



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 5/15/2025 **VisitType:** Licensing Study

Arrival: 10:30 AM **Departure:** 1:00 PM

CCLC-53357

Bright Minds Learning Academy LLC

3382 Highway 5 Ste B Douglasville, GA 30135 Douglas County
(770) 693-1864 brightmindslc20@yahoo.com

Regional Consultant

Alison Benson

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alison.benson@decal.ga.gov

Mailing Address

Same

Quality Rated: ★ ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
05/15/2025	Licensing Study	Good Standing	
01/21/2025	Complaint Closure	Good Standing	
07/10/2024	Complaint Investigation Follow Up	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	Room A	Infants and Two Year Olds	1	6	C	5	NC	NA	NA	Free Play
Main	Room B	Three Year Olds and Four Year Olds	1	8	C	21	C	NA	NA	Lunch
Main	Room C		0	0	C	7	C	NA	NA	
Main	Room D		0	0	C	5	C	NA	NA	
Main	Room E		0	0	C	6	C	NA	NA	
Total Capacity @35 sq. ft.:			44		Total Capacity @25 sq. ft.:		0			
Total # Children this Date: 14			Total Capacity @35 sq. ft.:		44		Total Capacity @25 sq. ft.:			
							0			

Building	Playground	Playground Occupancy	Playground Compliance
Main	Playground A	24	C

Enrolled Children						
Under 1 years	1 years	2 years	3 years	4 years	5 years (Prekonly)	5 years and older
2	1	4	6	3	0	15

Comments

The purpose of today's visit was to conduct a License Study Visit and to follow-up from the previous visit.

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).

Please refer to the website, <http://www.decgal.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA www.decalkoala.com with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Important Quality Rated/CAPS Update:

Child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the CAPS/ QR Provisional Status, allowing for scholarships while working toward an initial star rating. Provisional Status eligibility will be determined at the time of CAPS enrollment as part of the CAPS application process.

Contact the Quality Rated help desk at 855-800-7747 or qualityrated@decgal.ga.gov for more information. Free technical assistance is available!



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(Findings Report)

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The following information is associated with a Licensing Study:

Activities and Equipment

Records Reviewed: 4

Records with Missing/Incomplete Components: 1

Staff # 2

Not Met

Date of Hire: 10/05/2020

"Missing/Incomplete Components"

.36(3)(a-b)-2 hrs. Transportation Training missing

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

A variety of equipment and toys were observed throughout the center.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

N/A

Comment

The center does not provide swimming activities.

Children's Records

Records Reviewed: 4

Records with Missing/Incomplete Components: 1

Staff # 2

Not Met

Date of Hire: 10/05/2020

"Missing/Incomplete Components"

.36(3)(a-b)-2 hrs. Transportation Training missing

Records Reviewed: 5

Records with Missing/Incomplete Components: 3

Child # 3

Not Met

"Missing/Incomplete Components"

.08(1)(a)-Work Address Missing,.08(1)-Allergies and Disabilities

Child # 4

Not Met

"Missing/Incomplete Components"

Records Reviewed: 5**Records with Missing/Incomplete Components: 3**

.08(1)(a)-Work Address Missing,.08(1)-Allergies and Disabilities

Child # 5

Not Met

"Missing/Incomplete Components"

.08(1)(a)-Work Address Missing,.08(1)-Allergies and Disabilities

591-1-1-.08 Children's Records**Not Met****Finding**

591-1-1-.08(1) requires the Center Staff to maintain a file for each child while such child is in care and for one year after that child is no longer enrolled. In order for the file to be complete, the file shall contain the following: child's name, birth date, sex, address, living arrangement, name of school if applicable; names of both Parents, home and work addresses, and home and work telephone numbers; name(s) and addresses of the person(s) to whom the child may be released including address, telephone numbers, relationship to child and to Parent(s), and other identifying information; name(s) and telephone number(s) of person(s) to contact in emergencies when the Parent cannot be reached; name and telephone number of the child's primary source of health care; and a statement regarding known allergies, physical problems, mental health disorders, intellectual disabilities or developmental disabilities which limit the child's participation in the program. It was determined based on review of paperwork, 3 of 5 records did not have the work information for one or both parents and 3 of 5 records did not have allergy information for the child.

POI (Plan of Improvement)

Center staff will develop a plan that includes how to obtain all required information for currently enrolled children and how to ensure this is done for future enrollees as well. The plan will also include how and where to maintain files for the required amount of time. The plan will be implemented and followed.

Correction Deadline: 5/29/2025

Facility

Records Reviewed: 4**Records with Missing/Incomplete Components: 1**

Staff # 2

Not Met

Date of Hire: 10/05/2020

"Missing/Incomplete Components"

.36(3)(a-b)-2 hrs. Transportation Training missing

591-1-1-.19 License Capacity(CR)**Not Met****Finding**

591-1-1-.19(1) requires a Center to provide 35 square feet of usable space per child, which will determine the Center's License capacity. It was determined based on observation that Classroom A had 7 children. The licensing capacity for Classroom A is 7, but limited to five children per center's request.

POI (Plan of Improvement)

The Center will either limit the number of children in this space to the licensed capacity or submit an amendment to increase the capacity size.

Correction Deadline: 5/29/2025

Recited on 5/15/2025

591-1-1-.25 Physical Plant - Safe Environment(CR)**Technical Assistance****Comment**

Please be mindful to keep items that pose a hazard inaccessible to children.

Technical Assistance

591-1-1-.25(3) - The consultant discussed that the front door of the building needs to be repaired with the director on this date.

Correction Deadline: 5/15/2025

591-1-1-.26 Playgrounds(CR)**Met****Comment**

Discussed maintenance of resilient surface. Please fluff and redistribute.

Health and Hygiene**Records Reviewed: 4****Records with Missing/Incomplete Components: 1**

Staff # 2

Not Met

Date of Hire: 10/05/2020

"Missing/Incomplete Components"

.36(3)(a-b)-2 hrs. Transportation Training missing

591-1-1-.10 Diapering Areas & Practices(CR)**Met****Comment**

Staff stated proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR)**Met****Comment**

Staff stated proper hand washing procedures.

591-1-1-.20 Medications(CR)**N/A****Comment**

No medication is being dispensed at this time.

Policies and Procedures**Records Reviewed: 4****Records with Missing/Incomplete Components: 1**

Staff # 2

Not Met

Date of Hire: 10/05/2020

"Missing/Incomplete Components"

.36(3)(a-b)-2 hrs. Transportation Training missing

591-1-1-.21 Operational Policies & Procedures**Met****Comment**

Program observed complete emergency drills.

Safety**Records Reviewed: 4****Records with Missing/Incomplete Components: 1**

Staff # 2

Not Met

Date of Hire: 10/05/2020

"Missing/Incomplete Components"

.36(3)(a-b)-2 hrs. Transportation Training missing

591-1-1-.11 Discipline(CR)**Met****Comment**

Age-appropriate discussion and/or redirection observed.

591-1-1-.36 Transportation(CR)**Not Met****Correction Deadline: 5/21/2024**

Corrected on 5/15/2025

.36(4)(a) - An annual inspection was observed for vehicle CPM4158 with the date of July 12, 2024.

Finding

591-1-1-.36(7)(c)2. requires that the driver or other designated person shall immediately document in writing, with a check or other mark/symbol to account for each child listed on the passenger transportation checklist each time a child enters and exits the vehicle. The driver or other designated staff person shall document in writing with a different mark/symbol to account for each child listed on the passenger transportation checklist who was not present on the vehicle for any reason. An explanation shall be documented in writing whenever a child is transported to a field trip site but is not present on the return trip to the Center. It was determined based on review of files, children were not checked on or off for May 8, 2025 from Chapel Hill Elementary School.

POI (Plan of Improvement)

The driver/other designated person will immediately document in writing with a check/mark/symbol each time a child gets on and off the vehicle.

Correction Deadline: 5/29/2025

Sleeping & Resting Equipment

Records Reviewed: 4

Records with Missing/Incomplete Components: 1

Staff # 2

Not Met

Date of Hire: 10/05/2020

"Missing/Incomplete Components"

.36(3)(a-b)-2 hrs. Transportation Training missing

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)

Met

Comment

Pleasant naptime environment observed.

Staff Records

Records Reviewed: 4

Records with Missing/Incomplete Components: 1

Staff # 2

Not Met

Date of Hire: 10/05/2020

"Missing/Incomplete Components"

.36(3)(a-b)-2 hrs. Transportation Training missing

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)

Met

Comment

Criminal record checks were observed to be complete.

591-1-1-.14 First Aid & CPR

Met

Comment

Evidence observed of 50% of center staff certified in First Aid and CPR.

Comment

Please replace/add missing/expired item(s) in first aid kit(s).

591-1-1-.33 Staff Training

Met

Correction Deadline: 7/17/2024

Corrected on 5/15/2025

.33(4) - This training has been completed.

Correction Deadline: 6/15/2024

Corrected on 5/15/2025
.33(5) - This has been corrected.

591-1-1-.31 Staff(CR)

Met

Comment

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

Records Reviewed: 4

Records with Missing/Incomplete Components: 1

Staff # 2

Not Met

Date of Hire: 10/05/2020

"Missing/Incomplete Components"

.36(3)(a-b)-2 hrs. Transportation Training missing

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Correction Deadline: 5/29/2025

Corrected on 5/15/2025

.32(1) - Ratios were observed to be correct on this date.

591-1-1-.32 Supervision(CR)

Met

Comment

A supervision plan was created on this date for when someone is at the front door.