Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 9/11/2024 **VisitType:** ILS Follow Up **Arrival:** 2:25 PM **Departure:** 4:15 PM

CCLC-62570
KIDZ CITY LEARNING CENTER LLC
7490 Old National Highway Suite 500 & 600 Riverdale, GA 30296
Fulton County
(404) 558-2283 citykidz7930@gmail.com
Temporary License

Application Services Unit Consultant
Margaret Pringle
Phone: (404) 985-6259
Fax: (678) 913-0625
margaret.pringle@decal.ga.gov

Mailing Address
Same

Quality Rated: ★

Compliance Zone Designation		
09/11/2024	ILS Follow Up	Good Standing
03/22/2024	Initial Licensing Study	Good Standing

Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.
Support - Program performance is demonstrating a need for improvement in meeting rules.
Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
main	A- Front	Three Year Olds and Six Year Olds and Over	1	3	C	9	C	NA	NA	Snack,Outside
main	B- Back		0	0	C	12	C	NA	NA	
		Total Capacity @35 sq. ft.: 21			Total Capacity @25 sq. ft.: 0					
Total # Children this Date: 3		Total Capacity @35 sq. ft.: 21			Total Capacity @25 sq. ft.: 0					

Building	Playground	Playground Occupancy	Playground Compliance
main	A- Left	11	C
main	B- Right	7	C

Comments
A follow-up ILS visit was conducted on this date. A second temporary license will be issued. A visit will be conducted in the next 30 days.

Plan of Improvement: Developed This Date 09/11/2024

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).

Please refer to the website, http://www.decal.ga.gov/CCS/RulesAndRegulations.aspx , for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at http://gbi.georgia.gov to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

1) Log into DECAL KOALA www.decalkoala.com with the userid for your program
2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

QUALITY™ RATED CHILD CARE

CAPS CHILDCARE AND PARENT SERVICES

Important Quality Rated/CAPS Update:

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

Contact the Quality Rated help desk a1 855-800-7747 or qualityrated@decal.ga.gov for more information. Free techincal assistance is available!

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(Findings Report)

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The following information is associated with a ILS Follow Up:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR) **Not Met**

Comment
Equipment and furniture observed to be properly secured, as applicable.

Finding
591-1-1-.12(5) requires Center Staff to provide table space for each child who is able to sit at a table unassisted and an appropriately sized chair or bench for each child who is not an infant and who is able to use a chair or bench. It was determined based on observation room B lacked age appropriate table and chairs for school age students.

POI (Plan of Improvement)
The Center will provide required equipment as noted.

Correction Deadline: 10/11/2024

591-1-1-.35 Swimming Pools & Water-related Activities(CR) **Met**

Comment
Center does not provide swimming activities.

Children's Records

Records Reviewed: 6 **Records with Missing/Incomplete Components: 2**

Child # 2 Not Met

"Missing/Incomplete Components"

.08(1)-Doctor, Clinic, Phone Numbers

Child # 3 Not Met

"Missing/Incomplete Components"

.08(3)-Address of Release Person Missing,.08(3)-Name of Release Person Missing,.08(1)-Doctor, Clinic, Phone Numbers,.08(1)-Allergies and Disabilities

591-1-1-.08 Children's Records **Not Met**

Finding
591-1-1-.08(1) requires the Center Staff to maintain a file for each child while such child is in care and for one year after that child is no longer enrolled. In order for the file to be complete, the file shall contain the following: child’s name, birth date, sex, address, living arrangement, name of school if applicable; names of both Parents, home and work addresses, and home and work telephone numbers; name(s) and addresses of the person(s) to whom the child may be released including address, telephone numbers, relationship to child and to Parent(s), and other identifying information; name(s) and telephone number(s) of person(s) to contact in emergencies when the Parent cannot be reached; name and telephone number of the child’s primary source of health care; and a statement regarding known allergies, physical problems, mental health disorders, intellectual disabilities or developmental disabilities which limit the child’s participation in the program. It was determined based on observation during the reviewing of children files (2) two of (7) seven files lacked name and number of the child's primary source of health care. (1) One of (7) seven files lacked allergy information.

POI (Plan of Improvement)
Center staff will develop a plan that includes how to obtain all required information for currently enrolled children and how to ensure this is done for future enrollees as well. The plan will also include how and where to maintain files for the required amount of time. The plan will be implemented and followed.

Correction Deadline: 9/11/2024

Finding
591-1-1-.08(4) requires Center Staff to consider information pertaining to children confidential and not to release such information without first obtaining written permission signed by the Parents except to share relevant information among caregivers, with members of the Department or with other persons authorized by these rules or the law to receive such information, or with other persons in an emergency situation involving the child. It was determined based on observation during the reviewing of children files, (1) 0ne of (7) seven files lacked information pertaining to confidential and release information on file.

POI (Plan of Improvement)
The Center director will review confidentiality requirements with Center staff and volunteers.

Correction Deadline: 9/11/2024

Facility

591-1-1-.06 Bathrooms **Met**

Comment
Please monitor bathrooms for necessary supplies.

591-1-1-.19 License Capacity(CR) **Met**

Comment
Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR) **Met**

Correction Deadline: 4/21/2024

Corrected on 9/11/2024
.25(6) - Previous citation was corrected on this date.

591-1-1-.26 Playgrounds(CR) **Not Met**

Technical Assistance
591-1-1-.26(3) - Please ensure shade structure is up and not laying down on the ground.

Correction Deadline: 10/11/2024

Finding
591-1-1-.26(4) requires that playgrounds be protected from traffic or other hazards by a (4) four foot high fence or other barrier approved by this Department. Fencing material shall not present a hazard to children and shall be maintained so as to prevent children from leaving the playground area by any means other than through an approved access route. Fence gates shall be kept closed except when persons are entering or exiting the area. It was determined based on observation the gate storing the gas meter lacked a tight latch leaving a gap large enough for a child to squeeze through. B-gon spray was accessible in the area.

POI (Plan of Improvement)
The Center will routinely check the fence to determine if it is in good repair and remains at least 4 feet high, and will repair any hazards. The Center will train Staff to identify and report any fence hazards and to keep the fence gates closed when not in use.

Correction Deadline: 9/11/2024

Correction Deadline: 3/22/2024

Corrected on 9/11/2024
.26(9) - Previous citation was corrected on this date.

Finding
591-1-1-.26(9) requires the playground to be kept clean, free from litter and free of hazards, such as but not limited to rocks, exposed tree roots and exposed sharp edges of concrete. It was determined based on observation consultant observed the following hazards:
-Hanging wires accessible to the children in care.
-Trash and debris observed in the play area.
-High grass in the play area and climbing the fence.

POI (Plan of Improvement)
The Center will remove any litter and fix or remove hazards from the playground and will routinely monitor the playground and remove litter and hazards.

Correction Deadline: 9/11/2024

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR) **Met**

Comment
There were no diapering children enrolled in the program on this date. Proper diaper facilities were observed with warm running water and proper ventilation.

Correction Deadline: 3/22/2024

Corrected on 9/11/2024
.10(1) - Previous citation was corrected on this date.

Correction Deadline: 3/22/2024

Corrected on 9/11/2024
.10(2) - Previous citation was corrected on this date.

591-1-1-.17 Hygiene(CR) **Not Met**

Finding
591-1-1-17(7) requires that children wash their hands with liquid soap and warm running water upon arrival for care, when moving from one child care group to another, upon re-entering the child care area after outside play, before and after eating meals and snacks, handling or touching food, playing in water; after toileting and diapering, playing in sand, touching animals or pets, and contact with bodily fluids and after contamination by any other means. It was determined based on observation, a child arriving at the center did not wash his hands after entering the center nor did he wash his hands when given a snack.

POI (Plan of Improvement)
The Center will train Staff on required handwashing for children and Staff will ensure children's hands are washed when required. The Director will monitor for compliance.

Correction Deadline: 9/11/2024

591-1-1-.20 Medications(CR) — Met

Comment
The Provider currently does not dispense/administer medication.

Safety

591-1-1-.11 Discipline(CR) — Met

Comment
Age-appropriate discussion and/or redirection observed.

591-1-1-.13 Field Trips(CR) — Met

Comment
Center does not participate in field trips at this time.

591-1-1-.36 Transportation(CR) — Not Met

Finding
591-1-1-.36(4)(a) requires an annual safety check for each vehicle. The annual safety check, completed by a trained individual, should include a check of the: tires, headlights, horn, taillights, turn signals, brake lights, brakes, suspension, exhaust system, steering, windows, windshields and windshield wipers. A copy of the annual safety check will be kept in the Center or on the vehicle and should include evidence of any repairs and/or replacements that were identified as needed on the inspection report. It was determined based on observartion no annual safety check for vehicle.

POI (Plan of Improvement)
The Center will obtain the annual vehicle inspection.

Correction Deadline: 9/16/2024

Finding
591-1-1-.36(7)(d)2. requires that the second designated Staff person conduct a check of the vehicle immediately upon the completion of the first check of the vehicle. The responsible person shall physically walk through the entire vehicle; visually inspect all seat surfaces, under all seats and in all compartments or recesses in the vehicle's interior; and sign the passenger transportation checklist(s), indicating all of the children have exited the vehicle. There shall be continuous watchful oversight of the vehicle between the first check and second check. It was determined based on observation , the second designated staff person did not conduct a check of the vehicle immediately upon arrival at the center.

POI (Plan of Improvement)
The Center will train Staff who are or may be involved in transporting children in how to thoroughly inspect a vehicle and properly complete transportation documentation. The Center will review and monitor.

Correction Deadline: 9/11/2024

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR) — Not Met

Finding
591-1-1-.30(4). requires that if cots and mats are stored in the children's activity room or area, they shall be stored to prevent children's access to them and to allow maximum use of play space. When storage is available and used for the storage of cots and mats that allows the cots, mats and any bedding to be stored without touching any other cots, mats or bedding, the bedding may be left on the cot or mat. When such storage is not available for the cots and mats, each child’s bedding shall be kept separate from other children’s bedding and stored in containers marked for individual use, such as, but not limited to, bins, cubbies, or bags. It was determined based on observation, the cots were accessible to the children in room A and B.

POI (Plan of Improvement)
The Center will store cots and mats so children do not have access to them and they don't take up play space and will store them so each child's bedding is separate from the others.

Correction Deadline: 9/11/2024

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) — Not Met

Finding
591-1-1-.09(1)(c) requires the Center to ensure that every Employee has a valid and current satisfactory Comprehensive Records Check Determination on file prior to being present at the Center while any child is present for care or before an individual age 17 or older resides in the Center. The Comprehensive Records Check Determination must have a Records Check Clearance Date that is no older than the preceding 12 months of the hire date; provided, however, if the Employee has had a lapse of employment from the child care industry that lasted for 180 days (6 months) or longer, a new satisfactory Comprehensive Records Check Determination is required. It was determined based on observation during the reviewing of files, (1) one of (3) three files reviewed lacked a current satisfactory Comprehensive Records Check Determination on file prior to being present in the center.

POI (Plan of Improvement)
IMMEDIATE CORRECTION - The Center will commit to ensure that every Employee has a valid and current satisfactory Comprehensive Records Check Determination on file prior to being present at the Center while any child is present for care or before an individual age 17 or older resides in the Center. The Comprehensive Records Check Determination must have a Records Check Clearance Date that is no older than the preceding 12 months of the hire date; provided, however, if the Employee has had a lapse of employment from the child care industry that lasted for 180 days (6 months) or longer, a new satisfactory Comprehensive Records Check Determination is required. The program's owner or an officer/member of the corporation must view the A to Z Background Check video units pertaining to this records check rule and return the signed affidavit within one week from this visit date. The center will commit to ensure the CRC rules are maintained.

Correction Deadline: 9/11/2024

Finding
591-1-1-.09(1)(g) requires the Center to maintain valid evidence of a satisfactory Comprehensive Records Check Determination at the Child Care Learning Center for the Director and each Employee (including Students-in-Training, Volunteers, independent contractors and residents age 17 and older) for the duration of employment or residency plus one year, and such electronic evidence must be made immediately available to the Department upon request. It was determined based on observation during the reviewing of staff file (2) two of (3) three files lacked evidence of a satisfactory Comprehensive Records Check Determination letter at the center.

POI (Plan of Improvement)
IMMEDIATE CORRECTION -The Center will create a notebook to maintain valid evidence of a satisfactory Comprehensive Records Check Determination for the Director and each Employee (including Students-in-Training, Volunteers, independent contractors and residents age 17 and older) for the duration of employment or residency plus one year, and such electronic evidence will be made immediately available to the Department upon request. The Center will have a copy of rule book available to ensure CRC rules are maintained.

Correction Deadline: 9/11/2024

591-1-1-.09 Criminal Records Check(CR) — Met

Comment
Director provided (3) three of (4) four file(s) for employees hired since last visit.

591-1-1-.14 First Aid & CPR — Technical Assistance

Comment
Evidence observed of 50% of center staff certified in First Aid and CPR.

Technical Assistance
591-1-1-.14(3) - Please ensure protective eye wear is added to the first aid kit.

Correction Deadline: 9/21/2024

591-1-1-.24 Personnel Records **Not Met**

Finding
591-1-1-.24(1) requires the center to maintain a personnel file on the Director, all Employees, Provisional Employees, Personnel, Staff, Students-in-Training, Volunteers, Clerical, Housekeeping, Maintenance, and other Support Staff for the duration of the term of employment plus one calendar year, and it shall contain the following: identifying information to include: name, date of birth, social security number, current address and current telephone number; employment history; as applicable to the position held: evidence of education and qualifying work experience; evidence of all training required by these rules which shall include: title of training, date of training, trainer's signature, location of training and number of clock hours obtained; a statement completed by the staff member that the information provided is true and accurate; any other records required by these rules; and as applicable to the position held, evidence of required orientation including date and signature of person providing the orientation; It was determined based on consultant observation, (1) One of (3) three staff file were available for review on this date.

POI (Plan of Improvement)
The Center will secure required information for all Personnel. The Center will ensure that complete information is in the personnel file for all Directors, Employees, Provisional Employees, Personnel, Staff, Students-in-Training, Volunteers, Clerical, Housekeeping, Maintenance and other Support Staff.

Correction Deadline: 9/11/2024

Recited on 9/11/2024

591-1-1-.31 Staff(CR) **Not Met**

Correction Deadline: 3/22/2024

Corrected on 9/11/2024
.31(1)(b)1. - Previous citation was corrected on this date. A new director has been hired.

Finding
591-1-1-.31(1)(b)2 requires the Director to possess at least one of the sets of minimum academic requirements and qualifying child care experience listed in Rule 591-1-1-.31(1)(b)2.(i-xiii). It was determined based on consultant observation during the reviewing of submitted documents for the director, she does not possess one of the required academic requirements.

POI (Plan of Improvement)
The Center will ensure that the Director meets the minimum education and work requirements and secure the necessary documentation.

Correction Deadline: 9/16/2024

Recited on 9/11/2024

Finding
591-1-1-.31(1)(c) requires that a copy and/or written verification of the credential or degree awarded to the Director by the technical college, university, school or Department-approved trainer listed in 591-1-1-.31(1)(b)2.(i) through (xiii) be maintained by the Center in the Director's file and such documentation shall be available for inspection by Department staff upon request. It was determined based on consultant observation, the director lack a copy of required education credential on file.

POI (Plan of Improvement)
The Center will obtain the written verification from the Director, place it in the Director's file, and provide it to the Department if requested.

Correction Deadline: 10/16/2024

Recited on 9/11/2024

Finding
591-1-1-.31(2)(b)3.(ii)(I)-(VIII) requires the Center develop a written plan for newly hired teacher's who do not possess the educational credential or degree listed in 591-1-1-.31(2)(b)2.(i) through (xii). It was determined based on consultant observation and discussion with the owner, lead teacher currently doesn't have a written plan to meet education requirements.

POI (Plan of Improvement)
The Center will develop a written plan for newly hired teacher's and ensure that the teacher's follow the plan. Upon receipt of credential, it will be added to Lead teacher file.

Correction Deadline: 10/16/2024

Recited on 9/11/2024

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR) **Met**

Comment
Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR) **Not Met**

Finding
591-1-1-.32(7) requires that children be supervised at all times appropriate to the individual age, needs and capabilities of each child. Such supervision must include, but not be limited to, indoor and outdoor activities, mealtimes, naptime, transportation, field trips, and transitions between activities. "Supervision" means that the appropriate number of Staff members are physically present in the area where children are being cared for and are providing watchful oversight to the children, volunteers and Students-in-Training. The persons supervising in the child care area must be alert, positioned to maximize their ability to hear and see the children at all times, and able to respond promptly to the needs and actions of the children being supervised, as well as the actions of the volunteers and Students-in-Training, and provide timely attention to the children's actions and needs. Staff shall be attentive and participating with all children during mealtimes and shall be seated within an arm’s length away from children thirty-six (36) months of age and younger. It was determined based on observation a child briefly stepped outside of the classroom into another room without proper supervision.

POI (Plan of Improvement)
The Center will train Staff and monitor to ensure they are providing supervision and watchful oversight to the children at all times.

Correction Deadline: 9/11/2024