



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Cover Sheet

Date: 1/26/2022 **VisitType:** Monitoring Visit **Arrival:** 3:30 PM **Departure:** 4:30 PM

CCLC-49079

Kids R Kids #12GA

5000 Oakbrook Parkway Norcross, GA 30093 Gwinnett County
 (770) 279-8500 info@kidsrkidsoakbrook.com

Regional Consultant

Leena Mitchell

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Mailing Address

Same

Quality Rated: ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
01/26/2022	Monitoring Visit	Good Standing	
12/03/2021	Complaint Investigation by Phone	Good Standing	
08/02/2021	Licensing Study	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	1R	One Year Olds and Two Year Olds	3	8	C	23	C	NA	NA	Centers
Main	2L		0	0	C	25	C	NA	NA	Not In Use
Main	2R	Three Year Olds	2	10	C	22	C	NA	NA	Outside
Main	3R		0	0	C	23	C	NA	NA	Not In Use
Main	Cafe	Five Year Olds and Six Year Olds and Over	1	14	C	26	C	36	C	Homework
Main	Pre-K 1 & 2		0	0	C	49	C	69	C	Not In Use
Main	Pre-K 3		0	0	C	24	C	NA	NA	Not In Use
Main	Pre-K 4		0	0	C	19	C	NA	NA	Not In Use
Main	Room 1L	Infants and One Year Olds	2	6	C	26	C	NA	NA	Floor Play
Total Capacity @35 sq. ft.: 237			Total Capacity @25 sq. ft.: 469							
Total # Children this Date: 38			Total Capacity @35 sq. ft.: 439			Total Capacity @25 sq. ft.: 469				

Building	Playground	Playground Occupancy	Playground Compliance
Main	A	109	C
Main	B	65	C
Main	C	28	C

Comments

Background checks were all reviewed on January 24, 2022. A virtual inspection was conducted on January 26, 2022 with the director. An in-person visit was not conducted due to the COVID-19 pandemic.

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee



Important New Deadlines:

Due to the ongoing COVID restrictions, the deadline to become Quality Rated for programs who want to continue to receive Childcare and Parent Services (CAPS), has been extended to at least December 31, 2021.

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.state.ga.us.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Karen Hawthorne, Program Official

Date

Leena Mitchell, Consultant

Date



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Findings Report

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The following information is associated with a Monitoring Visit:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

A virtual walk through was conducted on this date due to the COVID-19 pandemic. Upon the virtual walk through, a variety of equipment was observed to be clean, properly secured, and in good repair.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities.

Facility

591-1-1-.19 License Capacity(CR)

Met

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)

Met

Comment

A virtual walk through was conducted on this date due to the COVID-19 pandemic. The center appeared to be clean, well maintained, and safe from hazardous condition upon virtual walk through.

591-1-1-.26 Playgrounds(CR)

Met

Comment

Playground observed to be clean and in good repair. Please ensure to monitor the playground areas for the following hazards:

- Normal wear and tear of playground equipment and toys.
- Potential entrapment hazards in the fence surrounding the playground area.
- Biting and/or stinging insects (i.e. ants, bees, etc.)
- Loose and/or weak tree branches surrounding the playground area.
- Standing water in and around playground equipment after inclement weather.
- Fluff and redistribute resilient surface as needed.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)

Met

Comment

Staff stated proper knowledge of diapering procedures. Hand washing and sanitizing requirements for diapering were discussed with the Director on this date.

591-1-1-.17 Hygiene(CR)

Met

Comment

Staff stated proper knowledge of hand washing and hygiene procedures for staff and children during virtual visit.

591-1-1-.20 Medications(CR)

Met

Comment

Discussed proper medication documentation and procedures.

Policies and Procedures

591-1-1-.21 Operational Policies & Procedures

Met

Correction Deadline: 8/7/2021

Corrected on 1/26/2022

.21(3) - The consultant observed the previous citation to be corrected in that the consultant observed current emergency drills form.

591-1-1-.22 Parental Access

Met

Correction Deadline: 12/22/2021

Corrected on 1/26/2022

.22 - The consultant observed the previous citation to be corrected in that the consultant observed that parents are allowed in the building.

Safety

591-1-1-.11 Discipline(CR)

Met

Comment

A virtual visit was conducted due to the COVID-19 pandemic. Discipline was not directly observed during the virtual walk through. Regulations regarding proper discipline were discussed with the Director on this date.

591-1-1-.36 Transportation(CR)

Not Met

Comment

Paperwork, checklist, permission forms, annual inspection form and proper check of the vehicle after transportation were discussed with the director.

Comment

The consultant observed the following vehicles to have a current vehicle inspection report on file:

- Vehicle Tag # - DWF 933 - Expires October 19, 2022.
- Vehicle Tag # - DWF 934 - Expires October 19, 2022.

Comment

The vehicle had an approved fire extinguisher and first aid kit on this date.

Finding

591-1-1-.36(3)(a-b) requires any Center that provides any type of transportation to obtain two (2) hours of state-approved or state-accepted transportation training, biannually, for the Director and for each person responsible for or who participates in the transportation of children. The training shall include, but is not limited to, a review of the transportation rules, a review of approved transportation forms and procedures, and instruction on the usage and completion of the forms and procedures. This training may be counted as part of the annual training requirements for Staff. It was determined based on review of records that staff member #10 conduct the bus run prior to completing the two hour transportation training as required. The staff member drove the bus the week of January 17, 2022 and completed the two hour transportation training on January 25, 2022.

POI (Plan of Improvement)

The Center will ensure that the Director, Center Staff, and any person responsible for the transportation of children has completed the required transportation training.

Correction Deadline: 1/25/2022

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)	Met
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Comment

Discussed SIDS and infant sleeping position.

Comment

The correct number of mats, sheets and blankets were observed on this date. Cleaning and disinfecting of mats was discussed with the director on this date.

Staff Records

Records Reviewed: 19	Records with Missing/Incomplete Components: 4
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Staff # 1

Met

Date of Hire: 09/01/2019

Staff # 2

Met

Date of Hire: 10/04/2021

Staff # 3

Met

Date of Hire: 05/24/2019

Staff # 4

Not Met

Date of Hire: 02/02/2012

"Missing/Incomplete Components"

.14(2)-CPR missing,.14(2)-First Aid Missing

Staff # 5

Met

Date of Hire: 09/20/1999

Staff # 6

Not Met

Date of Hire: 07/01/2021

"Missing/Incomplete Components"

.14(2)-CPR missing

Staff # 7

Not Met

Records Reviewed: 19**Records with Missing/Incomplete Components: 4**

Date of Hire: 06/01/2020

"Missing/Incomplete Components"

.14(2)-CPR missing

Staff # 8

Met

Staff # 9

Not Met

"Missing/Incomplete Components"

.14(2)-CPR missing,.14(2)-First Aid Missing

Staff # 10

Met

Date of Hire: 03/28/2018

Staff # 11

Met

Date of Hire: 02/24/2021

Staff # 12

Met

Staff # 13

Met

Date of Hire: 01/18/2022

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 14

Met

Date of Hire: 01/18/2022

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 15

Met

Date of Hire: 05/29/2018

Staff # 16

Met

Date of Hire: 08/06/2021

Staff # 17

Met

Date of Hire: 12/02/2021

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 18

Met

Date of Hire: 03/24/2021

Staff # 19

Met

Date of Hire: 08/30/2021

Staff Credentials Reviewed: 8

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)**Met**

Comment

The director provided eight files for staff members hired since the previous visit conducted on August 2, 2021. The consultant observed eight of eight newly hired staff members to have evidence of a satisfactory criminal record check letter on file.

591-1-1-.14 First Aid & CPR**Not Met****Correction Deadline: 9/1/2021****Corrected on 1/26/2022**

.14(1) - The consultant observed the previous citation to be corrected in that the consultant observed 70% of staff to current CPR and first aid training.

Finding

591-1-1-.14(1)(a) requires, in a Center that provides transportation, that either the driver or another Staff person present on the vehicle have current evidence of successful completion of a biennial training program in cardiopulmonary resuscitation (CPR) and a triennial training program in first aid offered by certified or licensed health care professionals or trainers and which dealt with the provision of emergency care to infants and children. It was determined based on review of records that staff member #10 drove the vehicle the week of January 17-26, 2022 and did not have evidence of CPR and first aid training. No other staff member was listed on the vehicle.

POI (Plan of Improvement)

The Center will verify proof of CPR/1st aid training and schedule Staff so that there is always a staff person on the vehicle with this training.

Correction Deadline: 1/29/2022

591-1-1-.31 Staff(CR)**Met****Comment**

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)**Met****Comment**

Center observed to maintain appropriate staff:child ratios.

Correction Deadline: 12/3/2021**Corrected on 1/26/2022**

.32(4) - The consultant observed the previous citation to be corrected in that the consultant observed children under three to be housed in separate physical areas from older children.

591-1-1-.32 Supervision(CR)**Met****Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. Proper supervision of children, including being prompt to children's needs, was discussed with the Director on this date.