



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Cover Sheet

Date: 9/22/2022 **VisitType:** Monitoring Visit

Arrival: 10:00 AM

Departure: 2:00 PM

CCLC-49079

Kids R Kids #12GA

5000 Oakbrook Parkway Norcross, GA 30093 Gwinnett County
 (770) 279-8500 info@kidsrkidsoakbrook.com

Regional Consultant

Leena Mitchell

Phone: (706) 433-7111

Fax: (706) 310-6944

leena.mitchell@decal.ga.gov

Mailing Address

Same

Quality Rated: ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
09/22/2022	Monitoring Visit	Good Standing	
04/14/2022	Complaint Closure	Good Standing	
04/05/2022	Complaint Investigation Follow Up	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	1R	Two Year Olds	2	10	C	23	C	NA	NA	Circle Time
Main	2L	One Year Olds	1	5	C	25	C	NA	NA	Circle Time
Main	2R	Three Year Olds	1	9	C	22	C	NA	NA	Circle Time
Main	3R		0	0	C	23	C	NA	NA	Not In Use
Main	Cafe		0	0	C	26	C	36	C	Not In Use
Main	Pre-K 1 & 2	PreK	4	34	C	49	C	69	C	Outside
Main	Pre-K 3	PreK	2	15	C	24	C	NA	NA	Circle Time
Main	Pre-K 4	PreK	2	18	C	19	C	NA	NA	Outside
Main	Room IL	Infants	1	4	C	26	C	NA	NA	Floor Play
Total Capacity @35 sq. ft.:			237		Total Capacity @25 sq. ft.: 267					
Total # Children this Date: 95			Total Capacity @35 sq. ft.: 237		Total Capacity @25 sq. ft.: 267					

Building	Playground	Playground Occupancy	Playground Compliance
Main	A	109	C
Main	B	65	C
Main	C	28	C

Comments

The purpose of today's visit was to conduct a monitoring visit and follow up on previous citations.

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/RuleAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee



Important Quality Rated/CAPS Update:

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

Contact the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us for more information. Free technical assistance is available!

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA www.decalkoala.com with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.'

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Karen Hawthorne, Program Official

Date

Leena Mitchell, Consultant

Date



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Findings Report

Date: 9/22/2022 **VisitType:** Monitoring Visit **Arrival:** 10:00 AM **Departure:** 2:00 PM

CCLC-49079

Kids R Kids #12GA

5000 Oakbrook Parkway Norcross, GA 30093 Gwinnett County
(770) 279-8500 info@kidsrkidsoakbrook.com

Mailing Address
Same

Regional Consultant

Leena Mitchell

Phone: (706) 433-7111

Fax: (706) 310-6944

leena.mitchell@decal.ga.gov

The following information is associated with a Monitoring Visit:

Activities and Equipment

591-1-1.12 Equipment & Toys(CR)

Technical Assistance

Technical Assistance

591-1-1.12 - Please ensure all computer monitors are properly secured.

Comment

A variety of equipment and toys were observed throughout the center.

591-1-1.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities.

Facility

591-1-1.19 License Capacity(CR)

Met

Comment

Licensed capacity observed to be routinely met by center.

591-1-1.25 Physical Plant - Safe Environment(CR)

Not Met

Finding

591-1-1.25(13) requires that potentially hazardous equipment, materials and supplies be stored in a locked area inaccessible to children. It was determined based on observation that the following potentially hazardous equipment, materials or supplies were accessible to the children in care:

- A teacher's backpack and purse was observed on the ground of an unlocked closet and two pairs of adult scissors were accessible to children in classroom Pre-K 1 on left.
- A teacher's purse was observed on a low shelf in an unlocked cabinet and two can's of lysol, four containers of clorox wipes and hand sanitizer which is marked to be kept "out of the reach of children" was observed to be accessible to children in Pre-K 2 on right.

POI (Plan of Improvement)

The Center will identify all hazardous items and keep them in a locked area inaccessible to children. The Center will inform all Staff about hazardous items and the safe storage of those items.

591-1-1-.26 Playgrounds(CR) **Met**

Comment

Playground observed to be clean and in good repair. Please ensure to monitor the playground areas for the following hazards:

- Normal wear and tear of playground equipment and toys.
- Potential entrapment hazards in the fence surrounding the playground area.
- Biting and/or stinging insects (i.e. ants, bees, etc.).
- Loose and/or weak tree branches surrounding the playground area.
- Standing water in and around playground equipment after inclement weather.
- Fall zones and resilient surface.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR) **Met**

Comment

Discussed labeling of "diapering only" areas and staff work stations.

Comment

Proper diapering procedures observed.

591-1-1-.17 Hygiene(CR) **Met**

Comment

Please ensure lids remain on trash containing organic waste.

Comment

Proper hand washing observed throughout the center.

591-1-1-.20 Medications(CR) **Met**

Comment

The Provider currently does not dispense/administer medication.

Policies and Procedures

591-1-1-.22 Parental Access **Met**

Correction Deadline: 4/21/2022

Corrected on 9/22/2022

.22 - The consultant observed the previous citation to be corrected in that the consultant observed custodial parents allowed access to all child care areas on this date.

Safety

591-1-1-.11 Discipline(CR) **Met**

Comment

Staff were observed to maintain a positive learning environment on this date.

591-1-1-.13 Field Trips(CR) **Met**

Correction Deadline: 4/20/2022

Corrected on 9/22/2022

.13(7) - The consultant observed the previous citation to be corrected in that the consultant observed evidence that child were name tags and center's contact information on their person during off site field trips.

Comment

Paperwork, checklist, permission forms, annual inspection form and proper check of the vehicle after transportation were discussed with the director.

Comment

The consultant observed the following vehicles to have a current vehicle inspection report on file:

- Vehicle Tag # - DWF 934 - Expires September 5, 2023.
- Vehicle Tag # - DWF 932 - Expires September 15, 2023.

Finding

591-1-1-.36(3)(a-b) requires any Center that provides any type of transportation to obtain two (2) hours of state-approved or state-accepted transportation training, biannually, for the Director and for each person responsible for or who participates in the transportation of children. The training shall include, but is not limited to, a review of the transportation rules, a review of approved transportation forms and procedures, and instruction on the usage and completion of the forms and procedures. This training may be counted as part of the annual training requirements for Staff. It was determined based on review of records that staff members #14, #18 and #19 did not have evidence of completing transportation training prior to participating in transportation.

POI (Plan of Improvement)

The Center will ensure that the Director, Center Staff, and any person responsible for the transportation of children has completed the required transportation training.

Correction Deadline: 10/2/2022

Sleeping & Resting Equipment**Comment**

Discussed SIDS and infant sleeping position.

Comment

The correct number of mats, sheets and blankets were observed on this date. Cleaning and disinfecting of mats was discussed with the director on this date.

Staff Records

Records Reviewed: 21

Records with Missing/Incomplete Components: 3

Staff # 1	Met
Date of Hire: 09/01/2019	
Staff # 2	Met
Date of Hire: 10/04/2021	
Staff # 3	Met
Date of Hire: 05/24/2019	
Staff # 4	Met
Date of Hire: 02/02/2012	
Staff # 5	Met
Date of Hire: 09/20/1999	
Staff # 6	Met

Records Reviewed: 21**Records with Missing/Incomplete Components: 3**

Date of Hire: 09/12/2022

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 7

Met

Date of Hire: 09/14/2022

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 8

Met

Date of Hire: 07/20/2021

Staff # 9

Met

Staff # 10

Met

Date of Hire: 10/17/2019

Staff # 11

Met

Date of Hire: 04/02/2018

Staff # 12

Met

Date of Hire: 09/20/2022

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 13

Met

Staff # 14

Not Met

Date of Hire: 03/14/2022

"Missing/Incomplete Components"

.33(3)-Health & Safety Certificate,.36(3)(a-b)-2 hrs. Transportation Training missing

Staff # 15

Met

Date of Hire: 08/02/2022

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 16

Met

Date of Hire: 09/15/2022

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 17

Met

Date of Hire: 01/18/2022

Staff # 18

Not Met

Date of Hire: 07/31/2022

Reminder - Health & Safety training is required within 90 calendar days of hired"Missing/Incomplete Components"

.36(3)(a-b)-2 hrs. Transportation Training missing

Staff # 19

Not Met

Date of Hire: 09/08/2022

Reminder - Health & Safety training is required within 90 calendar days of hired

Records Reviewed: 21**Records with Missing/Incomplete Components: 3**"Missing/Incomplete Components"

.36(3)(a-b)-2 hrs. Transportation Training missing

Staff # 20

Met

Staff # 21

Met

Date of Hire: 08/30/2021

Staff Credentials Reviewed: 6**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)****Met****Comment**

The director provided seven files for staff members hired since the previous visit conducted on January 26, 2022. The consultant observed seven of seven newly hired staff members to have evidence of a satisfactory criminal record check letter on file.

591-1-1-.14 First Aid & CPR**Met****Comment**

Please replace/add missing/expired item(s) in first aid kit(s).

591-1-1-.31 Staff(CR)**Met****Comment**

Discussed that all lead staff must enroll in an approved education program within 6 months of hire and complete degree within 18 months.

Comment

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision**591-1-1-.32 Staff:Child Ratios and Group Size(CR)****Met****Comment**

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)**Technical Assistance****Technical Assistance**

591-1-1-.32 - Please ensure that staff members are attentive and participating with all children during mealtimes and shall be seated within an arms length away from children 36-months of age and younger.