



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Cover Sheet

Date: 5/13/2022 **VisitType:** Licensing Study

Arrival: 1:00 PM

Departure: 2:00 PM

CCLC-37790

Primrose School of Dunwoody

5050 Nandina Lane Dunwoody, GA 30338 DeKalb County
 (770) 396-8266 lynn@primrosedunwoody.com

Regional Consultant

Roslyn Williams

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roslyn.williams@decal.ga.gov

Mailing Address

1090 Fairfield Dr
 Marietta, GA 30062

Quality Rated: No

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
05/13/2022	Licensing Study	Good Standing	
12/02/2021	MV POI Follow Up	Good Standing	
10/28/2021	Incident Investigation Closure	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	2L - Early PS	One Year Olds	3	16	C	20	C	NA	NA	Nap
Main	2R - PreK	Four Year Olds	1	15	C	20	C	28	C	Nap
Main	3L - PS 1	Three Year Olds	2	15	C	20	C	NA	NA	Nap
Main	3R - Kindergarten	Five Year Olds	1	19	C	21	C	29	C	Nap, Homework
Main	4L - PS 2	Three Year Olds	3	18	C	20	C	28	C	Floor Play, Nap
Main	D - 1R Infants	One Year Olds	3	16	C	20	C	NA	NA	Nap
Main	D2		0	0	C	0	C	NA	NA	Not In Use
Main	Early Preschool	Two Year Olds	2	18	C	24	C	NA	NA	Nap
Main	Infants	Infants	4	14	C	15	C	NA	NA	Nap
Main	Older Infants	One Year Olds	3	16	C	17	C	NA	NA	Nap
Main	Preschool Pathways	Two Year Olds	3	24	C	24	C	NA	NA	Nap
Total Capacity @35 sq. ft.: 192					Total Capacity @25 sq. ft.: 192			Building @35 capacity limited by Building Department		
Total # Children this Date: 171					Total Capacity @25 sq. ft.: 192			Building @25 capacity limited by Building Department		

Building	Playground	Playground Occupancy	Playground Compliance
Main	Left Back	30	C
Main	Left front	28	C
Main	Right Back	59	C
Main	Right front	20	C

Comments

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/RuleAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee



Important Quality Rated/CAPS Update:

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

Contact the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us for more information. Free technical assistance is available!

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA www.decalkoala.com with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Jennifer Brown, Program Official

Date

Roslyn Williams, Consultant

Date



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Findings Report

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR) Met

Comment

A variety of equipment and toys were observed throughout the center.

591-1-1-.35 Swimming Pools & Water-related Activities(CR) N/A

Comment

Center does not provide swimming activities.

Facility

591-1-1-.19 License Capacity(CR) Met

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR) Met

Comment

Please be mindful to keep items that pose a hazard inaccessible to children.

591-1-1-.26 Playgrounds(CR) Met

Comment

Playground observed to be clean and in good repair.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR) Met

Comment

Staff state proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR)**Met****Comment**

Proper hand washing observed throughout the center.

591-1-1-.20 Medications(CR)**Not Evaluated****Comment**

The Provider currently does not dispense/administer medication.

Safety

591-1-1-.11 Discipline(CR)**Met****Comment**

Staff were observed to maintain a positive learning environment on this date.

591-1-1-.36 Transportation(CR)**Met****Comment**

Center does not provide routine transportation.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)**Met****Comment**

Pleasant naptime environment observed.

Staff Records**Records Reviewed: 44****Records with Missing/Incomplete Components: 0**

Staff # 1

Met

Date of Hire: 04/27/2016

Staff # 2

Met

Staff # 3

Met

Date of Hire: 09/01/2020

Staff # 4

Met

Date of Hire: 06/27/2019

Staff # 5

Met

Staff # 6

Met

Date of Hire: 06/16/2021

Staff # 7

Met

Date of Hire: 05/15/2017

Staff # 8

Met

Date of Hire: 11/01/2021

Staff # 9 Met
Date of Hire: 07/31/2021

Staff # 10 Met
Date of Hire: 04/25/2022 Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 11 Met
Date of Hire: 04/06/2021

Staff # 12 Met

Staff # 13 Met
Date of Hire: 01/31/2022

Staff # 14 Met
Date of Hire: 03/08/2021

Staff # 15 Met
Date of Hire: 08/24/2020

Staff # 16 Met
Date of Hire: 11/01/2018

Staff # 17 Met
Date of Hire: 03/26/2018

Staff # 18 Met
Date of Hire: 03/01/2018

Staff # 19 Met

Staff # 20 Met

Staff # 21 Met
Date of Hire: 06/27/2019

Staff # 22 Met
Date of Hire: 09/19/2019

Staff # 23 Met
Date of Hire: 02/14/2022

Staff # 24 Met

Staff # 25 Met

Date of Hire: 06/27/2019

Staff # 26 Met

Date of Hire: 10/25/2021

Staff # 27 Met

Date of Hire: 03/19/2016

Staff # 28 Met

Date of Hire: 07/11/2019

Staff # 29 Met

Date of Hire: 11/20/2019

Staff # 30 Met

Staff # 31 Met

Staff # 32 Met

Date of Hire: 03/22/2021

Staff # 33 Met

Staff # 34 Met

Staff # 35 Met

Date of Hire: 06/02/2021

Staff # 36 Met

Staff # 37 Met

Date of Hire: 11/15/2021

Staff # 38 Met

Date of Hire: 07/27/2017

Staff # 39 Met

Date of Hire: 10/15/2018

Staff # 40 Met

Staff # 41 Met

Date of Hire: 06/27/2019

Staff # 42 Met

Date of Hire: 07/29/2020

Records Reviewed: 44**Records with Missing/Incomplete Components: 0**

Staff # 43

Met

Date of Hire: 03/15/2021

Staff # 44

Met

Date of Hire: 09/01/2021

Staff Credentials Reviewed: 13

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)**Met****Comment**

Criminal record checks were observed to be complete.

591-1-1-.33 Staff Training**Technical Assistance****Technical Assistance**

591-1-1-.33(4) - Training requirements were discussed with the Director.

Correction Deadline: 6/12/2022

591-1-1-.31 Staff(CR)**Met****Comment**

Discussed that all lead staff must enroll in an approved education program within 6 months of hire and complete degree within 18 months.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)**Met****Comment**

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)**Met****Comment**

Staff observed to provide direct supervision and be attentive to children's needs.