



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 8/19/2021 **VisitType:** Monitoring Visit **Arrival:** 10:00 AM **Departure:** 11:00 AM

CCLC-11174

St Thomas Day School

2100 Hilton Avenue Columbus, GA 31906 Muscogee County
 (706) 324-1268 Director@stthomascolga.com

Regional Consultant

Penny Svenson

Phone: (470) 346-1037

Fax: (678) 891-5613

penny.svenson@decal.ga.gov

Mailing Address

2100 Hilton Ave
 Columbus, GA 31906

Quality Rated: No

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
08/19/2021	Monitoring Visit	Good Standing	
01/21/2021	Licensing Study	Good Standing	
09/28/2020	Monitoring Visit	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	3rd Left	Two Year Olds and Three Year Olds	2	10	C	24	C	NA	NA	Circle Time
Main	4th Right	One Year Olds	2	8	C	11	C	NA	NA	Outside
Main	A 1st right	Two Year Olds	2	11	C	18	C	NA	NA	Free Play,Centers
Main	B - 2nd right	Two Year Olds	2	10	C	12	C	NA	NA	Free Play,Centers
Main	C - 3rd Right	Four Year Olds and Five Year Olds	2	16	C	24	C	NA	NA	Centers,Transitioning
Main	D - 1st Left	Three Year Olds	1	9	C	13	C	NA	NA	Centers,Free Play
Main	E - 2nd Left	Infants and One Year Olds	2	8	C	12	C	NA	NA	Nap,Feeding,Floor Play
Total Capacity @35 sq. ft.:			114		Total Capacity @25 sq. ft.:		0			
Total # Children this Date: 72			Total Capacity @35 sq. ft.:		114		Total Capacity @25 sq. ft.:			
							0			

Building	Playground	Playground Occupancy	Playground Compliance
Main	Main	139	C

Comments

August 19, 2021--A virtual visit was conducted due to COVID-19 Pandemic.

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/RuleAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.state.ga.us.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us

Kimberly Futch, Program Official

Date

Penny Svenson, Consultant

Date



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Findings Report

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The following information is associated with a Monitoring Visit:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

A variety of equipment and toys were observed throughout the center.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities.

Facility

591-1-1-.19 License Capacity(CR)

Met

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)

Met

Comment

Center appears clean and well maintained.

591-1-1-.26 Playgrounds(CR)

Met

Comment

Trees located on the site or that encroach onto the site from adjacent properties may have structural issues that present an elevated level of risk. Consider having these trees inspected by a certified arborist to determine their structural integrity and associated levels of risk.

Health and Hygiene

591-1-1-.07 Children's Health

Met

Correction Deadline: 1/21/2021

Corrected on 8/19/2021
No pacifier clips were observed on this date.

591-1-1-.10 Diapering Areas & Practices(CR) Met

Correction Deadline: 1/21/2021

Corrected on 8/19/2021
Staff stated proper diaper changing procedures on this date. The Consultant reviewed the steps as a reminder.

591-1-1-.17 Hygiene(CR) Technical Assistance

Technical Assistance

The Consultant reviewed each time children were required to wash hands: children wash their hands with liquid soap and warm running water upon arrival for care, when moving from one child care group to another, upon re-entering the child care area after outside play, before and after eating meals and snacks, handling or touching food, playing in water; after toileting and diapering, playing in sand, touching animals or pets, and contact with bodily fluids and after contamination by any other means.

Correction Deadline: 8/19/2021

591-1-1-.20 Medications(CR) Met

Comment

This rule will be evaluated on the following regulatory visit.

Safety

591-1-1-.11 Discipline(CR) Met

Comment

Staff were observed to maintain a positive learning environment on this date.

591-1-1-.36 Transportation(CR) Met

Comment

Center does not provide routine transportation.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR) Met

Comment

Crib sheets were observed to be tight-fitted on this date.

Staff Records

Records Reviewed: 15

Records with Missing/Incomplete Components: 0

Staff # 1 Met

Date of Hire: 08/10/2015

Staff # 2 Met

Date of Hire: 08/13/2012

Staff # 3 Met

Date of Hire: 08/16/2021

Reminder - Health & Safety training is required within 90 calendar days of hired

Records Reviewed: 15**Records with Missing/Incomplete Components: 0**

Staff # 4	Met
Date of Hire: 12/12/2019	
Staff # 5	Met
Date of Hire: 09/24/2015	
Staff # 6	Met
Date of Hire: 09/29/2020	
Staff # 7	Met
Date of Hire: 10/15/2019	
Staff # 8	Met
Date of Hire: 08/04/2021	<u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 9	Met
Date of Hire: 10/17/2021	<u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 10	Met
Date of Hire: 08/07/2020	
Staff # 11	Met
Staff # 12	Met
Date of Hire: 11/01/2020	
Staff # 13	Met
Date of Hire: 10/15/2020	
Staff # 14	Met
Date of Hire: 09/23/2015	
Staff # 15	Met
Date of Hire: 08/14/2019	

Staff Credentials Reviewed: 4

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) **Met****Correction Deadline: 1/21/2021****Corrected on 8/19/2021****The staff member was sent for a Criminal Records Check and received a Comprehensive Determination as required. The Consultant spoke with the Director in detail in regard to Criminal Records Checks requirements.**

591-1-1-.31 Staff(CR) **Met**

Comment

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision**591-1-1-.32 Staff:Child Ratios and Group Size(CR)****Met****Comment**

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)**Met****Comment**

Adequate supervision observed on this date.