



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 12/10/2025 **VisitType:** Licensing Study

Arrival: 9:20 AM **Departure:** 11:00 AM

FR-55189

Phillips Ingram, Kathleen

416 Wexford Circle Bonaire, GA 31005 Houston County
(678) 462-8509

Regional Consultant

Charlene Story

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charlene.story@decal.ga.gov

Mailing Address

Same

Quality Rated: No

<u>Compliance Zone Designation</u>			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
12/10/2025	Licensing Study	Good Standing	
04/16/2025	Monitoring Visit	Good Standing	
10/22/2024	Licensing Study	Good Standing	

Ratio Capacity					
Age Ranges	Children Present	Child For Pay	CAPS	Not for Pay	Provider Children
Infant (0-11 mos)	1	1	0	0	0
1 & 2 Years	2	3	0	0	0
3 & 4 Years	2	1	0	0	1
School Age(5+) Years	1	1	0	0	3
Total Under 13 Years	6	6	0	0	3
Total Under 18 Years	6				
Children Present: 6 Total Children: 10					
Caregivers/Helpers Present: 1 Total Caregivers/Helpers: 1					

Comments

Children's files, provider and staff records, first aid kit, emergency drills and other required items were available for the consultant to review.

An exit conference discussing the licensing study report was conducted with the Provider on this date. An email with the licensing study report was sent to the Provider for signature on this date.

The CCS Consultant discussed and left a copy of the updated Child Care Weather Watch Chart with the program today. Weather does not permit outdoor play when there is active precipitation or when weather advisories are in effect. Consult the Child Care Weather Watch Chart resource for further guidance, considering specific weather conditions.

Plan of Improvement: Developed This Date

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).

Please refer to the website, <http://www.decal.ga.gov/CCS/RulesAndRegulations.aspx> , for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA www.decalkoala.com with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Important Quality Rated/CAPS Update:

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

Contact the Quality Rated help desk at 855-800-7747 or qualityrated@decal.ga.gov for more information. Free technical assistance is available!



Summary Report

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The following information is associated with a Licensing Study:

Activities and Equipment

290-2-3-.12 Equipment and Supplies(CR)

Met

Comment

Equipment and furniture observed to be properly secured on this date.

290-2-3-.19 Infant-Sleeping Safety Requirements(CR)

Met

Comment

Discussed SIDS and infant sleeping position.

Washing of sheets and disinfecting of cribs and cots were discussed with the Provider on this date.

290-2-3-.07 Swimming Pools & Water-related Activities(CR)

Met

Comment

Pool not in use at this time, gates observed locked.

Children's Records

290-2-3-.08 Children's Records

Technical Assistance

Comment

Records were observed to be complete and well organized.

Technical Assistance

290-2-3-.08(8)(b) - New - Discussed updating the Home's policies and procedures to include the program's practices regarding the expulsion and suspension of children enrolled for care within the description of behavior management and discipline actions used by the Home.

Also discussed to ensure a description of the practices followed by the Home to prevent shaken baby syndrome and abusive head trauma in children up to five years of age that includes the following information: how to recognize, respond to, and report the signs and symptoms of shaken baby syndrome and abusive head trauma; strategies to assist staff members in understanding how to care for infants and how to cope with a crying, fussing, or distraught child; strategies to ensure staff members understand the brain development of children up to five years of age; and a list of prohibited behaviors when dealing with children.

Additional information can be found in the FCCLH Indicator Manual found on DECAL's website at: <https://www.dec.al.ga.gov/CCS/RulesAndRegulations.aspx> or through the Center on Shaken Baby Syndrome found at: <https://dontshake.org/>.

Correction Deadline: 12/10/2025

Facility**290-2-3-.11 Physical Plant - Safe Environment(CR)****Met****Comment**

Home observed complete emergency drills

290-2-3-.13 Physical Plant-Structural/Mechanical(CR)**Met****Comment**

The Home appeared clean and free from hazards.

290-2-3-.13 Playgrounds(CR)**Not Met****Finding**

290-2-3-.13(2)(a) requires that outdoor play areas be kept clean and free of hazards such as exposed sharp corners of concrete or equipment, rust and splinters on equipment, broken glass, open drainage ditches, holes and stagnant water. It was determined based on observation that a wooden picnic table located in front of the swings in the middle of the playground had exposed sharp corners on the bench closest to the tree.

POI (Plan of Improvement)

The Home will repair any and all identified outdoor hazards and will monitor playground daily or more often as needed to ensure that the Home's outdoor play area is kept clean and free of hazards. The provider will remove or repair the bench by replacing the bench seat.

Correction Deadline: 12/20/2025

Comment

Discussed maintenance of resilient surface. Please fluff and redistribute.

Food Service**290-2-3-.10 Food Service & Nutrition****Met**

Correction Deadline: 4/16/2025

Corrected on 12/10/2025

.10(3)(f) - This citation was observed to be corrected on this date. Provider is aware that food should be cut into sizes that will prevent children from chocking.

Health and Hygiene**290-2-3-.11 Children's Health and Hygiene(CR)****Met****Comment**

Provider was observed to remind children to wash hands after using the bathroom and changing their diaper.

290-2-3-.11 Diapering Areas & Practices(CR)**Met****Comment**

Proper diapering procedures observed.

290-2-3-.11 Medications(CR)**Met****Comment**

Per the provider no medication is currently dispensed

Licensure**290-2-3-.04 Application Requirements(CR)****Met****Comment**

Appropriate number of children observed in Family Child Care Learning Home this date.

Safety and Discipline**290-2-3-.11 Animals****Met****Comment**

Animals maintained clean and appropriately caged.

Comment

Appropriate vaccination records were available on this date.

290-2-3-.11 Discipline(CR)	Met
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Comment

Age-appropriate discussion and redirection was observed.

290-2-3-.11 First Aid Kit	Met
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Comment

Please replace expired items in first aid kit.

290-2-3-.11 Transportation(CR)	N/A
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Comment

The provider does not provide routine transportation.

Staff Records

290-2-3-.21 Criminal Records and Comprehensive Background Checks(CR)	Met
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Comment

Criminal records checks were observed to be complete.

290-2-3-.07 First Aid & CPR	Met
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Comment

Evidence observed that the Provider was certified in pediatric First Aid and CPR on this date.

290-2-3-.07 Independent Contractors(CR)	Met
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Comment

The facility does not currently have any independent contractors employed.

290-2-3-.07 Other Staff Direct Contact with Children(CR)	Met
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Comment

Support staff meet the rules set by the department.

290-2-3-.07 Provisional Employees	Met
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Comment

Observed compliance with the local zoning authorities, fire safety agencies and local building authorities on this date.

290-2-3-.07 Staff Qualifications(CR)	Met
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Comment

Staff observed to be compliant with applicable laws and regulations.

290-2-3-.07 Staff Training	Technical Assistance
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Technical Assistance

290-2-3-.07(10) - Discussed that all Employees, including volunteers, independent contractors, students-in-training, etc. should have a completed initial program orientation form on file.

Correction Deadline: 12/15/2025

Technical Assistance

290-2-3-.07(9)(b)1 - Discussed that effective July 1, 2025, all staff are required to obtain at least two hours in evidence based, developmentally appropriate language and literacy practices as part of their 10 hours of annual training.

Provider has obtained these hours for the 2025 year.

In addition, the Provider has completed the 10 hours of annual training for the year 2024.

Correction Deadline: 1/9/2026

Technical Assistance

290-2-3-.07(9)(b)2.(i) - (iv) - Discussed that effective July 1, 2025, all staff are required to obtain at least two hours in on-going child development and health and safety related topics as part of their 10 hours of annual training.

Provider had obtained these hours for the 2025 year.

In addition, the Provider has completed the 10 hours of annual training for the year 2024.

Correction Deadline: 1/9/2026

290-2-3-.07 Volunteers(CR)**Met****Comment**

The facility does not currently have any volunteers employed.

Staff:Child Ratios and Supervision

290-2-3-.07 Staff:Child Ratios(CR)**Met****Comment**

Appropriate ratios were observed on this date.

290-2-3-.07 Supervision(CR)**Met****Comment**

The Provider was observed directly supervising and being attentive to the needs of the children.