



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**  
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 7/24/2025 **VisitType:** LS POI Follow Up

**Arrival:** 9:30 AM **Departure:** 1:30 PM

**CCLC-56456**

**Phase Family Learning Center**

12150 Morris Road Alpharetta, GA 30005 Fulton County  
 (470) 682-2819 alpharetta.school@phase.center

Regional Consultant

Marlene Emelle

Phone: (912) 544-9594

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marlene.emelle@decal.ga.gov

**Mailing Address**

Same

**Quality Rated:** ★

| <b>Compliance Zone Designation</b> |                                    |               | <b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.<br><br><b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules.<br><b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules.<br><b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules. |
|------------------------------------|------------------------------------|---------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 07/24/2025                         | LS POI Follow Up                   | Good Standing |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
| 06/03/2025                         | Initial-TA                         | NA            |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
| 05/14/2025                         | Incident Investigation & Follow Up | Good Standing |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |

**Ratios/License Capacity**

| Building | Room               | Age Group                          | Staff | Children | NC/C | Max 35 SF. | 35 SF. Comp. | Max 25 SF. | 25 SF. Comp. | Notes                  |
|----------|--------------------|------------------------------------|-------|----------|------|------------|--------------|------------|--------------|------------------------|
| Main     | A-1R-Infants & 1's | Infants                            | 2     | 2        | C    | 8          | C            | NA         | NA           | Feeding                |
| Main     | B-2R-Infants & 1's | Infants                            | 2     | 4        | C    | 8          | C            | NA         | NA           | Diapering, Feeding     |
| Main     | C-3R-1's           | One Year Olds                      | 2     | 9        | C    | 12         | C            | NA         | NA           | Transitioning, Outside |
| Main     | D-4R-1's           | One Year Olds                      | 2     | 9        | C    | 11         | C            | NA         | NA           | Transitioning, Outside |
| Main     | E-5R-1's           |                                    | 0     | 0        | C    | 10         | C            | NA         | NA           | Not In Use             |
| Main     | F-6R-2's           | Two Year Olds                      | 2     | 9        | C    | 12         | C            | NA         | NA           | Centers                |
| Main     | G-7R-2's           | One Year Olds                      | 1     | 5        | C    | 10         | C            | NA         | NA           | Outside, Transitioning |
| Main     | Gym                |                                    | 0     | 0        | C    | 0          | C            | NA         | NA           |                        |
| Main     | H-8R-Private PreK  | Four Year Olds                     | 1     | 0        | C    | 18         | C            | NA         | NA           | Centers                |
| Main     | I-9R-3's           | Two Year Olds                      | 2     | 9        | C    | 13         | C            | NA         | NA           | Circle Time            |
| Main     | J-10R-3's          | Two Year Olds                      | 2     | 5        | C    | 17         | C            | NA         | NA           | Story                  |
| Main     | K-11R-4's          | Three Year Olds                    | 1     | 7        | C    | 16         | C            | NA         | NA           | Circle Time            |
| Main     | L-12R-4's          | Three Year Olds and Four Year Olds | 1     | 14       | C    | 21         | C            | NA         | NA           | Circle Time            |
| Main     | M-Back R-4's       | Three Year Olds                    | 1     | 9        | C    | 13         | C            | NA         | NA           | Circle Time            |
| Main     | N-Back-5's         | Three Year Olds                    | 2     | 13       | C    | 18         | C            | NA         | NA           | Circle Time            |
| Main     | O-Back-5's         | Three Year Olds                    | 2     | 13       | C    | 23         | C            | NA         | NA           | Circle Time            |

|      |                          |                        |   |    |   |    |   |    |    |                      |
|------|--------------------------|------------------------|---|----|---|----|---|----|----|----------------------|
| Main | P-Back L-3's & 4's       | Two Year Olds          | 2 | 10 | C | 23 | C | NA | NA | Story                |
| Main | Q-Back L-3's & 4's       | Two Year Olds          | 1 | 5  | C | 24 | C | NA | NA | Circle Time          |
| Main | R-3L-4's                 |                        | 0 | 0  | C | 20 | C | NA | NA | Not In Use           |
| Main | U-Preschool              |                        | 0 | 0  | C | 25 | C | NA | NA | Not In Use           |
| Main | V-Theater 1- Infant E    | Infants                | 2 | 8  | C | 12 | C | NA | NA | Free Play,Floor Play |
| Main | W-Theater 2- Afterschool | Six Year Olds and Over | 4 | 40 | C | 54 | C | NA | NA | Free Play            |

Total Capacity @35 sq. ft.: 368

Total Capacity @25 sq. ft.: 0

Total # Children this Date: 171

Total Capacity @35 sq. ft.: 368

Total Capacity @25 sq. ft.: 0

| Building | Playground           | Playground Occupancy | Playground Compliance |
|----------|----------------------|----------------------|-----------------------|
| Main     | A-Infants, 1's & 2's | 25                   | C                     |
| Main     | B-Outdoor Classroom  | 14                   | C                     |
| Main     | C-3's & Up           | 78                   | C                     |

#### Comments

The purpose of this visit was to conduct a POI Follow up and License Study Visit.

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).

Please refer to the website, <http://www.decgal.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

#### Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA [www.decalkoala.com](http://www.decalkoala.com) with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

#### **Important Quality Rated/CAPS Update:**

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

**Contact the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.al.ga.gov](mailto:qualityrated@dec.al.ga.gov) for more information. Free technical assistance is available!**



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**(Findings Report)**

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The following information is associated with a LS POI/ Follow-Up:

**Activities and Equipment**

**591-1-1-.03 Activities**

**Met**

**Comment**

Age-appropriate activities observed throughout the center.

**591-1-1-.12 Equipment & Toys(CR)**

**Met**

**Comment**

A variety of equipment and toys were observed throughout the center on this date.

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)**

**N/A**

**Comment**

Center does not provide swimming activities.

**Facility**

**591-1-1-.19 License Capacity(CR)**

**Met**

**Comment**

Licensed capacity observed to be routinely met by center on this date.

**591-1-1-.25 Physical Plant - Safe Environment(CR)**

**Met**

**Comment**

The Center appeared clean and well maintained on this date.

**591-1-1-.26 Playgrounds(CR)**

**Met**

**Comment**

Playground observed to be clean and in good repair on this date.

**Food Service**

**591-1-1-.15 Food Service & Nutrition**

**Met**

**Comment**

Center menu meets USDA guidelines.

**591-1-1-.18 Kitchen Operations****Met****Comment**

Kitchen appears clean and well organized on this date.

**Health and Hygiene****591-1-1-.10 Diapering Areas & Practices(CR)****Met****Comment**

Consultant discussed with staff stated proper knowledge of diapering procedures.

**591-1-1-.17 Hygiene(CR)****Met****Comment**

Proper hand washing observed throughout the center on this date.

**591-1-1-.20 Medications(CR)****Met****Comment**

Consultant reviewed documentation for medication dispensing observed completed on this date.

**Safety****591-1-1-.05 Animals****Met****Comment**

Center does not keep animals on premises.

**591-1-1-.11 Discipline(CR)****Met**

**Correction Deadline: 5/14/2025**

**Prior Visits: 05/14/2025**

**Corrected on 7/24/2025**

**.11(2) - Previous citation corrected on this date. Consultant observed staff to use appropriate techniques with the children on this date.**

**591-1-1-.13 Field Trips(CR)****Met****Comment**

Field trip documentation reviewed to be complete on this date.

**591-1-1-.36 Transportation(CR)****Met****Comment**

A current/completed inspection was observed for all vehicles used in transporting children this date.

**Comment**

Consultant reviewed complete documentation of transportation on this date.

**Comment**

The vehicle had an approved fire extinguisher and first aid kit on this date.

**Sleeping & Resting Equipment****591-1-1-.30 Safe Sleeping and Resting Requirements(CR)****Met****Comment**

Discussed SIDS and infant sleeping position.

**Comment**

Pleasant naptime environment observed.

**Staff Records**

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|                                                                             |            |
|-----------------------------------------------------------------------------|------------|
| <b>591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)</b> | <b>Met</b> |
|-----------------------------------------------------------------------------|------------|

**Comment**

Consultant reviewed Criminal record checks to be complete.

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|                                            |            |
|--------------------------------------------|------------|
| <b>591-1-1-.14 First Aid &amp; CPR(CR)</b> | <b>Met</b> |
|--------------------------------------------|------------|

**Comment**

Consultant reviewed evidence of 50% of center Staff certified in First Aid and CPR.

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|                              |            |
|------------------------------|------------|
| <b>591-1-1-.31 Staff(CR)</b> | <b>Met</b> |
|------------------------------|------------|

**Comment**

Discussed that all lead staff must enroll in an approved education program within 6 months of hire and complete degree within 18 months.

|                                 |
|---------------------------------|
| <b>Staffing and Supervision</b> |
|---------------------------------|

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|                                                          |            |
|----------------------------------------------------------|------------|
| <b>591-1-1-.32 Staff:Child Ratios and Group Size(CR)</b> | <b>Met</b> |
|----------------------------------------------------------|------------|

**Comment**

Center observed to maintain appropriate staff:child ratios.

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|                                    |            |
|------------------------------------|------------|
| <b>591-1-1-.32 Supervision(CR)</b> | <b>Met</b> |
|------------------------------------|------------|

**Comment**

Adequate supervision observed on this date.