



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**  
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Cover Sheet**

**Date:** 7/28/2022 **VisitType:** Monitoring Visit

**Arrival:** 11:10 AM **Departure:** 12:30 PM

**CCLC-35885**

**Seven Branches Academy**

180 Mullinax Rd Alpharetta, GA 30004 Forsyth County  
 (770) 475-1307 joyce@seven-branches.com

**Regional Consultant**

Mandi Sloan

Phone: (770) 357-5097  
 Fax: (770) 357-5098  
 mandi.sloan@dec.al.ga.gov

**Mailing Address**  
 Same

**Quality Rated:** ★ ★

| <b>Compliance Zone Designation</b> |                  |               | <b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.<br><br><b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules.<br><b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules.<br><b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules. |
|------------------------------------|------------------|---------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 07/28/2022                         | Monitoring Visit | Good Standing |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
| 01/26/2022                         | Monitoring Visit | Good Standing |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
| 09/13/2021                         | Licensing Study  | Good Standing |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
|                                    |                  |               |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |

**Ratios/License Capacity**

| Building                        | Room               | Age Group                         | Staff | Children | NC/C                          | Max 35 SF. | 35 SF. Comp.                                                   | Max 25 SF. | 25 SF. Comp. | Notes                          |
|---------------------------------|--------------------|-----------------------------------|-------|----------|-------------------------------|------------|----------------------------------------------------------------|------------|--------------|--------------------------------|
| Main                            | 1A- 2nd Left Front | Two Year Olds and Three Year Olds | 2     | 12       | C                             | 21         | C                                                              | NA         | NA           | Lunch, Transitioning           |
| Main                            | 1B - 2nd Left back | One Year Olds                     | 2     | 12       | C                             | 19         | C                                                              | NA         | NA           | Transitioning, Nap             |
| Main                            | 1st Left           | Three Year Olds                   | 2     | 13       | C                             | 21         | C                                                              | NA         | NA           | Lunch, Transitioning           |
| Main                            | 1st Right          | Infants and One Year Olds         | 3     | 10       | C                             | 16         | C                                                              | NA         | NA           | Floor Play, Diapering, Feeding |
| Main                            | 2nd Right          |                                   | 0     | 0        | C                             | 20         | C                                                              | NA         | NA           | Not In Use                     |
| Main                            | 3rd Right          | Four Year Olds                    | 2     | 15       | C                             | 18         | C                                                              | NA         | NA           | Lunch                          |
| Main                            | Pre-k              | Four Year Olds                    | 1     | 16       | C                             | 20         | C                                                              | NA         | NA           | Lunch                          |
| Total Capacity @35 sq. ft.: 130 |                    |                                   |       |          | Total Capacity @25 sq. ft.: 0 |            | Building @35 capacity limited by Health Department Limitations |            |              |                                |

Total # Children this Date: 78      Total Capacity @35 sq. ft.: 130      Total Capacity @25 sq. ft.: 0

| Building | Playground | Playground Occupancy | Playground Compliance |
|----------|------------|----------------------|-----------------------|
| Main     | Garden     | 21                   | C                     |

**Comments**

The purpose of today's visit was to conduct a monitoring visit.

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee



#### Important Quality Rated/CAPS Update:

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

**Contact the Quality Rated help desk at 1 855-800-7747 or [qualityrated@dec.state.ga.us](mailto:qualityrated@dec.state.ga.us) for more information. Free technical assistance is available!**

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

#### Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA [www.decalkoala.com](http://www.decalkoala.com) with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Joyce Abernathy, Program Official

Date

Mandi Sloan, Consultant

Date



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### Findings Report

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The following information is associated with a Monitoring Visit:

#### Activities and Equipment

**591-1-1.12 Equipment & Toys(CR)**

**Met**

**Comment**

Discussed rotating toys to support the procedures of daily disinfecting.

**591-1-1.35 Swimming Pools & Water-related Activities(CR)**

**Met**

**Comment**

Center does not provide swimming activities.

#### Facility

**591-1-1.19 License Capacity(CR)**

**Met**

**Comment**

Licensed capacity observed to be routinely met by center.

**591-1-1.25 Physical Plant - Safe Environment(CR)**

**Met**

**Comment**

Center appears clean and well maintained.

**591-1-1.26 Playgrounds(CR)**

**Met**

**Comment**

Playground observed to be clean and in good repair.

#### Health and Hygiene

**591-1-1.10 Diapering Areas & Practices(CR)**

**Met**

**Comment**

Proper diapering procedures observed.

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**591-1-1-.17 Hygiene(CR)** **Met**

**Comment**

Staff were observed to remind children to wash hands.

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**591-1-1-.20 Medications(CR)** **Met**

**Comment**

Documentation for medication dispensing observed complete.

**Safety**

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**591-1-1-.11 Discipline(CR)** **Met**

**Comment**

Staff were observed to maintain a positive learning environment on this date.

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**591-1-1-.36 Transportation(CR)** **Met**

**Correction Deadline: 1/27/2022**

**Corrected on 7/28/2022**

**.36(7)(c)3. - The previous citation was corrected on this date as transportation records were observed to be complete.**

**Sleeping & Resting Equipment**

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**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)** **Met**

**Comment**

Pleasant naptime environment observed.

**Staff Records**

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**Records Reviewed: 29**

**Records with Missing/Incomplete Components: 0**

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Staff # 1 Met

Date of Hire: 07/01/2013

Staff # 2 Met

Staff # 3 Met

Date of Hire: 05/24/2021

Staff # 4 Met

Staff # 5 Met

Date of Hire: 10/10/2018

Staff # 6 Met

Date of Hire: 12/01/2021

Staff # 7 Met

Date of Hire: 10/25/2021

Staff # 8 Met

Date of Hire: 08/02/2021

Staff # 9 Met

Date of Hire: 02/21/2017

Staff # 10 Met

Date of Hire: 08/05/2019

Staff # 11 Met

Date of Hire: 03/28/2022

Staff # 12 Met

Date of Hire: 05/11/2022

Staff # 13 Met

Date of Hire: 12/17/2021

Staff # 14 Met

Date of Hire: 09/17/2018

Staff # 15 Met

Date of Hire: 04/18/2022

Staff # 16 Met

Date of Hire: 08/09/2021

Staff # 17 Met

Date of Hire: 09/08/2021

Staff # 18 Met

Date of Hire: 03/07/2022

Staff # 19 Met

Date of Hire: 08/02/2021

Staff # 20 Met

Date of Hire: 02/01/2022

Staff # 21 Met

Date of Hire: 11/10/2021

Staff # 22 Met

Date of Hire: 08/09/2021

Staff # 23 Met

**Records Reviewed: 29****Records with Missing/Incomplete Components: 0**

Date of Hire: 06/06/2022

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 24

Met

Date of Hire: 07/14/2022

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 25

Met

Date of Hire: 08/02/2021

Staff # 26

Met

Date of Hire: 09/22/2020

Staff # 27

Met

Date of Hire: 07/29/2022

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 28

Met

Staff # 29

Met

Date of Hire: 07/31/2013

**Staff Credentials Reviewed: 5****591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)****Met****Comment**

Criminal record checks were observed to be complete.

**Comment**

Director provided six file(s) for employees hired since the last visit conducted on January 26, 2022.

**591-1-1-.31 Staff(CR)****Met****Comment**

Staff observed to be compliant with applicable laws and regulations.

**Staffing and Supervision****591-1-1-.32 Staff:Child Ratios and Group Size(CR)****Met****Comment**

Center observed to maintain appropriate staff:child ratios.

**591-1-1-.32 Supervision(CR)****Met****Comment**

Staff observed to provide direct supervision and be attentive to children's needs.