



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 5/2/2024 **VisitType:** Complaint Investigation Follow Up **Arrival:** 11:00 AM **Departure:** 4:00 PM

CCLC-50329

Ivywood Academy

1071 Jodeco Road West Stockbridge, GA 30281 Henry County
(770) 389-1119 melanie@ivywoodacademy.com

Regional Consultant

April Brown

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april.brown@decal.ga.gov

Mailing Address

Same

Quality Rated: ★ ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
05/02/2024	Complaint Closure	Good Standing	
05/02/2024	Complaint Investigation Follow Up	Good Standing	
03/28/2024	Licensing Study	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	Rm A: 1st Left (100): Infants	Infants	1	6	C	15	C	NA	NA	Nap, Floor Play
Main	Rm B: 2nd Left (150): 1's	One Year Olds	2	9	C	15	C	NA	NA	Nap, Diapering
Main	Rm C: 3rd Left (200): 1's and 2's	Two Year Olds	2	10	C	16	C	NA	NA	Transitioning
Main	Rm D: Back Left (Afterschool)		0	0	C	58	C	NA	NA	
Main	Rm E: Back Mid (500): Ga Pre-K	GA PreK	2	16	C	29	C	NA	NA	Circle Time
Main	Rm F: 5th Right (450): Ga Pre-K	GA PreK	2	15	C	23	C	NA	NA	Free Play
Main	Rm G: 4th Right (400): Ga Pre-K	GA PreK	2	15	C	22	C	NA	NA	TV
Main	Rm H: 3rd Right (350): 3's	Three Year Olds and Four Year Olds	2	15	C	22	C	NA	NA	Lunch
Main	Rm I: 2nd Right (300): 3's	Three Year Olds	2	14	C	22	C	NA	NA	Transitioning
Main	Rm J: 1st Right (250): 2's	Two Year Olds	2	9	C	23	C	NA	NA	Nap
Main	Rm K: Front Mid. (Cafeteria)		0	0	C	23	C	NA	NA	
Total Capacity @35 sq. ft.:			268		Total Capacity @25 sq. ft.:		0			
Total # Children this Date: 109			Total Capacity @35 sq. ft.:		268		Total Capacity @25 sq. ft.:		0	

Building	Playground	Playground Occupancy	Playground Compliance
Main	Plgd-A	29	C
Main	Plgd-B	185	C
Main	Plgd-C	20	C
Main	Plgd-D	25	C

Comments

CI/FU was completed on this date.

Plan of Improvement: Developed This Date 05/02/2024

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA www.decalkoala.com with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important Quality Rated/CAPS Update:

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

Contact the Quality Rated help desk at 855-800-7747 or qualityrated@dec.al.ga.gov for more information. Free technical assistance is available!



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(Findings Report)

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The following information is associated with a Complaint Investigation Follow Up:

Facility	
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591-1-1-.25 Physical Plant - Safe Environment(CR) Met

Correction Deadline: 4/8/2024

Corrected on 5/2/2024

Correction of citation in that the center was clean, free of debris and in good repair as required. All corrections were observed to be corrected. The director reported that a weekly schedule has been made to ensure ongoing maintenance and compliance.

591-1-1-.26 Playgrounds(CR) Met

Correction Deadline: 4/8/2024

Corrected on 5/2/2024

Correction of citation in that the playground fence has been corrected. The director and assigned staff will conduct daily playground checks to ensure all fences are in good repair.

Correction Deadline: 4/8/2024

Corrected on 5/2/2024

Correction of citation in that the playground repairs have been made. There were no hazards present. The director will ensure the playground is checked and monitored daily for hazards. Additionally, the director reported that a pest control company was hired and will ensure ongoing maintenance as required.

Organization	
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591-1-1-.16 Governing Body & License Met

Correction Deadline: 3/28/2024

Corrected on 5/2/2024

Correction of citation in that the director and two staff members completed hands on and in person first aid and cpr as required. The director and both staff members received a written reprimand for the falsified documents. The executive director will conduct monthly checks to ensure compliance.

Policies and Procedures	
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Technical Assistance

Please ensure that the Center makes available all records related to any required report, to include but not be limited to, audio, video, photos, written documentation, social media posts, and other electronic information. The Department shall have the right to a photocopy or reproduction of any record maintained by or on behalf of the Center.

Safety**591-1-1-.36 Transportation(CR)****Met****Correction Deadline: 4/2/2024****Corrected on 5/2/2024**

Correction of citation in that the annual safety check form was completed on July 26, 2023. The executive director and director will ensure all vehicles used in transporting children are completed annually as required.

Correction Deadline: 3/28/2024**Corrected on 5/2/2024**

Correction of citation in that the checklists were correct on this date. Proper training occurred and the director and executive director will ensure transportation is completed correctly as required.

Staff Records**591-1-1-.14 First Aid & CPR****Met****Correction Deadline: 4/27/2024****Corrected on 5/2/2024**

Correction of citation in that the director and two staff members completed the required hands on and in person first aid and cpr on April 13, 2024.