Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 2/6/2025 **VisitType:** Licensing Study **Arrival:** 11:00 AM **Departure:** 3:40 PM

CCLC-57673
MyNana's Clubhouse
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(912) 559-2559 admin@mynanasclubhouse.com

Regional Consultant
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Joint with: Dayna Glover

Mailing Address
Same

Quality Rated:

Compliance Zone Designation		
02/06/2025	Licensing Study	Good Standing
08/14/2024	Monitoring Visit	Good Standing
02/06/2024	Licensing Study	Good Standing

Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.
Support - Program performance is demonstrating a need for improvement in meeting rules.
Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A: Infant (Front Left)	Infants and One Year Olds	1	6	C	7	C	NA	NA	Nap,Floor Play,Feeding,Lunch
Main	B: Ones (Back Left)		0	0	C	8	C	NA	NA	Not In Use
Main	C: Ones (Back Middle)	One Year Olds	1	7	C	7	C	NA	NA	Lunch,Nap
Main	D: Twos (Front Middle)		0	0	C	7	C	NA	NA	Not In Use
Main	E: Threes and Fours (Front Right)	Three Year Olds and Four Year Olds	1	9	C	10	C	13	C	Lunch,Outside,Transitioning,Nap
Main	F: Twos (Back Right)	Two Year Olds	1	7	C	10	C	NA	NA	Transitioning,Outside,Nap,Lunch
		Total Capacity @35 sq. ft.: 49			Total Capacity @25 sq. ft.: 52					
Total # Children this Date: 29		Total Capacity @35 sq. ft.: 49			Total Capacity @25 sq. ft.: 52					

Building	Playground	Playground Occupancy	Playground Compliance
Main	Playground A (Left)	15	C
Main	Playground B (Right)	15	C

Enrolled Children						
Under 1 years	**1 years**	**2 years**	**3 years**	**4 years**	**5 years (Prekonly)**	**5 years and older**
3	10	10	7	4	0	8

Comments
An in person licensing study was conducted on this date. The center stated that medication is administered. No field trips routine transportation, or swimming activities are provided.

Plan of Improvement: Developed This Date

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).

Please refer to the website, http://www.decal.ga.gov/CCS/RulesAndRegulations.aspx , for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at http://gbi.georgia.gov to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

1) Log into DECAL KOALA www.decalkoala.com with the userid for your program
2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Important Quality Rated/CAPS Update:

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

Contact the Quality Rated help desk a1 855-800-7747 or qualityrated@decal.ga.gov for more information. Free techincal assistance is available!

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(Findings Report)

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.03 Activities **Met**

Comment
All lesson plans were observed to be GELDS and up to date.

Correction Deadline: 2/6/2025

591-1-1-.12 Equipment & Toys(CR) **Technical Assistance**

Technical Assistance
591-1-1-.12(2) - The center director will ensure that the white bookcase located in classroom E is removed, replaced, or repaired. Additionally, the right corner of the ABC rug will be repaired.

Correction Deadline: 2/6/2025

591-1-1-.35 Swimming Pools & Water-related Activities(CR) **N/A**

Comment
Center does not provide swimming activities.

Children's Records

Records Reviewed: 5 **Records with Missing/Incomplete Components: 1**

Child # 3 Not Met

"Missing/Incomplete Components"

.08(1)-Parent Names, Work Numbers

591-1-1-.08 Children's Records **Technical Assistance**

Comment
Parent agreements observed obtained/completed.

Comment
Parent authorizations obtained/completed.

Technical Assistance
591-1-1-.08(1) - The center director will ensure that all required information is complete in child files. Child #3 is missing the father's home and work information.

Correction Deadline: 2/6/2025

Facility

591-1-1-.06 Bathrooms **Met**

Comment
Bathrooms observed to be clean and well maintained.

591-1-1-.19 License Capacity(CR) **Met**

Comment
Licensed capacity observed to be routinely met by center. The consultant observed 29 children present on this date.

591-1-1-.25 Physical Plant - Safe Environment(CR) **Not Met**

Finding
591-1-1-.25(13) requires that potentially hazardous equipment, materials and supplies be stored in a locked area inaccessible to children. It was determined based on observation that the following hazards were accessible to the children.
--- Two staff purses were stored on top of a cubby in classroom E, accessible to the three and four year old children.
--- One 11 ounce dial hand washing soap was stored on the hand washing sink in classroom C, accessible to the one year old children, and labeled "keep out of reach of children."
--- A toilet bowl brush was stored in stall #2 in the bathroom in the hallway, accessible to the children in care.
--- A bottle of water solution and bleach disinfectant was stored by the hand washing sink located in classroom A, accessible to the infant and one year old children.

POI (Plan of Improvement)
The Center will identify all hazardous items and keep them in a locked area inaccessible to children. The Center will inform all Staff about hazardous items and the safe storage of those items.

Correction Deadline: 2/6/2025

Technical Assistance
591-1-1-.25(8) - One of two electrical plugs located in classroom C under the cubby was not covered with a protective covering and accessible to the one year old children.

Correction Deadline: 2/6/2025

591-1-1-.26 Playgrounds(CR) **Not Met**

Comment
Discussed maintenance of resilient surface. Please fluff and redistribute.

Finding
591-1-1-.26(4) requires that playgrounds be protected from traffic or other hazards by a (4) four foot high fence or other barrier approved by this Department. Fencing material shall not present a hazard to children and shall be maintained so as to prevent children from leaving the playground area by any means other than through an approved access route. Fence gates shall be kept closed except when persons are entering or exiting the area. It was determined based on observation that the following hazards were present:
---Seventeen bolts located on the playground on the left has protruding bolts longer than two threads.
---Twenty-six bolts located on the playground on the right has protruding bolts longer than two threads.
---One top support bar was unsecure and located on the playground on the right. The support bar is located on the back right corner of this playground.

POI (Plan of Improvement)
The Center will routinely check the fence to determine if it is in good repair and remains at least 4 feet high, and will repair any hazards. The Center will train Staff to identify and report any fence hazards and to keep the fence gates closed when not in use.

Correction Deadline: 2/17/2025

Finding
591-1-1-.26(6) requires that playground equipment provide an opportunity for the children to engage in a variety of experiences and shall be age-appropriate. For example, toddlers shall not be permitted to swing in swings designed for School-age Children. The outdoor equipment shall be free of lead-based paint, sharp corners and shall be regularly maintained in such a way as to be free of rust and splinters that could pose significant safety hazard to the children. All equipment shall be arranged so as not to obstruct supervision of children. It was determined based on observation that the following hazards were present:
---The red, white, and green ride on toy located on the playground on the left was cracked across the front wheels.
---Three of four anchor strings for the portable blue and white tarp located on the left playground were dangling and accessible to the children.

POI (Plan of Improvement)
The Center will provide a variety of age-appropriate equipment that is arranged so as not to obstruct supervision of children. Staff will check the equipment daily to ensure that the equipment is free of hazards, rust and splinters.

Correction Deadline: 2/16/2025

Finding
591-1-1-.26(9) requires the playground to be kept clean, free from litter and free of hazards, such as but not limited to rocks, exposed tree roots and exposed sharp edges of concrete. It was determined based on observation that the following hazards were present and needs repair:
---Two of two large blue shade tarps were ripped and blown down, one located on the playground on the left and one located on the playground on the right.
---One of four metal bars that the shade tarps were secured to has a three inch hole that should be filled in and located on the playground on the right.

POI (Plan of Improvement)
The Center will remove any litter and fix or remove hazards from the playground and will routinely monitor the playground and remove litter and hazards.

Correction Deadline: 2/17/2025

Food Service

591-1-1-.15 Food Service & Nutrition — **Technical Assistance**

Comment
CACFP Meal Pattern Requirements effective October 1, 2017 will be implemented October 1, 2018: 3 Components for breakfast: Grains, Vegetables, Fruits or both, Milk
5 Components for lunch – Grains, Meat/Meat alternates, Fruits, Vegetable, and Milk OR Grains, Meat/Meat alternates, 2 different types of vegetables, and Milk
2 of 5 Components for snack

Provided Updated CACFP Infant Meal pattern and Child/Adult Meal pattern flyers.

The Crediting Handbook for the CACFP can be located on DECAL and USDA's website:
DECAL
http://decal.ga.gov/CACFP/Handbook.aspx
USDA
http://www.fns.usda.gov/cacfp/cacfp-handbooks

Technical Assistance
591-1-1-.15(2)(f) - The center director will ensure that food for infants or children less than one (1) year of age be cut into pieces one-quarter inch or smaller and food for toddlers shall be cut into pieces one-half inch or smaller to prevent choking.

Correction Deadline: 2/6/2025

Technical Assistance
591-1-1-.15(3) - The center director will ensure that infant formula is mixed by the parent and bottles are prepared by the parent.

Correction Deadline: 2/6/2025

Technical Assistance
591-1-1-.15(5) - The center director will ensure that the Center provide a menu listing all meals and snacks to be served during the current week except for School-age Centers where the food may be provided by the Parent(s) by agreement between the School-age Center and the Parent(s). Substitutions shall be recorded on the posted menu and menus shall be retained at the Center for six (6) months. The menu for February 6, 2025 lists pureed ham to be served to the infants and sausage was served.

Correction Deadline: 2/6/2025

591-1-1-.18 Kitchen Operations **Met**

Technical Assistance
591-1-1-.18(11) - The center director will ensure that all children are not allowed in the kitchen at any time. A staff member took a one-year-old child into the kitchen while lunch was being prepared for a approximately three minutes.

Correction Deadline: 2/6/2025

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR) **Met**

Comment
Staff state proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR) **Met**

Comment
Proper hand washing observed throughout the center.

591-1-1-.20 Medications(CR) **Not Met**

Finding
591-1-1-.20(1) requires Personnel to obtain specific written authorization from the child's physician or parent in order to dispense prescription or non-prescription medications, except for first aid. Such authorization will include when applicable, date; full name of the child; name of the medication; prescription number, if any; dosage; the dates to be given; the time of day to be dispensed; and signature of parent. It was determined based on review of medication forms that one child was to be given medication from 02/12-02/16/2024, and did not receive the medication on 02/13-02/16. Additionally, there was no explanation noted on the authorization for medication form on why the child did not receive the medication. A second child was to be given medication on 01/09 and 01/10 of 2025, and did not receive the medication on January 10th, 2025. Additionally, there was no explanation noted on the authorization for medication form on why the child did not receive the medication.

POI (Plan of Improvement)
The Center will train Staff to obtain and review parental authorizations to ensure the authorization contains complete information. The designated person(s) will monitor daily.

Correction Deadline: 2/6/2025

Policies and Procedures

591-1-1-.21 Operational Policies & Procedures **Met**

Comment
Program observed complete emergency drills

591-1-1-.27 Posted Notices **Met**

Comment
Please make sure that all required signs are posted and up to date (communicable disease chart).

Safety

591-1-1-.05 Animals N/A

Comment
Center does not keep animals on premises.

591-1-1-.11 Discipline(CR) Met

Comment
Age-appropriate discussion and/or redirection observed.

Comment
Staff were observed to maintain a positive learning environment on this date.

591-1-1-.13 Field Trips(CR) N/A

Comment
Center does not participate in field trips at this time.

591-1-1-.36 Transportation(CR) N/A

Comment
Center does not provide routine transportation.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR) Not Met

Finding
591-1-1-.30(1)(a)2 requires that a crib mattress is firm, tight-fitting without gaps, at least 2 inches thick and covered with a waterproof, washable material. Before a change of occupant, each mattress shall be cleaned with a disinfectant. It was determined based on observation that four of six crib mattresses were not non porous as required.

POI (Plan of Improvement)
The center will ensure that a crib mattress is firm, tight-fitting without gaps, at least

Correction Deadline: 2/17/2025

Finding
591-1-1-.30(1)(a)3 requires that each crib shall have only an individual, tight-fitting sheet which is changed daily or more often as needed and prior to a change of occupant. It was determined based on observation that six of six crib sheets were not tight fitting as required. Additionally, as staff member stated, infant sheets are changed every Friday and not daily as required.

POI (Plan of Improvement)
The center will ensure that each crib has an individual, tight-fitting sheet which is changed daily or more often as needed and prior to a change of occupant.

Correction Deadline: 2/6/2025

Technical Assistance
591-1-1-.30(4) - Nine cots were observed to be stored in classroom E, and not covered as required.

Correction Deadline: 2/6/2025

Staff Records

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) Met

Comment
Criminal record checks were observed to be complete.

Comment
Director provided 4 file(s) for employees hired since last visit.

591-1-1-.09 Criminal Records Check(CR) Met

Comment
Criminal records checks were observed to be complete.

Comment
Director provided four file(s) for employees hired since last visit.

591-1-1-.14 First Aid & CPR **Met**

Comment
Complete first aid kits observed in center and on vehicles.

Comment
Evidence observed of 50% of center staff certified in First Aid and CPR.

591-1-1-.33 Staff Training **Technical Assistance**

Technical Assistance
591-1-1-.33(1) - The center director will ensure that all Employees and Provisional Employees to receive Initial Center orientation prior to assignment to children or task. Staff # 3 and 5 do not have a completed orientation for on file as required.

Correction Deadline: 2/6/2025

Technical Assistance
591-1-1-.33(5) The center director will ensure that every calendar year after the first year of employment, all supervisory and caregiver Personnel, except independent contractors, Students-in-Training and volunteers shall attend ten (10) clock hours of diverse training which is task-focused in on-going health, safety and early childhood or child development related topics and which is offered by an accredited college, university or vocational program or other Department-approved source. The annual ten (10) clock hours of training shall be chosen from the following fields: child development, including discipline, guidance, nutrition, injury control and safety; health, including sanitation, disease control, cleanliness, detection and disposition of illness; child abuse and neglect, including identification and reporting, and meeting the needs of abused and/or neglected children; and business related topics, including parental communication, recordkeeping, etc.; provided however that such business related training shall be limited to no more than two (2) of the required ten (10) clock hours of training. Records of completion of such training shall be maintained, as required by these rules. Staff # 4, 6, and 9 do not have the required annual training for 2024.

Correction Deadline: 3/8/2025

591-1-1-.31 Staff(CR) **Technical Assistance**

Technical Assistance
591-1-1-.31(2)(b)3.(i) - The center director will ensure that newly hired teachers who do not possess the educational and qualifying child care experience requirements must enroll in a program of study to obtain one of the educational credentials and qualifying experience requirements as required by these rules within six months after employment at the Center and complete the credential or degree within 18 months after enrollment. Staff #5, 8, and 9 serve as lead teachers without educational credentials.

Correction Deadline: 2/6/2025

Technical Assistance
591-1-1-.31(2)(b)3.(ii)(I) - (VIII) - The center director will ensure that the Center develop a written plan for newly hired teacher's who do not possess the educational credential or degree listed in 591-1-1-.31(2)(b)2.(i) through (xii). Staff # 5, 8, and 9 serve as lead teachers with no educational credentials on file and no professional learning plan on file as required.

Correction Deadline: 2/6/2025

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR) **Met**

Comment
Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR) **Met**

Comment
Adequate supervision observed on this date.