



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 3/28/2024 **VisitType:** Licensing Study **Arrival:** 10:00 AM **Departure:** 5:00 PM

CCLC-50329

Ivywood Academy

1071 Jodeco Road West Stockbridge, GA 30281 Henry County
 (770) 389-1119 melanie@ivywoodacademy.com

Regional Consultant

April Brown

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Mailing Address
 Same

Quality Rated: ★ ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
03/28/2024	Licensing Study	Good Standing	
02/06/2024	Complaint Closure	Good Standing	
01/29/2024	Complaint Investigation Follow Up	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	Rm A: 1st Left (100): Infants	Infants	2	6	C	15	C	NA	NA	Floor Play
Main	Rm B: 2nd Left (150): 1's	One Year Olds	2	8	C	15	C	NA	NA	Circle Time, Free Play
Main	Rm C: 3rd Left (200): 1's and 2's	Two Year Olds	2	9	C	16	C	NA	NA	Free Play
Main	Rm D: Back Left (Afterschool)		0	0	C	58	C	NA	NA	
Main	Rm E: Back Mid (500): Ga Pre-K	GA PreK	2	15	C	29	C	NA	NA	Circle Time
Main	Rm F: 5th Right (450): Ga Pre-K	GA PreK	2	13	C	23	C	NA	NA	Transitioning
Main	Rm G: 4th Right (400): Ga Pre-K	GA PreK	2	18	C	22	C	NA	NA	Outside
Main	Rm H: 3rd Right (350): 3's	Three Year Olds and Four Year Olds	3	15	C	22	C	NA	NA	Free Play
Main	Rm I: 2nd Right (300): 3's	Three Year Olds	2	8	C	22	C	NA	NA	Lunch
Main	Rm J: 1st Right (250): 2's	Two Year Olds	1	9	C	23	C	NA	NA	Free Play
Main	Rm K: Front Mid. (Cafeteria)		0	0	C	23	C	NA	NA	
Total Capacity @35 sq. ft.:			268		Total Capacity @25 sq. ft.: 0					
Total # Children this Date: 101			Total Capacity @35 sq. ft.:		Total Capacity @25 sq. ft.: 0					

Building	Playground	Playground Occupancy	Playground Compliance
Main	Plgd-A	29	C
Main	Plgd-B	185	C
Main	Plgd-C	20	C
Main	Plgd-D	25	C

Comments

Licensing study was completed on this date.

Plan of Improvement: To Be Submitted 04/12/2024

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.al.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA www.decalkoala.com with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important Quality Rated/CAPS Update:

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

Contact the Quality Rated help desk at 855-800-7747 or qualityrated@dec.al.ga.gov for more information. Free technical assistance is available!

Melanie White, Program Official

Date

April Brown, Regional Consultant

Date



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(Findings Report)

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

Equipment and furniture observed to be properly secured, as applicable on this date.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

N/A

Comment

Center does not provide swimming activities.

Children's Records

591-1-1-.08 Children's Records

Met

Comment

Parent authorizations obtained and completed on this date.

Comment

Records were observed to be complete and well organized on this date.

Facility

591-1-1-.19 License Capacity(CR)

Met

Comment

Licensed capacity observed to be met by the center on this date.

591-1-1-.25 Physical Plant - Safe Environment(CR)

Not Met

Technical Assistance

Please ensure that potentially hazardous equipment, materials and supplies be stored in a locked area inaccessible to children.

Correction Deadline: 3/28/2024

Finding

591-1-1-.25(3) requires the Center and surrounding premises to be kept clean, free of debris and in good repair. Hygienic measures such as, but not limited to, screened windows and proper waste disposal procedures shall be utilized to minimize the presence of rodents, flies, roaches and other vermin at the Center. It was determined the following was not in good repair:

Classroom D (back left afterschool)

- * wooden baseboards were splintered and dirty

- * chipped paint on the corner edge of the left side of the wall between the sinks and children's bathroom

Classroom F (fifth right)

- * metal strap detached from the left side of the wall

Classroom G (fourth right)

- * vent was not working in the boy's bathroom

- * broken tile and splintered wood was present in the boy's bathroom

Classroom H (third right)

- * ceiling stained in boy's bathroom

Classroom I (second right)

- * light uncovered in the girl's bathroom

- * wooden baseboards were splintered and dirty

Classroom J (first right)

- * wooden baseboards were splintered and dirty

- * vent was dirty and not secured in the boy's bathroom

Correction Deadline: 4/8/2024

591-1-1-.26 Playgrounds(CR)

Not Met

Finding

591-1-1-.26(4) requires that playgrounds be protected from traffic or other hazards by a (4) four foot high fence or other barrier approved by this Department. Fencing material shall not present a hazard to children and shall be maintained so as to prevent children from leaving the playground area by any means other than through an approved access route. Fence gates shall be kept closed except when persons are entering or exiting the area. It was determined based on observation the fence on Playground B was not in good repair as the wires at the bottom of the fence were protruding onto the playground area which posed as a hazard.

Correction Deadline: 4/8/2024

Finding

591-1-1-.26(6) requires that playground equipment provide an opportunity for the children to engage in a variety of experiences and shall be age-appropriate. For example, toddlers shall not be permitted to swing in swings designed for School-age Children. The outdoor equipment shall be free of lead-based paint, sharp corners and shall be regularly maintained in such a way as to be free of rust and splinters that could pose significant safety hazard to the children. All equipment shall be arranged so as not to obstruct supervision of children. It was determined based on observation the following playground equipment presented as a hazard:

Playground A

* vines were protruding through the fence on the left side of the playground area.

Playground B

* an active ant bed in the middle of the play area

* green metal stairway of the purple and green climbing structure was rusted and separated at the top corner and along the side rails.

* concrete was exposed and at the base of the fence on the left side of the playground area.

Playground C

* green metal stairway of the purple and green climbing structure was rusted and chipped paint was present on the hand rails and sides of the metal stairway with small holes on the side of the structure.

Correction Deadline: 4/8/2024

Food Service

591-1-1-.15 Food Service & Nutrition

Met

Comment

Center menu meets USDA guidelines on this date.

591-1-1-.18 Kitchen Operations

Met

Comment

Kitchen appears clean and well organized on this date.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)

Met

Comment

Staff stated proper knowledge of diapering procedures on this date.

591-1-1-.17 Hygiene(CR)**Technical Assistance****Technical Assistance**

Please ensure staff wash their hands with liquid soap and warm running water upon arrival for the day, when moving from one child care group to another, upon re-entering the child care area after outside play, before and after diapering each child, dispensing medication, applying topical medications, handling and preparing food, eating, drinking, preparing bottles, feeding each child, assisting children with eating and drinking, after toileting or assisting children with toileting, using tobacco products, handling garbage and organic waste, touching animals or pets, handling bodily fluids and after contamination by any means.

Correction Deadline: 3/28/2024**591-1-1-.20 Medications(CR)****N/A****Comment**

The center currently does not dispense or administer medication at this time.

Organization**591-1-1-.16 Governing Body & License****Not Met****Finding**

591-1-1-.16(g) requires the application for a License or Permit, including the Records Check Application, must be truthfully and fully completed. In the event that the Department has reason to believe that the application has not been completed truthfully, it may require additional verification of the facts alleged. The Department may refuse to issue or revoke a License or Permit where false statements have been made in connection with the application or any other documents submitted to the Department. It was determined based on a review of records the director and two staff members submitted false First Aid and CPR documents to the Department during a licensing study review.

Correction Deadline: 3/28/2024**Policies and Procedures****591-1-1-.21 Operational Policies & Procedures****Met****Comment**

Program observed to have completed emergency drills on this date.

Safety**591-1-1-.05 Animals****N/A****Comment**

Center does not keep animals on premises.

591-1-1-.11 Discipline(CR)**Met****Comment**

Age-appropriate discussion and redirection observed on this date.

Comment

Center does not participate in field trips at this time.

591-1-1-.36 Transportation(CR)

Not Met

Comment

The vehicle with tag number ending in L9894 had an approved fire extinguisher and first aid kit on this date. Vehicle with tag number ending in HP593 and the white bus (tag couldn't be seen) was not in use on this date.

Finding

591-1-1-.36(4)(a) requires an annual safety check for each vehicle. The annual safety check, completed by a trained individual, should include a check of the: tires, headlights, horn, taillights, turn signals, brake lights, brakes, suspension, exhaust system, steering, windows, windshields and windshield wipers. A copy of the annual safety check will be kept in the Center or on the vehicle and should include evidence of any repairs and/or replacements that were identified as needed on the inspection report. It was determined based on a review of records vehicle with tag number ending in L9894 did not have an annual safety check inspection on file as required.

Correction Deadline: 4/2/2024

Finding

591-1-1-.36(7)(d)2. requires that the second designated Staff person conduct a check of the vehicle immediately upon the completion of the first check of the vehicle. The responsible person shall physically walk through the entire vehicle; visually inspect all seat surfaces, under all seats and in all compartments or recesses in the vehicle's interior; and sign the passenger transportation checklist(s), indicating all of the children have exited the vehicle. There shall be continuous watchful oversight of the vehicle between the first check and second check. It was determined based on a review of records the second designated staff person did not conduct the second check of the vehicle immediately upon the completion of the first check of the vehicle during routine afternoon transportation from Dutchtown Elementary School on March 22, 2024 and on March 26, 2024 and March 27, 2024 during afternoon transportation from Pates Creek Elementary School as required.

Correction Deadline: 3/28/2024

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)

Met

Comment

Discussed SIDS and infant sleeping position with the infant staff and director on this date.

Staff Records

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)

Met

Comment

Criminal record checks were observed to be complete on this date.

Comment

Director provided four file(s) for employees hired since the last visit which was completed on January 29, 2024.

591-1-1-.14 First Aid & CPR

Not Met

Finding

591-1-1-.14(1) requires the Center Director and, at any given time, at least fifty percent (50%) of the caregiver Staff to successfully complete a biennial training program in cardiopulmonary resuscitation (CPR) and a triennial training program in first aid. The first aid training must be done by certified or licensed health care professionals or trainers and must deal with the provision of emergency care to infants and children. The Center shall maintain current evidence of the successful completion of such training which shall be available to the Department for inspection. It was determined based on a review of records the director and two staff members did not complete hands on and in person First Aid and CPR as required.

Correction Deadline: 4/27/2024

591-1-1-.33 Staff Training

Met

Comment

Documentation observed of required annual staff training for 2023 on this date.

591-1-1-.31 Staff(CR)

Technical Assistance

Comment

Staff observed to be compliant with applicable laws and regulations on this date.

Technical Assistance

Please ensure the center has qualified and sufficient direct-care employees to ensure full compliance with these rules without neglecting the supervision of children.

Correction Deadline: 3/28/2024

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Comment

Center observed to maintain appropriate staff:child ratios on this date.

Technical Assistance

Please ensure that children be supervised at all times appropriate to the individual age, needs and capabilities of each child. Such supervision must include, but not be limited to, indoor and outdoor activities, mealtimes, naptime, transportation, field trips, and transitions between activities. "Supervision" means that the appropriate number of Staff members are physically present in the area where children are being cared for and are providing watchful oversight to the children, volunteers and Students-in-Training. The persons supervising in the child care area must be alert, positioned to maximize their ability to hear and see the children at all times, and able to respond promptly to the needs and actions of the children being supervised, as well as the actions of the volunteers and Students-in-Training, and provide timely attention to the children's actions and needs. Staff shall be attentive and participating with all children during mealtimes and shall be seated within an arm's length away from children thirty-six (36) months of age and younger.

Correction Deadline: 3/28/2024