



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 6/5/2024 **VisitType:** Licensing Study

Arrival: 10:15 AM **Departure:** 1:45 PM

CCLC-14497
Dunwoody Christian Academy
5067 Chamblee Dunwoody Road Atlanta, GA 30338 DeKalb
County
(770) 335-3050 maggie@dunwoodyca.com

Regional Consultant
Roslyn Williams
Phone: (770) 357-7020
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roslyn.williams@decal.ga.gov

Mailing Address
Same

Quality Rated: No

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
06/05/2024	Licensing Study	Good Standing	
11/28/2023	Monitoring Visit	Good Standing	
06/14/2023	Licensing Study	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A - Rm 330	Infants	4	8	C	16	C	NA	NA	Nap
Main	B- Rm 335		0	0	C	20	C	NA	NA	Not In Use
Main	C- Rm 337	Two Year Olds and Three Year Olds	2	15	NC	20	C	NA	NA	Transitioning
Main	D- Rm 339	Two Year Olds	3	14	C	15	C	NA	NA	Transitioning
Main	E - Rm 344	One Year Olds	3	7	C	15	C	NA	NA	Transitioning
Main	F - Rm 346		0	0	C	15	C	NA	NA	Not In Use
Main	G - Rm 348	One Year Olds	2	8	C	16	C	NA	NA	Music
Main	H - Rm 416		0	0	C	10	C	NA	NA	Not In Use
Main	J - Rm 420		0	0	C	10	C	NA	NA	Not In Use
Main	L - Rm 401	Three Year Olds	2	18	C	11	NC	NA	NA	Transitioning
Main	M - Rm 403		0	0	C	10	C	NA	NA	Not In Use
Main	P - Rm 417		0	0	C	9	C	NA	NA	Not In Use
Main	Room 407/409		0	0	C	22	C	NA	NA	Not In Use
Main	S - Rm 202-School age		0	0	C	8	C	NA	NA	Not In Use
Main	T - Rm 216		0	0	C	10	C	NA	NA	Not In Use
Main	U- Rm 201/203		0	0	C	21	C	NA	NA	Not In Use
Main	W - Rm 207		0	0	C	10	C	NA	NA	Not In Use

Total Capacity @35 sq. ft.: 238

Total Capacity @25 sq. ft.: 0

Total # Children this Date: 70

Total Capacity @35 sq. ft.: 238

Total Capacity @25 sq. ft.: 0

Building	Playground	Playground Occupancy	Playground Compliance
Main	A- Infant/Toddler	34	C
Main	B- Preschool/School Age	82	C

Comments

Visit completed

Plan of Improvement: Developed This Date 06/05/2024

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.al.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA www.decalkoala.com with the user id for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important Quality Rated/CAPS Update:

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

Contact the Quality Rated help desk at 855-800-7747 or qualityrated@dec.al.ga.gov for more information. Free technical assistance is available!



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(Findings Report)

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.03 Activities

Technical Assistance

Technical Assistance

591-1-1-.03(1) - Please ensure that all lesson plans are current.

Correction Deadline: 6/5/2024

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

A variety of equipment and toys were observed throughout the center.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

N/A

Comment

Center does not provide swimming activities.

Facility

591-1-1-.06 Bathrooms

Technical Assistance

Technical Assistance

591-1-1-.06(4) - Ventilation requirements were discussed with the Director and Maintenance Manager.

Correction Deadline: 7/5/2024

591-1-1-.19 License Capacity(CR)

Met

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)

Technical Assistance

Comment

Please be mindful to keep items that pose a hazard inaccessible to children.

Correction Deadline: 11/28/2023

Corrected on 6/5/2024

.25(13) - The previous citation was corrected. The consultant observed that there were no potentially hazardous items accessible to children on this date.

Technical Assistance

591-1-1-.25(3) - Routine center maintenance was discussed with Director.

Correction Deadline: 6/5/2024

591-1-1-.26 Playgrounds(CR)**Met****Comment**

Playground observed to be clean and in good repair.

Correction Deadline: 12/29/2023

Corrected on 6/5/2024

.26(6) The previous citation was corrected. The consultant observed that the play structure and the swing chains had been repaired.

Food Service

591-1-1-.15 Food Service & Nutrition**Met****Comment**

Please ensure that infant feeding forms are updated regularly.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)**Met****Comment**

Staff state proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR)**Met****Comment**

Proper hand washing observed throughout the center.

591-1-1-.20 Medications(CR)**N/A****Comment**

The Provider currently does not dispense/administer medication.

Policies and Procedures

591-1-1-.21 Operational Policies & Procedures**Technical Assistance****Technical Assistance**

591-1-1-.21(1)(q) - Safe Sleep requirements were discussed.

Correction Deadline: 6/10/2024

Safety

591-1-1-.11 Discipline(CR)**Met****Comment**

Age-appropriate discussion and/or redirection observed.

591-1-1-.36 Transportation(CR)**Met**

Correction Deadline: 11/29/2023

Corrected on 6/5/2024

.36(7)(d)1. - The previous citation was corrected. The Center did not currently provide transportation.

Correction Deadline: 11/28/2023

Corrected on 6/5/2024

.36(7)(d)2. - The previous citation was corrected. The Center did not currently provide transportation.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)

Met

Correction Deadline: 11/28/2023

Corrected on 6/5/2024

.30(2) - The previous citation was corrected. The consultant observed a safe sleep environment for infants on this date.

Staff Records

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)

Not Met

Finding

591-1-1-.09(1)(a) requires that a Center ensure that every actual and potential Director, Employee and Provisional Employee of a Child Care Learning Center submit both a Records Check Application to the Department and Fingerprints to an authorized fingerprinting site. It was determined based in review of records that staff person #24 did not submit both a Records Check Application to the Department and Fingerprints to an authorized fingerprinting site. A one day letter was left.

POI (Plan of Improvement)

IMMEDIATE CORRECTION - The Center will to ensure that every actual and potential Director, Employee and Provisional Employee of a Child Care Learning Center submit both a Records Check Application to the Department and Fingerprints to an authorized fingerprinting site as required. The program's owner or an officer/member of the corporation must view the A to Z Background Check video units pertaining to this records check rule and return the signed affidavit within one week from this visit date. The Center will to ensure the CRC rules are maintained.

Correction Deadline: 6/5/2024

Finding

591-1-1-.09(1)(c) requires the Center to ensure that every Employee has a valid and current satisfactory Comprehensive Records Check Determination on file prior to being present at the Center while any child is present for care or before an individual age 17 or older resides in the Center. The Comprehensive Records Check Determination must have a Records Check Clearance Date that is no older than the preceding 12 months of the hire date; provided, however, if the Employee has had a lapse of employment from the child care industry that lasted for 180 days (6 months) or longer, a new satisfactory Comprehensive Records Check Determination is required. It was determined based on review of records that staff person #24 did not have a valid and current satisfactory Comprehensive Records Check Determination on file prior to being present at the Center. A one day letter was left.

POI (Plan of Improvement)

IMMEDIATE CORRECTION - The Center will to ensure that every Employee has a valid and current satisfactory Comprehensive Records Check Determination on file prior to being present at the Center while any child is present for care or before an individual age 17 or older resides in the Center. The Comprehensive Records Check Determination must have a Records Check Clearance Date that is no older than the preceding 12 months of the hire date; provided, however, if the Employee has had a lapse of employment from the child care industry that lasted for 180 days (6 months) or longer, a new satisfactory Comprehensive Records Check Determination is required. The program's owner or an officer/member of the corporation must view the A to Z Background Check video units pertaining to this records check rule and return the signed affidavit within one week from this visit date. The center will to ensure the CRC rules are maintained.

Correction Deadline: 6/5/2024

591-1-1-.14 First Aid & CPR

Met

Comment

Please replace/add missing/expired item(s) in first aid kit(s).

591-1-1-.33 Staff Training

Met

Comment

Discussed staff training. Please obtain required documentation.

Comment

Discussed: Health and Safety Training is required for each staff member with direct care responsibilities within 90 calendar days of their hire date.

591-1-1-.31 Staff(CR)**Met****Comment**

Discussed that all lead staff must enroll in an approved education program within 6 months of hire and complete degree within 18 months.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)**Met****Comment**

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)**Met****Comment**

Staff observed to provide direct supervision and be attentive to children's needs.