

**Bright from the Start - Georgia Department of Early Care and Learning**

2 Martin Luther King Jr. Drive SE, 670 East Tower

Atlanta, GA 30334

Phone: (404)657-5562 www.dec.al.ga.gov

(Cover Sheet)**Date:** 9/22/2026 **VisitType:** EX-CAPS-Monitoring**Arrival:** 2:00PM**Departure:** 6:45PM**EX-43888 EXMT-6395 EX-1 - Government
DeKalb County Schools ASED - Evansdale**2914 Evans Woods Drive, Doraville GA 30340
DeKalb County**Mailing Address****Exemption Unit Consultant**

Sarah Benton

Phone: (404) 989-8846

Fax:

sarah.benton@dec.al.ga.gov

Joint with:

Compliance Zone Designation			Prevention Action Category	Intermediate Action Category	Dismissal Action Category
9/22/2026	EX-CAPS-Monitoring	NA	Prevention Level 1 (P1)	Intermediate Level 1 (I1)	Dismissal (D)
			Technical Assistance	Corrective Action Plan	Dismissal
				Office Conference	Disqualification
			Prevention Level 2 (P2)	Intermediate Level 2 (I2)	
			Citation	Fine (Level 1 or 2)	
			Plan of Improvement		
			Prevention Level 3 (P3)	Intermediate Level 3 (I3)	

Staff: Child Ratios					
Room Description	Age Groups	Staff Count	Children Count	State Ratio Met	Notes
Cafeteria	PreK, Fives, Six and older	8	70	Y	
Classroom # 19		0	0	Y	
Classroom # 3		0	0	Y	
Classroom # 30		0	0	Y	
Classroom # 30 A		0	0	Y	
Classroom #28		0	0	Y	
Gym		0	0	Y	

Group Sizes Met? Y

Total # Non-Care Staff Present: 0

#Staff Count: 8

#Children Count: 70

Comments:

The program was in compliance with the exemption category.

Please refer to the Exemption page of the website, <https://www.decal.ga.gov/CCS/Exemptions.aspx> for information regarding Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA www.decalkoala.com with the user id for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific standard number(s) that you are refuting, add the reason for disagreement regarding the standard citation, and upload supporting documentation.
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

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The following information is associated with a EX-CAPS-Monitoring:**Activities and Equipment****EX-HS-.A Activities****EX-HS-.A(1) - Activities & Teaching Methods Not Planned/Varied/Appropriate****Met**

A daily planned program of varied and developmentally appropriate activities observed with various teaching methods to accommodate different learning styles.

EX-HS-.A(2)(a-c) - Individual attention/inadequate response to child's needs**Met**

Individual attention and response to the children's needs were observed on this date.

EX-HS-.A(3) - Activities that are not detrimental**Met**

Activities observed to be appropriate and safe.

EX-HS-.F Equipment & Toys**EX-HS-.F(1)(a-b) - Equipment/Furniture/ Materials Not Safe/ Appropriate****Met**

The equipment, materials and furniture observed to be used appropriately.

EX-HS-.F(2)(a-b) - Indoor Equipment/Furniture-hazardous/not clean**Met**

The indoor equipment observed clean and free of hazards and used by the age-appropriate group on this date.

EX-HS-.F(2)(c) - Indoor Equipment Placement-Unsafe/Restrict Movement**Met**

Furniture and equipment observed to be placed to minimize risk of incident or injury on this date.

EX-HS-.F(2)(d) - Unsecured Indoor Equipment/Furniture**Met**

Equipment and furniture observed to be secure on this date.

Children's Records**EX-HS-.C Children's Records****EX-HS-.C(1)(a-f) - Enrollment Form Incomplete****Met**

Observed complete children's files as required on this date.

EX-HS-.C(2) - Immunization Record-Incomplete	Met
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Discussed immunization requirements with program on this date.

EX-HS-.C(3) - Documentation Of Incident-Incomplete	Met
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Discussed requirements for incident reports.

EX-HS-.C(4) - Transportation Records Not Available, Complete, or Maintained	Not Applicable
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Program does not provide transportation.

EX-HS-.C(5) - Attendance Records Not Available, Complete, or Maintained	Met
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Observed documentation of attendance records as required on this date.

Exemptions

EX-HS-.W Exemption Requirements

EX-HS-.W(1) - Exemption Notice Not Posted	Met
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Observed exemption approval letter and notice to be posted in a prominent place at the program as required.

EX-HS-.W(2) - No Parent Agreement	Met
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Observed signed parent agreements notifying of program's exempt status.

EX-HS-.W(3) - Operating outside conditions	Met
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Program observed to be operating as approved.

EX-HS-.W(4) - Required Information Not Provided	Met
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Program has provided all required information.

Facility

EX-HS-.B Bathrooms

EX-HS-.B(1) - Inadequate Number of Toilets/Sinks	Met
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Adequate number of flush Flush toilets and hand washing sinks with running water observed.

EX-HS-.B(2) - No Bathroom On Floor/Child Care Area	Met
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Bathrooms located on each floor in or adjacent to child care areas and rooms.

EX-HS-.B(3) - School Age Program-Inadequate # Facilities	Met
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Bathrooms for school age children observed adequate.

EX-HS-.B(4) - Bathroom Supplies Missing/Cloth Towels Reused Between Laundering	Met
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Observed access to bathroom supplies.

EX-HS-.B(5) - Bathrooms Not Cleaned Daily	Technical Assistance
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Please ensure bathrooms are kept clean and free from debris.

EX-HS-.L Physical Plant(CS)

EX-HS-.L(1) - No Approval for Construction/Work Accessible	Not Applicable
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No construction currently at the program.

EX-HS-.L(2) - Fire Safety No Certificate Of Occupancy	Not Met
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EX-HS-.L(2) requires the Program to be in compliance with applicable laws and regulations issued by the state fire marshal, the proper local fire marshal or state inspector, including a certificate of occupancy if required prior to receiving any children for care. It was determined based on a review of records that there was no updated fire inspection within the previous 12 months.

POI (Plan of Improvement)

The Program will obtain appropriate approvals, and ensure compliance with applicable laws and regulations by the state fire marshal, proper local fire marshal or state inspector, including a certificate of occupancy, are maintained and met.

Correction Deadline: 10/22/2026

EX-HS-.L(3) - Unsafe Storage Of Hazardous Items (CS)	Technical Assistance
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Please ensure all items labeled to remain out of reach of children are inaccessible at all times.

EX-HS-.L(4) - Clean, free of debris, free of repair	Met
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The program appears clean and well maintained.

EX-HS-.L(5) - Electrical Outlets not Covered	Not Applicable
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EX-HS-.L(6) - Heating and Cooling Equipment Accessible	Met
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Heating and cooling equipment observed inaccessible.

EX-HS-.L(7) - No Operable Telephone	Met
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An operable telephone and all required posted numbers were observed on this date.

EX-HS-.M Playgrounds(CS)

EX-HS-.M(1) - Not Adequately Fenced/Enclosed/ Hazardous/Gate Not Closed (CS)	Technical Assistance
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Requested a supervision plan for the small playground at the front of the building adjacent to the road that had two openings and was not completely fenced. Please submit by October 2, 2026.

EX-HS-.M(2) - Equipment -Lacks Variety/Age Appropriate/Obstructs Supervision/Hazardous (CS)	Met
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The program playground equipment, furniture, and materials was clean and free of hazards.

EX-HS-.M(3) - Inadequate Fall zones and surfacing (CS)	Met
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Resilient surfacing and fall zones observed to be adequate on this date.

EX-HS-.M(4) - Unclean/Litter/Hazards On Play Area (CS)	Technical Assistance
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Please ensure exposed tree limbs protruding from the ground are made visible as they may pose a tripping hazard.

Health and Hygiene

EX-HS-.U Diapering Areas & Practices(CS)

EX-HS-.U(1) - No Hand Washing Sink Adjacent/Flush Sink Used (CS)	Not Applicable
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Diapering standards not applicable to program.

EX-HS-.U(2) - Changing Surface Porous/No Guard or Rails/Not Smooth/Not Cleaned (CS)	Not Applicable
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Diapering standards not applicable to program.

EX-HS-.U(3) - Child Unattended on Diapering Area	Not Applicable
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Diapering standards not applicable to program.

EX-HS-.U(4) - Diapering/Food Service In Same Area (CS)	Not Applicable
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Diapering standards not applicable to program.

EX-HS-.U(5) - Hazards Within Reach (CS)	Not Applicable
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Diapering standards not applicable to program.

EX-HS-.U(6) - Soiled Diapers Accessible	Not Applicable
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Diapering standards not applicable to program.

EX-HS-.H Hygiene

EX-HS-.H(1) - Children-No Handwashing	Met
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Discussed proper handwashing procedures with staff on this date.

EX-HS-.H(2) - Staff-No Handwashing	Met
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Discussed proper handwashing procedures with staff on this date.

Policies and Procedures

EX-HS-.J Operational Policies & Procedures

EX-HS-.J(1)(a-m) - Incomplete Policies and Procedures	Not Met
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EX-HS-.J1(a-m) requires the program to establish and implement written policies and procedures which shall be kept current, be consistent with applicable laws, regulations, and these standards, made available to the parent(s) and used to govern the operations of the program that include the following:

- (a) The exclusion and readmission of children with contagious illness or communicable disease;
- (b) Notification to parents in the event their child becomes ill while at the program;
- (c) Notification, within twenty-four (24) hours after the program becomes aware of the illness or the next working day, to all parents of enrolled children when a reportable contagious illness or communicable disease is present in the program;
- (d) The prevention of and response to food emergencies (i.e., choking) and allergic reactions;
- (e) Emergency preparedness and response. A written plan for handling emergencies, including but not limited to severe weather, loss of electrical power or water and death, serious injury or loss of a child, a threatening event, or natural disaster which may occur at the program. The program will have in place procedures for evacuation, relocation, shelter-in-place, lock-down, communication and reunification with families, and continuity of operations. The plan must apply to all children in care and will include specific accommodations for infants and toddlers, children with disabilities, and children with chronic medical conditions. Such plan shall include assurance that no Personnel will impede in any way the delivery of emergency care or services to a child by licensed or certified emergency health care professionals;
- (f) The handling and appropriate disposal of bodily fluids and storage of hazardous materials (soiled clothing and bedding);
- (g) Recognition and reporting of child abuse and neglect;
- (h) A description of behavior management and discipline actions used by the program, to include the program's practices regarding the expulsion and suspension of children enrolled for care;
- (i) A description of the practices followed by the program to prevent shaken baby syndrome and abusive head trauma in children up to five years of age that includes the following information: how to recognize, respond to, and report the signs and symptoms of shaken baby syndrome and abusive head trauma; strategies to assist staff members in understanding how to care for infants and how to cope with a crying, fussing, or distraught child; strategies to ensure staff members understand the brain development of children up to five years of age; and a list of prohibited behaviors when dealing with children;
- (j) The transportation of children to and from school or home, if provided, to include the procedure to be followed if no one is home to receive the transported child;
- (k) Administering medication, recording noticeable adverse reactions to medication, and notifying parents of these adverse reactions;
- (l) A description of handling medical emergencies, including where children will be taken for emergency medical care; and
- (m) Notification of infant sleep position practices. The program must notify parent(s) of Sudden Infant Death Syndrome (SIDS) risk reduction practices, sleep positioning policies, and arrangements for placing all infants on their backs for sleep.

It was determined based on observation of the policy and procedures provided for review that following policies and procedures were missing: A, B, C, D, E, F, G, and I.

POI (Plan of Improvement)

The program will revise its policies and procedures to include all required information and update as needed.

Correction Deadline: 10/6/2026

EX-HS-.J(2) - Not Conducting Emergency Drills Met

Observed written evidence of drills conducted within the program on this date.

EX-HS-.J(3) - P & P Not Provided To Parents Met

Please ensure parents are provided a copy of policies and procedures as required. Discussed recent updates to the required policies as of August 1, 2026.

EX-HS-.T Required Reporting

EX-HS-.T(1) - Child Abuse Not Reported Met

There have been no required reports since last visit.

EX-HS-.T(2) - Communicable Disease Not Reported Met

There have been no required reports since last visit.

EX-HS-.T(3) - Serious Incident Not Reported To Department Met

There have been no required reports since last visit.

EX-HS-.T(3)(a) - Records Not Available Met

No records required for reporting purposes.

EX-HS-.T(4) - Criminal Record Not Reported	Met
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Discussed required reporting standards with program on this date.

Safety

EX-HS-.E Discipline(CS)

EX-HS-.E(1) - Discipline Detrimental (CS)	Met
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Appropriate disciplinary methods observed on this date.

EX-HS-.E(2)(a-m) - Inappropriate Disciplinary Actions (CS)	Met
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Observed appropriate discipline on this date.

EX-HS-.R Transportation(CS)

EX-HS-.R(9) - No Emergency Transportation Available	Met
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Discussed new standard with program director.

Staff Records

Records Reviewed:	Records with Missing/Incomplete Components: 3
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#Error	Not Met
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"Missing/Incomplete Components"

EX-HS-.D-Criminal Records Check Missing

#Error	Not Met
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"Missing/Incomplete Components"

EX-HS-.D-Criminal Records Check Missing

#Error	Not Met
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"Missing/Incomplete Components"

EX-HS-.D-Criminal Records Check Missing

EX-HS-.D Criminal Records and Comprehensive Background Checks(CS)

EX-HS-.D(1)(a)1. - No Application/ Fingerprints Submitted	Not Met
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EX-HS-.D(1)(a)1. requires the program to ensure that every actual and potential Director, Employee and Provisional Employee submit both a Records Check Application to the Department and Fingerprints to an authorized fingerprinting site. It was determined based on observation that two employees of the school assist the afterschool program daily during their currently approved first half hour of operation and have not completed a background check prior to assisting the afterschool program.

POI (Plan of Improvement)

The program will submit a time change amendment to indicate their program begins at 3:00 pm to ensure these two staff will no longer be part of the after school program.

Correction Deadline: 9/22/2026

EX-HS-.D(10) - Recheck Not Obtained as Required	Met
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Program observed to obtain criminal record rechecks as required.

EX-HS-.D(2) - Director/Employee No CRC (CS)**Not Met**

EX-HS-.D(2) requires the program to ensure that every Director and Employee has a current and valid satisfactory Comprehensive Records Check Determination on file prior to being present at the program while any child is present for care or before an individual age 17 or older resides in the program. The Comprehensive Records Check Determination must have a Records Check Clearance Date that is no older than the preceding 12 months of the hire date; provided, however, if the Director or Employee has had a lapse of employment from the child care industry that lasted for 180 days (six (6) months) or longer, a new satisfactory Comprehensive Records Check Determination is required. "Comprehensive Records Check Determination" means a satisfactory or unsatisfactory determination by the Department, based upon a Federal Bureau of Investigation fingerprint based criminal record check, a search of appropriate sex offender registries, repositories, or data bases, compliance with relevant state and federal law, and a search of the following registries, repositories or databases in the state where the actual or potential employee or director resides and in each state where such individual resided during the preceding five years: criminal registry or repository; state sex offender registry or repository; and state based child abuse and neglect registry and database. Comprehensive Records Check Determinations expire after five years from the fingerprint date, which appears in the first paragraph of the records check determination letter as the "based on information received" date. A program must obtain a new records check determination letter after any six month break in service regardless of the expiration date. All records check determination letters are portable to other facilities during the first year, and may be ported to as many locations as needed. It was determined based on a review of records that Staff #9 did not have a valid and current background check on this date. In addition, two employees of the school assist the after school program daily during the currently approved first half hour of operation and did not have evidence of valid and current comprehensive background checks on file.

POI (Plan of Improvement)

The program will obtain the missing CRC Determination letters and will ensure that every Director and Employee has a valid and current satisfactory Comprehensive Records Check Determination letter on file prior to being present at the program. In addition, the program will submit an amendment to change the hours of the programming to only include the after school program's hours.

Correction Deadline: 9/22/2026

EX-HS-.D(3)(a) - Provisional Employee No CRC (CS)**Met**

Discussed criminal record check requirements with program on this date.

EX-HS-.D(4) - Person with Unsat Present (CS)**Met**

All staff on premises have satisfactory records check determinations.

EX-HS-.D(5) - Valid Evidence Fingerprint Check Not Maintained**Met**

Valid evidence of fingerprint checks maintained on file and observed this date.

EX-HS-.D(6) - Valid Evidence Comprehensive Check Not Maintained**Met**

Valid evidence of comprehensive checks maintained on file and observed this date.

EX-HS-.D(7) - Failure to Request Out of State Information**Met**

Program observed to obtain records checks as required and documentation of records checks observed on file this date.

EX-HS-.D(8) - Employee - Satisfactory Comprehensive Records Check Determination Not Ported**Met**

Discussed portability of records check information with program on this date.

EX-HS-.D(9) - Student-in-Training Records Check Not Ported**Met**

Discussed portability of records check information with program on this date.

EX-HS-.G First Aid & CPR(CS)

EX-HS-.G(1)(a-b) - CPR/First Aid Training Not Obtained	Met
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Observed evidence of staff training in pediatric CPR and pediatric first aid on this date.

EX-HS-.G(2)(a) - Staffing Requirements - 50% Not Certified in FA/CPR	Met
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50% of staff observed trained in pediatric CPR and first aid as required on this date.

EX-HS-.G(2)(a-d) - Staff certification	Met
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Observed evidence of staff training in CPR and first aid on this date.

EX-HS-.G(2)(b) - Staffing Requirements - No one in classroom FA/CPR trained (CS)	Met
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At least one person was observed in each classroom with valid and current pediatric CPR and pediatric first aid training.

EX-HS-.G(2)(c) - Staffing Requirements - No Person FA/CPR Trained for Transportation/Field Trip	Not Applicable
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No field trips or transportation provided by program.

EX-HS-.G(2)(d) - Staffing Requirements - Director Not Trained FA/CPR	Met
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Director observed to have current pediatric first aid and pediatric CPR training.

EX-HS-.G(3) - Missing First Aid Supplies	Met
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Discussed first aid kit requirements with program on this date.

EX-HS-.K Personnel Records

EX-HS-.K(1)(a-c) - Personnel Records Not Complete	Met
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Discussed to ensure that all personnel files are complete and maintained.

EX-HS-.N Staff Requirements(CS)

EX-HS-.N(1) - No Program Director/Person in Charge	Met
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Observed a director or person responsible for overall supervision of the program present on this date.

EX-HS-.N(2) - Not Compliant with Applicable Laws (CS)	Met
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Program observed to be in compliance with all applicable laws and regulations.

EX-HS-.N(3) - Not Able to Adequately Perform Job Duties	Met
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Staff were observed to be able to provide adequate care and supervision to children in accordance with standards on this date.

EX-HS-.P Staff Training

EX-HS-.P(1) - Employee Orientation-None	Met
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Program orientation observed complete.

EX-HS-.P(2)(a-n) - Employee Orientation-Incomplete	Met
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Observed initial orientation subjects complete.

EX-HS-.P(3)(a-k) - Staff Health/Safety Training-none/not timely/incomplete	Met
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Observed completed health and safety orientation training as required on this date.

EX-HS-.P(4)(a)-(b)1.-3. - Annual Ongoing Training - Incomplete	Technical Assistance
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Discussed annual training with the director including ensuring that all the required training are completed and available for review. Provided resources on this date for training.

EX-HS-.P(5) - Documentation of Training	Met
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Observed documentation of training on this date.

Staffing and Supervision

EX-HS-.O Staff:Child Ratios and Supervision(CS)

EX-HS-.O(1) - Inadequate Ratios/Maximum Group Size Exceeded (CS)	Met
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Appropriate staff child ratios observed on this date.

EX-HS-.O(2) - Inadequate Ratio-Mixed Age Grouping (CS)	Met
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Ratios maintained in mixed age groups on this date.

EX-HS-.O(3) - Lack Of Supervision (CS)	Met
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Discussed supervision polices. Please ensure staff are providing watchful oversight to children at all times.