



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 2/5/2026 **VisitType:** Licensing Study **Arrival:** 9:40 AM **Departure:** 2:40 PM

CCLC-58415
Northside Church Child Development Center
 2799 Northside Drive, NW Atlanta, GA 30305 Fulton County
 (404) 355-6475

Regional Consultant
 Charlene Story
 Phone: (770) 405-7942
 Fax: (770) 408-0759
 charlene.story@decal.ga.gov

Mailing Address
 Same

Quality Rated: No

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
02/05/2026	Licensing Study	Good Standing	
04/22/2025	Incident Investigation Closure	Good Standing	
03/10/2025	Incident Investigation & Follow Up	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main Building	A - 1st Right- Infant Crawlers	One Year Olds	3	9	C	10	C	NA	NA	Circle Time, Story
Main Building	B- 2nd Right- Infant	Infants	3	8	C	14	C	NA	NA	Nap, Floor Play
Main Building	C - Back Right- 3's/4's	Two Year Olds and Three Year Olds and Four Year Olds	2	10	NC	11	C	NA	NA	Transitioning, Art
Main Building	D - Front- 2 year olds	One Year Olds and Two Year Olds	3	9	C	9	C	NA	NA	Story
Main Building	E- Back Left (134)-1 year old's	Two Year Olds	3	10	C	11	C	NA	NA	Story
			Total Capacity @35 sq. ft.: 55			Total Capacity @25 sq. ft.: 0				
Total # Children this Date: 46			Total Capacity @35 sq. ft.: 55			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main Building	Playground A - Infants & Toddlers	10	C
Main Building	Playground B - Preschool	22	C

Enrolled Children						
Under 1 years	1 years	2 years	3 years	4 years	5 years (Prekonly)	5 years and older
10	10	11	10	13	0	0

Comments

Children's enrollment and attendance records, staff files which included training and cpr/first aid certification, emergency drills, emergency preparedness plan, first aid kit and other required items were available to the consultant.

An exit conference discussing the Licensing study report was conducted with the Director on this date. An email with the Licensing study report was sent to the Director for signature on this date.

Provider is wanting to move program to another hall of the building. Consultant advised the provider on submitting an amendment to make the changes to the program.

Plan of Improvement: Developed This Date

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).

Please refer to the website, <http://www.dec.al.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA www.decalkoala.com with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Important Quality Rated/CAPS Update:

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

Contact the Quality Rated help desk at 855-800-7747 or qualityrated@dec.al.ga.gov for more information. Free technical assistance is available!



Summary Report

Date: 2/5/2026 **VisitType:** Licensing Study

Arrival: 9:40 AM **Departure:** 2:40 PM

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.03 Activities

Met

Comment

Lesson Plans were observed to be posted and reflected the current weeks activities in each classroom.

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

A variety of equipment and toys were observed throughout the center on this date.

Comment

Equipment and furniture observed to be properly secured, as applicable.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

N/A

Comment

Center does not provide swimming activities.

Children's Records

591-1-1-.08 Children's Records

Met

Comment

Parent agreements observed obtained/completed.

Comment

Parent authorizations obtained/completed.

Comment

Records were observed to be complete and well organized.

Facility

591-1-1-.06 Bathrooms

Met

Comment

Bathrooms observed to be clean and well maintained.

Please ensure trash cans have a lid.

591-1-1-.19 License Capacity(CR)

Met

Comment

Licensed capacity observed to be met by center on this date.

591-1-1-.25 Physical Plant - Safe Environment(CR)**Met****Comment**

The Center appeared clean and well maintained on this date.

591-1-1-.26 Playgrounds(CR)**Met****Comment**

Playground observed to be clean and in good repair on this date.

Food Service

591-1-1-.15 Food Service & Nutrition**Met****Comment**

Provider allows breakfast, lunch and afternoon meals to be brought into the center by the parents.

Staff ensures meals meet the USDA Guidelines.

591-1-1-.18 Kitchen Operations**N/A****Comment**

Provider does not use a kitchen to serve meals.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)**Met****Comment**

Staff stated proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR)**Met****Comment**

Staff were observed to remind children to wash hands on this date.

591-1-1-.20 Medications(CR)**Not Met****Finding**

591-1-1-.20(1) requires Personnel to obtain specific written authorization from the child's physician or parent in order to dispense prescription or non-prescription medications, except for first aid. Such authorization will include when applicable, date; full name of the child; name of the medication; prescription number, if any; dosage; the dates to be given; the time of day to be dispensed; and signature of parent. It was determined based on review of medication records the following:

** Two (2) out of eight (8) children who were administered a prescribed medication, authorization forms were missing the prescription number of the medication that was to be administered

** Six (6) out of eight (8) children's authorization forms were missing the dates medication was to be given

** One (1) out of eight (8) children's authorization form was missing the parent's signature.

POI (Plan of Improvement)

The Center will train Staff to obtain and review parental authorizations to ensure the authorization contains complete information. The designated person or persons will monitor daily.

Correction Deadline: 2/5/2026

Finding

591-1-1-.20(2) requires that written authorization to dispense medication is limited to two weeks unless otherwise prescribed by a physician or authorized under Georgia law. Medication shall only be dispensed out of its original container which must be labeled with the child's name or as authorized under Georgia law. It was determined based on observation that a child's authorization for medication showed that the form had been completed and dispensed during September 16, 22, 23 and December 29, 2025, but a new authorization for medication had not been completed by the parent for the December 29, 2025 administering of the medication.

POI (Plan of Improvement)

The Center will train all Staff on the medication requirements. The designated person or persons will monitor the dispensing of medications.

Center staff will ensure written authorizations to dispense medication is completed every two weeks unless requested by the physician for extension with a written statement from the physician attached to the authorization form.

Correction Deadline: 2/5/2026

591-1-1-.21 Operational Policies & Procedures

Met

Comment

Program observed complete emergency drills

As as reminder, the lock down drill must be conducted twice a year.

591-1-1-.27 Posted Notices

Met

Comment

Please make sure that all required signs are posted and up to date.

591-1-1-.29 Required Reporting

Met

Comment

Thank you for reporting as required.

Safety

591-1-1-.05 Animals

Met

Comment

Center does not keep animals on premises.

591-1-1-.11 Discipline(CR)

Met

Comment

Age-appropriate discussion and redirection observed.

Comment

Staff were observed to maintain a positive learning environment on this date.

591-1-1-.13 Field Trips(CR)

N/A

Comment

Center does not participate in field trips at this time.

591-1-1-.36 Transportation(CR)

N/A

Comment

Center does not provide routine transportation.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)

Met

Comment

Discussed SIDS and infant sleeping position.

Comment

The correct number of mats, sheets and blankets were observed on this date. Cleaning and disinfecting of mats was discussed with the director on this date.

Staff Records

Records Reviewed: 18

Records with Missing/Incomplete Components: 6

Staff # 4

Not Met

"Missing/Incomplete Components"

.24(1)-Evidence of Orientation Missing

Staff # 11

Not Met

Date of Hire: 05/11/2025

"Missing/Incomplete Components"

.14(2)-First Aid Missing,.14(2)-CPR missing

Staff # 12

Not Met

"Missing/Incomplete Components"

.24(1)-No Record,.14(2)-CPR missing,.14(2)-First Aid Missing,.31(2)(b)2.-Staff Qualifications-Education Missing,.24(1)-Evidence of Orientation Missing

Staff # 13

Not Met

Date of Hire: 07/10/2024

"Missing/Incomplete Components"

.14(2)-CPR missing

Staff # 14

Not Met

Date of Hire: 05/16/2024

"Missing/Incomplete Components"

.14(2)-CPR missing,.14(2)-First Aid Missing

Staff # 17

Not Met

Date of Hire: 03/23/2023

"Missing/Incomplete Components"

.14(2)-CPR missing,.14(2)-First Aid Missing

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)**Met****Comment**

Criminal record checks were observed to be complete.

591-1-1-.09 Criminal Records Check(CR)**Met****Comment**

Criminal records checks were observed to be complete.

591-1-1-.14 First Aid & CPR(CR)**Not Met****Comment**

Evidence observed of 50% of center Staff certified in First Aid and CPR.

Comment

Please be mindful of training expiration dates.

Finding

591-1-1-.14(2)(d) requires the Center Director must have current evidence of successful completion of pediatric cardiopulmonary resuscitation (CPR) and pediatric first aid at all times. Due to there not being a staff file for the Center Director, staff member #12 for the consultant to review, the consultant could not confirm that the Center Director was certified in Pediatric CPR and First Aid.

POI (Plan of Improvement)

The Center Director must successfully complete a biennial training program in cardiopulmonary resuscitation (CPR) and a triennial training program in first aid taught by certified or licensed health care professionals or trainers and must deal with the provision of emergency care to infants and children. The Director will send copies via email of verification of completed CPR/First Aid certification to the Consultant upon completion.

Correction Deadline: 3/7/2026

591-1-1-.24 Personnel Records**Not Met**

Finding

591-1-1-.24(1) requires the center to maintain a personnel file on the Director, all Employees, Provisional Employees, Personnel, Staff, Students-in-Training, Volunteers, Clerical, Housekeeping, Maintenance, and other Support Staff for the duration of the term of employment plus one calendar year, and it shall contain the following: identifying information to include: name, date of birth, social security number, current address and current telephone number; employment history; as applicable to the position held: evidence of education and qualifying work experience; evidence of all training required by these rules which shall include: title of training, date of training, trainer's signature, location of training and number of clock hours obtained; a statement completed by the staff member that the information provided is true and accurate; any other records required by these rules; and as applicable to the position held, evidence of required orientation including date and signature of person providing the orientation; It was determined based on staff records that staff member #12, who is listed as the director in Outback, did not have a file on the premises for the consultant to review and confirm hire date or education.

POI (Plan of Improvement)

The Center will secure required information for all Personnel. The Center will ensure that complete information is in the personnel file for all Directors, Employees, Provisional Employees, Personnel, Staff, Students-in-Training, Volunteers, Clerical, Housekeeping, Maintenance and other Support Staff.

Correction Deadline: 2/10/2026

591-1-1-.33 Staff Training	Met
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Comment

Documentation observed of required ten (10) hours of staff annual training for the year 2024.

591-1-1-.31 Staff(CR)	Met
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Comment

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)	Not Met
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Finding

591-1-1-.32(4) requires that children under three years old be housed in separate physical areas from older children and cannot be mixed with older children except at specified times and circumstances. It was determined based on observation that there were three (3) 2-year-old children being housed with the 3 and 4-year-old children in Classroom C.

POI (Plan of Improvement)

The Center will maintain separation of these children under three years old.

Correction Deadline: 2/5/2026

591-1-1-.32 Supervision(CR)	Met
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Correction Deadline: 4/22/2025

Corrected on 2/5/2026

.32(7) - This citation was observed to be corrected on this date. Staff were observed to be interacting and attentive to the needs of the children.