



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**  
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 8/16/2021 **VisitType:** Licensing Study **Arrival:** 1:30 PM **Departure:** 3:00 PM

**CCLC-51464**

**Park Schools Montessori**

3325 Washington Road East Point, GA 30344 Fulton County  
 (404) 228-2061 hi@parkschools.org

**Regional Consultant**

Michelle Smith

Phone: (404) 478-8183

Fax: (678) 717-5636

michelle.smith@decal.ga.gov

**Mailing Address**

Same

**Quality Rated:** ★ ★

| <b>Compliance Zone Designation</b> |                  |               | <b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. |
|------------------------------------|------------------|---------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 08/16/2021                         | Licensing Study  | Good Standing |                                                                                                                                                                                                                                |
| 06/24/2021                         | Monitoring Visit | Good Standing |                                                                                                                                                                                                                                |
| 11/13/2020                         | Licensing Study  | Good Standing |                                                                                                                                                                                                                                |
|                                    |                  |               | <b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules.                                                                                                                       |
|                                    |                  |               | <b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules.                                                                                                                                 |
|                                    |                  |               | <b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules.                                                                                                                       |

**Ratios/License Capacity**

| Building                       | Room   | Age Group                          | Staff | Children | NC/C                          | Max 35 SF. | 35 SF. Comp.                                     | Max 25 SF. | 25 SF. Comp. | Notes          |
|--------------------------------|--------|------------------------------------|-------|----------|-------------------------------|------------|--------------------------------------------------|------------|--------------|----------------|
| Main                           | Room A | Infants                            | 1     | 4        | C                             | 12         | C                                                | NA         | NA           | Floor Play,Nap |
| Main                           | Room B | Two Year Olds                      | 1     | 11       | C                             | 16         | C                                                | NA         | NA           | Floor Play,Nap |
| Main                           | Room C |                                    | 0     | 0        | C                             | 29         | C                                                | NA         | NA           | Not In Use     |
| Main                           | Room D | Three Year Olds and Four Year Olds | 1     | 8        | C                             | 19         | C                                                | NA         | NA           | Nap            |
|                                |        | Total Capacity @35 sq. ft.: 76     |       |          | Total Capacity @25 sq. ft.: 0 |            | Building @35 capacity limited by Centers Request |            |              |                |
| Total # Children this Date: 23 |        | Total Capacity @35 sq. ft.: 76     |       |          | Total Capacity @25 sq. ft.: 0 |            |                                                  |            |              |                |

| Building | Playground   | Playground Occupancy | Playground Compliance |
|----------|--------------|----------------------|-----------------------|
| Main     | Playground A | 162                  | C                     |

**Comments**

An Administrative Review was conducted on August 26, 2021. Staff files, children's files, training, and background checks were all reviewed. A virtual inspection was conducted on August 16, 2021, with the Director.

Required Reporting was discussed during the virtual visit.

Plan of Improvement: Developed This Date 08/16/2021

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.decal.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

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#### Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@decal.ga.gov](mailto:CCSRefutations@decal.ga.gov).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decal.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

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Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



#### Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.decal.ga.gov/>  
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@decal.ga.gov](mailto:qualityrated@decal.ga.gov)

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Shareeka Johnson, Program Official

Date

Michelle Smith, Consultant

Date



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### Findings Report

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The following information is associated with a Licensing Study:

### Activities and Equipment

**591-1-1-.12 Equipment & Toys(CR)**

**Met**

**Comment**

Equipment and furniture observed to be properly secured, as applicable.

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)**

**Met**

**Comment**

Center does not provide swimming activities.

### Facility

**591-1-1-.19 License Capacity(CR)**

**Met**

**Comment**

Licensed capacity observed to be routinely met by center.

**591-1-1-.25 Physical Plant - Safe Environment(CR)**

**Defer**

**Technical Assistance**

591-1-1-.25(13) - Consultant discussed with center staff to ensure that mops, brooms, and other items remain inaccessible to children at all times.

**Correction Deadline: 8/16/2021**

**Defer**

591-1-1-.25(17)- This rule is deferred until the next regulatory visit to ensure continued compliance.

**POI (Plan of Improvement)**

The center will remove plants and foliage from the fence on the playground.

**Correction Deadline: 4/16/2020**

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**591-1-1-.26 Playgrounds(CR)****Defer****Technical Assistance**

591-1-1-.26(9) - Consultant observed the playground to be under construction during the virtual visit. Consultant discussed with center staff to ensure that the barrels surrounding the playground equipment should be properly installed, and maintained as instructed in the equipment manual.

**Correction Deadline: 8/16/2021**

**Defer**

591-1-1-.26(9)- This rule is deferred until the next regulatory visit to ensure continued compliance.

**POI (Plan of Improvement)**

The Center will remove sticks, nuts, rocks and gravel from the play area. Additionally the center will repair the broken area of the sidewalk. The center will monitor the playground daily for hazards.

**Correction Deadline: 4/16/2020**

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|                           |
|---------------------------|
| <b>Health and Hygiene</b> |
|---------------------------|

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**591-1-1-.10 Diapering Areas & Practices(CR)****Met****Comment**

Staff state proper knowledge of diapering procedures.

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**591-1-1-.17 Hygiene(CR)****Met****Comment**

Staff stated proper knowledge of the hand washing procedures.

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**591-1-1-.20 Medications(CR)****Met****Comment**

The Provider currently does not dispense/administer medication.

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|               |
|---------------|
| <b>Safety</b> |
|---------------|

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**591-1-1-.05 Animals****Met****Comment**

Center does not keep animals on premises.

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**591-1-1-.11 Discipline(CR)****Met****Comment**

Staff were observed to maintain a positive learning environment on this date.

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**591-1-1-.13 Field Trips(CR)****Met****Comment**

Center does not participate in field trips at this time.

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**591-1-1-.36 Transportation(CR)****Met****Comment**

Center does not provide routine transportation.

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|                                         |
|-----------------------------------------|
| <b>Sleeping &amp; Resting Equipment</b> |
|-----------------------------------------|

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**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)****Met****Comment**

Discussed SIDS and infant sleeping position.

**Comment**

The correct number of mats, sheets and blankets were observed on this date. Cleaning and disinfecting of mats was discussed with the director on this date.

**Staff Records****Records Reviewed: 8****Records with Missing/Incomplete Components: 4**

|                                                                                 |                                                                                             |
|---------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------|
| Staff # 1                                                                       | Met                                                                                         |
| Date of Hire: 08/14/2021                                                        | <u>Reminder - Health &amp; Safety training is required within 90 calendar days of hired</u> |
| Staff # 2                                                                       | Met                                                                                         |
| Date of Hire: 08/14/2021                                                        | <u>Reminder - Health &amp; Safety training is required within 90 calendar days of hired</u> |
| Staff # 3                                                                       | Not Met                                                                                     |
| <u>"Missing/Incomplete Components"</u><br>.33(6)-Training Documentation Missing |                                                                                             |
| Staff # 4                                                                       | Not Met                                                                                     |
| <u>"Missing/Incomplete Components"</u><br>.33(6)-Training Documentation Missing |                                                                                             |
| Staff # 5                                                                       | Met                                                                                         |
| Date of Hire: 06/09/2021                                                        | <u>Reminder - Health &amp; Safety training is required within 90 calendar days of hired</u> |
| Staff # 6                                                                       | Met                                                                                         |
| Date of Hire: 01/01/2008                                                        |                                                                                             |
| Staff # 7                                                                       | Not Met                                                                                     |
| <u>"Missing/Incomplete Components"</u><br>.33(6)-Training Documentation Missing |                                                                                             |
| Staff # 8                                                                       | Not Met                                                                                     |
| <u>"Missing/Incomplete Components"</u><br>.33(6)-Training Documentation Missing |                                                                                             |

**Staff Credentials Reviewed: 1**

|                                                                             |            |
|-----------------------------------------------------------------------------|------------|
| <b>591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)</b> | <b>Met</b> |
|-----------------------------------------------------------------------------|------------|

**Comment**

591-1-1-.09(1) - Consultant observed eight (8) of eight (8) center staff to have valid evidence of a Satisfactory Comprehensive Criminal Records Check Determination letters on file as required.

|                                   |                |
|-----------------------------------|----------------|
| <b>591-1-1-.33 Staff Training</b> | <b>Not Met</b> |
|-----------------------------------|----------------|

**Comment**

Please ensure completed orientation checklists are documented and signed.

**Finding**

591-1-1-.33(2) requires the initial Center orientation to include the following subjects: the Center's policies and procedures; the portions of these rules dealing with the care, health and safety of children; the Staff person's assigned duties and responsibilities; reporting requirements for suspected cases of child abuse, neglect or deprivation; communicable diseases and serious injuries; emergency weather plans; the program's emergency preparedness plan; childhood injury control; the administration of medicine; reducing the risk of Sudden Infant Death Syndrome (SIDS); hand washing; fire safety; water safety; and prevention of HIV/AIDS and blood borne pathogens. It was determined based on review of records that four center staff did have valid evidence of a signed and completed employee orientation on file as required.

**POI (Plan of Improvement)**

The Center will provide orientation in all missing subjects to the employee(s) and will take steps to provide a complete orientation to new Employees in the future.

**Correction Deadline: 9/2/2021**

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**591-1-1-.31 Staff(CR)****Technical Assistance****Technical Assistance**

591-1-1-.31(2)(c) - Consultant discussed with center director to ensure that lead teacher credentials remain available for verification as required.

**Correction Deadline: 8/16/2021**

|                                 |
|---------------------------------|
| <b>Staffing and Supervision</b> |
|---------------------------------|

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**591-1-1-.32 Staff:Child Ratios and Group Size(CR)****Met****Comment**

Center observed to maintain appropriate staff:child ratios.

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**591-1-1-.32 Supervision(CR)****Met****Comment**

Adequate supervision observed on this date.