



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Cover Sheet

Date: 12/21/2021 **VisitType:** Licensing Study

Arrival: 10:00 AM

Departure: 12:30 PM

CCLC-52190

Kids Harbor of Old Peachtree

1920 Old Peachtree Road NE Lawrenceville, GA 30043 Gwinnett County
 (678) 376-5437 director.oldpeachtree@kids-harbor.com

Mailing Address
 Same

Regional Consultant

Kelly Jones

Phone: (770) 357-7062

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kelly.jones@dec.al.ga.gov

Quality Rated: ★ ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
12/21/2021	Licensing Study	Good Standing	
04/06/2021	Monitoring Visit	Good Standing	
11/04/2020	Licensing Study	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A- 2R Crawler	One Year Olds	1	3	C	10	C	NA	NA	Transitioning, Free Play
Main	B- 3R Toddlers	One Year Olds and Two Year Olds	1	4	C	16	C	NA	NA	Free Play
Main	C- 4R- Jr. Three's	Three Year Olds	1	7	C	20	C	NA	NA	Free Play
Main	D- 5R PreSchool		0	0	C	27	C	NA	NA	
Main	E 6R- Seniors PreK/ASP		0	0	C	25	C	34	C	
Main	F- 6L Juniors PreK	Five Year Olds and Six Year Olds and Over	1	9	C	29	C	40	C	Free Play
Main	G- 5L Private PreK	Four Year Olds and Five Year Olds	1	8	C	26	C	36	C	Outside, Transitioning
Main	H- 4L Three's		0	0	C	21	C	NA	NA	Not In Use
Main	I - 3L Jr. Two's	Two Year Olds	2	8	C	16	C	NA	NA	Circle Time
Main	J- 2L Two's	Three Year Olds	1	4	C	22	C	NA	NA	Circle Time
Main	K- 1L Infants	Infants and One Year Olds	1	6	C	12	C	NA	NA	Floor Play, Feeding, Nap
Total Capacity @35 sq. ft.: 224			Total Capacity @25 sq. ft.: 254							
Total # Children this Date: 49			Total Capacity @35 sq. ft.: 224							
			Total Capacity @25 sq. ft.: 254							

Building	Playground	Playground Occupancy	Playground Compliance
Main	A- Infant/toddler	24	C
Main	B-School Age	108	C
Main	C- Infants-PreSchool	76	C
Main	Playground/Classroom	30	C

Comments

An Administrative Review was conducted on December 20, 2021. Staff files, children's files, training, and background checks were all reviewed. A virtual inspection was conducted on December 21, 2021, with the Provider. An in- person visit was not conducted due to the COVID- 19 pandemic

Plan of Improvement: Developed This Date 12/21/2021

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx> , for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee



Important New Deadlines:

Due to the ongoing COVID restrictions, the deadline to become Quality Rated for programs who want to continue to receive Childcare and Parent Services (CAPS), has been extended to at least December 31, 2021.

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.al.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Sandra Bryant, Program Official

Date

Kelly Jones, Consultant

Date



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Findings Report

Date: 12/21/2021 **VisitType:** Licensing Study

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

A variety of equipment and toys were observed throughout the center.

Comment

Equipment and furniture observed to be properly secured, as applicable.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities.

Children's Records

Records Reviewed: 5

Records with Missing/Incomplete Components: 0

Child # 1	Met
Child # 2	Met
Child # 3	Met
Child # 4	Met
Child # 5	Met

591-1-1-.08 Children's Records

Not Met

Comment

Parent agreements observed obtained/completed.

Comment

Parent authorizations obtained/completed.

Finding

591-1-1-.08(6) requires the Center to maintain records of a child's daily arrival and departure for the twelve (12) preceding months that the Parent or person(s) authorized by the Parent documents, in written or electronic format, each time the Parent or authorized person drops off and picks up the child. The documentation shall include at least the date, the child's name, the arrival and departure times, and the signature or initials of the Parent or authorized person at the time of arrival and departure. These records shall be made available to the Department in printed or written form upon request. It was determined based on a review of records that departure times and signature were missing for the following dates December 13,14,15,16 and 17 2021.

POI (Plan of Improvement)

The Center will maintain arrival and departure records as required, will ensure the documentation includes all of the required information, and will provide the records to the Department when requested.

Correction Deadline: 12/21/2021

Facility**591-1-1-.06 Bathrooms****Met****Comment**

Please monitor bathrooms for necessary supplies.

591-1-1-.19 License Capacity(CR)**Met****Comment**

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)**Met****Comment**

Center appears clean and well maintained.

Comment

No hazards observed accessible to children on this date.

591-1-1-.26 Playgrounds(CR)**Technical Assistance****Technical Assistance**

591-1-1-.26 - Discussed maintenance of resilient surface. Please fluff and redistribute especially after heavy rain.

Food Service**591-1-1-.15 Food Service & Nutrition****Not Met****Comment**

Center menu meets USDA guidelines.

Finding

591-1-1-.15(2)(a) requires Center Personnel to hold and feed infants less than six months of age and older children who cannot hold their own bottles or sit alone. Baby bottles shall never be propped; the infant's head shall be elevated while feeding. It was determined based on observation during a virtual visit that an infant was holding a bottle in a bouncer instead of being held or in a feeding chair.

POI (Plan of Improvement)

The Center will train Staff to hold infants less than six months old or who can not hold their own bottle, to never prop bottles and to elevate infant's heads during feeding. The director will monitor Staff to ensure appropriate feeding procedures are followed.

Correction Deadline: 12/21/2021

591-1-1-.18 Kitchen Operations **Met**

Comment

Kitchen appears clean and well organized.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR) **Met**

Comment

A Virtual Visit was conducted due to the COVID-19 pandemic. Diapering was not directly observed during the virtual walk through on this date. Staff stated knowledge of proper diapering procedures.

591-1-1-.17 Hygiene(CR) **Met**

Comment

Proper hand washing observed throughout the center.

591-1-1-.20 Medications(CR) **Met**

Comment

Documentation for medication dispensing observed complete.

Policies and Procedures

591-1-1-.21 Operational Policies & Procedures **Met**

Comment

Program observed complete emergency drills

591-1-1-.27 Posted Notices **Met**

Comment

Observed all required posted notices.

591-1-1-.29 Required Reporting **Met**

Comment

Thank you for reporting as required.

Safety

591-1-1-.11 Discipline(CR) **Met**

Comment

Age-appropriate discussion and/or redirection observed.

Comment

Staff were observed to maintain a positive learning environment on this date.

591-1-1-.13 Field Trips(CR) **Met**

Comment

Center does not participate in field trips at this time.

591-1-1-.36 Transportation(CR) **Met**

Comment

A current/completed inspection was observed for all vehicles used in transporting children this date.

Comment

Complete documentation of transportation observed.

Comment

The vehicle had an approved fire extinguisher and first aid kit on this date.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)

Met

Comment

Discussed SIDS and infant sleeping position.

Comment

The correct number of mats, sheets and blankets were observed on this date. Cleaning and disinfecting of mats was discussed with the director on this date.

Staff Records

Records Reviewed: 21

Records with Missing/Incomplete Components: 0

Staff # 1	Met
Date of Hire: 02/26/2021	
Staff # 2	Met
Date of Hire: 07/27/2021	
Staff # 3	Met
Date of Hire: 04/01/2014	
Staff # 4	Met
Date of Hire: 07/05/2012	
Staff # 5	Met
Date of Hire: 07/22/2013	
Staff # 6	Met
Date of Hire: 09/22/2021	
Staff # 7	Met
Date of Hire: 09/07/2021	
Staff # 8	Met
Date of Hire: 07/30/2018	
Staff # 9	Met
Date of Hire: 07/30/2018	
Staff # 10	Met
Date of Hire: 04/16/2019	
Staff # 11	Met
Date of Hire: 09/17/2018	
Staff # 12	Met
Date of Hire: 11/13/2019	

Records Reviewed: 21**Records with Missing/Incomplete Components: 0**

Staff # 13	Met
Date of Hire: 07/22/2013	
Staff # 14	Met
Date of Hire: 12/07/2021	<u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 15	Met
Date of Hire: 07/30/2021	
Staff # 16	Met
Date of Hire: 07/06/2021	
Staff # 17	Met
Date of Hire: 09/27/2021	
Staff # 18	Met
Date of Hire: 10/22/2018	
Staff # 19	Met
Date of Hire: 03/17/2021	
Staff # 20	Met
Date of Hire: 12/10/2018	
Staff # 21	Met
Date of Hire: 07/19/2013	

Staff Credentials Reviewed: 11

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)	Met
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Comment

21 of 21 Criminal record checks were observed to be complete.

Comment

Director provided Eight file(s) for employees hired since last visit 4/6/2021.

591-1-1-.14 First Aid & CPR	Met
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Comment

Complete first aid kits observed in center and on vehicles.

Comment

Evidence observed of 100% of center staff certified in First Aid and CPR.

591-1-1-.33 Staff Training	Met
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Comment

Documentation observed of required staff training.

591-1-1-.31 Staff(CR)	Met
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Technical Assistance

591-1-1-.31 - Discussed that all lead staff must enroll in an approved education program within 6 months of hire and complete degree within 18 months.

Comment

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)**Met****Comment**

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)**Technical Assistance****Technical Assistance**

591-1-1-.32 - Discussed new revision to the supervision rule which states: Staff shall be attentive and participating with all children during meal times and shall be seated within an arm's length away from children thirty-six (36) months of age and younger.

Comment

Staff observed to provide direct supervision and be attentive to children's needs.