



Bright from the Start Georgia Department of Early Care and Learning  
2 Martin Luther King Jr. Drive SE, 670 East Tower  
Atlanta, GA 30334  
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

### Cover Sheet

Date: 3/24/2022 VisitType: Licensing Study

Arrival: 4:15 PM

Departure: 5:50 PM

FR-27704

Evelyn, Regina M

575 PINEHURST DRIVE Stockbridge, GA 30281 Henry County  
(770) 474-8599 reginaevelyn@bellsouth.net

**Mailing Address**

575 PINEHURST DRIVE  
STOCKBRIDGE, GA 30281

**Regional Consultant**

April Brown

Phone: (770) 357-5101  
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Quality Rated: No

| <u>Compliance Zone Designation</u> |                  |               | <b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.<br><br><b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules.<br><b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules.<br><b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules. |
|------------------------------------|------------------|---------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 03/24/2022                         | Licensing Study  | Good Standing |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
| 07/08/2021                         | Monitoring Visit | Good Standing |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
| 01/22/2021                         | Licensing Study  | Good Standing |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
|                                    |                  |               |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |

**Ratios/License Capacity**

| Age Ranges                                                                                         | Children Present | Child For Pay | CAPS | Not for Pay | Provider Children |
|----------------------------------------------------------------------------------------------------|------------------|---------------|------|-------------|-------------------|
| Infant (0-11 mos)                                                                                  | 1                | 1             | 0    | 0           | 0                 |
| 1 & 2 Years                                                                                        | 0                | 0             | 0    | 0           | 0                 |
| 3 & 4 Years                                                                                        | 0                | 0             | 0    | 0           | 0                 |
| School Age(5+) Years                                                                               | 0                | 1             | 0    | 0           | 0                 |
| Total Under 13 Years                                                                               | 1                | 2             | 0    | 0           | 0                 |
| Total Under 18 Years                                                                               | 1                |               |      |             |                   |
| Children Present: 1 Total Children: 2<br>Caregivers/Helpers Present: 1 Total Caregivers/Helpers: 1 |                  |               |      |             |                   |

**Comments**

Plan of Improvement: Developed This Date 03/24/2022

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee



### Important Quality Rated/CAPS Update:

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

**Contact the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.state.ga.us](mailto:qualityrated@dec.state.ga.us) for more information. Free technical assistance is available!**

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

### Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA [www.decalkoala.com](http://www.decalkoala.com) with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Regina Evelyn, Program Official

Date

April Brown, Consultant

Date



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### Findings Report

**Date:** 3/24/2022 **VisitType:** Licensing Study

**Arrival:** 4:15 PM

**Departure:** 5:50 PM

**FR-27704**

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The following information is associated with a Licensing Study:

### Activities and Equipment

**290-2-3-.12 Equipment and Supplies(CR)**

**Met**

**Comment**

Equipment and furniture observed to be properly secured, as applicable.

**290-2-3-.19 Infant-Sleeping Safety Requirements(CR)**

**Not Met**

**Comment**

Discussed SIDS and infant sleeping position with the provider on this date.

**Finding**

290-2-3-.19(1)(a) requires that the Home shall provide either a safety approved crib or other equipment that is approved for infant sleep for each infant (any child under the age of twelve (12) months or any child who is under eighteen (18) months of age who is not walking), who cannot climb out of the crib or other approved equipment. Each crib shall be safety approved in compliance with Consumer Product Safety Commission (CPSC) and American Society of Testing and Materials International (ASTM) safety standards; any other equipment, such as, but not limited to, a portable crib, playpen, play yard or bassinet, shall be in compliance with current ASTM Standard Consumer Safety Specifications for Non-Full-Size Baby Cribs/Play Yards. It was determined that the provider did not have a safety approved crib or other equipment that was approved for infant sleep for an infant in care.

**POI (Plan of Improvement)**

The Home Provider will remove any noncompliant cribs and provide a safety approved crib or other equipment that is approved and in compliance with the CPSC and ASTM standards for infant sleep for each infant in care.

**Correction Deadline: 3/24/2022**

**290-2-3-.07 Swimming Pools & Water-related Activities(CR)**

**N/A**

**Comment**

Home does not provide swimming activities per the provider on this date.

## Children's Records

Records Reviewed: 1

Records with Missing/Incomplete Components: 0

Child # 1

Met

### 290-2-3-.08 Children's Records

Not Met

#### Comment

Records were observed to be complete and well organized on this date.

#### Finding

290-2-3-.08(2) requires the Home to maintain a file for each Child that includes evidence of age-appropriate immunizations or a signed affidavit against such immunizations; enrollment in the Home may not continue for more than 30 days without such evidence. It was determined based on a review of records the provider did not have a copy of immunization records or a signed affidavit against such immunizations for two enrolled children as required.

#### POI (Plan of Improvement)

The Home Provider will ensure that an immunization record/signed affidavit is on file for each enrolled Child.

Correction Deadline: 3/31/2022

Facility

### 290-2-3-.11 Physical Plant - Safe Environment(CR)

Met

#### Comment

Home observed to have completed emergency drills on this date. Consultant discussed with the provider to ensure the times are documented for tornado drills as well as identifying the year of the drills at the top of the page.

#### Comment

An operable and appropriately sized fire extinguisher was observed in the home on this date.

#### Comment

Operable smoke detector(s) were observed as required in the home on this date.

### 290-2-3-.13 Physical Plant-Structural/Mechanical(CR)

Technical Assistance

#### Technical Assistance

Please ensure the Home is free from all hazards in the home and in the children's bathroom as required.

Correction Deadline: 3/24/2022

### 290-2-3-.13 Playgrounds(CR)

Technical Assistance

#### Technical Assistance

Please ensure the outside play area is protected from traffic or other hazards by fencing or other barriers at least four feet in height and approved by the Department. Fencing material shall not present a hazard to children. Consultant discussed with the provider to ensure at least a four foot gate is placed on the deck as well and ensure the barrier remains in place at all times. There were no children present on the outside play area on this date.

Correction Deadline: 3/24/2022

Food Service

**Comment**

Consultant discussed new revision to restricted food rule which states: Foods that are associated with young children's choking incidents, such as, but not limited to, peanuts, hot dogs, raw carrots, popcorn, fish with bones, cheese cubes, grapes and any other food that is of similar shape and size of the trachea/windpipe shall not be served to the children less than four (4) years of age. Children older than four (4) years of age may be served these foods provided that the foods are cut in such a way as to minimize choking.

**Technical Assistance**

Please ensure the Home shall provide a menu listing all meals and snacks to be served during the current week. Substitutions shall be recorded on the posted menu. Menus shall be retained at the Home for six (6) months.

**Correction Deadline: 3/24/2022**

**Health and Hygiene****290-2-3-.11 Children's Health and Hygiene(CR)****Met****Comment**

Provider stated proper knowledge of hand washing and hygiene procedures on this date.

**290-2-3-.11 Diapering Areas & Practices(CR)****Met****Comment**

Provider stated proper knowledge of diapering procedures on this date.

**290-2-3-.11 Medications(CR)****N/A****Comment**

Per the provider no medication was currently dispensed at this time.

**Licensure****290-2-3-.04 Application Requirements(CR)****Met****Comment**

Application requirements reviewed with the Provider on this date.

**Policies and Procedures****290-2-3-.14 Required Reporting****Not Met****Finding**

290-2-3-.14(1) requires the Home to report or cause to be reported to the Department within twenty-four (24) hours or the next work day: any death of a Child while in the care of the Home; any serious illness or injury requiring hospitalization or professional medical attention other than first aid of a Child while in the care of the Home; any situation when a Child in care becomes missing, such as but not limited to, a Child who is left on a vehicle, a Child who leaves the Home, playground, or property, or a Child who is left behind on any trip; any fire; any structural disaster; any emergency situation that requires temporarily relocating children; and any time the Home's operating status changes (i.e., open to closed or temporarily closed and temporarily closed to open). It was determined that the provider did not report temporary closures of the home in the year of 2021 after the licensing study was conducted on January 22, 2021 as required.

**POI (Plan of Improvement)**

The Home Provider will ensure a timely report is made to the Department as the licensing rules require.

**Correction Deadline: 3/24/2022**

**Safety and Discipline**

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|                            |            |
|----------------------------|------------|
| <b>290-2-3-.11 Animals</b> | <b>N/A</b> |
|----------------------------|------------|

**Comment**

The Family Child Care Learning Home does not keep animals on premises at this time.

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|                                   |            |
|-----------------------------------|------------|
| <b>290-2-3-.11 Discipline(CR)</b> | <b>Met</b> |
|-----------------------------------|------------|

**Comment**

Age-appropriate discussion and redirection observed on this date.

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|                                  |            |
|----------------------------------|------------|
| <b>290-2-3-.11 First Aid Kit</b> | <b>Met</b> |
|----------------------------------|------------|

**Comment**

Please replace/add missing/expired item(s) in first aid kit(s).

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|                                       |            |
|---------------------------------------|------------|
| <b>290-2-3-.11 Transportation(CR)</b> | <b>N/A</b> |
|---------------------------------------|------------|

**Comment**

The provider does not provide routine transportation at this time.

|                      |
|----------------------|
| <b>Staff Records</b> |
|----------------------|

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|                                                                             |            |
|-----------------------------------------------------------------------------|------------|
| <b>290-2-3-.21 Criminal Records and Comprehensive Background Checks(CR)</b> | <b>Met</b> |
|-----------------------------------------------------------------------------|------------|

**Comment**

Consultant requested to view all Criminal Record checks for employees hired after last visit. Provider stated that there have been no new hires since the last visit which was completed on July 8, 2021.

**Comment**

Criminal records checks were observed to be complete on this date.

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|                                        |                |
|----------------------------------------|----------------|
| <b>290-2-3-.07 First Aid &amp; CPR</b> | <b>Not Met</b> |
|----------------------------------------|----------------|

**Finding**

290-2-3-.07(8) requires the Home to maintain for the Provider and any Provisional Employee or Employee with direct care responsibilities current evidence of successful completion of a biennial training program in cardiopulmonary resuscitation (CPR) and a triennial training program in first aid which have been offered by certified or licensed health care professionals or trainers and which dealt with emergency care for infants and children. Such training must be completed prior to initial licensure for the Provider and within 90 days from date of hire for Provisional Employees and Employees. The Provider, a Provisional Employee or Employee with current CPR and first aid training must always be on the Home's premises and on any field trip whenever any Child is present. It was determined the provider did not complete a biennial training program in cardiopulmonary resuscitation (CPR) and a triennial training program in first aid offered by a certified or licensed health care professional or trainer which dealt with emergency care for infants and children as required.

**POI (Plan of Improvement)**

The Home will obtain the required CPR and first aid training and will keep certificates, cards, or other proof of training on file. The Home will submit proof of training to the Department, if requested. The Home will ensure that there is always a Staff person on the Home's premises and on any field trip whenever any Child is present.

**Correction Deadline: 4/23/2022**

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|                                             |            |
|---------------------------------------------|------------|
| <b>290-2-3-.07 Staff Qualifications(CR)</b> | <b>Met</b> |
|---------------------------------------------|------------|

**Comment**

Staff observed to be compliant with applicable laws and regulations on this date.

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|                                   |            |
|-----------------------------------|------------|
| <b>290-2-3-.07 Staff Training</b> | <b>Met</b> |
|-----------------------------------|------------|

**Correction Deadline: 12/31/2021**

**Corrected on 3/24/2022**

**Correction of citation in that the provider completed 10 hours of annual training as required for 2021.**

## Staff:Child Ratios and Supervision

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### 290-2-3-.07 Staff:Child Ratios(CR)

Met

#### Comment

Appropriate ratios were observed on this date.

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### 290-2-3-.07 Supervision(CR)

Met

#### Comment

Adequate supervision observed on this date. Consultant discussed new revision to the supervision rule which states: Staff shall be attentive and participating with all children during mealtimes and shall be seated within an arm's length away from children thirty-six (36) months of age and younger.