



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 10/3/2023 **VisitType:** Licensing Study **Arrival:** 10:05 AM **Departure:** 3:00 PM

CCLC-548

Training & Communications Unit Consultant

Great Beginnings of Sugar Hill

Codi Parham

1191 Level Creek Road Sugar Hill, GA 30518 Gwinnett County
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Joint with: Stephanie Clark

Mailing Address
 Same

Quality Rated: No

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
10/03/2023	Licensing Study	Good Standing	
03/15/2023	Complaint Investigation & Monitoring Visit	Good Standing	
06/24/2022	Licensing Study	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Building 2	1L	GA PreK	2	20	C	24	C	NA	NA	Circle Time
Building 2	1R	GA PreK	2	18	C	26	C	NA	NA	Circle Time
Building 2	Gym		2	0	C	117	C	NA	NA	Not In Use
Building 2	Upper Left	GA PreK	2	19	C	26	C	NA	NA	Circle Time
Building 2	Upper Middle	GA PreK	2	19	C	24	C	NA	NA	Circle Time
Building 2	Upper Right	GA PreK	2	19	C	23	C	NA	NA	Circle Time
Total Capacity @35 sq. ft.: 240					Total Capacity @25 sq. ft.: 411					
Building I	1R	Infants	2	10	C	14	C	NA	NA	Floor Play, Transitioning
Building I	2L	Three Year Olds	2	15	C	25	C	36	C	Outside
Building I	2R	Infants	1	5	C	8	C	NA	NA	Floor Play
Building I	2R Back	Infants	1	5	C	9	C	NA	NA	Floor Play
Building I	3L	Four Year Olds	2	19	C	26	C	36	C	Centers
Building I	3R	Two Year Olds	3	13	C	21	C	NA	NA	Centers
Building I	4L	Two Year Olds and Three Year Olds	2	14	C	18	C	NA	NA	Story
Building I	4R	Two Year Olds and Three Year Olds	2	15	C	16	C	NA	NA	Story
Building I	5R	Two Year Olds	2	13	C	16	C	NA	NA	Outside
Building I	6R	Three Year Olds	2	13	C	18	C	NA	NA	Centers

	Total Capacity @35 sq. ft.: 171	Total Capacity @25 sq. ft.: 411
Total # Children this Date: 217	Total Capacity @35 sq. ft.: 411	Total Capacity @25 sq. ft.: 411

Building	Playground	Playground Occupancy	Playground Compliance
Building I	Back Left	75	C
Building I	Back Middle	25	C
Building I	Front Left	61	C
Building I	Front Right	76	C

Comments

The purpose of this visit was to conduct a Licensing Study and to follow up on the previous visit on March 15, 2023.

Plan of Improvement: Developed This Date 10/03/2023

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.al.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA www.decalkoala.com with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important Quality Rated/CAPS Update:

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

Contact the Quality Rated help desk at 855-800-7747 or qualityrated@dec.al.ga.gov for more information. Free technical assistance is available!

Charlotte Sigler, Program Official

Date

Codi Parham, Training & Communications Unit
Consultant

Date

Stephanie Clark, Lead Consultant

Date



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(Findings Report)

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1.12 Equipment & Toys(CR)

Met

Comment

A variety of equipment and toys were observed throughout the center.

591-1-1.35 Swimming Pools & Water-related Activities(CR)

N/A

Comment

Center does not provide swimming activities.

Facility

591-1-1.19 License Capacity(CR)

Met

Comment

Licensed capacity observed to be routinely met by center.

591-1-1.25 Physical Plant - Safe Environment(CR)

Technical Assistance

Technical Assistance

591-1-1.25 - Please be mindful to keep items that pose a hazard inaccessible to children. Consultant discussed with provider to ensure all outlets remain covered, and all cleaning equipment be stored out of reach.

591-1-1.26 Playgrounds(CR)

Not Met

Finding

591-1-1.26(8) requires climbing and swinging equipment to have a resilient surface beneath the equipment and the fall zone from such equipment must be adequately maintained by the Center to assure continuing resiliency. It was determined based on observation that more resilient surfacing is required around climbing equipment, playscapes, slides, and fall zones on all playgrounds. Consultant also discussed maintaining areas where concrete is exposed.

POI (Plan of Improvement)

The Center will add additional resilient surfacing to the fall zones where needed and check daily, adding resilient surfacing as needed to maintain adequate resiliency.

Correction Deadline: 10/13/2023

Food Service

591-1-1-.15 Food Service & Nutrition **Met**

Comment

Center menu meets USDA guidelines.

591-1-1-.18 Kitchen Operations **Met**

Comment

Kitchen appears clean and well organized.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR) **Met**

Comment

Proper diapering procedures observed.

591-1-1-.17 Hygiene(CR) **Met**

Comment

Proper hand washing observed throughout the center.

591-1-1-.20 Medications(CR) **N/A**

Comment

The Provider currently does not dispense/administer medication.

Safety

591-1-1-.11 Discipline(CR) **Met**

Comment

Staff were observed to maintain a positive learning environment on this date.

591-1-1-.36 Transportation(CR) **Met**

Correction Deadline: 3/16/2023

Corrected on 10/3/2023

.36(6) - Citation corrected. Based on a review of records, transportation forms were completed on this date.

Correction Deadline: 3/16/2023

Corrected on 10/3/2023

.36(7)(b) - Citation corrected. Based on a review of records, transportation records were completed on this date.

Correction Deadline: 3/16/2023

Corrected on 10/3/2023

.36(7)(c)3. - Citation corrected. Based on a review of records, all transportation documents were complete and current on this date.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)

Technical Assistance

Technical Assistance

591-1-1-.30(1)(b) - Discussed with provider to ensure sleeping mats remain in good repair with no tears or exposed foam.

Correction Deadline: 10/3/2023

Staff Records

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)

Not Met

Finding

591-1-1-.09(1)(c) requires the Center to ensure that every Employee has a valid and current satisfactory Comprehensive Records Check Determination on file prior to being present at the Center while any child is present for care or before an individual age 17 or older resides in the Center. The Comprehensive Records Check Determination must have a Records Check Clearance Date that is no older than the preceding 12 months of the hire date; provided, however, if the Employee has had a lapse of employment from the child care industry that lasted for 180 days (6 months) or longer, a new satisfactory Comprehensive Records Check Determination is required. It was determined based on a review of records that Staff #25 had an expired Criminal Background Check on this date.

POI (Plan of Improvement)

IMMEDIATE CORRECTION - The Center will create a notebook of CBC expiration dates to ensure that every Employee has a valid and current satisfactory Comprehensive Records Check Determination on file prior to being present at the Center while any child is present for care or before an individual age 17 or older resides in the Center. The Comprehensive Records Check Determination must have a Records Check Clearance Date that is no older than the preceding 12 months of the hire date; provided, however, if the Employee has had a lapse of employment from the child care industry that lasted for 180 days (6 months) or longer, a new satisfactory Comprehensive Records Check Determination is required. The program's owner or an officer/member of the corporation must view the A to Z Background Check video units pertaining to this records check rule and return the signed affidavit within one week from this visit date. The center will review records routinely to ensure the CRC rules are maintained.

Correction Deadline: 10/3/2023

591-1-1-.14 First Aid & CPR

Met

Correction Deadline: 4/14/2023

Corrected on 10/3/2023

.14(2) - Citation Corrected. It was determined based on observation that all employees have current CPR and First Aid certification on this date.

591-1-1-.33 Staff Training

Technical Assistance

Correction Deadline: 4/14/2023

Corrected on 10/3/2023

.33(3) - Citation corrected. Based on a review of records, all new staff have updated health and safety training on this date.

Technical Assistance

591-1-1-.33(5) - Discussed with provider to maintain all staff complete annual training of at least ten clock hours.

Correction Deadline: 11/2/2023

Correction Deadline: 6/15/2023

Corrected on 10/3/2023

.31(2)(b)2. - Citation corrected. Based on review of records, all lead staff have current credentials on this date.

Staffing and Supervision

Comment

Center observed to maintain appropriate staff:child ratios.

Finding

591-1-1-.32(7) requires that children be supervised at all times appropriate to the individual age, needs and capabilities of each child. Such supervision must include, but not be limited to, indoor and outdoor activities, mealtimes, naptime, transportation, field trips, and transitions between activities. "Supervision" means that the appropriate number of Staff members are physically present in the area where children are being cared for and are providing watchful oversight to the children, volunteers and Students-in-Training. The persons supervising in the child care area must be alert, positioned to maximize their ability to hear and see the children at all times, and able to respond promptly to the needs and actions of the children being supervised, as well as the actions of the volunteers and Students-in-Training, and provide timely attention to the children's actions and needs. Staff shall be attentive and participating with all children during mealtimes and shall be seated within an arm's length away from children thirty-six (36) months of age and younger. It was determined based on observation that a child had gone through a gate to a different playground and was unobserved for an undetermined amount of time.

POI (Plan of Improvement)

The Center will train Staff and monitor to ensure they are providing supervision and watchful oversight to the children at all times.

Correction Deadline: 10/3/2023