



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 10/31/2024 **VisitType:** Licensing Study

Arrival: 10:00 AM **Departure:** 2:00 PM

CCLC-27330

Kid's Time Learning Academy

567 Hamilton Holmes Dr. NW Atlanta, GA 30318 Fulton County
(404) 792-9933 dixonvd@bellsouth.net

Regional Consultant

Randy Gaytan

Phone: (770) 357-7022

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Mailing Address

Same

Quality Rated: ★ ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
10/31/2024	Licensing Study	Good Standing	
05/21/2024	Complaint Closure	Good Standing	
05/07/2024	Complaint Investigation Follow Up	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
I: Main	1L: A	Two Year Olds and Three Year Olds	2	10	C	22	C	NA	NA	Transitioning
I: Main	1R: E-Front	GA PreK	1	9	C	23	C	NA	NA	Clean Up
I: Main	1R: F		0	0	C	12	C	NA	NA	
I: Main	2L: B	Three Year Olds	1	7	C	20	C	NA	NA	Transitioning, Lunch
I: Main	2R: D-Middle		0	0	C	23	C	NA	NA	
I: Main	3R: C-Rear		0	0	C	22	C	NA	NA	
Total Capacity @35 sq. ft.: 122			Total Capacity @25 sq. ft.: 0							
I: Main-Rear	2R: G	Infants and One Year Olds	2	8	C	12	C	NA	NA	Lunch, Transitioning
I: Main-Rear	3R: H		0	0	C	12	C	NA	NA	
I: Main-Rear	4R: I		0	0	C	17	C	NA	NA	
Total Capacity @35 sq. ft.: 41			Total Capacity @25 sq. ft.: 0							
II: Rear/Kitchen	J: Left		0	0	C	18	C	NA	NA	
II: Rear/Kitchen	K: Right		0	0	C	15	C	NA	NA	

Total Capacity @35 sq. ft.: 33					Total Capacity @25 sq. ft.: 0				
Modular	L: Left		0	0	C	14	C	NA	NA
Modular	M: Right		0	0	C	20	C	NA	NA
Total Capacity @35 sq. ft.: 34					Total Capacity @25 sq. ft.: 0				
Total # Children this Date: 34					Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
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Enrolled Children						
Under 1 years	1 years	2 years	3 years	4 years	5 years (Prekonly)	5 years and older
3	8	9	15	9	1	32

Comments

The purpose of this visit was to conduct a Licensing Study.

Front parking lot was under construction.

Bus is housed at Kids Time Learning Academy #2 (CCLC-28413).

Gave Director two-year-old and three-year-old parent permission forms.

Plan of Improvement: Developed This Date 10/31/2024

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).

Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA www.decalkoala.com with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Important Quality Rated/CAPS Update:

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

Contact the Quality Rated help desk at 855-800-7747 or qualityrated@dec.al.ga.gov for more information. Free technical assistance is available!



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(Findings Report)

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-12 Equipment & Toys(CR)

Met

Comment

A variety of equipment and toys were observed throughout the center.

591-1-1-35 Swimming Pools & Water-related Activities(CR)

N/A

Comment

Center does not provide swimming activities.

Children's Records

591-1-1-08 Children's Records

Met

Comment

Records were observed to be complete and well organized.

Facility

591-1-1-06 Bathrooms

Met

Comment

Bathrooms observed to be clean and well maintained.

591-1-1-19 License Capacity(CR)

Met

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-25 Physical Plant - Safe Environment(CR)

Met

Correction Deadline: 4/23/2024

Corrected on 10/31/2024

.25(3) - The previous citation was observed to be corrected on this date in that there were no water stained tiles, or peeling paint. The inoperable toilets have a maintenance call in.

591-1-1-.26 Playgrounds(CR)**Technical Assistance****Comment**

Discussed maintenance of resilient surface. Please fluff and redistribute.

Technical Assistance

591-1-1-.26(9) - Spoke to Director about removing grass that had grown through mulch.

Correction Deadline: 10/31/2024

Food Service**591-1-1-.15 Food Service & Nutrition****Technical Assistance****Comment**

Center menu meets USDA guidelines.

Technical Assistance

591-1-1-.15(2)(f) - Spoke to Director about the size of items served for lunch.

Correction Deadline: 10/31/2024

Technical Assistance

591-1-1-.15(3) - Spoke to Director about ensuring all bottles are labeled when brought in.

Correction Deadline: 10/31/2024

591-1-1-.18 Kitchen Operations**Met****Comment**

Kitchen appears clean and well organized.

Health and Hygiene**591-1-1-.10 Diapering Areas & Practices(CR)****Met****Comment**

Staff state proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR)**Met****Comment**

Proper hand washing observed throughout the center.

591-1-1-.20 Medications(CR)**N/A****Comment**

The Provider currently does not dispense/administer medication.

Organization**591-1-1-.16 Governing Body & License****Defer****Defer**

591-1-1-.16(f)- An amendment was begun online for the previous citation of not changing the rooms to the new kitchen. The Consultant reviewed the amendment process with the Director. This will be submitted by November 30,2024.

POI (Plan of Improvement)

An application for amendment and all necessary documentation will be submitted.

Correction Deadline: 4/16/2024

Policies and Procedures

591-1-1-.21 Operational Policies & Procedures**Met****Comment**

Program observed complete emergency drills

Safety

591-1-1-.05 Animals**N/A****Comment**

Center does not keep animals on premises.

591-1-1-.11 Discipline(CR)**Met****Comment**

Age-appropriate discussion and/or redirection observed.

591-1-1-.13 Field Trips(CR)**N/A****Comment**

Center does not participate in field trips at this time.

591-1-1-.36 Transportation(CR)**Met****Comment**

Complete documentation of transportation observed.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)**Met****Comment**

Discussed SIDS and infant sleeping position.

Comment

Pleasant naptime environment observed.

Comment

The correct number of mats, sheets and blankets were observed on this date. Cleaning and disinfecting of mats was discussed with the director on this date.

Staff Records

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)**Not Met****Finding**

591-1-1-.09(1)(a) requires that a Center ensure that every actual and potential Director, Employee and Provisional Employee of a Child Care Learning Center submit both a Records Check Application to the Department and Fingerprints to an authorized fingerprinting site. It was determined based on a review of records that staff member #3 that was hired on November, 1 2017, did not submit both a Records Check application to the Department and Fingerprints to an authorized fingerprinting site.

POI (Plan of Improvement)

IMMEDIATE CORRECTION - The Center will routinely review staff files to ensure that every actual and potential Director, Employee and Provisional Employee of a Child Care Learning Center submit both a Records Check Application to the Department and Fingerprints to an authorized fingerprinting site as required. The program's owner or an officer/member of the corporation must view the A to Z Background Check video units pertaining to this records check rule and return the signed affidavit within one week from this visit date. The Center will follow the procedures presented in the training videos to ensure the CRC rules are maintained.

Correction Deadline: 10/31/2024

Finding

591-1-1-.09(1)(c) requires the Center to ensure that every Employee has a valid and current satisfactory Comprehensive Records Check Determination on file prior to being present at the Center while any child is present for care or before an individual age 17 or older resides in the Center. The Comprehensive Records Check Determination must have a Records Check Clearance Date that is no older than the preceding 12 months of the hire date; provided, however, if the Employee has had a lapse of employment from the child care industry that lasted for 180 days (6 months) or longer, a new satisfactory Comprehensive Records Check Determination is required. It was determined based on a review of records that staff member #3 was hired on November 1, 2017, and did not have a valid and current satisfactory comprehensive Records Check Determination on file. Staff member #3 was observed to be present but not with children.

POI (Plan of Improvement)

IMMEDIATE CORRECTION - The Center will routinely review staff records to ensure that every Employee has a valid and current satisfactory Comprehensive Records Check Determination on file prior to being present at the Center while any child is present for care or before an individual age 17 or older resides in the Center. The Comprehensive Records Check Determination must have a Records Check Clearance Date that is no older than the preceding 12 months of the hire date; provided, however, if the Employee has had a lapse of employment from the child care industry that lasted for 180 days (6 months) or longer, a new satisfactory Comprehensive Records Check Determination is required. The program's owner or an officer/member of the corporation must view the A to Z Background Check video units pertaining to this records check rule and return the signed affidavit within one week from this visit date. The center will follow the procedures shown in the training videos to ensure the CRC rules are maintained.

Correction Deadline: 10/31/2024

591-1-1-.09 Criminal Records Check(CR)	Met
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Comment

Director provided two file(s) for employees hired since last visit.

591-1-1-.14 First Aid & CPR	Met
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Comment

Evidence observed of 50% of center staff certified in First Aid and CPR.

591-1-1-.33 Staff Training	Met
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Comment

Documentation observed of required staff training.

591-1-1-.31 Staff(CR)	Met
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Comment

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)	Technical Assistance
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Correction Deadline: 5/7/2024

Corrected on 10/31/2024

.32(1) - The previous citation of incorrect staffing was observed to be corrected on this date in that all classrooms maintained proper ratios.

Technical Assistance

591-1-1-.32(4) - Spoke to Director about three-year-old parent permission letter.

Correction Deadline: 10/31/2024

591-1-1-.32 Supervision(CR)	Met
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Comment

Adequate supervision observed on this date.