



Bright from the Start Georgia Department of Early Care and Learning  
2 Martin Luther King Jr. Drive SE, 670 East Tower  
Atlanta, GA 30334  
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 9/25/2023 VisitType: Licensing Study

Arrival: 10:45 AM

Departure: 1:00 PM

FR-38799

**Special Investigations Unit  
Specialist**

Razzetto, Mary Y

Tracey Caine

5473 Riverchase Drive Flowery Branch, GA 30542 Hall County  
(678) 267-5328 dmary.daycare@gmail.com

Phone: ()

Fax:

tracey.caine@dec.al.ga.gov

Joint with: Shannon Curtis

Mailing Address  
Same

Quality Rated: No

| Compliance Zone Designation |                   |               | <b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.<br><br><b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules.<br><b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules.<br><b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules. |
|-----------------------------|-------------------|---------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 09/25/2023                  | Licensing Study   | Good Standing |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
| 03/27/2023                  | Monitoring Visit  | Good Standing |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
| 12/14/2022                  | Complaint Closure | Good Standing |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |

| Ratio Capacity                                            |                  |               |      |             |                   |
|-----------------------------------------------------------|------------------|---------------|------|-------------|-------------------|
| Age Ranges                                                | Children Present | Child For Pay | CAPS | Not for Pay | Provider Children |
| Infant (0-11 mos)                                         | 0                | 1             | 0    | 0           | 0                 |
| 1 & 2 Years                                               | 1                | 1             | 0    | 1           | 0                 |
| 3 & 4 Years                                               | 0                | 1             | 0    | 0           | 0                 |
| School Age(5+) Years                                      | 0                | 0             | 0    | 0           | 0                 |
| Total Under 13 Years                                      | 1                | 3             | 0    | 1           | 0                 |
| Total Under 18 Years                                      | 1                |               |      |             |                   |
| Children Present: 1 Total Children: 4                     |                  |               |      |             |                   |
| Caregivers/Helpers Present: 4 Total Caregivers/Helpers: 1 |                  |               |      |             |                   |

**Comments**

The purpose of today's visit is to conduct a Licensing Study and follow up to the previous visit conducted on March 27, 2023.

Consultant left a One Day Letter and an Affidavit with the family provider on this date.

Consultant was advised by the provider that firearms are secured and inaccessible to children in care.

Plan of Improvement: Developed This Date 09/25/2023

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/RuleAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

#### Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA [www.decalkoala.com](http://www.decalkoala.com) with the user id for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



#### Important Quality Rated/CAPS Update:

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

**Contact the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.state.ga.us](mailto:qualityrated@dec.state.ga.us) for more information. Free technical assistance is available!**

---

|                                 |      |
|---------------------------------|------|
| Mary Razzetto, Program Official | Date |
|---------------------------------|------|

---

|                                              |      |
|----------------------------------------------|------|
| Shannon Curtis, Process & QI Unit Consultant | Date |
|----------------------------------------------|------|

---

|                                                      |      |
|------------------------------------------------------|------|
| Tracey Caine, Special Investigations Unit Specialist | Date |
|------------------------------------------------------|------|



Bright from the Start Georgia Department of Early Care and Learning  
2 Martin Luther King Jr. Drive SE, 670 East Tower  
Atlanta, GA 30334  
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

(Findings Report)

Date: 9/25/2023 VisitType: Licensing Study Arrival: 10:45 AM Departure: 1:00 PM

FR-38799

Razzetto, Mary Y

5473 Riverchase Drive Flowery Branch, GA 30542 Hall County  
(678) 267-5328 dmary.daycare@gmail.com

Mailing Address  
Same

Special Investigations Unit  
Specialist

Tracey Caine

Phone: ()

Fax:

tracey.caine@dec.al.ga.gov

Joint with: Shannon Curtis

The following information is associated with a Licensing Study:

Activities and Equipment

290-2-3-.12 Equipment and Supplies(CR) Met

Comment

Equipment and furniture observed to be properly secured, as applicable.

290-2-3-.19 Infant-Sleeping Safety Requirements(CR) Met

Comment

There were no children present during the time of the inspection. (This rule was not evaluated on this date)

290-2-3-.07 Swimming Pools & Water-related Activities(CR) Met

Comment

Pool not in use at this time, gates observed locked.

Children's Records

290-2-3-.08 Children's Records Met

Correction Deadline: 3/28/2023

Corrected on 9/25/2023

Correction made on this date. Consultant observed all records for children enrolled on this date.

Correction Deadline: 3/28/2023

Corrected on 9/25/2023

Correction made on this date. The required Parent and/or guardian drop off and pick up documentation for each child was completed and placed in their file.

Facility

---

**290-2-3-.11 Physical Plant - Safe Environment(CR)****Not Met****Finding**

290-2-3-.11(2)(c) requires that documentation of drills required by these rules shall be maintained in the Home. The Home shall conduct drills for fire, tornado, and other emergency situations. The fire drills will be conducted monthly and tornado and other emergency situation drills will be conducted every six months. The Home shall maintain documentation of the dates and times of these drills for two years. It was determined based on observation of monthly documentation that the provider did not have evidence of monthly fire drills conducted as required since May 26, 2023.

**POI (Plan of Improvement)**

The Provider will develop and implement a plan and schedule for conducting the required drills, completing the documentation, keeping the documentation on file for two years.

**Correction Deadline: 10/25/2023****Comment**

An operable and appropriately sized fire extinguisher was observed in the home this date.

**Comment**

Operable smoke detector(s) were observed as required in the home this date.

---

**290-2-3-.13 Physical Plant-Structural/Mechanical(CR)****Met****Comment**

The Home appears clean and free from hazards.

---

**290-2-3-.13 Playgrounds(CR)****Met****Comment**

Discussed maintenance of resilient surface. Please fluff and redistribute.

**Comment**

Home does not provide swimming activities.

---

**Food Service**

---

**290-2-3-.10 Food Service & Nutrition****Met****Comment**

CACFP Meal Pattern Requirements: 3 Components for breakfast: Grains, Vegetables, Fruits or both, Milk 5 Components for lunch – Grains, Meat/Meat alternates, Fruits, Vegetable, and Milk OR Grains, Meat/Meat alternates, 2 different types of vegetables, and Milk 2 of 5 Components for snack Provided Updated CACFP Infant Meal pattern and Child/Adult Meal pattern flyers. The Crediting Handbook for the CACFP can be located on DECAL and USDA's website: DECAL <http://dec.al.ga.gov/CACFP/Handbook.aspx> USDA <http://www.fns.usda.gov/cacfp/cacfp-handbooks>

---

**Health and Hygiene**

---

**290-2-3-.11 Children's Health and Hygiene(CR)****Met****Comment**

Staff state proper knowledge of hand washing and hygiene procedures.

**Comment**

There were no children enrolled on this date. Proper hand washing of children and staff was discussed with the provider on this date.

---

**290-2-3-.11 Diapering Areas & Practices(CR)****Met**

**Comment**

The provider stated appropriate diapering procedures.

---

**290-2-3-.11 Medications(CR)****Met****Comment**

Per the provider no medication is currently dispensed

---

**Licensure**

---

**290-2-3-.04 Application Requirements(CR)****Met****Comment**

Appropriate number of children observed in Family Child Care Learning Home this date. Consultant observed one related child present, not for pay on this date.

---

**Safety and Discipline**

---

**290-2-3-.11 Animals****Met****Comment**

Appropriate vaccination records were available on this date.

---

**290-2-3-.11 Discipline(CR)****Met****Comment**

There were no children present during the time of the inspection. (This rule was not evaluated on this date)

---

**290-2-3-.11 First Aid Kit****Met****Comment**

Please replace/add missing/expired item(s) in first aid kit(s).

---

**290-2-3-.11 Transportation(CR)****Met****Comment**

The provider does not provide routine transportation.

---

**Staff Records**

---

**290-2-3-.21 Criminal Records and Comprehensive Background Checks(CR)****Not Met****Finding**

290-2-3-.21(1)(a) requires the Home to ensure that the Provider, every actual and potential Employee(including residents age 17 and older) and Provisional Employee of the Family Child Care Learning Home has submitted both a Records Check Application to the Department and Fingerprints to an authorized fingerprinting site. It was determined based on review of staff records one resident present did not have evidence of a Records Check Application to the Department and Fingerprints to an authorized fingerprinting site on this date.

**POI (Plan of Improvement)**

IMMEDIATE CORRECTION - The Home will ensure all helpers and residents complete the required Records Check Application to the Department and Fingerprints to an authorized fingerprinting site to ensure that every actual and potential Provider, Employee and Provisional Employee of a Family Child Care Learning Home submit both a Records Check Application to the Department and Fingerprints to an authorized fingerprinting site as required. The provider must view the A to Z Background Check video units pertaining to this records check rule and return the signed affidavit within one week from this visit date. The Home will ensure that all helpers and residents complete the required Records Check Application to the Department and Fingerprints to an authorized fingerprinting site to ensure the CRC rules are maintained.

**Correction Deadline: 9/25/2023**

**Finding**

290-2-3-.21(1)(c) requires every Employee to have a current and valid satisfactory Comprehensive Records Check Determination on file prior to being present at the Home while any child is present for care or before residing in the Home if age 17 or older. The Comprehensive Records Check Determination must have a Records Check Clearance Date that is no older than the preceding 12 months of the hire date; provided, however, if the Employee has had a lapse of employment from the child care industry that lasted for 180 days (6 months) or longer, a new satisfactory Comprehensive Records Check Determination is required. It was determined based on review of staff records one resident present did not have evidence of a Records Check Application to the Department and Fingerprints to an authorized fingerprinting site on this date.

**POI (Plan of Improvement)**

IMMEDIATE CORRECTION - The Home will ensure helpers and employees complete the required Records Check Application to the Department and Fingerprints to an authorized fingerprinting to ensure that every Employee has a valid and current satisfactory Comprehensive Records Check Determination on file prior to being present at the Home while any child is present for care or before an individual age 17 or older resides in the Home. The Comprehensive Records Check Determination must have a Records Check Clearance Date that is no older than the preceding 12 months of the hire date; provided, however, if the Employee has had a lapse of employment from the child care industry that lasted for 180 days (6 months) or longer, a new satisfactory Comprehensive Records Check Determination is required. The provider must view the A to Z Background Check video units pertaining to this records check rule and return the signed affidavit within one week from this visit date. The Home will ensure helpers and employees complete the required Records Check Application to the Department and Fingerprints to an authorized fingerprinting to ensure that every Employee has a valid and current satisfactory Comprehensive Records Check Determination to ensure the CRC rules are maintained.

**Correction Deadline: 9/25/2023**

---

|                                        |            |
|----------------------------------------|------------|
| <b>290-2-3-.07 First Aid &amp; CPR</b> | <b>Met</b> |
|----------------------------------------|------------|

**Comment**

Evidence observed that the provider was certified in First Aid and CPR.

---

|                                             |            |
|---------------------------------------------|------------|
| <b>290-2-3-.07 Staff Qualifications(CR)</b> | <b>Met</b> |
|---------------------------------------------|------------|

**Comment**

Staff observed to be compliant with applicable laws and regulations.

---

|                                   |            |
|-----------------------------------|------------|
| <b>290-2-3-.07 Staff Training</b> | <b>Met</b> |
|-----------------------------------|------------|

**Comment**

Annual training requirement and documentation observed.

|                                           |
|-------------------------------------------|
| <b>Staff:Child Ratios and Supervision</b> |
|-------------------------------------------|

---

|                                           |            |
|-------------------------------------------|------------|
| <b>290-2-3-.07 Staff:Child Ratios(CR)</b> | <b>Met</b> |
|-------------------------------------------|------------|

**Comment**

Appropriate ratios were observed on this date.

**Comment**

The Provider was observed directly supervising and being attentive to the needs of the children.