



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 8/24/2021 **VisitType:** Licensing Study **Arrival:** 11:30 AM **Departure:** 1:00 PM

CCLC-38463

CreekStone Academy at Little Tikes

2960 Albion Farm Road Duluth, GA 30097 Gwinnett County
 (770) 476-4221 kmlearninggroup@gmail.com

Regional Consultant

Leena Mitchell

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Mailing Address

Same

Quality Rated: ★ ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
08/24/2021	Licensing Study	Good Standing	
02/17/2021	Monitoring Visit	Good Standing	
09/14/2020	Licensing Study	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A/1R/1	Infants	2	5	C	13	C	NA	NA	Floor Play
Main	B/1L/2	Infants and One Year Olds	2	5	C	13	C	NA	NA	Free Play
Main	C/2L/3	One Year Olds	1	6	C	20	C	NA	NA	Nap
Main	D/3L/4		0	0	C	18	C	NA	NA	Not In Use
Main	E/1CL/5		0	0	C	15	C	NA	NA	Not In Use
Main	F/ 2CL/9		0	0	C	18	C	NA	NA	Not In Use
Main	G/3CL/11		0	0	C	27	C	NA	NA	Not In Use
Main	H/4CL/13	PreK	3	11	C	20	C	27	C	Outside
Main	I/5CL/15	PreK	3	16	C	19	C	NA	NA	Lunch
Main	J/CBack/16	PreK	2	13	C	25	C	35	C	Lunch
Main	K/7R/14	PreK	2	10	C	19	C	NA	NA	Circle Time
Main	L/6R/12	PreK	2	14	C	19	C	26	C	Lunch
Main	M/5R/10		0	0	C	26	C	36	C	Not In Use
Main	N/4R/8	PreK	2	9	C	20	C	NA	NA	Lunch
Main	O/3R/7	Two Year Olds and Three Year Olds	2	11	C	16	C	NA	NA	Circle Time
Main	P/2R/6	Three Year Olds	1	9	C	22	C	NA	NA	Nap
Total Capacity @35 sq. ft.: 310			Total Capacity @25 sq. ft.: 344							
Total # Children this Date: 109			Total Capacity @35 sq. ft.: 310							
			Total Capacity @25 sq. ft.: 344							

Building	Playground	Playground Occupancy	Playground Compliance
Main	PG A/1R/Front	33	C
Main	PG B/2R	18	C
Main	PG C/3R	14	C
Main	PG D/1L Front	10	C
Main	PG E/L Back	46	C

Comments

An Administrative Review was conducted on August 22, 2021. Staff files, children's files, training, and background checks were all reviewed. A virtual inspection was conducted on August 24, 2021 with the director. An in-person visit was not conducted due to the COVID-19 pandemic.

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.state.ga.us.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.decal.ga.gov/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@decal.ga.gov

Keri Pacheco, Program Official

Date

Leena Mitchell, Consultant

Date



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Findings Report

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

A virtual walk through was conducted on this date due to the COVID-19 pandemic. Upon the virtual walk through, equipment was observed to be clean, properly secured, and safe from hazardous conditions.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities.

Children's Records

Records Reviewed: 5

Records with Missing/Incomplete Components: 1

Child # 1	Met
Child # 2	Met
Child # 3	Met
Child # 4	Met
Child # 5	Not Met
<u>"Missing/Incomplete Components"</u>	
.08(3)-Address of Release Person Missing	

591-1-1-.08 Children's Records**Met****Comment**

Consultant discussed the following rule with the Provider on this date: 591-1-1-.08(1) requires the Center Staff to maintain a file for each child while such child is in care and for one year after that child is no longer enrolled. In order for the file to be complete, the file shall contain the following: child's name, birth date, sex, address, living arrangement, name of school if applicable; names of both Parents, home and work addresses, and home and work telephone numbers; name(s) and addresses of the person(s) to whom the child may be released including address, telephone numbers, relationship to child and to Parent(s), and other identifying information; name(s) and telephone number(s) of person(s) to contact in emergencies when the Parent cannot be reached; name and telephone number of the child's primary source of health care; and a statement regarding known allergies, physical problems, mental health disorders, mental retardation or developmental disabilities which limit the child's participation in the program.

Correction Deadline: 8/24/2021

Facility

591-1-1-.06 Bathrooms**Met****Comment**

Bathrooms observed to be clean and well maintained.

591-1-1-.19 License Capacity(CR)**Met****Comment**

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)**Met****Comment**

A virtual walk through was conducted on this date due to the COVID-19 pandemic. The center appeared to be clean, well maintained, and safe from hazardous condition upon virtual walk through.

591-1-1-.26 Playgrounds(CR)**Met****Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. The consultant was unable to review the playground area during the scheduled virtual visit due to technical difficulties. The consultant reviewed the playground pictures submitted via email by the provider and observed pictures of the playground equipment, appropriate fence height, and adequate resilient surfacing.

Food Service

591-1-1-.15 Food Service & Nutrition**Technical Assistance****Comment**

Consultant discussed with the provider about replacing all 2% milk with 1% milk for children over two-years-old and adding whole grain options to the menu to meet current USDA requirements. Consultant also discussed new rules and regulations effective on October 1, 2020.

Comment

CACFP Meal Pattern Requirements effective October 1, 2017 will be implemented October 1, 2018: 3 Components for breakfast: Grains, Vegetables, Fruits or both, Milk
5 Components for lunch – Grains, Meat/Meat alternates, Fruits, Vegetable, and Milk OR Grains, Meat/Meat alternates, 2 different types of vegetables, and Milk
2 of 5 Components for snack

Provided Updated CACFP Infant Meal pattern and Child/Adult Meal pattern flyers.

The Crediting Handbook for the CACFP can be located on DECAL and USDA's website:

DECAL

<http://decal.ga.gov/CACFP/Handbook.aspx>

USDA

<http://www.fns.usda.gov/cacfp/cacfp-handbooks>

Technical Assistance

591-1-1-.15(2) - Please ensure the new updated infant feeding form is used. Discussed revision to the written feeding plans for children under the age of one (1) years old. Age-appropriate solid foods (including cereal) shall not be given to infants or children less than one (1) of age until recommended as developmentally appropriate by the child's primary care physician and indicated in writing by the Parent(s). As soon as the feeding plan indicates that a child is ready for solid foods, the child shall be fed from individual spoons and individual containers or dishes. A child shall not be fed directly from the original baby food container if the contents are to be fed to the child at more than one (1) meal or to more than one (1) child.

Correction Deadline: 8/24/2021

Comment

591-1-1-.15(7) - Discussed new revision as of October 1, 2020, which states: Foods that are associated with young children's choking incidents, such as, but not limited to, peanuts, hot dogs, raw carrots, popcorn, fish with bones, cheese cubes, grapes and any other food that is of similar shape and size of the trachea/windpipe shall not be served to the children less than four (4) years of age. Children older than four (4) years of age may be served these foods provided that the foods are cut in such a way as to minimize choking.

Correction Deadline: 8/24/2021

591-1-1-.18 Kitchen Operations**Met****Comment**

Kitchen appears clean and well organized.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)**Met****Comment**

Staff stated proper knowledge of diapering procedures. Hand washing and sanitizing requirements for diapering were discussed with the Director/Provider on this date.

591-1-1-.17 Hygiene(CR)**Met****Comment**

Staff stated proper knowledge of hand washing and hygiene procedures for staff and children during virtual visit.

591-1-1-.20 Medications(CR)**Met****Comment**

The Provider currently does not dispense/administer medication.

Policies and Procedures

Technical Assistance

Consultant discussed the following rule with the Provider on this date: 591-1-1-.21(3) requires that the Center conduct drills for fire, tornado and other emergency situations. The fire drills will be conducted monthly and tornado and other emergency situation drills will be conducted every six months. The Center shall maintain documentation of the dates and times of these drills for two years.

Correction Deadline: 8/29/2021

591-1-1-.27 Posted Notices**Met****Comment**

Please make sure that all required signs are posted and up to date.

591-1-1-.29 Required Reporting**Met****Comment**

The consultant discussed the updated required reporting requirements regarding suspected cases of child abuse (at the center and/or home) reported to the Department of Family and Children Services, communicable illness required to be reported to the Department of Public Health, and temporary closure of the center via DECAL KOALA.

Safety**591-1-1-.05 Animals****Met****Comment**

Center does not keep animals on premises.

591-1-1-.11 Discipline(CR)**Met****Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. Discipline was not directly observed during the virtual walk through. Regulations regarding proper discipline were discussed with the Director on this date.

591-1-1-.13 Field Trips(CR)**Met****Comment**

Center does not participate in field trips at this time.

591-1-1-.36 Transportation(CR)**Met****Comment**

Paperwork, checklist, permission forms, and proper check of the vehicle after transportation were discussed with the director.

Comment

The consultant observed the following vehicles to have a current vehicle inspection report on file:

- Vehicle Tag # - PZT 9795 - Expires February 3, 2022.
- Vehicle Tag # - DWF 682 - Expires February 3, 2022.
- Vehicle Tag # - PZT 0724 - Expires February 3, 2022.

Sleeping & Resting Equipment**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)****Met****Comment**

Discussed SIDS and infant sleeping position.

Comment

Pleasant naptime environment observed.

Comment

The correct number of mats, sheets and blankets were observed on this date. Cleaning and disinfecting of mats was discussed with the director on this date.

Staff Records**Records Reviewed: 29****Records with Missing/Incomplete Components: 12**

Staff # 1	Met
Date of Hire: 08/23/2021	<u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 2	Met
Date of Hire: 08/16/2021	<u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 3	Met
Date of Hire: 08/12/2016	
Staff # 4	Met
Date of Hire: 07/26/2021	<u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 5	Met
Date of Hire: 06/01/2015	
Staff # 6	Met
Date of Hire: 08/16/2021	<u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 7	Met
Date of Hire: 07/26/2021	<u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 8	Not Met
Date of Hire: 08/03/2015	
<u>"Missing/Incomplete Components"</u>	
.14(2)-CPR missing	
Staff # 9	Not Met
Date of Hire: 04/12/1996	
<u>"Missing/Incomplete Components"</u>	
.14(2)-CPR missing	
Staff # 10	Not Met
Date of Hire: 08/27/2007	
<u>"Missing/Incomplete Components"</u>	
.14(2)-CPR missing	

Staff # 11	Not Met
Date of Hire: 02/24/2014	
<u>"Missing/Incomplete Components"</u>	
.14(2)-CPR missing	
Staff # 12	Met
Date of Hire: 08/03/2015	
Staff # 13	Not Met
Date of Hire: 09/11/2001	
<u>"Missing/Incomplete Components"</u>	
.14(2)-CPR missing	
Staff # 14	Met
Date of Hire: 01/05/2021	
Staff # 15	Met
Date of Hire: 07/09/2021	<u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 16	Not Met
Date of Hire: 11/09/2004	
<u>"Missing/Incomplete Components"</u>	
.14(2)-CPR missing	
Staff # 17	Met
Date of Hire: 08/20/2021	<u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 18	Not Met
Date of Hire: 10/09/2006	
<u>"Missing/Incomplete Components"</u>	
.14(2)-CPR missing	
Staff # 19	Not Met
Date of Hire: 08/03/2018	
<u>"Missing/Incomplete Components"</u>	
.14(2)-CPR missing	
Staff # 20	Met
Date of Hire: 06/14/2021	<u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 21	Met
Date of Hire: 08/09/2021	<u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>

Records Reviewed: 29**Records with Missing/Incomplete Components: 12**

Staff # 22	Not Met
Date of Hire: 06/04/2021	<u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
<u>"Missing/Incomplete Components"</u>	
.14(2)-CPR missing	
Staff # 23	Not Met
Date of Hire: 03/23/1996	
<u>"Missing/Incomplete Components"</u>	
.14(2)-CPR missing	
Staff # 24	Not Met
Date of Hire: 07/30/2014	
<u>"Missing/Incomplete Components"</u>	
.14(2)-CPR missing	
Staff # 25	Met
Date of Hire: 08/20/2021	<u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 26	Met
Date of Hire: 07/19/2021	<u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 27	Not Met
Date of Hire: 03/08/2021	
<u>"Missing/Incomplete Components"</u>	
.14(2)-CPR missing	
Staff # 28	Met
Date of Hire: 08/06/2021	<u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 29	Met
Date of Hire: 05/27/2021	

Staff Credentials Reviewed: 19

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) **Met**

Comment

The director provided ten files for staff members hired since the previous visit conducted on February 17, 2021. The consultant observed ten of ten newly hired staff members to have evidence of a satisfactory criminal record check letter on file.

591-1-1-.09 Criminal Records Check(CR) **Met**

Comment

Criminal records checks were observed to be complete.

Comment

Complete first aid kit observed in center.

Finding

591-1-1-.14(1) requires the Center Director and, at any given time, at least fifty percent (50%) of the caregiver Staff to successfully complete a biennial training program in cardiopulmonary resuscitation (CPR) and a triennial training program in first aid. The first aid training must be done by certified or licensed health care professionals or trainers and must deal with the provision of emergency care to infants and children. The Center shall maintain current evidence of the successful completion of such training which shall be available to the Department for inspection. It was determined based on review records that eleven out of eleven staff members past their 90-days of hire had documentation on file of current training in CPR which did not include information to confirm that the training was obtained from an approved source. The Center director had evidence of current CPR and first aid from an approved source.

POI (Plan of Improvement)

The Center Director will ensure that at least 50% of the caregiver Staff will complete the needed training. The Director will send written verification to the consultant upon completion and will develop a plan to ensure that at least 50% of the caregiver Staff have completed this training at any given time and that evidence of successful completion of the training is on file available for inspection.

Correction Deadline: 9/23/2021

Finding

591-1-1-.14(1)(a) requires, in a Center that provides transportation, that either the driver or another Staff person present on the vehicle have current evidence of successful completion of a biennial training program in cardiopulmonary resuscitation (CPR) and a triennial training program in first aid offered by certified or licensed health care professionals or trainers and which dealt with the provision of emergency care to infants and children. It was determined based on a review of records that staff member #19 was the driver to New Life Academy the week of August 9-13, 2021, had documentation on file of current training in CPR and First Aid which did not include information to confirm that the training was obtained from an approved source.

POI (Plan of Improvement)

The Center will verify proof of CPR/1st aid training from an approved source and schedule Staff so that there is always a staff person on the vehicle with this training.

Correction Deadline: 8/24/2021

591-1-1-.33 Staff Training**Technical Assistance****Comment**

Documentation observed of required staff training.

Technical Assistance

Consultant discussed the following rule with the Provider on this date: 591-1-1-.33(3) requires each Staff member with direct care responsibilities to complete health and safety orientation training within the first 90 days of employment. The state-approved training hours obtained will count toward required first year training hours. The training must address the following health and safety topics: prevention and control of infectious diseases (including immunizations); prevention of sudden infant death syndrome and use of safe sleeping practices; administration of medication, consistent with standards for parental consent; prevention of and response to emergencies due to food and allergic reactions; building and physical premises safety, including identification of and protection from hazards that can cause bodily injury such as electrical hazards, bodies of water, and vehicular traffic; prevention of shaken baby syndrome, abusive head trauma and child maltreatment; emergency preparedness and response planning for emergencies resulting from a natural disaster or a human-caused event (such as violence at a child care facility); handling and storage of hazardous materials and the appropriate disposal of bio contaminants; precautions in transporting children; recognition and reporting of child abuse and neglect; and child development.

Correction Deadline: 9/23/2021

591-1-1-.31 Staff(CR)**Met****Comment**

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)**Met****Comment**

Center observed to maintain appropriate staff:child ratios.

Comment

Discussed combining children of mixed ages.

591-1-1-.32 Supervision(CR)**Met****Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. Proper supervision of children, including being prompt to children's needs, was discussed with the director on this date.

Comment

591-1-1-.32(7) - Discussed new revision as of October 1, 2020, which states: Staff shall be attentive and participating with all children during mealtimes and shall be seated within an arm's length away from children thirty-six (36) months of age and younger.

Correction Deadline: 8/24/2021