



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 7/18/2025 **VisitType:** Complaint Investigation & Monitoring Visit

**Arrival:** 8:45 AM **Departure:** 12:05 PM

**CCLC-38944**

**Sunbrook Academy at Chapel Hill**

6029 Professional Pkwy. Douglasville, GA 30134 Douglas County  
(770) 489-9008 director.douglasville@sunbrookacademy.com

CCS Coordinator

Rachael Brown

Phone: (770) 342-7795

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rachael.brown@decal.ga.gov

**Mailing Address**

Same

**Quality Rated:** ★ ★

| Compliance Zone Designation |                                            |               | <b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.<br><br><b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules.<br><b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules.<br><b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules. |
|-----------------------------|--------------------------------------------|---------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 07/18/2025                  | Complaint Investigation & Monitoring Visit | Good Standing |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
| 02/17/2025                  | Complaint Closure                          | Good Standing |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
| 02/03/2025                  | Complaint Investigation & Licensing Study  | Good Standing |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |

**Ratios/License Capacity**

| Building                        | Room       | Age Group                         | Staff                           | Children | NC/C | Max 35 SF.                    | 35 SF. Comp. | Max 25 SF. | 25 SF. Comp. | Notes       |
|---------------------------------|------------|-----------------------------------|---------------------------------|----------|------|-------------------------------|--------------|------------|--------------|-------------|
| Main                            | A/Rside/1R | Infants and One Year Olds         | 2                               | 7        | C    | 17                            | C            | NA         | NA           | Floor Play  |
| Main                            | B/Rside/2R |                                   | 0                               | 0        | C    | 16                            | C            | NA         | NA           | Not In Use  |
| Main                            | C/Rside/3L | One Year Olds                     | 2                               | 11       | C    | 21                            | C            | NA         | NA           | Outside     |
| Main                            | D/Rside/2L | Two Year Olds                     | 2                               | 15       | C    | 21                            | C            | NA         | NA           | Circle Time |
| Main                            | E/Rside/1L | Six Year Olds and Over            | 1                               | 10       | C    | 30                            | C            | NA         | NA           | Circle Time |
| Main                            | F/Lside/1R | Four Year Olds                    | 1                               | 18       | C    | 28                            | C            | NA         | NA           | Circle Time |
| Main                            | G/Lside/2R | Four Year Olds and Five Year Olds | 1                               | 11       | C    | 27                            | C            | NA         | NA           | Circle Time |
| Main                            | H/Lside/2L | Three Year Olds                   | 1                               | 12       | C    | 21                            | C            | NA         | NA           | Circle Time |
| Main                            | I/Lside/1L | Two Year Olds and Three Year Olds | 2                               | 16       | C    | 20                            | C            | NA         | NA           | Circle Time |
| Total Capacity @35 sq. ft.: 201 |            |                                   |                                 |          |      | Total Capacity @25 sq. ft.: 0 |              |            |              |             |
| Total # Children this Date: 100 |            |                                   | Total Capacity @35 sq. ft.: 201 |          |      | Total Capacity @25 sq. ft.: 0 |              |            |              |             |

| Building | Playground | Playground Occupancy | Playground Compliance |
|----------|------------|----------------------|-----------------------|
|----------|------------|----------------------|-----------------------|

| <b>Enrolled Children</b> |                |                |                |                |                           |                          |
|--------------------------|----------------|----------------|----------------|----------------|---------------------------|--------------------------|
| <b>Under 1 years</b>     | <b>1 years</b> | <b>2 years</b> | <b>3 years</b> | <b>4 years</b> | <b>5 years (Prekonly)</b> | <b>5 years and older</b> |
| 7                        | 19             | 21             | 30             | 24             | 0                         | 32                       |

#### **Comments**

New rules changes discussed with the Director.

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).

Please refer to the website, <http://www.dec.al.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

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#### **Refutation Process:**

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA [www.decalkoala.com](http://www.decalkoala.com) with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

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Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

#### **Important Quality Rated/CAPS Update:**

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

**Contact the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.al.ga.gov](mailto:qualityrated@dec.al.ga.gov) for more information. Free technical assistance is available!**



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**(Findings Report)**

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The following information is associated with a CI/MV:

**Activities and Equipment**

**591-1-1-.12 Equipment & Toys(CR)**

**Met**

**Comment**

A variety of equipment and toys were observed throughout the center on this date.

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)**

**N/A**

**Comment**

Center does not provide swimming activities.

**Facility**

**591-1-1-.19 License Capacity(CR)**

**Met**

**Comment**

Licensed capacity observed to be met by center on this date.

**591-1-1-.25 Physical Plant - Safe Environment(CR)**

**Met**

**Comment**

Please be mindful to keep items that pose a hazard inaccessible to children.

**591-1-1-.26 Playgrounds(CR)**

**Met**

**Comment**

Playground observed to be clean and in good repair on this date. Ensure swing chains are cleaned to prevent rust.

**Correction Deadline:** 2/5/2025

**Prior Visits:** 03/12/2024, 09/21/2023, 03/08/2023

**Corrected on** 7/18/2025

**.26(9) - Citation observed to be corrected on this date. Consultant observed the exposed tree roots to be paint and playgrounds to be free of pine cones.**

**Health and Hygiene**

**591-1-1-.10 Diapering Areas & Practices(CR)**

**Met**

**Comment**

Staff stated proper knowledge of diapering procedures.

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**591-1-1-.17 Hygiene(CR)****Met****Comment**

Staff were observed to remind children to wash hands on this date.

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**591-1-1-.20 Medications(CR)****Met****Comment**

Discussed proper medication documentation and procedures.

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**Safety**

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**591-1-1-.11 Discipline(CR)****Met****Comment**

Staff were observed to maintain a positive learning environment on this date.

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**591-1-1-.36 Transportation(CR)****Met****Comment**

A current/completed inspection was observed for all vehicles used in transporting children this date.

**Correction Deadline: 2/4/2025**

**Prior Visits: 02/03/2025**

**Corrected on 7/18/2025**

**.36(4)(b) - Citation observed corrected on this date. Consultant observed the vehicle interior to be clean and free of trash and debris.**

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**Sleeping & Resting Equipment**

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**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)****Met****Comment**

Discussed SIDS and infant sleeping position.

**Comment**

The correct number of mats, sheets and blankets were observed on this date. Cleaning and disinfecting of mats was discussed with the director on this date.

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**Staff Records**

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**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)****Met****Comment**

Criminal record checks were observed to be complete. Consultant discussed criminal record checks for therapists that plan to provide services in the center.

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**591-1-1-.14 First Aid & CPR(CR)****Met****Comment**

Evidence observed of 50% of center Staff certified in First Aid and CPR.

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**591-1-1-.31 Staff(CR)****Met****Comment**

Staff observed to be compliant with applicable laws and regulations.

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**Staffing and Supervision**

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**591-1-1-.32 Staff:Child Ratios and Group Size(CR)****Met****Comment**

Center observed to maintain appropriate staff:child ratios.

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**591-1-1-.32 Supervision(CR)****Met****Comment**

Staff observed to provide direct supervision and be attentive to children's needs.