



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 3/14/2022 **VisitType:** Complaint Investigation & Licensing Study **Arrival:** 12:00 PM **Departure:** 1:00 PM

CCLC-14497

Dunwoody Christian Academy

5067 Chamblee Dunwoody Road Atlanta, GA 30338 DeKalb County
 (770) 335-3050 maggie@dunwoodyca.com

Regional Consultant

Roslyn Williams

Phone: (770) 357-7020

Fax: (770) 357-7019

roslyn.williams@dec.al.ga.gov

Mailing Address
 Same

Quality Rated: No

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
03/14/2022	Complaint Investigation & Licensing Study	Good Standing	
03/14/2022	Complaint Closure	Good Standing	
10/08/2021	Complaint Closure	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A - Rm 330	Infants	2	6	C	16	C	NA	NA	Nap
Main	B- Rm 335		0	0	C	20	C	NA	NA	Not In Use
Main	C- Rm 337	Three Year Olds	1	13	C	20	C	NA	NA	Nap
Main	D- Rm 339	Two Year Olds	2	9	C	15	C	NA	NA	Nap
Main	E - Rm 344	One Year Olds	2	8	C	15	C	NA	NA	Nap
Main	F - Rm 346	Two Year Olds	2	14	C	15	C	NA	NA	Nap
Main	G - Rm 348	Two Year Olds	2	10	C	16	C	NA	NA	Nap
Main	H - Rm 416		0	0	C	10	C	NA	NA	Not In Use
Main	J - Rm 420		0	0	C	10	C	NA	NA	Not In Use
Main	L - Rm 401	Four Year Olds	1	5	C	11	C	NA	NA	Nap
Main	M - Rm 403	Four Year Olds	1	8	C	10	C	NA	NA	Nap
Main	P - Rm 417		0	0	C	9	C	NA	NA	Not In Use
Main	Room 407/409	Five Year Olds	1	13	C	22	C	NA	NA	Outside
Main	S - Rm 202-School age		0	0	C	8	C	NA	NA	Not In Use
Main	T - Rm 216		0	0	C	10	C	NA	NA	Not In Use
Main	U- Rm 201/203		0	0	C	21	C	NA	NA	Not In Use
Main	W - Rm 207		0	0	C	10	C	NA	NA	Not In Use

Total Capacity @35 sq. ft.: 238

Total Capacity @25 sq. ft.: 0

Total # Children this Date: 86

Total Capacity @35 sq. ft.: 238

Total Capacity @25 sq. ft.: 0

Building	Playground	Playground Occupancy	Playground Compliance
Main	A- Infant/Toddler	34	C
Main	B- Preschool/School Age	82	C

Comments

- A virtual inspection was conducted on March 14, 2022 , with the (Director). An in-person visit was not conducted due to the COVID-19 pandemic.

An Administrative Review was conducted on March 24, 2022 . Staff files, children's files, training, and background checks were all reviewed.

Plan of Improvement: Developed This Date 03/14/2022

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx> , for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee



Important Quality Rated/CAPS Update:

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

Contact the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us for more information. Free technical assistance is available!

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA www.decalkoala.com with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.'

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Maggie Snow, Program Official

Date

Roslyn Williams, Consultant

Date



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Findings Report

Date: 3/14/2022 **VisitType:** Complaint Investigation & Licensing Study **Arrival:** 12:00 PM **Departure:** 1:00 PM

CCLC-14497

Dunwoody Christian Academy

5067 Chamblee Dunwoody Road Atlanta, GA 30338 DeKalb County
(770) 335-3050 maggie@dunwoodyca.com

Mailing Address
Same

Regional Consultant

Roslyn Williams

Phone: (770) 357-7020

Fax: (770) 357-7019

roslyn.williams@dec.al.ga.gov

The following information is associated with a Licensing Study Visit:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

A variety of equipment and toys were observed throughout the center.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

N/A

Comment

Center does not provide swimming activities.

Children's Records

Records Reviewed: 5

Records with Missing/Incomplete Components: 2

Child # 1

Met

Child # 2

Not Met

"Missing/Incomplete Components"

.08(3)-Address of Release Person Missing

Child # 3

Met

Child # 4

Met

Child # 5

Not Met

"Missing/Incomplete Components"

.08(3)-Address of Release Person Missing,.08(1)(a)-Work Address Missing

Technical Assistance

591-1-1-.08(1) - Documentation procedures were discussed with the Director.

Correction Deadline: 3/14/2022

Facility**591-1-1-.19 License Capacity(CR)****Met****Comment**

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)**Met****Comment**

No hazards observed accessible to children on this date.

591-1-1-.26 Playgrounds(CR)**Met****Comment**

Playground observed to be clean and in good repair.

Health and Hygiene**591-1-1-.10 Diapering Areas & Practices(CR)****Met****Comment**

Staff state proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR)**Met****Comment**

Proper hand washing observed throughout the center.

591-1-1-.20 Medications(CR)**Met****Comment**

Documentation for medication dispensing observed complete.

Safety**591-1-1-.05 Animals****Met****Comment**

Center does not keep animals on premises.

591-1-1-.36 Transportation(CR)**Not Met****Finding**

591-1-1-.36(3)(a-b) requires any Center that provides any type of transportation to obtain two (2) hours of state-approved or state-accepted transportation training, biannually, for the Director and for each person responsible for or who participates in the transportation of children. The training shall include, but is not limited to, a review of the transportation rules, a review of approved transportation forms and procedures, and instruction on the usage and completion of the forms and procedures. This training may be counted as part of the annual training requirements for Staff. It was determined based on review of records that the Center did not have evidence of current two (2) hours of state-approved or state-accepted transportation training for staff persons #4, #5, #16, and the director.

POI (Plan of Improvement)

The Center will ensure that the Director, Center Staff, and any person responsible for the transportation of children has completed the required transportation training.

Correction Deadline: 3/31/2022

Correction Deadline: 9/23/2021

Corrected on 3/14/2022

.36(7)(c)3. - The previous citation was corrected. It was determined based on review of records that the Center had documented the arrival and departure each time the vehicle departed from the Center, was loaded or unloaded at each school and when the vehicle returned to the Center.

Correction Deadline: 9/23/2021

Corrected on 3/14/2022

.36(7)(d)1. - The previous citation was corrected. It was determined based on review of records that the Center had documented with a signature that staff conducted first check of the vehicle.

Finding

591-1-1-.36(7)(d)2. requires that the second designated Staff person conduct a check of the vehicle immediately upon the completion of the first check of the vehicle. The responsible person shall physically walk through the entire vehicle; visually inspect all seat surfaces, under all seats and in all compartments or recesses in the vehicle's interior; and sign the passenger transportation checklist(s), indicating all of the children have exited the vehicle. There shall be continuous watchful oversight of the vehicle between the first check and second check. It was determined based on review of records that the Center did not document with a signature that the second designated Staff person conducted a check of the vehicle immediately upon the completion of the first check of the vehicle on the checklist for the week of March 14, 2022 - Austin Elementary School route.

POI (Plan of Improvement)

The Center will train Staff who are or may be involved in transporting children in how to thoroughly inspect a vehicle and properly complete transportation documentation. The Center will review and monitor.

Correction Deadline: 3/14/2022

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)

Not Met

Finding

591-1-1-.30(2) requires the Center to provide a safe sleep environment in accordance with American Academy of Pediatrics (AAP), Consumer Product Safety Commission (CPSC) and American Society for Testing and Materials (ASTM) recommendations as listed in these rules for all infants. Center Staff shall place an infant to sleep on the infant's back in a crib unless the Center has been provided a physician's written statement authorizing another sleep position for that particular infant that includes how the infant shall be placed to sleep and a time frame that the instructions are to be followed. When an infant can easily turn over from back to front and back again, Staff shall continue to put the infant to sleep initially on the infant's back but allow the infant to roll over into his or her preferred position and not re-position the infant. Sleepers, sleep sacks and wearable blankets that fit according to the commercial manufacturer's guidelines and will not slide up around the infant's face may be used when necessary for the comfort of the sleeping infant. Swaddling shall not be used unless the Center has been provided a physician's written statement authorizing its use for a particular infant that includes instructions and a time frame for swaddling the infant. Center Staff shall not place objects or allow objects to be placed in or on the crib with an infant such as but not limited to toys, pillows, quilts, comforters, bumper pads, sheepskins, stuffed toys, or other soft items and shall not attach objects or allow objects to be attached to a crib with a sleeping infant, such as, but not limited to, crib gyms, toys, mirrors and mobiles. It was determined based on observation that in Room 330, an infant was observed asleep in a crib with a sound machine device attached to the rail of the crib.

POI (Plan of Improvement)

The Center will take all steps necessary to provide a safe sleep environment for infants as listed in these rules; will train Staff to follow these rules; and will monitor for compliance.

Staff Records

Records Reviewed: 35

Records with Missing/Incomplete Components: 4

Staff # 1	Met
Staff # 2	Met
Staff # 3	Met
Date of Hire: 07/15/2019	
Staff # 4	Not Met
<u>"Missing/Incomplete Components"</u>	
.33(6)-Training Documentation Missing	
Staff # 5	Met
Date of Hire: 06/06/2018	
Staff # 6	Met
Staff # 7	Met
Staff # 8	Met
Staff # 9	Met
Staff # 10	Met
Date of Hire: 08/09/2018	
Staff # 11	Met
Staff # 12	Met
Staff # 13	Met
Staff # 14	Met
Date of Hire: 06/26/2019	
Staff # 15	Not Met
<u>"Missing/Incomplete Components"</u>	
.36(3)(a-b)-2 hrs. Transportation Training missing	
Staff # 16	Not Met
<u>"Missing/Incomplete Components"</u>	
.36(3)(a-b)-2 hrs. Transportation Training missing	
Staff # 17	Met

Records Reviewed: 35**Records with Missing/Incomplete Components: 4**

Staff # 18	Met
Staff # 19	Met
Date of Hire: 06/12/2019	
Staff # 20	Met
Staff # 21	Met
Staff # 22	Met
Staff # 23	Met
Date of Hire: 10/05/2017	
Staff # 24	Met
Staff # 25	Met
Staff # 26	Met
Date of Hire: 08/16/2021	
Staff # 27	Not Met
<u>"Missing/Incomplete Components"</u>	
.36(3)(a-b)-2 hrs. Transportation Training missing	
Staff # 28	Met
Staff # 29	Met
Staff # 30	Met
Date of Hire: 10/31/2017	
Staff # 31	Met
Staff # 32	Met
Staff # 33	Met
Staff # 34	Met
Staff # 35	Met

Staff Credentials Reviewed: 9

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) **Met**

Comment

Criminal record checks were observed to be complete.

591-1-1-.31 Staff(CR) **Met**

Comment

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision**591-1-1-.32 Staff:Child Ratios and Group Size(CR)****Met****Comment**

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)**Met****Comment**

Staff observed to provide direct supervision and be attentive to children's needs.

The following information is associated with a Complaint Investigation Visit:

Safety**591-1-1-.11 Discipline(CR)****Met**

Correction Deadline: 10/8/2021

Corrected on 3/14/2022

.11(2) - The previous citation was corrected. The consultant observed a pleasant learning environment.