

**Bright from the Start - Georgia Department of Early Care and Learning**

2 Martin Luther King Jr. Drive SE, 670 East Tower

Atlanta, GA 30334

Phone: (404)657-5562 www.decal.ga.gov

(Cover Sheet)**Date:** 12/16/2025 **VisitType:** EX-CAPS-Monitoring**Arrival:** 2:50PM**Departure:** 4:00PM**EX-48584 EXMT-14003 EX-1 - Government
DeKalb County Schools ASED - Stoneview
Elementary**2629 Huber Street, Lithonia GA 30058 DeKalb
County**Mailing Address****Exemption Unit Consultant**

Sherri Thompson

Phone: (770) 357-7038

Fax: (770) 357-7037

sherri.thompson@decal.ga.gov

Joint with:

Compliance Zone Designation			Prevention Action Category	Intermediate Action Category	Dismissal Action Category
12/16/2025	EX-CAPS-Monitoring	Prevention	Prevention Level 1 (P1)	Intermediate Level 1 (I1)	Dismissal (D)
			Technical Assistance	Corrective Action Plan	Dismissal
				Office Conference	Disqualification
			Prevention Level 2 (P2)	Intermediate Level 2 (I2)	
			Citation	Fine (Level 1 or 2)	
			Plan of Improvement		
			Prevention Level 3 (P3)	Intermediate Level 3 (I3)	

Room Description	Age Groups	Staff Count	Children Count	State Ratio Met	Notes
Cafeteria		0	0	Y	
Gym		0	0	Y	
Media Center		0	0	Y	
Playground		0	0	Y	
Room 207	, Six and older	1	8	Y	

Group Sizes Met? Y

Total # Non-Care Staff Present: 0

#Staff Count: 1

#Children Count: 8

Comments:

The program was found to be in compliance of their designated exemption category at the time of the visit.

Please refer to the Exemption page of the website, <https://www.decal.ga.gov/CCS/Exemptions.aspx> for information regarding Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA www.decalkoala.com with the user id for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific standard number(s) that you are refuting, add the reason for disagreement regarding the standard citation, and upload supporting documentation.
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

**Bright from the Start - Georgia Department of Early Care and Learning**

2 Martin Luther King Jr. Drive SE, 670 East Tower

Atlanta, GA 30334

Phone: (404)657-5562 www.dec.state.ga.us

(Summary Report)**Date:** 12/16/2025 **VisitType:** EX-CAPS-Monitoring**Arrival:** 2:50PM**Departure:** 4:00PM**EX-48584 EXMT-14003 EX-1 - Government
DeKalb County Schools ASEDP - Stoneview
Elementary**2629 Huber Street, Lithonia GA 30058 DeKalb
County**Mailing Address****Exemption Unit Consultant**

Sherri Thompson

Phone: (770) 357-7038

Fax: (770) 357-7037

sherri.thompson@dec.state.ga.us

Joint with:

The following information is associated with a EX-CAPS-Monitoring:**Activities and Equipment****EX-HS-.A Activities****Met****Comment**

EX-HS-.A - Activities observed to be appropriate and safe for children in care.

EX-HS-.F Equipment & Toys**Met****Comment**

EX-HS-.F - A variety of equipment and toys were observed throughout the Program.

EX-HS-.Q Swimming Pools & Water-related Activities(CS)**N/A****Comment**

EX-HS-.Q - The Program does not provide swimming activities.

Children's Records**EX-HS-.C Children's Records****Not Met****Finding**

EX-HS-.C(1)(a-d) requires the Program to maintain a file for each child while such child is in care and for a period of one (1) year after such child is no longer enrolled. The file shall contain emergency contact information including, but not limited to, the following:

(a) Identifying information about the child to include name, date of birth, sex, address, living arrangement if not with both Parents, and name of school if applicable;

(b) Identifying information about the Parent(s) to include names of both Parents, if applicable, home and work addresses, and home and work telephone numbers;

(c) Identifying information about the person(s) to contact in emergencies when the Parent cannot be reached to include name(s) and addresses of the person(s) to whom the child may be released including address, telephone numbers, relationship to child and to Parent(s), and other identifying information; name(s) and telephone number(s) of person(s) to contact in emergencies when the Parent cannot be reached;

(d) Identifying information about the child's primary source of health care to include physician's or clinic's name and telephone number; and a statement regarding known allergies or other physical problems, mental health disorders, or developmental disabilities which would limit the child's participation in the program or any of the program's activities. It was determined based on the review of a sample of 3 out of 30 children's records the enrollment forms did not include required information as follows: child's living arrangements, identifying information about the person(s) to contact in emergencies when the parent cannot be reached to include the address(es) and relationship to the child.

POI (Plan of Improvement)

The Program will develop, implement, and follow a plan that includes how to obtain all required information for currently enrolled children and ensure the proper collection of information for future enrollees. The plan will also include how and where to maintain files for the required amount of time. The children's registration form will be updated to include all required information.

Exemptions

EX-HS-.X Exemption Requirements**Not Met****Finding**

EX-HS-.X(1) requires a program granted an exemption to post in a prominent place near the front entrance of the facility both a copy of the exemption approval letter issued by the department and a notice provided by the department that will notify a parent or guardian that the program is not licensed and is not required to be licensed by the state. It was determined based on observation that the Exemption approval letter and certificate were not posted in a prominent manner at the program.

POI (Plan of Improvement)

The Program will ensure a copy of both the exemption approval letter issued by the Department, and a notice to parents or guardians that the program is not required to be licensed is posted in a prominent place near the front entrance of the facility.

Correction Deadline: 12/17/2025

Facility

EX-HS-.B Bathrooms**Met****Comment**

EX-HS-.B - Program observed to have adequate toilets, sinks and supplies available.

EX-HS-.L Physical Plant(CS)**Met****Comment**

EX-HS-.L - Program appears clean and well maintained.

EX-HS-.M Playgrounds(CS)**Met****Comment**

EX-HS-.M - Discussed maintenance of resilient surface. Please fluff and redistribute.

Health and Hygiene

EX-HS-.U Diapering Areas & Practices(CS)**N/A****Comment**

EX-HS-.U - No diapered children are enrolled.

EX-HS-.H Hygiene**Met****Comment**

EX-HS-.H - Discussed handwashing procedures.

EX-HS-.I Medications(CS)**N/A****Comment**

EX-HS-.I - Medication is not dispensed.

Policies and Procedures

EX-HS-.J Operational Policies & Procedures**Met****Comment**

EX-HS-.J - Determined age-appropriate discipline is communicated to staff on this date.

EX-HS-.T Required Reporting**Met****Comment**

EX-HS-.T - The program has not had any incidents that required reporting.

Safety

EX-HS-.E Discipline(CS)**Met****Comment**

EX-HS-.E - Staff were observed to maintain an age appropriate learning environment on this date.

EX-HS-.S Field Trips	N/A
-----------------------------	------------

Comment

EX-HS-.S - No field trips are conducted at the program.

EX-HS-.R Transportation(CS)	N/A
------------------------------------	------------

Comment

EX-HS-.R - Program does not provide routine transportation.

Sleeping & Resting Equipment

EX-HS-.V Safe Sleeping and Resting Requirements(CS)	N/A
--	------------

Comment

EX-HS-.V - No infants enrolled in the program.

Staff Records

Records Reviewed: 2

Records with Missing/Incomplete Components: 2
--

Staff # 1	Not Met
-----------	---------

Date of Hire: 09/11/2023

"Missing/Incomplete Components"

EX-HS-.K(1)-No Record,EX-HS-.P(3)-Health and Safety Training

Staff # 2	Not Met
-----------	---------

Date of Hire: 07/01/2025

"Missing/Incomplete Components"

EX-HS-.K(1)-No Record,EX-HS-.P(3)-Health and Safety Training

EX-HS-.D Criminal Records and Comprehensive Background Checks(CS)	Met
--	------------

Comment

EX-HS-.D - Criminal record checks were observed to be complete.

EX-HS-.G First Aid & CPR(CS)	Met
---	------------

Comment

EX-HS-.G - Observed evidence of staff training in CPR and first aid on this date.

EX-HS-.K Personnel Records	Not Met
-----------------------------------	----------------

Finding

EX-HS-.K(1)(a-c) requires the Program to maintain a personnel file on all Staff for the duration of the term of employment plus one calendar year, and shall contain the following: (a) identifying information to include: name, date of birth, current address and current telephone number; (b)evidence of all training required by these standards which shall include: title of training, date of training, trainer's signature, location of training and number of clock hours obtained; (c) verification of a satisfactory criminal backgrounds check. It was determined based on requested review of staff records that staff records were not maintained and available for review on the date of the visit.

POI (Plan of Improvement)

The Program will secure required information for all Staff. The Program will ensure that complete information is in the personnel file for all Directors, Employees, Provisional Employees, Personnel, Staff, Students-in-Training, Volunteers, Clerical, Housekeeping, Maintenance and other Support Staff.

Correction Deadline: 12/31/2025

EX-HS-.N Staff Requirements	Met
------------------------------------	------------

Comment

EX-HS-.N - Observed a director or person responsible for overall supervision of the program.

Finding

EX-HS.P(1) requires prior to assignment to children or task, all Employees (i.e., volunteers, students-in-training, independent contractors, etc.) and Provisional Employees must receive initial program orientation. It was determined based on the request to review 2 out of two staff records that documentation of staff orientation was not available for review on the date of the visit.

POI (Plan of Improvement)

The Program will develop and provide orientation for all new Staff prior to their assignment to children or task.

Correction Deadline: 12/31/2025

Finding

EX-HS-.P(3)(a-k) requires each staff member with direct care responsibilities shall complete health and safety training and Health and Safety Orientation training within the first 90 days of employment. The state-approved training hours obtained will count toward required first year training hours: (a) prevention and control of infectious diseases; (b) prevention of sudden infant death syndrome and use of safe sleeping practices; (c) administration of medication, consistent with standards for parental consent; (d) prevention of and response to emergencies due to food and allergic reactions; (e) building and physical premises safety, including identification of and protection from hazards that can cause bodily injury such as electrical hazards, bodies of water, and vehicular traffic; (f) prevention of shaken baby syndrome, abusive head trauma and child maltreatment;

(g) emergency preparedness and response planning for emergencies resulting from a natural disaster, or a human-caused event (such as violence at a child care facility);

(h) handling and storage of hazardous materials and the appropriate disposal of bio contaminants;

(i) precautions in transporting children (if applicable); (j) recognition and reporting of child abuse and neglect;

and (k) child development to include all major domains: cognitive; social and emotional; physical development and motor skills; communication, language, and literacy; and approaches to play and learning. It was determined based on the request to review 2 out of 2 staff records that completion of required Health and Safety Orientation was not documented for both staff members.

POI (Plan of Improvement)

The Program will develop and implement a plan to schedule and track Health and Safety orientation training for all employees based on their hire dates.

Correction Deadline: 12/31/2025

Staffing and Supervision

EX-HS-.O Staff:Child Ratios and Supervision(CS)

Met

Comment

EX-HS-.O - Program observed to maintain appropriate staff: child ratios.