 days before the five-year expiration. Suggestion: Check monthly or sooner to ensure that staff's criminal records checks are not expiring.

Don't forget to post a new license annually.

Discussed regarding nap/crib mats regarding not using tape to repair; must replace (if applicable).

Recent Changes/Updates: Core Rule: CPR and First Aid will be due within 45 days. 2 hours of Language and Literacy/2 hours of Health and Safety training annually beginning July 1, 2025, a required for all staff. Also, SUID (Sudden Unexpected Infant Death Syndrome formerly SIDS) must be included on the orientation checklist along with abusive head trauma. **Please don't forget to add to your childcare policies and procedures concerning expulsion, suspension, and practices followed to prevent shaken baby syndrome and abusive head trauma.

Provided Chop, Look, Listen Information

Plan of Improvement: Developed This Date

CCLC Indicator Manual

For additional information regarding any licensing topics discussed during this visit, please consult the Rules and Regulations Indicator Manual. This manual provides comprehensive clarification of each rule, including evaluation indicators, related best practices, and relevant considerations to support your program's continued and sustained compliance.

To access the Indicator Manual, please scan the QR code below or visit our website at https://www.decal.ga.gov/CCS/RulesAndRegulations.aspx.

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).

Please refer to the website, http://www.decal.ga.gov/CCS/RulesAndRegulations.aspx , for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at http://gbi.georgia.gov to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

1) Log into DECAL KOALA www.decalkoala.com with the userid for your program
2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Important Quality Rated/CAPS Update:

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

Contact the Quality Rated help desk at 855-800-7747 or qualityrated@decal.ga.gov **for more information. Free technical assistance is available!**

Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Summary Report

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The following information is associated with a Monitoring Visit:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR) **Technical Assistance**

Technical Assistance
591-1-1-.12(2) - Please ensure to remove torn equipment from the 3L classroom immediately when in need of repair.

Correction Deadline: 5/11/2026

591-1-1-.35 Swimming Pools & Water-related Activities(CR) **Met**

Comment
Center does not provide swimming activities.

Facility

591-1-1-.19 License Capacity(CR) **Met**

Comment
Licensed capacity observed to be routinely met by center on this date.

591-1-1-.25 Physical Plant - Safe Environment(CR) **Not Met**

Finding
591-1-1-.25(13) requires that potentially hazardous equipment, materials and supplies be stored in a locked area inaccessible to children. It was determined based on observation that the following hazards were observed:
-2R: Petroleum jelly and two tubes of diaper cream were observed in children's bags and were accessible.
-3L: Plastic bags and hand sanitizer were observed in children's bags and were accessible. Also, there were plastic grocery bags with items towards the back upon entrance and to the right of the classroom.
-3R: Plastic grocery bags with children's clothing were observed accessible in the cubby area.

POI (Plan of Improvement)
The Center will identify all hazardous items and keep them in a locked area inaccessible to children. The Center will inform all Staff about hazardous items and the safe storage of those items. The staff removed the items during the visit and the assistant director will talk to the director about what to do.

Correction Deadline: 5/11/2026

Correction Deadline: 1/9/2026

Corrected on 5/11/2026
.25(3) - The previous citation was observed corrected on this date. The tiles around the sinks were repaired. There were no worn gaps observed between the tiles and sinks exposing the sub floor and the bathroom in the 3-year-old classroom was observed repaired.

Finding
591-1-1-.25(3) requires the Center and surrounding premises to be kept clean, free of debris and in good repair. Hygienic measures such as, but not limited to, screened windows and proper waste disposal procedures shall be utilized to minimize the presence of rodents, flies, roaches and other vermin at the Center. It was determined based on observation that the following repairs were needed:
-2R: There was a chipped wall to the left upon entrance at the bottom and on either side of the wall where the cots are kept.
-3R: There was a missing piece of the baseboard on the left near the sink.

POI (Plan of Improvement)
The Center will have the Center and surrounding areas cleaned, make repairs where needed, and remove all debris is removed. The Center will implement a plan to keep areas clean and in good repair that includes regular monitoring. The assistant will place tape over the chipping wall and will put a work order in.

Correction Deadline: 5/15/2026

591-1-1-.26 Playgrounds(CR) **Not Met**

Finding
591-1-1-.26(4) requires that playgrounds be protected from traffic or other hazards by a (4) four foot high fence or other barrier approved by this Department. Fencing material shall not present a hazard to children and shall be maintained so as to prevent children from leaving the playground area by any means other than through an approved access route. Fence gates shall be kept closed except when persons are entering or exiting the area. It was determined based on observation that the following hazards were observed on the following playground:
-LFT Playground: A gap measuring approximately four inches was observed on the left corner of the wire gate and an 8 and a half inch hole was observed on the bottom of the gate. Further, there was a sharp piece of the wire fence sticking out at the bottom. There was also a cracked wooden board with a sharp area on the bottom at the right upon entry.
-Middle: There was a loose wooden board on the left at the top and towards the back on the bottom. There was also a gap at the bottom of the wooden fence on the back right which measured at approximately four inches. Also, the fence was observed to be leaning.

POI (Plan of Improvement)
The Center will routinely check the fence to determine if it is in good repair and remains at least 4 feet high, and will repair any hazards. The Center will train Staff to identify and report any fence hazards and to keep the fence gates closed when not in use. The assistant director stated that the fence has been looked at and will put in another work order.

Correction Deadline: 5/15/2026

Correction Deadline: 1/9/2026

Corrected on 5/11/2026
.26(8) - The previous citation was corrected on this date. The mulch was observed to be adequate in the fall zones and measured at three inches.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR) **Met**

Comment
Proper diapering procedures observed.

591-1-1-.17 Hygiene(CR) **Not Met**

Finding
591-1-1-17(7) requires that children wash their hands with liquid soap and warm running water upon arrival for care, when moving from one child care group to another, upon re-entering the child care area after outside play, before and after eating meals and snacks, handling or touching food, playing in water; after toileting and diapering, playing in sand, touching animals or pets, and contact with bodily fluids and after contamination by any other means. It was determined based on observation that Staff did not wash children's hands immediately after diapering in the 1R and 2R classrooms.

POI (Plan of Improvement)
The Center will train Staff on required handwashing for children and Staff will ensure children's hands are washed when required. The Director will monitor for compliance. The assistant teacher will retrain staff regarding washing children's hands immediately after diapering.

Correction Deadline: 5/11/2026

Finding
591-1-1-.17(8) requires staff to wash their hands with liquid soap and warm running water upon arrival for the day, when moving from one child care group to another, upon re-entering the child care area after outside play, before and after diapering each child, dispensing medication, applying topical medications, handling and preparing food, eating, drinking, preparing bottles, feeding each child, assisting children with eating and drinking, after toileting or assisting children with toileting, using tobacco products, handling garbage and organic waste, touching animals or pets, handling bodily fluids and after contamination by any means. It was determined based on observation that staff did not wash their hands before beginning diapering in the 1R classroom.

POI (Plan of Improvement)
The Center will ensure liquid soap and warm running water are available for handwashing, train Staff on the handwashing requirements, review the requirements with Staff periodically, and monitor handwashing. The assistant director stated that they will retrain the staff regarding diapering handwashing.

Correction Deadline: 5/11/2026

591-1-1-.20 Medications(CR) **Met**

Comment
The Provider currently does not dispense/administer medication.

Safety

591-1-1-.11 Discipline(CR) **Met**

Comment
Age-appropriate discussion and/or redirection observed.

591-1-1-.36 Transportation(CR) **Not Met**

Finding
591-1-1-.36(4)(b) requires that the interior of a transportation vehicle be clean, in safe repair and free of hazardous items, objects and/or other non-essential items which could cause injury. It was determined based on observation that the first left seat had a hole a the back facing the front seat, the third right seat back, the second right vinyl was observed to be cracking and the first left seat had a small area of vinyl that was peeled.

POI (Plan of Improvement)
The center will maintain that all transportation vehicles are clean, in safe repair, and free from hazards. Tape will be used to temporarily cover areas but will be repaired as quickly as possible and check the bus daily for seats needing repair.

Correction Deadline: 5/31/2026

Finding
591-1-1-.36(4)(f)1. requires that all transported children be secured in a child passenger restraining system or seat safety belt in accordance with current state and federal laws and regulations and according to manufacturer's directions. It was determined based on observation that the first left aisle seat belt was observed to be torn on vehicle RUG1533. Also, the first right window seat belt was inverted, the second right window and aisle seat belts were twisted, the second left aisle seat belt was twisted and not retracting, the third right aisle seat belt was twisted, the third right window seat belt was inverted, the third left window seat belt was twisted and the fourth left window and aisle seat belts were inverted on vehicle tag number SFS 8133.

POI (Plan of Improvement)
The Center will ensure that manufacturer directions and state and federal laws are met when using child passenger restraining systems and seat safety belts. The assistant director will use one bus and the bus with the one frayed seat belt, the seat will not be used until repaired. School will be out next week and the vehicles will not be used through the end of May 2026.

Correction Deadline: 5/31/2026

Finding
591-1-1-.36(7)(b) requires that an emergency medical information record be maintained in the vehicle for each child being transported. The emergency medical information record for each child shall include a listing of the child's full name, date of birth, allergies, special medical needs and conditions, current prescribed medications that the child is required to take on a daily basis for a chronic condition, the name and telephone number of the child's doctor, the local medical facility that the Center uses in the area where the Center is located and the telephone numbers where the Parents can be reached. It was determined based on a review of records that six of eight children being transported did not have their physician's information completed on their emergency medical forms and one child's form was missing.

POI (Plan of Improvement)
The Center will obtain a complete emergency medical information record for each child that is transported and maintain a copy on the vehicle. The assistant director will contact the parents to complete the information and will check monthly.

Correction Deadline: 5/12/2026

Finding
591-1-1-.36(7)(c)2. requires that the driver or other designated person shall immediately document in writing, with a check or other mark/symbol to account for each child listed on the passenger transportation checklist each time a child enters and exits the vehicle. The driver or other designated staff person shall document in writing with a different mark/symbol to account for each child listed on the passenger transportation checklist who was not present on the vehicle for any reason. An explanation shall be documented in writing whenever a child is transported to a field trip site but is not present on the return trip to the Center. It was determined based on observation that the driver did not record the load and unload for one child being transported on May 7, 2026, from Alford Elementary.

POI (Plan of Improvement)
The driver/other designated person will immediately document in writing with a check/mark/symbol each time a child gets on and off the vehicle. The assistant director will have management double check the checklist daily.

Correction Deadline: 5/12/2026

Finding
591-1-1-.36(7)(c)3. requires that the driver or other designated person document in writing the date and time of arrival and departure each time the vehicle departs from the Center, is loaded or unloaded at each school and when the vehicle returns to the Center; each time the vehicle departs from the Center, arrives at the location where any child is picked up or dropped off and when the vehicle returns to the Center; each time the vehicle leaves the Center, arrives at a field trip destination, leaves a field trip destination, and returns to the Center. It was determined based on a review of records that the time was not recorded on May 1, 2026, for pick up from Alford Elementary School.

POI (Plan of Improvement)
The Center will ensure that each date and time of arrival and departure is documented by the driver or designated person with training, review and monitoring. The assistant director will check and record the information immediately and will have someone from management check daily.

Correction Deadline: 5/12/2026

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR) **Not Met**

Comment
Pleasant naptime environment observed.

Finding
591-1-1-.30(1)(a)3 requires that each crib shall have only an individual, tight-fitting sheet which is changed daily or more often as needed and prior to a change of occupant. It was determined based on observation that there were two cribs with loose fitting sheets observed in the 1R classroom and were used by children.

POI (Plan of Improvement)
The center will ensure that each crib has an individual, tight-fitting sheet which is changed daily or more often as needed and prior to a change of occupant. The assistant director will dispose of the loose fitting sheets and will ensure that the sheets are checked to ensure that they fit daily.

Correction Deadline: 5/11/2026

Records Reviewed: 13 **Records with Missing/Incomplete Components: 4**

Staff # 3 Not Met

Date of Hire: 09/26/2022

"Missing/Incomplete Components"

.14(2)-CPR missing,.14(2)-First Aid Missing

Staff # 5 Not Met

Date of Hire: 10/06/2025

"Missing/Incomplete Components"

.33(3)-Health & Safety Certificate,.14(2)-CPR missing,.14(2)-First Aid Missing

Staff # 10 Not Met

"Missing/Incomplete Components"

.14(2)-CPR missing,.14(2)-First Aid Missing

Staff # 12 Not Met

Date of Hire: 03/02/2026 Reminder - Health & Safety training is required within 90 calendar days of hired

"Missing/Incomplete Components"

.14(2)-CPR missing,.14(2)-First Aid Missing

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) **Met**

Comment

Criminal record checks were observed to be complete.
-Please ensure that applicants/staff are listing exact dates (including month/day/year) on 10-year work history form in order to determine any breaks in service from the childcare industry.
-Please ensure that all staff, volunteers, independent contractors, substitutes, therapists, etc…has their records check electronically ported to the center’s list in KOALA before being present at the facility.
-Please ensure that records checks are redone if there is a six-month (180 calendar days) break in service from the childcare industry.
-Please also ensure that satisfactory records checks are updated before the expiration date.
-Ensure that all therapists and other independent contractors have an updated records check on file, before being present at the center or home or ensure that the individual is supervised at all times by a staff member who has a comprehensive records check if they do not have a records check on file.
-Please ensure that staff with a national background check is always present with a staff member who has a comprehensive background check. Staff should never be by themselves.

591-1-1-.14 First Aid & CPR(CR) **Not Met**

Comment

Evidence observed of 50% of center Staff certified in First Aid and CPR.

Finding

591-1-1-.14(1)(a) requires all Staff who provide direct care to children must obtain certification in a biennial training program in pediatric cardiopulmonary resuscitation (CPR) and a triennial training program in pediatric first aid within the first 45 days of employment. Current and valid evidence of the successful completion of such training shall be maintained on the Center’s premises. The hours obtained completing this certification will not count towards the required annual training hours. It was determined based on a review of records that staff #12, hired on May 2, 2026, did not have evidence of CPR and First Aid within the required 45 days.

POI (Plan of Improvement)
All caregiver Staff will complete the required training. The Director will send copies via email verification of completed CPR/First Aid certification to the consultant upon completion and will develop a plan to ensure all caregiver Staff have completed this training within the first 45 days of employment and that evidence of successful completion of the training is on file available for inspection. The assistant director will let the staff know about the class on May 13, 2026, and will check monthly to ensure that staff completes CPR and First Aid training.

Correction Deadline: 5/11/2026

Finding
591-1-1-.14(2)(b) requires that there must always be one staff person present in each classroom where children are present that has current and valid pediatric cardiopulmonary resuscitation (CPR) and pediatric first aid training. It was determined staff #10 hired on April 24, 2023, did not have current evidence of CPR and First Aid and was present in the 2L classroom by themselves.

POI (Plan of Improvement)
The Director will schedule and/or position caregiver Staff throughout the Center to ensure at least one currently pediatric CPR and First Aid trained Staff person is present in each classroom where children are present. The assistant director will ensure that a staff who is certified is in the classroom until the staff completes their training and will monthly check for classes to ensure that staff are certified.

Correction Deadline: 5/11/2026

591-1-1-.31 Staff(CR) **Met**

Comment
Discussed that all lead staff must enroll in an approved education program within 6 months of hire and complete degree within 18 months.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR) **Met**

Comment
Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR) **Met**

Comment
Adequate supervision observed on this date. Discussed the supervision rule during mealtimes which states: Staff shall be attentive and participating with all children during mealtimes and shall be seated within an arm’s length away from children thirty-six (36) months of age and younger.