



Bright from the Start Georgia Department of Early Care and Learning  
2 Martin Luther King Jr. Drive SE, 670 East Tower  
Atlanta, GA 30334  
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 7/10/2026 VisitType: Complaint Investigation & Monitoring Visit

Arrival: 9:05 AM Departure: 1:15 PM

CCLC-38941  
Sunbrook Academy at Legacy Park  
3871 Jiles Road Kennesaw, GA 30144 Cobb County  
(770) 428-1144

Regional Consultant  
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Mailing Address  
Same

Quality Rated: ★ ★

| Compliance Zone Designation |                                            |               | <b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.<br><br><b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules.<br><b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules.<br><b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules. |
|-----------------------------|--------------------------------------------|---------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 07/10/2026                  | Complaint Investigation & Monitoring Visit | Good Standing |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
| 04/30/2026                  | Monitoring Visit                           | Good Standing |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
| 12/18/2025                  | Complaint Closure                          | Good Standing |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |

Ratios/License Capacity

| Building                        | Room           | Age Group                       | Staff | Children | NC/C                          | Max 35 SF. | 35 SF. Comp. | Max 25 SF. | 25 SF. Comp. | Notes              |
|---------------------------------|----------------|---------------------------------|-------|----------|-------------------------------|------------|--------------|------------|--------------|--------------------|
| Main                            | A- Right Fron  | Infants                         | 2     | 12       | C                             | 21         | C            | NA         | NA           | Feeding,Floor Play |
| Main                            | B- Right Rear  | One Year Olds                   | 2     | 6        | C                             | 17         | C            | NA         | NA           | Free Play          |
| Main                            | C- Center      | One Year Olds                   | 1     | 6        | C                             | 19         | C            | NA         | NA           | Outside            |
| Main                            | D1- Left Front | Two Year Olds                   | 1     | 10       | C                             | 14         | C            | NA         | NA           | Outside            |
| Main                            | D2- Left Front | Two Year Olds                   | 1     | 5        | C                             | 14         | C            | NA         | NA           | Outside            |
| Main                            | E1- Mid Left   | Three Year Olds                 | 2     | 8        | C                             | 18         | C            | NA         | NA           | Centers            |
| Main                            | E2- Mid Left   | Four Year Olds                  | 1     | 14       | C                             | 18         | C            | NA         | NA           | Centers            |
| Main                            | F- Back Left   | Six Year Olds and Over          | 2     | 16       | C                             | 22         | C            | NA         | NA           | Centers            |
| Total Capacity @35 sq. ft.: 143 |                |                                 |       |          | Total Capacity @25 sq. ft.: 0 |            |              |            |              |                    |
| Total # Children this Date: 77  |                | Total Capacity @35 sq. ft.: 143 |       |          | Total Capacity @25 sq. ft.: 0 |            |              |            |              |                    |

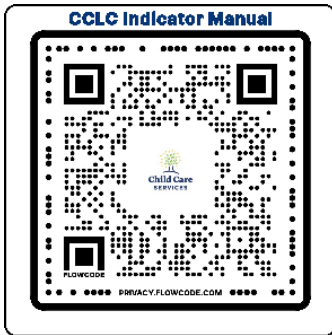
| Building | Playground    | Playground Occupancy | Playground Compliance |
|----------|---------------|----------------------|-----------------------|
| Main     | A- Right      | 17                   | C                     |
| Main     | B- Right Rear | 27                   | C                     |
| Main     | C- Middle     | 63                   | C                     |
| Main     | D- Left       | 121                  | C                     |

| Enrolled Children |         |         |         |         |                    |                   |
|-------------------|---------|---------|---------|---------|--------------------|-------------------|
| Under 1 years     | 1 years | 2 years | 3 years | 4 years | 5 years (Prekonly) | 5 years and older |
| 13                | 25      | 22      | 24      | 18      | 0                  | 30                |

### Comments

Discussed compliance with State rules and regulations to support ongoing health and safety of children in care.

Plan of Improvement: Developed This Date



For additional information regarding any licensing topics discussed during this visit, please consult the Rules and Regulations Indicator Manual. This manual provides comprehensive clarification of each rule, including evaluation indicators, related best practices, and relevant considerations to support your program's continued and sustained compliance.

To access the Indicator Manual, please scan the QR code below or visit our website at <https://www.dec.al.ga.gov/CCS/RulesAndRegulations.aspx>.

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).

Please refer to the website, <http://www.dec.al.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

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### Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA [www.decalkoala.com](http://www.decalkoala.com) with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

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Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

**Important Quality Rated/CAPS Update:**

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

**Contact the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.al.ga.gov](mailto:qualityrated@dec.al.ga.gov) for more information. Free technical assistance is available!**



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Summary Report

Date: 7/10/2026 VisitType: Complaint Investigation & Monitoring Visit Arrival: 9:05 AM Departure: 1:15 PM

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The following information is associated with a Monitoring Visit:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR) Met

Comment

Equipment and furniture observed to be properly secured, as applicable.

591-1-1-.35 Swimming Pools & Water-related Activities(CR) Met

Comment

Center does not provide swimming activities.

Facility

591-1-1-.19 License Capacity(CR) Met

Comment

Licensed capacity observed to be routinely met by center on this date.

591-1-1-.25 Physical Plant - Safe Environment(CR) Met

Comment

Please secure cleaning tools (i.e., broom, plunger) out of reach of children.

591-1-1-.26 Playgrounds(CR) Technical Assistance

Technical Assistance

591-1-1-.26(4) - Please ensure all overgrown vegetation around the fencing on Main C-Middle and Main D-Left playgrounds was cut back and removed to maintain a safe play environment.

Correction Deadline: 7/10/2026

Technical Assistance

591-1-1-.26(9) - Please ensure all pine cones and gumballs were removed from all playgrounds before children were permitted access for outdoor play.

Correction Deadline: 7/10/2026

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR) Met

Comment

Proper diapering procedures observed.

**Comment**

Please ensure lids remain on trash containing organic waste.

**Comment**

Proper hand washing observed throughout the center on this date.

**Technical Assistance**

591-1-1-.17(6) - Please ensure all waste bins were clean and maintained in working order to prevent the spread of germs and the accumulation of waste.

**Correction Deadline: 7/10/2026**

## 591-1-1-.20 Medications(CR)

N/A

**Comment**

The Provider currently does not dispense/administer medication.

**Safety**

## 591-1-1-.11 Discipline(CR)

Met

**Comment**

Staff were observed to maintain a positive learning environment on this date.

## 591-1-1-.36 Transportation(CR)

Met

**Comment**

Transportation documents and vehicle were not present on this day. Additionally, Sunbrook Academy Woodstock was in possession of the vehicle and all documents.

**Sleeping & Resting Equipment**

## 591-1-1-.30 Safe Sleeping and Resting Requirements(CR)

Met

**Comment**

Discussed SIDS and infant sleeping position.

**Comment**

Pleasant naptime environment observed.

**Comment**

The correct number of mats, sheets and blankets were observed on this date. Cleaning and disinfecting of mats was discussed with the director on this date.

**Staff Records****Records Reviewed: 19****Records with Missing/Incomplete Components: 3**

Staff # 5

Not Met

Date of Hire: 09/08/2025

"Missing/Incomplete Components"

.14(2)-CPR missing,.14(2)-First Aid Missing

Staff # 16

Not Met

Date of Hire: 04/24/2026

Reminder - Health & Safety training is required within 90 calendar days of hired"Missing/Incomplete Components"

.14(2)-CPR missing,.14(2)-First Aid Missing

Staff # 19

Not Met

Date of Hire: 04/07/2026

"Missing/Incomplete Components"

.14(2)-CPR missing,.14(2)-First Aid Missing

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**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)****Met****Comment**

Criminal record checks were observed to be complete.

**Comment**

Director provided three file(s) for employees hired since last visit.

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**591-1-1-.14 First Aid & CPR(CR)****Not Met****Comment**

Evidence observed of 50% of center Staff certified in First Aid and CPR.

**Finding**

591-1-1-.14(1)(a) requires all Staff who provide direct care to children must obtain certification in a biennial training program in pediatric cardiopulmonary resuscitation (CPR) and a triennial training program in pediatric first aid within the first 45 days of employment. Current and valid evidence of the successful completion of such training shall be maintained on the Center's premises. The hours obtained completing this certification will not count towards the required annual training hours. It was determined based on a review of records that Staff #19 hired April 7, 2026 and Staff #16 hired April 24, 2026 did not have a valid certificate of a biennial training program in pediatric cardiopulmonary resuscitation (CPR) and a triennial training program in pediatric first aid on file within the first 45 days of hire. Additionally, Staff #5 hired September, 18, 2025 did not maintain a valid certificate of a biennial training program in pediatric cardiopulmonary resuscitation (CPR) and a triennial training program in pediatric first aid on file as required.

**POI (Plan of Improvement)**

All caregiver Staff will complete the required training. The Director will send copies via email verification of completed CPR/First Aid certification to the consultant upon completion and will develop a plan to ensure all caregiver Staff have completed this training within the first 45 days of employment and that evidence of successful completion of the training is on file available for inspection.

**Correction Deadline: 7/24/2026**

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**591-1-1-.31 Staff(CR)****Technical Assistance****Comment**

Discussed that all lead staff must enroll in an approved education program within 6 months of hire and complete degree within 18 months.

**Comment**

Staff observed to be compliant with applicable laws and regulations.

**Technical Assistance**

591-1-1-.31(2)(c) - Discussed with Director to please ensure one lead staff with a qualifying credential on file was listed for each open and operating classroom.

**Correction Deadline: 7/10/2026**

|                                 |
|---------------------------------|
| <b>Staffing and Supervision</b> |
|---------------------------------|

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**591-1-1-.32 Staff:Child Ratios and Group Size(CR)****Met****Comment**

Adequate supervision observed on this date.

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**591-1-1-.32 Supervision(CR)****Met****Comment**

Adequate supervision observed on this date.