



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 4/1/2024 VisitType: Licensing Study Arrival: 9:15 AM Departure: 12:30 PM

CCLC-2211

Towne Square Academy

480 Racetrack Rd. McDonough, GA 30252 Henry County
(770) 914-0093 townesquare2020@att.net

Regional Consultant

Brandi Mangino

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Joint with: Stephanie Ellis

Mailing Address
Same

Quality Rated: ★ ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
04/01/2024	Licensing Study	Good Standing	
10/25/2023	Monitoring Visit	Good Standing	
03/29/2023	Monitoring Visit	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A/1	Infants and One Year Olds	1	4	C	13	C	NA	NA	Floor Play
Main	B/2		0	0	C	14	C	NA	NA	
Main	C/3	One Year Olds and Two Year Olds	2	9	C	16	C	NA	NA	Free Play
Main	D/4	Six Year Olds and Over	1	20	C	21	C	29	C	Free Play
Main	E/5	Four Year Olds	1	9	C	20	C	NA	NA	Free Play
Main	F/6		0	0	C	22	C	NA	NA	
Main	G/7		0	0	C	14	C	NA	NA	
Main	H/8		0	0	C	16	C	NA	NA	
Main	I/9	Two Year Olds and Three Year Olds	2	13	C	19	C	NA	NA	Centers
Main	J/10	Three Year Olds	1	12	C	17	C	NA	NA	Centers
Main	K/School Age		0	0	C	20	C	28	C	
Total Capacity @35 sq. ft.: 192					Total Capacity @25 sq. ft.: 192					
Total # Children this Date: 67					Total Capacity @25 sq. ft.: 192					

Building	Playground	Playground Occupancy	Playground Compliance
Main	Infant/Toddler Playground	13	C
Main	Left back playground	59	C

Main	Rear Left Playground	17	C
Main	Rear Playground	59	C

Comments

Plan of Improvement developed on this date.

Plan of Improvement: Developed This Date 04/01/2024

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.al.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA www.decalkoala.com with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important Quality Rated/CAPS Update:

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

Contact the Quality Rated help desk at 855-800-7747 or qualityrated@dec.al.ga.gov for more information. Free technical assistance is available!

Lynette Dorsey, Program Official	Date
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Stephanie Ellis, Special Investigations Unit Specialist	Date
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Brandi Mangino, Regional Consultant	Date
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(Findings Report)

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.03 Activities

Met

Correction Deadline: 10/25/2023

Corrected on 4/1/2024

.03(9) - Citation observed to be corrected.

591-1-1-.12 Equipment & Toys(CR)

Technical Assistance

Technical Assistance

Consultant discussed wooden shelves in Room C needed to be secured so a tipping hazard would not be present.

Correction Deadline: 4/1/2024

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities.

Facility

591-1-1-.06 Bathrooms

Not Met

Finding

591-1-1-.06(7) requires Center Staff to ensure bathrooms are cleaned daily with a disinfectant. It was determined based on observation that the restrooms for Room 86/School-Age (F/K), Room 8 (H) and Room 10 (J) was observed to be in need of being cleaned as items were in the floor and dried urine on the bottom of the toilets.

POI (Plan of Improvement)

The Center will develop and implement a plan to ensure that bathrooms are cleaned and disinfected daily and that this is monitored daily.

Correction Deadline: 4/1/2024

Recited on 4/1/2024

591-1-1-.19 License Capacity(CR)

Met

Correction Deadline: 10/25/2023

Corrected on 4/1/2024

.19(1) - Citation corrected.

591-1-1-.25 Physical Plant - Safe Environment(CR)

Technical Assistance

Technical Assistance

Consultant discussed that fans should not be on the shelves as they are within reach of the children. The fans were not in use at the time of the visits.

Correction Deadline: 5/1/2024

Technical Assistance

Consultant discussed the paint was coming off the wall in Room D below the window and in need of repair. In addition, gray rubber around the floor was coming off.

Correction Deadline: 5/1/2024

Technical Assistance

Please ensure that all electrical outlets have proper covers.

Correction Deadline: 5/1/2024

Correction Deadline: 10/25/2023

Corrected on 4/1/2024

.25(13) - Citation corrected.

591-1-1-.26 Playgrounds(CR)

Not Met

Comment

Discussed maintenance of resilient surface. Please fluff and redistribute.

Technical Assistance

Consultant discussed that the wooden platforms were not flush and posed a tripping hazard. In addition, the ramp on the left side playground equipment was not flush at the top posing a tripping hazard.

Correction Deadline: 4/1/2024

Technical Assistance

Consultant discussed the pinch table on the Right Side playground was chipping wood on seat and was in need of repair.

Correction Deadline: 4/1/2024

Finding

591-1-1-.26(4) requires that playgrounds be protected from traffic or other hazards by a (4) four foot high fence or other barrier approved by this Department. Fencing material shall not present a hazard to children and shall be maintained so as to prevent children from leaving the playground area by any means other than through an approved access route. Fence gates shall be kept closed except when persons are entering or exiting the area. It was determined based on observation that metal fencing throughout in areas measured two and half feet to three and a half feet. It was further determined, that in the back left corner of the Rear Playground a gap approximately six inches was present posing an entrapment hazard. In addition, the gate on the Left Side playground had a gap approximately four inches that posed an entrapment hazard.

POI (Plan of Improvement)

The Center will routinely check the fence to determine if it is in good repair and remains at least 4 feet high, and will repair any hazards. The Center will train Staff to identify and report any fence hazards and to keep the fence gates closed when not in use.

Correction Deadline: 4/1/2024

Food Service

591-1-1-.15 Food Service & Nutrition**Technical Assistance****Comment**

Please ensure that bottles are covered and fully labeled with child's full name.

Technical Assistance

Please ensure that infant feeding plans are fully filled out as one was observe to have no initials for the introduction to solid foods.

Correction Deadline: 4/1/2024

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)**Met****Comment**

Proper diapering procedures observed.

591-1-1-.17 Hygiene(CR)**Technical Assistance****Comment**

Staff were observed to remind children to wash hands.

Technical Assistance

Consultant discussed Classroom D needed handsoap.

Correction Deadline: 4/1/2024

591-1-1-.20 Medications(CR)**Not Evaluated****Comment**

The Provider currently does not dispense/administer medication.

Safety

591-1-1-.05 Animals**Not Evaluated****Comment**

Center does not keep animals on premises.

591-1-1-.11 Discipline(CR)**Met****Comment**

Age-appropriate discussion and/or redirection observed.

591-1-1-.13 Field Trips(CR)**Not Evaluated****Comment**

Center does not participate in field trips at this time.

591-1-1-.36 Transportation(CR)**Not Met****Technical Assistance**

Consultant discussed van floors need to be cleaned.

Correction Deadline: 4/6/2024**Technical Assistance**

Please ensure that tag numbers are listed on transportation loads.

Correction Deadline: 4/6/2024

Finding

591-1-1-.36(7)(b) requires that an emergency medical information record be maintained in the vehicle for each child being transported. The emergency medical information record for each child shall include a listing of the child's full name, date of birth, allergies, special medical needs and conditions, current prescribed medications that the child is required to take on a daily basis for a chronic condition, the name and telephone number of the child's doctor, the local medical facility that the Center uses in the area where the Center is located and the telephone numbers where the Parents can be reached. It was determined based on a review of records that the following information was missing from viewed emergency medical forms:

- six of 33 did not have a work number/home phone numbers listed for the parents
- two of 33 did not have a signature of the parent
- one of 33 did not have the physician number

POI (Plan of Improvement)

The Center will obtain a complete emergency medical information record for each child that is transported and maintain a copy on the vehicle.

Correction Deadline: 4/1/2024

Recited on 4/1/2024

Finding

591-1-1-.36(7)(c)2. requires that the driver or other designated person shall immediately document in writing, with a check or other mark/symbol to account for each child listed on the passenger transportation checklist each time a child enters and exits the vehicle. The driver or other designated staff person shall document in writing with a different mark/symbol to account for each child listed on the passenger transportation checklist who was not present on the vehicle for any reason. An explanation shall be documented in writing whenever a child is transported to a field trip site but is not present on the return trip to the Center. It was determined based on a review of records that on March 25, 2024 and March 26, 2024 one child was not marked as load/unloaded during afternoon transportation from Tussahaw Elementary. It was further determined that on March 29, 2024 that 13 enrolled child were not marked as loaded/unloaded or absent during afternoon transportation from Tussahaw Elementary.. In addition, on March 29, 2024 two children were not marked as loaded/unloaded or absent during afternoon transportation from Rock Springs Elementary.

POI (Plan of Improvement)

The driver/other designated person will immediately document in writing with a check/mark/symbol each time a child gets on and off the vehicle.

Correction Deadline: 4/2/2024

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)

Technical Assistance

Comment

Discussed SIDS and infant sleeping position.

Comment

The correct number of mats, sheets and blankets were observed on this date. Cleaning and disinfecting of mats was discussed with the director on this date.

Technical Assistance

Consultant discussed that mats should be free of any exposed foam or fraying. Please note that tape is no longer allowed to be used as a correction.

Correction Deadline: 4/11/2024

Staff Records

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)

Met

Comment

Criminal record checks were observed to be complete.

591-1-1-.14 First Aid & CPR **Met**

Comment

Please replace/add missing/expired item(s) in first aid kit(s).

591-1-1-.31 Staff(CR) **Met**

Comment

Discussed that all lead staff must enroll in an approved education program within 6 months of hire and complete degree within 18 months.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR) **Met**

Comment

Discussed combining children of mixed ages.

591-1-1-.32 Supervision(CR) **Met**

Comment

Adequate supervision observed on this date.

Correction Deadline: 10/25/2023

Corrected on 4/1/2024

.32(7) - Citation observed to be corrected.